



BOARD OF DIRECTORS SPECIAL MEETING

Kelly Gregg President
James Roberts III Vice President
Jose Gonzalez Director
Roman Aguilar III Director
Shawna Irish Director

Calvin Louie Acting General Manager

HESPERIA RECREATION AND PARK DISTRICT

Friday, April 12, 2024 - 3:30 p.m.
Lime Street Park Community Center
16292 Lime Street, Hesperia, CA 92345

AGENDA

CALL TO ORDER

- a. Attendance

FLAG SALUTE

MESSAGE TO THE PUBLIC/PUBLIC COMMENTS

Welcome to this Board of Director’s Special Meeting. The Board encourages public participation. If you desire to address the Board on any item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the General Manager. When called upon, please come forward, and state your name and address, if you wish, before addressing the Board.

CONSENT ITEMS

None

DISCUSSION/ACTION ITEMS

- A. Action Item: Approval of Palm Street Park Architect Fees

- B. Action Item: Approval of the Timberlane Skate Park Design and Architect Fees

CLOSED SESSION ITEMS

None

ANNOUNCEMENTS

The next Regular Board Meeting is scheduled for April 24, 2024, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

It is the intent of the Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Hesperia Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District Office at (760) 244-5488, at least 48 hours prior to the meeting, to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Board Meeting documents can be reviewed by the public at the District Office, 16292 Lime Street, Hesperia, CA - Monday through Friday, 8:30 a.m. to 5:00 p.m.



Date 3/20/2024

Revision: # 0

Hesperia Recreation and Parks District - Palm Street Park Architect Fees

Scope of Work:

- Provide labor and materials for building permit application and architectural services for Hesperia Recreation and Parks District Palm Street Park.

Total Project Cost: \$ 28,875.00

The proposal includes the following:

- Architectural Services and Permitting.

The proposal excludes the following:

- Engineering, surveying, inspections, or permit fees.
- Handling and/or disposal of any hazardous materials should they be discovered during the project.
- Repairs for any unforeseen existing conditions
- Nighttime, weekend or overtime hours.
- Any work not specifically listed above.

The pricing above is an approximate monetary value based on the current scope of the project.

Budget Proposal Valid till April 20, 2024

Pricing is subject to change if the scope of the project changes or the proposal is no longer valid.

Signature: _____

Job: # P-0101188



**Hesperia Recreation and Parks District - Palm Street Park Architect Fees
P-0101188**

Total Cost: \$28,875.00

Phase 1) - Scope of work: PROVIDE PRELIMINARY ARCH. STRUCT. DOCUMENTS
Deliverables within 2-3 WEEKS CREATION OF PRELIMINARY DOCUMENTS

| | |
|-----------------------------------|--|
| Property Measurements: | Site visit for measurements, photos, and relevant project information |
| Obtain Client Criteria: | Written, or oral description of intended scope of work |
| Research City Requirements: | Investigation of construction type, and code regulations (with-in practical reason) |
| Preliminary Architectural Design: | Initial CAD, and or floor plan of intended scope of work |
| Architectural Design Revision: | Architectural & structural changes to Initial Design (3 changes only before additional fees are incurred, or a new contract is required) |

Phase 2) - Scope of work: PREPARE CONSTRUCTION DOCUMENTS FOR SUBMITTAL
Deliverables within 2-3 WEEK CREATION OF DOCUMENTS

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|---|---|
| Client Approval of Design: | Approval of architectural design for construction documents |
| Production of Architectural/ Engineering Documents: | Plans, reports, applications, and other relevant construction documents (Corrections by Local Building Departments, Contractor/ Agent/ Homeowner after plans/ reports have been permitted are not included in price. PlanReview comment are included) |
| Engineering Calculations: | Mathematical calculation report to determine construction materials and methods. (Corrections by Local Building Departments, Contractor/ Agent/ Homeowner after plans/ reports have been permitted are not included in price. Plan Review comment are included) |
| Construction Detailing: | Details showing the proper connections & water proofing, installations of products for intended purposes (Corrections by Local Building Departments, Contractor/ Agent/ Homeowner after plans/ reports have been permitted are not included in price. Plan Review comment are included) |
| Civil Engineering: | Grading plan, Drainage plan, Earthwork calculations, Hydrology, Utility Plan |



**Hesperia Recreation and Parks District - Palm Street Park Architect Fees
P-0101188**

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| | (sewer and water), All Related civil details for the above items (Corrections by Local Building Departments, Contractor/ Agent/ Homeowner after plans/ reports have been permitted are not included in price. Plan Review comment are included) Building Departments, Contractor/ Agent/ Homeowner after plans/ reports have been permitted are not included in price. Plan Review comment are included |
|--|--|

Phase 3) - Scope of work: FINAL CONSTRUCTION DOCUMENTS FOR SUBMITTAL
Deliverables within 2-3 WEEK OF CREATION OF DOCUMENTS

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|--|---|
| Obtain Building Permit from Local Departments: | Submission of plans and other construction documents for permit issuance from local building authorities (Corrections by Local Building Departments, Contractor/ Agent/ Homeowner after plans/ reports have been permitted are not included in price. Plan Review Comments are) |
|--|---|

Phase 4) - Scope of work: PERMIT ISSUANCE FOR INTENDED SCOPE OF WORK FROM GOVERNING AGENCY
Deliverables within 6-8 WEEKS FROM SUBMITTAL (APPROX.)



Date: 4/3/2024

Revision: # 0

Hesperia Recreation and Park District- Timberlane Park- Skatepark Design and Architect Fees

Scope of Work:

- Provide skate park design and architectural design for associate site work.

Total Project Cost: \$ 49,700.00
***\$2,000 Permitting Contingency**

The proposal includes the following:

- Bonding
- Permit fees

The proposal excludes the following:

- Nighttime, weekend or overtime hours.
- Any work not specifically listed above.

The pricing above is an approximate monetary value based on the current scope of the project.

Budget Proposal Valid till May 3, 2024

Pricing is subject to change if the scope of the project changes or the proposal is no longer valid.

Signature: _____

Job: # P-0101189