



## **BOARD OF DIRECTORS SAFETY, SECURITY, AND MAINTENANCE COMMITTEE MEETING AGENDA**

**Kelly Gregg** *President*

**James Roberts III** *Vice President*

**Jose Gonzalez** *Director*

**Shawna Irish** *Director*

**Roman Aguilar III** *Director*

**Calvin Louie** *Acting General Manager*

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### **HESPERIA RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

**Thursday, April 18, 2024 - 3:30 p.m.**

**Lime Street Park Community Center  
16292 Lime Street, Hesperia CA 92345**

### **AGENDA**

#### **CALL TO ORDER**

A. Attendance

#### **FLAG SALUTE**

#### **MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

Welcome to this Board of Directors' Safety, Security, and Maintenance Committee Meeting. The Committee encourages public participation. If you desire to address the Committee on any District-related matter within the jurisdiction of the Committee or item on the Agenda, please fill out one of the speaker forms and turn it in to the General Manager. When called upon, please come forward, and state your name (if you wish) and address before addressing the Committee. Please limit your comments to five minutes per speaker.

Please note that if you address the Committee on items not on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Committee may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

#### **DISCUSSION ITEMS**

B. Park Ranger Report

C. Maintenance Report

D. Recap of March 21, 2024, Safety, Security, and Maintenance Committee Meeting

E. Lime Street Park Walk-Through

## **ADJOURNMENT**

It is the intent of the Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Hesperia Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District Office at (760) 244-5488, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** APRIL 11, 2024                      **PHONE:** (760)244-5488

**FROM:** SZ SERGIO ZEPEDA, PARK RANGER  
Hesperia Recreation and Park District

**TO:** CALVIN LOUIE, ACTING GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** MONTHLY RANGER REPORT, MARCH 2024

Activity	Reporting Month Quantity	Previous Month Quantity
<b>Calls for Service</b>	11	3
<b>Community Contacts</b>	298	UKN
<i>After Hours Contacts</i>	91	UKN
<i>Juvenile Contacts</i>	179	UKN
<b>Assist Local Agency</b>	2	1
<b>Administrative Citation</b>	13	5
<b>Special Event(s)</b>	0	0

Monthly Ranger Hours	99.50
Park Ranger Training Officer Hours	19.25
<i>Total Program Hours</i>	134.75

Additional Information: -

03/1/2024, Lime Street Park, 14:20 – Park Ranger was flagged down by a park patron regarding a loose dog. Animal control was advised.

03/1/2024, Power Play Center, 19:46 – Park Ranger observed a vehicle parked in a “no parking” area. A warning was issued.

03/1/2024, Power Play Center, 19:47 – Park Ranger observed a vehicle parked in a “no parking” area. A citation was issued.

03/1/2024, Power Play Center, 19:46 – Park Ranger observed a vehicle parked without current license plate tabs. A citation was issued

03/1/2024, Power Play Center, 19:54 – Park Ranger observed a vehicle parked in a fire zone. A citation was issued.

03/2/2024, Hesperia Community Park, 16:10 – Park Ranger was flagged down by a park patron regarding a piece of plastic wedged underneath their vehicle. Assisted by removing the plastic piece.

03/3/2024, Rick Novack Community Center, 17:50 - Park Ranger was flagged down by a park patron regarding car trouble. Battery died and rangers assisted by jumping started the vehicle.

03/6/2024, Lime Street Park, 16:45 - Park Ranger observed two individuals arguing in the playground. Made contact with both parties and they left the area.

03/9/2024, Hesperia Civic Plaza Park, 14:00 - Park Ranger received a call from the farmer's market coordinator regarding protesters disturbing the peace. Upon arrival the group navigated to a different location.

03/9/2024, Hesperia Lake Park, 15:40 - Park Ranger was flagged down regarding a loose husky roaming throughout the lake. They advised they contacted animal control.

03/10/2024, Hesperia Lake Park, 17:45 - Park Ranger observed a vehicle parked in a “no parking” zone. A citation was issued.

3/15/2024, Live Oak Park, 17:45 - Park Ranger was flagged down regarding a missing juvenile from Apple Valley.

03/16/2024, Lime Street Park, 18:20 - Park Ranger received a call from staff regarding a party rental having alcohol at the location. Ranger confirmed alcohol was allowed via the contract.

03/16/2024, Power Play Center, 19:47 - Park Ranger observed a vehicle parked in a “no parking” space. A citation was issued.

3/17/2024, Lime Street Park, 13:39 - Park Ranger observed a vehicle parked in a disabled parking space with no placard displayed. A citation was issued.

03/17/2024, Malibu Park, 17:08 - Park Ranger was dispatched regarding a four year old that accidentally locked herself in the restroom. Park Ranger arrived on scene with fire and opened the restroom.

03/17/2024, Percy Bakker Community Center, 17:32 - Park Ranger received a call for an audible alarm. Park Ranger arrived on scene and located an unsecured door on the south side, cleared the building and reset the alarm. Nothing further to report.

03/18/2024, Hesperia Community Park, 18:30 - Park Ranger observed a vehicle parked in a disabled parking space with no placard displayed. A citation was issued.

03/20/2024, Maple Park, 18:28 - Park Ranger received a call regarding an individual selling food items without a permit. Ranger made contact with the individual and advised of district rules.

03/20/2024, Hesperia Lake Park, 17:15 - Park Ranger received a call regarding a missing juvenile that was possibly heading towards the lake. She was later located near her residence.

03/24/2024, Malibu Park, 14:35 - Park Ranger observed several juveniles in a verbal argument. Both parties were separated and then left the area.

03/24/2024, Hesperia Lake Park, 16:20 - Park Ranger was flagged down by Staff, they stated camp site #43 were past their stay and are refusing to leave the campground. Upon arrival they were seen leaving the location.

03/25/2024, Lime Street Park, 15:22 - Park Ranger observed a vehicle parked with expired registration. A citation was issued.

03/25/2024, Hesperia Lake Park, 16:36 - Park Ranger observed a vehicle parked with expired registration. A citation was issued.

03/27/2024, Hesperia Lake Park, 15:30 - Park Ranger observed a vehicle parked without current license plate tabs. A citation was issued.

03/27/2024, Live Oak Park, 16:28 - Park Ranger observed a vehicle parked with expired registration. A citation was issued.

03/27/2024, Hesperia Lake Park, 16:58 - Park Ranger observed an off-road vehicle parked on District property. A citation was issued.

03/27/2024, Hesperia Lake Park, 16:58 - Park Ranger observed an off-road vehicle parked on District property. A citation was issued.

03/30/2024, Lime Street Park, 08:00 - Park Ranger observed a ditch with an exposed water pipe. Maintenance was advised and the area was blocked off from public use.

03/30/2024, Hesperia Lake Park, 12:00 - Park Ranger observed several roadway hazards. Rangers blocked off these areas from public use.

**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** April 15, 2024

**PHONE:** (760) 244-5488

**FROM:** MV MICHAEL VARNER, ASSISTANT GENERAL MANAGER  
Hesperia Recreation and Park District

**TO:** CALVIN LOUIE, ACTING GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** MAINTENANCE UPDATE FOR MARCH 2024

**HESPERIA LAKE PARK**

- Parking lot and roads graded
- Pillar logs re-installed
- Irrigation repairs and adjustments
- Seeded area on soccer field
- Fire pits and BBQ's cleaned
- Playground deep cleaned/disinfected
- Barricaded mud areas
- Weed abatement
- John Swisher shrubs trimmed

**LIME STREET COMMUNITY CENTER**

- Field #2 backstop wood replaced and painted
- Field #1 and #2 dug outs painted
- Restroom building painted inside and outside by field #2
- Cable concrete enclosure painted
- Replaced sink in North restrooms
- Installed 6 handicap signs in parking lot
- Installed plastic ball fence rail on fields #1 and #2
- Replaced sink, plumbing, faucets, etc., due to vandalism, in North field restrooms
- Repaired holes in walls in Mojave Room
- Painted patches in Mojave Room
- Repaired concrete around metal restroom doors at the snack bar
- Fixed faucet in men's restroom inside the administration building
- Installed two shelves under the TV's in Kids Kamp building

**POWER PLAY CENTER**

- Hung 2 TV's inside the party rooms
- Ran electricity for both TV's

#### EPICENTRE

- Replaced drywall in restroom
- Patched drywall in storage room in-between restrooms

#### RICK NOVACK COMMUNITY CENTER

- Handicap area by East room repainted

#### LIVE OAK PARK

- Playground deep cleaned/disinfected
- Irrigation repairs and adjustments

#### MAPLE PARK

- Irrigation checked

#### HESPERIA COMMUNITY PARK

- Red “No Parking Zone” curbing painted
- Entrance sign concrete painted
- Stop Sign by entrance replaced
- Tree stumps grinded down on South fields
- Grass between field #1 and #2 overseeded
- 1” irrigation lateral line repaired

#### PERCY BAKKER COMMUNITY CENTER

- Sprayed planters, curbs, and cracks around building
- Pressure washed North curbs and sidewalks

#### TIMBERLANE PARK

- Playground deep cleaned/disinfected
- Major graffiti removal
- Irrigation repairs and adjustments

#### PARK CENTER

- Fixed toilet in Farmers Insurance Office

#### MISCELLANEOUS

- Tail gate safety meetings held
- Changed time at all facilities on mechanical time clocks

## Safety, Security, and Maintenance

### Meeting Highlights

### March 21, 2024

#### Percy Bakker Community Center

Gregg - Report any critical incident to the Board.
Community Contacts will begin being reported after March.
Administrative citations were down due to less hours in the field.
Televisions were installed at Epicentre and Hesperia Lake.
Maple Park north lot was cleared. Plaque is still in repair. Trash cans have been ordered.
Hesperia Lake Park parking lot cleanup was performed after recent storms.
Water coming from the Silverwood development project is causing damage.
Power Play Center - Cleaned, repaired roof, updated party rooms, covered skylights, installing televisions in the party rooms.
Cleanup was performed for opening day ceremonies. Painted restrooms, dugouts, replaced padding and guarding on fence.
Disc golf equipment was ordered. Prepping the design.
Two score boards for Lime Street Park are ordered.
Fencing at Lime Street Park should come down if work isn't being done.
Pickleball and Rollerskate night flyers are distributed.
Power Play Center disco ball and lights are installed. Game machines are being fixed.
Hesperia Community Park signs were painted. Roberts - Look into the lighting.
Check insurance for help with damages to the Lake.
AGM to check with the City on routing the water.
"Skating Rink" signage, Party room window tint, lighting of the dark corner of parking lot, parking lot painting, Park Ranger parking garage, and party room ceiling cover all in progress.
Need more parking at Power Play Center. Allow time between scheduled activities to allow for transition of parking.
<b>Walk-through:</b>
Needs - ceiling tiles replaced; paint; general cleanup; shave down bar rail in south room; more tables.
Bring to Board - PBC rental prices, rental of equipment, and 12 month audit of fees.
Clean the carpet.
Walk-through after events and hold renters accountable for deposits.
Clean fans.
Stain the floor board on the bar.
Offer projectors to rentals? Look at adding a fee, and a screen for an additional fee.
Organize facility user storage room.
Pool Room - Change bulbs, paint, replace pool sticks and racks, need new pool sticks, clean lights, move tables and chairs, replace pockets, general maintenance, patch felt, add plexiglass above pool sticks.
Restrooms look better.



North room - hole in ceiling, move the bar, replace ceiling fans, replace flooring, replace ceiling tiles, go to an open ceiling, or paint the ceiling black?, eliminate some fans and install modern lighting, change the tile.
Commercialize the kitchen. Upgrade the equipment.
North room storage - bring in the other tables, and separate the program's space.
Fix cracks roll up doors (by liquor storage).
Remove the buggy by April 1.
Kitchen - remove stacked items.
Plan to renovate the north room first. Bring the plan to the Board.
Outside - Take out trees and shrubs; light the sign; remove branches from roof; perk up landscaping; restrain perimeter of windows; paint the stucco?; remove the ashtray?; replace tile by front door; fix electrical wall on east side of building; increase lighting in front; get estimate on cameras.