

REGULAR JOINT MEETING OF THE HESPERIA RECREATION AND PARK DISTRICT FOUNDATION COMMITTEE AND HESPERIA AREA RECREATION DISTRICT FOUNDATION BOARD MEMBERS AGENDA

James Blocker Chair Gary "Griz" Drylie Vice Chair Carol Hill Board Member Rebecca Daugherty Board Member Amanda Gingerich Board Member

Kyle Woolley General Manager

HESPERIA RECREATION AND PARK DISTRICT Thursday, October 26, 2023 – 6:00 p.m. Lime Street Park Community Center, 16292 Lime Street, Hesperia, CA 92345

CALL TO ORDER

ROLL CALL

- a. Committee
- b. Foundation

FLAG SALUTE

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

Welcome to this Joint Meeting of the Hesperia Recreation and Park District Foundation Committee and the Hesperia Area Recreation District Foundation Board Members. The Committee/Foundation encourages public participation. If you desire to address the Committee/Foundation on any Committee/Foundation related matter or item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the presiding officer. When called upon, please come forward, and state your name and address, if you wish, before addressing the Committee/Foundation. Please limit your comments to five minutes per speaker.

Please note that if you address the Committee/Foundation on items NOT on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Committee/Foundation may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

COMMUNICATIONS

DISCUSSION/ACTION ITEMS

- a. Approval of August 24, 2023, Meeting Minutes
- b. Rick Novack High School Scholarship
- c. HARD Foundation Mission and Vision Statements

- d. HARD Foundation Logo
- e. Relocation of Corrals/Stables at Hesperia Lake Park
- f. Event Ad Hoc Committee Update
- g. Preservation Committee Update
- h. Hesperia Days/Rodeo Update
- i. December 14, 2023, HARD Foundation Meeting Reminder
- j. HARD Foundation By-Laws Discussion

DISTRICT FOUNDATION COMMITTEE

- a. District Board Report
- b. Comments

STAFF REPORTS

- a. Programs/Events/Activities Handouts
- b. Comments

FOUNDATION CHAIR'S COMMENTS

FOUNDATION BOARD MEMBERS' COMMENTS

ADJOURNMENT

It is the intent of the Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Hesperia Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District Office at (760) 244-5488, at least 48 hours prior to the meeting, to inform us of your particular needs and determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis. Meeting documents can be reviewed by the public at the District Office, 16292 Lime Street, Hesperia, CA, Monday through Friday, 8:30 a.m. to 5:00 p.m.

REGULAR JOINT MEETING OF THE HESPERIA RECREATION AND PARK DISTRICT AND THE HESPERIA AREA RECREATION DISTRICT FOUNDATION BOARD MEMBERS Thursday, August 24, 2023 - 6:00 p.m. Lime Street Park Community Center 16292 Lime Street, Hesperia, CA 92345

MINUTES

CALL TO ORDER

Meeting was called to order at 6:03 p.m. by Chair Member Blocker.

ROLL CALL

Committee:	Roberts
Foundation:	Daugherty, Drylie, Blocker, Hill, Gingerich
District Staff:	Woolley, Garcia, Chavez
Other:	None

FLAG SALUTE

Chair Member Blocker led the flag salute.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

None.

COMMUNICATIONS

None.

DISCUSSION/ACTION ITEMS

a. Approval of July 27, 2023, Meeting Minutes

1. Motion made by Member Daugherty to approve the minutes, seconded by Vice Chair Member Drylie. The motion passed by the following vote:

AYES:	Drylie, Blocker, Hill, Gingerich, Daugherty
NOES:	None
ABSENT:	None
ABSTAIN:	None

b. HARD Foundation Mission and Vision Statements

- 1. The Board discussed ideas for an updated Mission and Vision Statements, to be brought to the next scheduled meeting.
- 2. Chair Member Blocker suggested an updated logo. Ideas from the Board included incorporating the hands in the existing logo with elements that show excitement and what the Foundation does.

c. Event Ad Hoc Committee Update

1. The Board and Committee discussed the following: Hesperia Days; Hesperia Days Rodeo; potential BINGO; potential Chili Cook-Off; Envelope fundraiser; Historical event; potential Family Day with classic games; and a potential Taste of the Town fundraiser event.

d. Preservation Committee Update

1. Vice Chair Member Drylie highlighted the following: Recent donation to the museum; student service projects; geocache article; fire engine project update; and the museum sign.

e. Hesperia Days/Rodeo Update

- 1. Chair Member Blocker reported on the Hesperia Days Rodeo. The Committee and staff are working on finalizing the details including gathering banners and flags, trailer lights, parking, restrooms, plaques, t-shirts, water trucks, decorations for the sponsor tent, ABC license, ambulance and County Fire on standby, Sheriff's Department on riverbed patrol, security, ticket booth, cash handling, signage, Uber/Lyft pickup, vendors, and parade participants.
- 2. Vice Chair Member Drylie inquired about the John Swisher collection.

DISTRICT FOUNDATION COMMITTEE

a. District Board Report

1. Vice President Roberts reported on the gym floor at the Rick Novack Community Center, along with the plans to install a new dog park, splash pad, and restrooms at Palm Street Park, and a new skatepark and restrooms at Timberlane Park.

b. Comments

- 1. Member Gingerich inquired about the size of the skatepark.
- 2. Member Daugherty inquired about funding.

STAFF REPORTS

a. Programs/Events/Activities Handouts

1. Mr. Woolley highlighted Bobcat's Summer Concert Series; District office closures; Hesperia Days and the Rodeo; and the District Board moving to two regular meetings per month beginning in September.

b. Comments

1. Vice Chair Member Drylie inquired about the fund balance for the Harrison Exhibit Center and historical activities. He commented that the biggest need is looking at repairs and painting on the outside of the building.

FOUNDATION CHAIR'S COMMENTS

a. Chair Member Blocker inquired about the cancellation of the September meeting.

FOUNDATION MEMBERS' COMMENTS

- a. Member Gingerich none.
- b. Vice Chair Member Drylie thanked staff and commented that they are outstanding.
- c. Member Daugherty none. She's happy to be here.
- d. Member Hill none.

ADJOURNMENT - Meeting was adjourned at 7:33 p.m.

DESERT RECREATION FOUNDATION

Go to the Desert Recreation Foundation Website ∋

Help support our goal to provide recreation to everyone in the Coachella Valley and support our Financial Assistance Program. Learn more about becoming a

sponsor at DesertRecreationFoundation.org ∋ or call 760-347-3484.Desert Recreation Foundation is a 501(c)(3) organization. Tax ID# 91-2143285.



Desert Recreation FOUNDATION

scenes to ensure that all residents in the Coachella Valley have access to quality recreational resources, facilities, parks, and programs that serve today's needs and those for generations to come.

Operating as an independent 501(c)(3) non-profit organization, The Desert Recreation Foundation:

- · Generate funds through individual gifts, business and corporate, and grants
- Leads the fundraising efforts to support Desert Recreation Scholarship Fund, which provide financial assistance to families and individuals in the community who may otherwise be unable to participate in recreational activities
- Assists with the purchase of new park lands through fundraising, donations, legacy gifts and endowments
- Purchases equipment and other items for the District's parks and facilities

Our Mission

Our mission is to enrich and preserve the quality of life for residents. We do this by raising funds and garnering support to purchase, develop, enhance, preserve, promote and expand the Coachella Valley's recreational activities, programs, parks, properties and facilities.

About Us

Desert Recreation Foundation works behind the scenes to ensure that all residents in the Coachella Valley have access to quality recreational resources, facilities, parks, and programs that serve today's needs and those for generations to come.

Our Impact

Your support makes an impact every day in our communities! Donations help purchase of land and equipment, provides for our Adaptive/Therapeutic program, and engages all community members by providing financial assistance for those who most need it.



Thank you for expressing an interest in serving as a volunteer member of Desert Recreation Foundation Board of Directors. There is an information packet enclosed that will tell you about the history, philosophy and, more specifically, about what we do at the Desert Recreation Foundation.

All board members are expected to actively participate in board meetings, fund raising activities, and other Foundation related meeting / activities. Their commitment, professionalism and high ethical standards are vital to the stability and future of the Foundation and the population served.

GENERAL INFORMATION SECTION

In order to be considered as a board member, you must fill in the information below accurately and completely. The information in this packet will be reviewed by the current board members.

Name:				
	Last	Middle	F	irst
Home Address:				
	Street	City	State,	Zip Code
Mailing Address:				
	Street	City	State, 2	Zip Code
Home Phone:		Message Phone:		
Cell Phone:		Email:		
			\square	\square
Have you ever been convicted of any Felony crime?		U Yes	└── _{No}	
If "yes", when, where and what was the disposition of the case?				

VOLUNTEER / BOARD HISTORY SECTION

In the areas below, please list professional trade, business or civic organizations and any offices held, beginning with the most current and answer the following questions. If you need additional space, attach extra copies of the page needed. (Exclude memberships that would reveal sex, race, religion, national origin, age, ancestry, or other protected status.)

Agency:	Phone:	
Address:		From:
City: State	e: Zip:	
Title/Office Held:		То:
Duties:		Contact Name:
Reason for Leaving:		
Agency:	Phone:	
Address:		From:
City: State	e: Zip:	
Title/Office Held:		То:
Duties:		Contact Name:
Reason for Leaving:		
Agency:	Phone:	
Address:		From:
City: State	e: Zip:	
Title/Office Held:		То:
Duties:		Contact Name:
Reason for Leaving:		

What were your major accomplishments on boards and/or offices held in which you have participated?

What do you believe to be your role as a board member?

What contributions do you could make as a board member for the Desert Recreation Foundation?

Why do you wish to serve as a board member for the Desert Recreation Foundation?

What, if any involvement have you had with Desert Recreation District, its programs or facilities?

EMPLOYMENT HISTORY

In the area below, please list your most recent employment

Phone:	
	From:
State: Zip:	
	То:
	Comercia en Naciona
	Supervisor Name:

ADDITIONAL INFORMATION

Describe any specialized training, apprenticeship, skills or any additional information you feel may be helpful to us considering your application.

REFERENCES

ist the name, address and telephone number of three references that are not related to you.		
Name & Occupation	Address	Phone Number

PLEASE READ CAREFULLY!

I certify that all of the information provided by me in this Board Member Application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that submission of this packet does not guarantee acceptance onto the Board of Directors. I hereby authorize the Desert Recreation Foundation and/or its assigns to investigate my personal history and to obtain any information they have concerning me.

Please Print Name

Signature

Date

Thank you for your interest in the Desert Recreation Foundation. Please return completed packet to the attention of:

Board Member Recruitment Committee Desert Recreation Foundation 45-305 Oasis Street, Indio, CA 92201



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Our Mission

Our mission is to enrich and preserve the quality of life for residents. We do this by raising funds and garnering support to purchase, develop, enhance, preserve, promote and expand the Coachella Valley's recreational activities, programs, parks, properties and facilities.



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Our Vision

Our Vision is to establish a permanent charitable endowment that will provide sustainable, self-perpetuating resources, primarily for Desert Recreation District's park and recreation system. As the Foundation expands upon its strategic plan, we will strive to remain a valued and effective community resource, through leadership in capital planning to help fund new infrastructures, the purchase and development of land for new parks and creating new programs that serve the changing needs of residents.



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OUR HISTORY

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Your support makes an impact every day in our communities! Donations to the Desert Recreation Foundation helps purchase of land and equipment, provides for our Adaptive/Therapeutic program, and engages all community members by providing financial assistance for those who most need it.



NEW PARKS!

Oasis Del Desierto (Oasis of the Desert)

88-775 Avenue 76, Thermal

This first phase of the park includes a playground area, soccer field, sport court, exercise equipment and youth and community programming. Check out the video to learn more.



ABOUT US

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DISTRICT

STAFF

BOARD OF DIRECTORS

ANNUAL FINANCIAL REPORTS

Our History

Desert Recreation Foundation works behind the scenes to ensure that all residents in the Coachella Valley have access to quality recreational resources, facilities, parks and programs that serve today's needs and those for generations to come.

The Foundation's vision is to establish a permanent charitable endowment that will provide sustainable, self-perpetuating resources, primarily for Desert Recreation District's park and recreation system. As the Foundation expands upon its strategic plan, we will strive to remain a valued and effective community resource, through leadership in capital planning to help fund new infrastructures, the purchase and development of land for new parks and creating new programs that serve the changing needs of residents.

Suggestion from Vice Chair Member Drylie:

















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—— Serving the Community Since 1957 —



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BYLAWS

OF

HESPERIA AREA RECREATION DISTRICT FOUNDATION,

A California Non-Profit Public Benefit Corporation

ARTICLE I-NAME

The name of this Corporation shall be HESPERIA AREA RECREATION DISTRICT (H.A.R.D.) FOUNDATION.

ARTICLE II – OFFICES

<u>Section 1.</u> <u>Principal Office</u>. The principal office for the transaction of the business of the Corporation ("principal executive office") is located at 16292 Lime Street, Hesperia, San Bernardino County, California. The Board Members may change the principal office from one location to another. Any change in this location shall be noted by the Secretary on these Bylaws opposite this section, or this section may be amended to state the new location.

<u>Section 2.</u> <u>Other Offices</u>. The Board Members may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to do business.

ARTICLE III - OBJECTIVES AND PURPOSES

This Corporation is a non-profit public benefit Corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes. The general purpose for which this Corporation is organized is to educate the residents of the Hesperia area concerning recreation and park activities; promoting the cultural well-being of the community and educating the community concerning the availability of such activities; promotion of athletic activities and the education of athletes in the ideals of good sportsmanship, loyalty, and fair play; as well as to solicit, collect, manage and disburse funds and property designated for the support of activities and events for the Hesperia Recreation and Park District (District). The primary purpose is to sustain and support recreational facilities, parks, and other community programs provided by the District for the residents of the Hesperia area.

ARTICLE IV – MEMBERSHIP

<u>Section 1. Members</u>. This Corporation shall have no members and shall be governed solely by its Board Members pursuant to California Corporations Code Section 5310 as it may be amended from time to time. Any action which would require approval by members shall require only approval of a majority of the Board Members.

ARTICLE V - BOARD MEMBERS

<u>Section 1.</u> <u>Selection of Members</u>. The Board Members of this Corporation shall be designated, selected, and removed by the Board of Directors of the Hesperia Recreation and Park District, a political subdivision. At the beginning of each term of a Hesperia Recreation and Park District Director, said Director shall select a candidate from an open pool being that of HARD Foundation Directors with expressed continued interest, and members of the public at large. If a Board Member does not have a designated candidate, they may choose to open the selection process with a public notice posted on the District and Foundation website at least fifteen (15) calendar days prior to the date on which appointments will appear on the agenda. Candidates must reside within the Hesperia Recreation and Park District Sphere of Influence.

<u>Section 2.</u> Number of Board Members. The authorized number of Board Members shall be five (5).

<u>Section 3.</u> <u>Responsibility.</u> Except as otherwise provided by the Articles of In Corporation or by these bylaws, the powers of the Corporation shall be exercised, its property shall be controlled by, and its affairs shall be conducted by the Board Members. The Board Members shall coordinate all activities with the District through the Executive Director, which is the General Manager of the District or their designee.

<u>Section 4.</u> <u>Quorum</u>. A majority of the Board Members of this Corporation shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the Board Members present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board Members of this Corporation.

<u>Section 5.</u> Powers. The business and affairs of this Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board Members.

<u>Section 6.</u> Term of Office. The term of office of the first Board Members of this Corporation ended on December 31, 1985. Board Members of this Corporation shall serve the term following the District Board member that appointed them. Each Member, including a Member selected to fill a vacancy, shall hold office until the expiration of the term for which selected, and thereafter until a successor has been selected.

<u>Section 7.</u> Vacancies. Any vacancy of the Board Members shall be filled by the Board of Directors of the Hesperia Recreation and Park District according to their Board Policy, as it may be amended from time to time.

<u>Section 8.</u> Restrictions on Interested Board Members. Not more than 49% of the persons serving on the Board at any time may be interested persons. An interested person is (a) any person receiving compensation by the Corporation for services rendered to it within the previous twelve months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a Member as Member; and (b) any brother, sister, spouse, child, brother-in-law, sister-in-law, mother-in-law, or father-in-law of any such person. However, any violation of the provisions of this paragraph shall not affect the validity or enforceability of any transaction entered into by the Corporation.

<u>Section 9.</u> Place of Meeting. Meetings of the Board Members may be held at the principal office of the Corporation or may be held at any place within or outside the state of California that has been designated from time to time by resolution of the Board Members. Any meeting shall be valid, wherever held, if held by the written consent of all members of the Board given either before or after the meeting and filed with the Secretary of the Corporation.

Section 10. Regular Meetings. Regular meetings of the Board shall be held at least quarterly and may be held on a date to be fixed by resolution of the Board Members. No notice need be given of such regular meetings.

<u>Section 11.</u> <u>Special Meetings – Notice</u>. Special meetings of the Board Members for any purpose or purposes shall be called at any time by the Chair, any two (2) Members, or by the Executive Director of the Corporation.

Written notice of the time and place of special meetings shall be delivered personally to the Board Members or sent to each Member by letter to them at their address on record. In case such notice is mailed, it shall be deposited in the United States mail or personally delivered at least 48 hours prior to the time of the holding of the meeting. In case such notice is personally delivered as above provided, it shall be so delivered at least 24 hours prior to the time of the holding of the meeting. Such mailing or hand delivery as above provided shall be due, legal, and personal notice to such Member. Attendance of a Member is evidence of receipt of appropriate notice.

<u>Section 12.</u> Waiver of Notice. The transactions of the meeting of the Board Members, however called and noticed, and wherever held, shall be as valid as though taken at a meeting held after regular call and notice if (a) a quorum is present and (b)

either before or after the meeting, each of the Members not present signs a written waiver of notice, a consent to holding the meeting, or an approval of the Minutes. The waiver of notice or consent need not specify the purpose of the meeting. All waivers, consents, and approvals shall be filed with the corporate records or made a part of the Minutes of the meeting. Notice of a meeting shall also be deemed given to any Member who attends the meeting without protesting before or at its commencement about the lack of adequate notice.

Section 13. Action Without Meeting. Any action required or permitted to be taken by the Board Members may be taken without a meeting if all members of the Board, individually or collectively, consent in writing to that action. Such action by written consent shall have the same force and effect as a unanimous vote of the Board Members. Such written consent or consents shall be filed with the Minutes of the proceedings of the Board.

Section 14. Meetings by Telephone or Similar Communication Devices. Any meeting, regular or special, may be held by conference telephone, online conferencing, or similar communication equipment, so long as all Members participating in the meeting can hear one another and all such Members shall be deemed to be present at such meeting. Any action taken at such a meeting shall be taken by roll call vote. Action taken at such a meeting shall be taken by roll call vote.

<u>Section 15.</u> <u>Compliance with Brown Act.</u> All meetings of the Board Members are governed by the Brown Act (Government Code Section 54950 et. Seq.). They shall be open to the public, and all persons shall be permitted to attend any meeting of the Board Members.

ARTICLE VI - COMMITTEES

The Board Members may, by resolution adopted by a majority of the Members then in office, designate one or more committees, each consisting of two or more Members to serve at the pleasure of the Board of Members.

ARTICLE VII - OFFICERS

<u>Section 1.</u> <u>Officers</u>. The officers of the Corporation shall consist of a Chair and Vice Chair, each of whom shall be a Board Member. The Board Secretary shall be the District Board's Secretary and the Treasurer shall be the District's Deputy Secretary. The Board Members may establish such other offices as it deems advisable. Additional officers so elected shall hold office for such period and shall have such power and duties as the Board Members may from time to time authorize.

<u>Section 2.</u> <u>Election of Officers</u>. The officers of the Corporation shall be elected by the Board Members and installed at the January meeting of every even number year, and each shall serve at the pleasure of the Board Members.

Section 3. Chair. The Chair shall preside at all meetings of the Board Members. He or she is the Chief Executive Officer of the Corporation and shall have such other duties and powers as may be conferred by law or the Board Members.

Section 4. Vice Chair. The Vice Chair shall preside at meetings of the Board if the Chair is absent or incapacitated and otherwise shall have such other powers and duties as may be conferred by law or by the Board Members. The Vice Chair may execute documents in the absence of the Chair.

<u>Section 5.</u> <u>Treasurer.</u> The Treasurer shall be the Deputy Secretary of the District Board of Directors and shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, and losses. All monies and their valuables shall be deposited in the name and to the credit of the Corporation with such depositories as may from time to time be designated by the Board Members. The funds of the Corporation shall be disbursed upon the check or draft of the Corporation signed pursuant to the order of the Board Members. When requested by the Chair of the Board Members, the Treasurer shall cause to be rendered an account of the financial condition of the Corporation and shall perform all other duties required of him or her by the Chair, Members, and committees pertaining to the office of Treasurer.

<u>Section 6.</u> <u>Secretary.</u> The Secretary shall be the Secretary of the District Board of Directors and shall keep or cause to be kept a book of minutes at the principle office, or at such other place as the Board Members may order, of all meetings of the Members with the time and place of holding, whether regular or special, and if special how authorized, the notice there given, the names of those present at the Members' meetings and proceedings thereof. The Secretary shall give or cause to be given notice of all meetings of the Board Members required by these Bylaws or by law to be given, and the Secretary shall keep the seal of the Corporation in safe custody and shall have such powers and perform such other duties as may be prescribed by the Board Members from time to time.

Section 7. Removal of Officers. Any Board officer may be removed, with or without cause, by the Board Members at any regular or special meeting of the Board Members by vote of a majority of the total number of Members present at the meeting. The Secretary and Treasurer may only be removed by the District Board of Directors.

ARTICLE VIII - INDEMNIFICATION OF MEMBERS, OFFICERS, EMPLOYEES, AND OTHER AGENTS

The Board Members may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of this Corporation against any liability other than for violating provisions against self-dealing, asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not this Corporation would have the power to indemnify the agent against that liability under the provisions of the California Corporations Code.

ARTICLE IX - GENERAL PROVISIONS

<u>Section 1.</u> <u>Self-Dealing.</u> In the exercise of voting rights by Board Members, no individual shall vote on any issue, motion, or resolution which directly or indirectly inures to his or her financial benefit except that such individual may be counted in order to qualify a quorum and, except as the Board Members may otherwise direct, may participate in the discussion of such issue, motion, or resolution if he or she first discloses the nature of his or her interest, as provided in the California Corporations Code.

<u>Section 2.</u> Indemnification. This Corporation shall indemnify any Member, officer, employee or agent of the Corporation for liability incurred by such person in the exercise of his or her duties with respect to this Corporation to the extent permitted by the California Corporations Code.

<u>Section 3.</u> Fiscal Year. The fiscal year of this Corporation shall be July 1st to June 30th of each year.

Section 4. Parliamentary Authority. The rules of procedure contained in the current edition of Robert's Rules of Order shall govern the conduct of the business of the Board in all cases to which they are applicable and in which they are not inconsistent with state law or these Bylaws.

ARTICLE X - RECORDS AND REPORTS

<u>Section 1.</u> <u>Corporate Records.</u> The Corporation shall maintain adequate and correct accounts, books, and records of its business and properties, including accounts of its assets, liabilities, receipts, disbursements, and other financial matters, and shall keep Minutes in written form of the proceedings of its Board Members and committees of the Board.

<u>Section 2.</u> Inspection by Members. Every Member shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the Corporation. This inspection by a Member may be made in person or by an agent or attorney, and the right of inspection includes the right to copy and make extracts of documents.

ARTICLE XI - TAX-EXEMPT STATUS

This Corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code and no substantial part of the activities of this Corporation shall consist of the carrying on of propaganda, or otherwise attempting to influence legislation; nor shall the Corporation participate or intervene in any political campaign on behalf of any candidate for public office (including the publishing or distributing of statements).

Property of this Corporation is irrevocably dedicated to charitable purposes, and no part of the net income or assets of this Corporation shall ever inure to the benefit of any Member or officer of this Corporation, or to the benefit of any other individuals.

Upon the winding up and dissolution of this Corporation, and after paying and adequately providing for the debts and liabilities of this Corporation, any remaining assets and funds shall be distributed to the Hesperia Recreation and Park District, or if it no longer exists, to any successor organization, or if there is none, to any fund or Corporation which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal revenue Code.

ARTICLE XII - AMENDMENTS

The Board Members may adopt, amend, or repeal these Bylaws by a majority vote of the total number of Members.

CERTIFICATE OF SECRETARY

I, the undersigned, certify that I am the acting Secretary of HESPERIA AREA RECREATION DISTRICT FOUNDATION, a California non-profit public benefit corporation, and the above Bylaws consisting of seven (7) pages are the Bylaws of this Corporation as adopted at a meeting of the Board Members held on April 28, 2022.

Dated: April 28, 2022.

Capabet Staca

Karabeth Garcia, Secretary

HESPERIA AREA RECREATION DISTRICT FOUNDATION BOARD MEMBERS April 28, 2022

Gary Drylie, Chair James Blocker, Vice Chair Carol Hill, Member Dan Garcia, Member Vacant, Member

Nicolas Chavez, Executive Director

Hesperia Area Recreation District Foundation



Foundation Guidelines

Revised August 2014

TABLE OF CONTENTS

Mission Statements	1
Recreation Foundation Policies and Procedures	2
Incorporation	2
Meetings	2
Services and Support Agreement with the Hesperia Recreation	
and Park District	3
Selection Procedure for Appointment to the Hesperia Area	
Recreation District Foundation Board Members	4
Job Descriptions	5
Foundation Board Member	5
Officers	5
President	5
Vice President	6
Secretary/Clerk	6
Committees	6
HRPD Board of Directors Standing Committee	6
Foundation Board Roles, Duties, and Limits of Authority	7
Role of the Foundation Board	7
The Advising Role	7
The Assisting Role	7
The Representing Role	7
Duties of the Foundation Board	7
The Foundation Board Limits of Authority	8
Recreation Staff Roles, Duties, and Limits of Authority	9
The Staff Representative's Role	9
The Foundation Staff Representative is a District Employee	9
Duties of the Foundation Staff Representative	9
Foundation Board Meetings	11
Successful Meetings	11
Attendance	11
Participation	12
Preparation	12
Good Meeting Manners	12
Parliamentary Procedure	13
Purposes of Meetings	14

The Agenda	15
The Minutes	15
Goals, Objectives, and Directives	16
Goals for the Foundation Board	16
Objectives of the Foundation Board Members	16
Writing and Objective	16
Evaluating an Objective	18
Directness and Delegating	18
Directives: The Implementation Process	18
Delegating: Matching People to Tasks	19
Fundraising	20
Fundraising Committee	20
Orientation	21
Orientation Procedure	21
Rick Novack Scholarship	22
Hesperia Area Recreation District Foundation Budget	23
Nonprofit Nature and Status of the Foundation	24
Federal Nonprofit Status	24
State Nonprofit Status	24

MISSION STATEMENTS

The following Mission Statements summarize our organizations' purpose for existing. These declarations remind us of our common focus even when special challenges and changes occur.

- <u>Mission of the Hesperia Recreation and Park District</u> To provide opportunities for leisure time enjoyment through park facilities, and recreation and cultural activities.
- <u>Mission of the Recreation Division</u> To offer recreation opportunities, information, scheduling of activities, and specialized programs on a District-wide basis in cooperation with Volunteer Groups and neighborhoods
- <u>Mission of the Hesperia Area Recreation District Foundation Board</u> To act in an advisory capacity to the Hesperia Recreation and Park District Board of Directors and to help foster communication and cooperation between citizens, institutions, special interest groups, and District personnel in order to help the District provide maximum recreation opportunities, services, and park facilities for the residents of the Hesperia Recreation and Park District.

RECREATION FOUNDATION POLICIES AND PROCEDURES

Incorporation

The Hesperia Area Recreation District Foundation established in 1984 by the Hesperia Recreation and Park District Board of Directors, is governed under By-Laws (Attachment 1) and Articles of Incorporation (Attachment 2).

Meetings

The Regular Meeting of the Hesperia Area Recreation District Foundation has been established by Resolution No. 91-11-1 (Attachment 3). The meeting will be held on the fourth Thursday of the month unless the fourth Thursday falls on a holiday, in which case the meeting will be held on the third Thursday of that month.

Any member of the Foundation Board of Directors who has three consecutive unannounced absences shall constitute immediate dismissal from their position on the Foundation Board of Directors without notice.

The meeting location shall be the Lime Street Park Community Center, Meeting Room unless it is designated to meet at another District site.

SERVICES AND SUPPORT AGREEMENT WITH THE HESPERIA RECREATION AND PARK DISTRICT

The Hesperia Recreation and Park District and the Hesperia Area Recreation District Foundation have a long standing working relationship providing recreation and leisure time activities to the community we serve. The purpose of the Services and Support Agreement (Attachment 4) is to better define and memorialize this relationship.

SELECTION PROCEDURE FOR APPOINTMENT TO THE HESPERIA AREA RECREATION DISTRICT FOUNDATION BOARD MEMBERS (This section was approved by the HRPD Board of Directors 3-14-01)

All five (5) Board positions will serve at the discretion of the Hesperia Recreation and Park District Board Members.

Foundation Board Members will be appointed prior to the First Regular Board Meeting of each calendar year.

Potential Foundation Board candidates should be prepared to commit to two (2), one (1) year terms of office. The intention of this section is to appoint Foundation Board Members for at least two (2) years.

A majority of the Hesperia Recreation and Park District Board of Directors must approve all members.

A majority of the Hesperia Recreation and Park District Board of Directors may at any time remove an appointed Foundation Board Member. The item must be placed on a Hesperia Recreation and Park District Regular Board Meeting Agenda as an Action Item.

The selection process will commence with a public notice or news release at least sixty (60) days prior to the agendized appointments.

Review of all applicants should take place 30 days before appointments, by committee.

Review Committee will consist of two (2) HRPD Board Members and the General Manager.

The Committee may:

- 1. Reduce applicants through a selection process or recommend all applicants attend the HRPD Board Meeting for presentation and questions, or
- 2. Recommend a first list for appointments if there are less than six (6) qualified applicants.

Attachment 5 includes the following forms:

- Hesperia Area Recreation District Foundation Board Members Job Duties
- Application for Appointment
- Interviews
- News Release

JOB DESCRIPTIONS

The importance of a job description in clarifying the role of a Foundation Board Member, Foundation Officers, and staff cannot be underestimated.

Foundation Board Member

The Hesperia Recreation and Park District expects the following of an individual Foundation Board Member:

- Prepare for, attend, and actively participate in the monthly scheduled meetings of the Foundation.
- Appropriately share your expertise, thoughts, and opinions with the other Foundation Board Members and Foundation Staff Representative.
- Serve on committees to further the projects undertaken by the Foundation; for example, a fundraising committee or a special event committee.
- Volunteer time and energy for special events, fundraisers, and programs.
- Review and understand the by-laws and other documents pertaining to the Foundation.
- Review the Foundation business including the minutes of meetings.
- Support programs and decisions adopted by the Foundation and the District.
- Understand the financial structure of the Foundation.
- Refer the suggestions and/or complaints that the public gives you regarding programs, facilities, or services to the Foundation Staff Representative.

You are NOT expected to:

- Donate your money or personal property to the Foundation.
- Act immorally, illegally, or against your personal belief system.

Officers

A President, Vice President, and Secretary/Clerk are elected annually at the first meeting of the calendar year.

President:

- Shall be the designated leader of the Foundation Board.
- Chairs meetings.
- Ensures that the minutes of each meeting faithfully record all action taken.
- Sees that Board Members are fully informed.
- Takes action to fulfill the obligations of the Foundation's By-laws.
- Works with the Foundation Staff Representative and the Foundation Board to plan and develop programs.

- Supports programs adopted by the Foundation Board Members.
- Appoints a committee chairperson when needed, gives them the necessary authority, and provides opportunities for the committee to report to the Foundation Board Members.
- Consult with the Foundation Staff Representative.

Vice President:

- Will perform the duties of the President if the President is unable to perform their duties.
- Performs duties that the President assigns.

Secretary/Clerk:

• Responsible to keep, or cause to be kept, full and complete records of the minutes of all Foundation Board Meetings.

Committees:

- Chairpersons shall have duties and responsibilities established by the Foundation Board Members.
- The Foundation Board of Directors may establish procedures which may allow the chairperson to vote at Foundation Board Meetings on regular issues which may affect their Committee.

HRPD Board of Directors Standing Committee

The Hesperia Recreation and Park District Board of Directors also have a Foundation Standing Committee that shall be chaired and vice-chaired by two (2) Members of the Hesperia Recreation and Park District Board of Directors.

The position to the Foundation Standing Committee shall be appointed by the President of the Hesperia Recreation and Park District Board of Directors in December of each year.

The Chair and Vice Chair of the Foundation Standing Committee's duties shall be:

- To attend Foundation Board Meetings.
- To act as a liaison between the HARD Foundation Board Members, and the Hesperia Recreation and Park District Board of Directors.

FOUNDATION BOARD ROLES, DUTIES AND LIMITS OF AUTHORITY

Role of the Foundation Board

Each of the Foundation Board Members must adhere to the By-laws of the Foundation and work with the District while striving to best represent the community. Some Foundation Board Members may, for example, concentrate on one or more items: program development, fundraising, community support, or interaction.

The roles and responsibilities of the Foundation Board Members are directed from the District Board of Directors through the General Manager. The role of the Foundation Board Members is to advise, to assist, and to represent the Hesperia Recreation and Park District.

The Advising Role

• Help to bring recreation concerns before the District.

The Assisting Role

- Provide continuity in the operation of the Recreation Division and recreation programs in the community through the long-term commitment of the Foundation Board Members.
- Fostering good communication and cooperation among neighborhood residents, institutions, special interest groups, and recreation personnel.
- Generating funds for the support of programs.
- Assisting in providing a pool of volunteers to promote and work during Recreation Division Programs.

The Representing Role

- Help provide a vehicle for direct citizen input to the programs and operation of the District.
- Help represent the needs, interests, and concerns of the community.
- Help link the District with the larger community.

Duties of the Foundation Board

The roles of the Foundation Board are expressed through their ongoing recreation support activities:

- To express the leisure related needs and desires of the community.
- To recommend fundraising projects and special events.

- To assist with programs. This assistance may include help with organizing, promoting, and volunteering for programs, special events, and fundraisers.
- To serve as a body through which payments to specialized instructors are made.
- To support and maintain programs and services through fundraising, grant writing, and other economic development activities.
- Service on the Recreation Foundation Board is voluntary.

The Foundation Board Limits of Authority

According to its status with the Hesperia Recreation and Park District, the Foundation Board is not legally empowered to make policy or administrative decisions.

The Foundation Board may advise but MAY NOT:

- Mandate policy. The Foundation Board Members may function in an advisory role and offer recommendations.
- Order the implementation of a particular program, project, or activity.
- Act on personnel decisions (hiring or firing) regarding contract instructors of Foundation sponsored programs.
- Act on personnel issues in any way regarding staff working for the Hesperia Recreation and Park District. The General Manager reserves the right to determine the criteria for selection and dismissal of personnel. The Recreation Staff Representative, as a Recreation and Park employee, can clarify which staff members are employees of the District.
- Determine fees and charges. The District Staff must consider their recommendations but will make final decisions.
- Speak to the media on behalf of the Recreation and Park District.

RECREATION STAFF ROLES, DUTIES, AND LIMITS OF AUTHORITY

The Staff in the Recreation Division of the Hesperia Recreation and Park District is a highly skilled group of leisure professionals. They are trained in recreation programming management and working with diverse populations.

The Staff Representative's Role

The Staff Representative acts in several roles with the Foundation Board. The Staff Representative that assists the Foundation Board Members should be considered an expert in the recreation field.

The Staff Representative may assist in any or all of the following areas:

- Will offer alternate viewpoints during Foundation Board Meetings regarding topics in which recreation expertise is valuable.
- Can provide up-to-date information on recreation in Hesperia and trends in the recreation and leisure field.
- Can be expected to keep updated on current recreation trends and philosophies and continue to be a "recreation authority".
- Will seek input from community sources in addition to the Foundation Board Members to "better develop new programs and modify existing ones".

This means:

- The Foundation Staff Representative is the Foundation Board's link to the Recreation Division and District services such as facilities, equipment, and information the Foundation Board Members may need.
- The Staff Representative attends all scheduled Foundation Board Meetings and helps coordinate objectives and programs agreed upon at those meetings.

The Foundation Staff Representative is a District Employee.

- Staff Representatives work for and take direction form the General Manager/Executive Director, not the Foundation Board Members.
- Staff Representatives are not responsible to provide District personnel to staff Foundation sponsored fundraising or special events.

Duties of the Foundation Staff Representative

It is the duty of the Foundation Staff Representative to the Foundation Board Members to:

- Consider any and all recommendations made by the Foundation Board Members in developing and implementing recreation programs.
- Monitor all Foundation sponsored programs and activities, including meetings.
- Provide the Foundation Board Members with a written and/or oral report on program operations at Foundation Meetings.
- Ensure the Foundation Board Members are kept informed of District actions which relate to the Foundation.

FOUNDATION BOARD MEETINGS

The Foundation Board meets at the same day and time throughout the year.

The Foundation Board is a public representative of bodies and as a result, meetings are always open to the public. This does not mean that citizens may always come to a meeting and speak about issues on, or not on, the Agenda. A citizen must request to be recognized by the President during a meeting or request to be placed on a subsequent agenda. Recognition is at the discretion of the Foundation President.

Successful Meetings

Successful meetings require everyone's consistent contribution:

- Regular attendance
- Valuable participation
- Complete participation
- Commitment to good meeting manners

Attendance

It is important that members attend the Foundation Board Meetings for three reasons:

- You cannot participate if you do not attend.
- It is difficult to attain a quorum if you do not attend. A quorum is the number of members present as indicated in the Foundation Bylaws necessary to vote on and pass Foundation Agenda Items.
- Reports and information must be repeated if you miss meetings. When you return, your participation cannot be your best if you do not have the information and background that was shared earlier.

It does not serve the Foundation well to retain Board Members who cannot or will not attend regular meetings. A member who is unable to attend the Foundation Board Meetings should be conferred with and given the opportunity to volunteer his/her knowledge, skills, and abilities in a way more suitable to his/her schedule or commitment. The volunteer may prefer to give his/her time and energy to helping the Foundation as a special events volunteer, for example, rather than as a Foundation Board Member.

Monitoring attendance and initiating membership termination proceedings is the responsibility of all of the Foundation Board Members.

Participation

Your participation is the most important thing you can give to your Foundation. This includes participating in meetings as well as volunteering your labor at special events and in other Foundation Board sponsored projects because:

- You were chosen for your talents and convictions. NO one else on the Foundation Board can supply the group with your unique experience.
- Energy is the idea that when we work together our ideas and energy equal more than the sum of our individual energies. Two people working cooperatively can usually accomplish more than two people working separately.

Preparation

Being prepared will help the meeting run smoothly as well as make it possible for you to participate and contribute comfortably and with knowledge.

Being prepared means:

- Reviewing the Agenda and other materials sent to you before the meeting.
- Knowing the various purposes of the meeting so you can contribute to the success of the meeting.
- Seeking additional information or background on an issue or meeting topic from the Foundation President and Foundation Staff Representative before the meeting if you need it.

Good Meeting Manners

Practicing good meeting etiquette is everyone's responsibility. Good meeting manners will ensure that the purposes, or goals, of the meeting will be achieved according to the schedule, that everyone who wants to contribute will have the opportunity and will be heard, and that the items that are important to the whole Foundation Board – those on the Agenda – will be addressed.

Below are five rules of meeting etiquette that can be expected of all attending:

- Arrive on time. Latecomers are a distraction to the proceedings, may require the group to reiterate important information, and delay decisions that have to be made.
- Avoid unnecessary interruptions. If at all possible, phone calls and messages should be taken after the meeting.
- Help the group to follow the established agenda by not bringing up topics which are not on the agenda and by considerately reminding the group of the topic if it

strays. This latter task is called Agenda Tracking and is primarily the duty of the President. However, straying from the agenda is often a serious problem which slows meetings and prevents positive contributions from everyone and, thus, should be monitored by everyone.

- Avoid distractions. Good communication skills are vital to the success of a meeting. This includes actively listening and not chatting or whispering with other members.
- Stay until the end of the meeting. You are a part of the Foundation Board even after the addenda items that you find particularly interesting are addressed. Plans and decisions should be restated at the end of the meeting and Foundation Board Members should all be there to participate.
- Be familiar with Parliamentary Procedure and adhere to Robert's Rules of Order to the best of your ability.

Parliamentary Procedure

Parliamentary Procedure is a set of rules for conduct at meetings. Robert's Rules of Order, written by Henry M. Robert and published in 1876, is the basic handbook of operations according to Parliamentary Procedure.

The Foundation runs its meetings, like most other boards and organizations, according to Parliamentary Procedures. The Procedure ensures that everyone gets a fair hearing at meetings.

The way in which a Foundation Board Member gets heard using Parliamentary Procedure is through making motions. A motion is a member's proposal that the Foundation Board take action on an issue.

Foundation Board Members may:

- "Present a motion". This means that the Member makes a proposal such as, "I move the Board adopt the 1990 Budget without revision".
- "Second a motion". This means that a Member expresses support for another Member's proposal and the Board should discuss it. When the President asks for a second after a Member has presented a motion, the Member who wishes to do so will say, "Second".
- "Discuss a motion". After a Member seconds a motion, Members may give their opinions about the motion. Speakers are to be recognized by the President before giving opinions.
- "Vote on a motion". Members all get to vote on motions at a meeting when a quorum is present.

The Recreation Staff Representative may not participate in the motion process except to provide expert consultation to the group.

There are many other aspects of Parliamentary Procedure that the Foundation may use. The Foundation Staff Representative and President must make sure that all the Foundation Board Members are comfortable in their knowledge of the rules. Otherwise, Foundation Board Members may not be able to participate due to confusion or what appears to them to be an arbitrary structure.

The President and Foundation Staff Representative and longtime Foundation Board Members should remember, too, that many people are unfamiliar with meetings structured and run according to Parliamentary Procedure. During a new Member's orientation the meeting procedures should be explained fully.

On the other hand, Robert's Rules of Order are meant to be a tool used to serve the Board, not the other way around. If at any time during a meeting, the formality of Robert's Rules becomes a hindrance to productive discussion, the President may set them aside. For example, brainstorming is an effective way of gleaning ideas and creative wisdom from the Board. However, brainstorming loses its spontaneity and effectiveness if every person must be recognized by the President before speaking.

Purposes of Meetings

Establishing a purpose for the meeting will clarify for the Foundation Board Members, busy people who want to accomplish something, exactly what they should expect from the meeting. The clearly stated purpose will also help the President manage the meeting and monitor its progress.

There are several appropriate purposes for monthly Foundation Board Meetings:

- Exchanging information through staff and committee reports.
- Making decisions.
- Brainstorming projects.
- Setting objectives and work plans.
- Sharing concerns.
- Explaining and debating issues.
- Recognizing service.

There are purposes that are inappropriate for the monthly Foundation Board Meetings. These are activities that, while great at other times, are out of place here:

- Business that can occur in a committee or be delegated to individuals or teams.
- Restating information that should have been understood or researched by Foundation Board Members before the meeting.

The action to be taken on an agenda item should be included in the agenda. This way the Foundation Board Members will be better aware of what is expected of them.

The Agenda

The meeting agenda serves four important functions:

- It provides a sequential structure for the meeting. By including time limits with topics and anticipated Foundation Board actions, the agenda helps keep the meeting moving and assures a range of topics are covered. When guests are invited to a meeting to make a presentation, the inclusion of a time limit for that presentation is particularly important. It allows the guest to prepare accordingly and prevents him/her from monopolizing the meeting.
- The agenda helps Members develop correct and similar expectations of the meeting.
- The agenda helps Members participate. We all know someone who can participate cheerfully without knowing anything about a topic. However, most Members feel comfortable participating only when they feel prepared. An agenda gives Members an opportunity to research the topic before the meeting.
- Finally, an agenda serves the simple purpose of a reminder that there is a meeting soon. If a Member has reports or assignments to be completed by the meeting date, the agenda will remind him/her to get ready.

The Recreation Staff Representative should send the prepared agenda to Foundation Board Members and invited guests. The agenda is accompanied by the Minutes from the last meeting and other pertinent informative materials.

The Minutes

Minutes from Foundation Board Meetings are drafted by the recording secretary at the monthly meetings. He/she gives the Minutes to the Recreation Staff Representative who may edit them and has them distributed to all the Foundation Board Members before the next meeting.

The Board Members should review the Minutes as a part of their meeting preparation. They will be asked to vote to accept the Minutes as a permanent and accurate reflection of the previous meeting's events.

GOALS, OBJECTIVES, AND DIRECTIVES

People and organizations set goals, objectives, and directives when they want to get something accomplished.

A GOAL is a broad statement of what the person or organization wants to achieve.

OBJECTIVES are statements that serve as guideposts for progress toward the goal.

DIRECTIVES are the major activities involved in accomplishing the objective.

Goals for the Foundation Board

In our personal and professional lives we have goals for ourselves. The goals give us direction and a sense of purpose.

In addition to our individual goals, most of us have shared goals and objectives with other people. Buying a home or providing a service to people with special needs are goals on which we may work actively together with others. It is vital to the success of these jointly held goals and objectives that the group is united in its understanding and commitment to them.

Goals for Foundation Board Members are the roles expressed in the Bylaws:

- Supporting the Hesperia Recreation and Park District programs financially and assisting through volunteer labor.
- Fundraising on behalf of the District.
- Operation of Recreation and Business Programs.

Objectives of the Foundation Board Members

Whereas goals are general statements of a purpose and direction, objectives must be specific if they are to be effective. Objectives are the strategies of the Foundation Board Members.

Writing an Objective

The Foundation Board Members do not rewrite the basic goals of advising, assisting, and representing. The Foundation Board Members will need to regularly write objectives that will assure progress on goals. Changing leisure needs necessitates evaluating old objectives and writing new ones for continued success.

Objectives must meet the following five basic requirements to be effective:

- 1. The objective must have a specific target. The more specific the objective's target, the more likely it is to be achieved.
- 2. The objective should be set at growing phases, as well as, at the beginning of a project. In large or complex projects, objectives should be reviewed periodically and set at new phases to retain the needed specifics.
- 3. The objective should be sensitive to current conditions affecting everyone in the objective. The conditions to consider include economic (do we have the money to do this right now?), time (do we have the time to do this right now?), social (is this a good activity for this group?), and others.
- 4. The objective must be measurable. People involved in carrying out the objective must be able to visualize what success will look like and be able to measure it; for example, the funds are raised or the book is written or the program is accomplished.
- 5. The objective should be short range. Goals ae long range, but our objectives should project only six to nine months in the future.

Writing all the group's objectives in a similar style and format facilitates peoples' understanding and comfort with the objectives. Everyone will be able to recognize the format of the objective and no vital information will be left out. Below is a tested formula for writing effective objectives:

- 1. Start the objective with the words, "We will..." or "To..." and an action verb.
- 2. Next, write the target or result to be achieved and a specific time frame.
- 3. Write the way in which the objective will be measured and what the costs will be. The costs are not just monetary but include people, time, energy, and materials.
- 4. Before accepting an objective and beginning to work on developing directives for its accomplishment, check the objective carefully against the seven guidelines below:
 - Is it conceivable by everyone involved? Can everyone visualize success?
 - Is it achievable? Do we have the resources?
 - Is it desirable? Do we really want to do this?
 - Is it controllable? Can we manage the objective for success?
 - Is it measurable?
 - Is it specific? Does it promote a similar vision of the project in people's minds?
 - Is it growth facilitating? Does it move us toward a goal?

Evaluating an Objective

Evaluating ourselves is a process that many of us avoid. Often, the idea of evaluation reminds us of our early years in school where we were "evaluated" on report cards and tests. On many tests the only options were "passing" or "failing". No wonder we have a distorted view of evaluating our performance as adults!

Evaluation should be viewed as an opportunity for growth and development. It is based on the idea that there is always room for improvements. Therefore, the opportunity to make a plan for improvement should ALWAYS accompany an evaluation. Results from an evaluation should be accompanied by recommendations for improvement and a description of the best aspects of the work or project. We include the latter for future reference to what worked well.

Positive and useful evaluating requires us to review our objective in two ways. First, we review our progress or fulfillment of the objective and second, we review how well the objective moved us toward our goal. Reviewing the objective the first way only will give us incomplete feedback at best, and will not help us improve our objective writing skills.

Directness and Delegating

After the Foundation Board Members write an objective that meets all the requirements and conforms to the guidelines above, it is time to plan specifically how the objective will be carried out. The first step in the implementation process is establishing directives.

Directives: The Implementation Process

- 1. Identify all the major activities for accomplishing the specific objective. Mindmapping and other diagramming techniques are very effective ways of brainstorming the major activities.
- 2. Sequence the activities. The diagram can be used to organize the major activities in a logical sequence.
- 3. Identify the resources needed for each activity. Any type of resource needed to accomplish the activity identified should be listed. Resources can include: Labor-hours, office space, money, supplies, and rentals.
- 4. Develop a timeline. For each major activity establish a deadline. Ultimately the timeline will act as a master schedule for the project incorporating all the individual deadlines.

5. Delegate authority for the directives. The Foundation Board Members or committee chair should appoint Members to be in charge of specific tasks and activities.

Delegating: Matching People to Tasks

Delegating is a leadership skill that requires sensitivity to members' talents and interests and an ability to define a task clearly. Delegating is matching the person to the task.

Delegating is a leadership skill that many Members of the Board have the opportunity to develop because it is not an activity limited to the President. The President should be able to give the authority to delegate tasks in a committee to the appointed committee chair. Chairs of committees must identify tasks and the appropriate person to fulfill those tasks and then be willing to delegate.

Some basic information is required for a member to get started on a project and should be provided whenever one delegates responsibility. It is important to determine and communicate:

- Who is responsible for carrying out the decision, objective/directive.
- What is to be done.
- When the work should be completed.
- How the objective/directive should be carried out.

The last decision is a delicate one. The President or person delegating should be strict about what results need to be achieved and flexible about how those results are brought about. Some members want fairly rigid instruction about how the tasks should be accomplished and others work better when left to work with a few basic guidelines.

FUNDRAISING

Fundraising for program operations, support, and special events is a primary concern for the Foundation Board Members. Fundraising is a way in which the Foundation Board Members can support the District and become more involved.

The Foundation Board Members must take full responsibility for its fundraising. This policy is based on the unique relationship between the District and the Foundation Board.

Like recruitment, fundraising should occur when a specific need is identified, the campaign is well planned and the entire Foundation Board is rallying behind the effort. The Foundation Board Members should write an objective and a plan for implementation of the fundraiser. The objective should tell how the new funds will be spent in addition to stating how much money the fundraiser is expected to generate. Objectives can be written that will make the fundraising activities focused and congruent with the Foundation's financial plan.

Fundraising projects are to be approved by the Foundation Board Members prior to organizing and conducting the event.

All fundraising monies are to be turned into the District Office in a timely manner. Checks are to be made out to HARD and all monies collected are tax deductible as allowed by Federal and State tax laws.

Fundraising Committee

The Foundation Board may establish a Fundraising Committee of the Hesperia Area Recreation District Foundation.

- The objective is to raise revenue through Foundation fundraising programs and projects for the District, Foundation, or other co-sponsored programs or organizations.
- The Foundation Board and Fundraising Committee's responsibilities is to provide planning, organization, and volunteers for the operation of fundraising programs and projects.
- The Fundraising Committee will be under the direction and complete supervision of the Executive Director. Once a fundraising program is approved by the Foundation Board Members or the Fundraising Committee works on an existing fundraiser, all procedures are to be approved by the Executive Director or authorized Foundation Staff Representative.

ORIENTATION

Orientation for volunteers all too often consists of no orientation or on-the-job orientation. The mistake of overlooking the importance of a complete orientation sends a clear message to new volunteers that they, and their time and energy are not valued.

Incomplete or nonexistent orientation is extremely demotivating for new volunteers. They arrive for their new position with enthusiasm and anticipation and want to contribute to the Foundation as soon as possible.

It serves the Foundation and staff to get the new member contributing quickly too. Orientation to the people and philosophy of the Foundation, to the procedures followed, and to the Foundation Board's goals and objectives must occur before the new member can begin to contribute well. A new member who is not well oriented is less effective, will take longer to become one of the team, and will be less willing to accept positions of leadership and responsibility.

Orientation Procedure

- 1. The new Foundation Board Member receives and must become familiar with the following written materials:
 - A copy of this document, Hesperia Area Recreation District Foundation Guidelines to keep while serving on the Foundation Board of Directors.
 - Agenda and information packet for the next meeting of the Foundation Board.
- 2. The new Foundation Board Member should get a tour of the facilities.

RICK NOVACK SCHOLARSHIP

Long Time Hesperia Recreation and Park District Board Member, and community leader Rick Novack passed away in September of 1989. In September 1990 the HARD Foundation proposed that an annual "Rick Novack Scholarship" for \$500.00 to a Hesperia High School Student with a C Average be established by the Foundation.

As more High Schools were built in Hesperia the number of scholarships have increased to a \$500.00 scholarship for each public high school:

Hesperia High School Sultana High School Mojave High School Oak Hills High School Canyon Ridge High School

And one \$500.00 scholarship for all Private High Schools.

The current Scholarship packet and information is included in Attachment 6.

HESPERIA AREA RECREATION DISTRICT FOUNDATION BUDGET

The Hesperia Area Recreation District Foundation Budget's function is similar to program and planning budgeting. The figures presented are estimates for the Fiscal Year. As revenue is taken in, programs are funded. Expenditures and Revenues are not guaranteed.

The Foundation Budget also acts as the nonprofit arm of the District which provides opportunities that government does not have. An example is the ability to run enterprise, business, and philanthropic endeavors. Lastly, it allows for the payment of bills, ordering, and negotiating with local businesses in a more efficient time appropriate manner.

The Foundation Budget shall be completed by Hesperia Recreation and Park District Staff and will be submitted to the Foundation Board of Directors at the Foundations' June Board Meeting for comments and approval.

The Foundation Budget will then be submitted to the Hesperia Recreation and Park District Board of Directors at their July Board Meeting to be approved along with the Hesperia Recreation and Park District's Final Budget.

NONPROFIT NATURE AND STATUS OF THE FOUNDATION

Federal Nonprofit Status:

The Hesperia Area Recreation District Foundation was recognized to be exempt from Federal Income Tax in February 1984 as described in Internal Revenue Code Section 501 (c) (3) and it is still in effect.

The Foundation is not a private foundation within the meaning of Section 509 (a) of the Code because the organization is of the type described in Section 509 (a) (2).

The Federal Tax Identification Number for the Foundation is: 33-0041341.

See Attachment 7 for the Internal Revenue Status letter.

State Nonprofit Status:

The Foundation is exempt for State Franchise or Income Tax under Section 23701d, Revenue and Taxation Code. This exemption became effective in February 1984 and is still in effect.

See Attachment 8 for the State of California Franchise Tax Board Status letter.

October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	2 *	3	4	5	6	7
8	9 Columbus Day District Offices Closed	10	11 6:00 pm District Board Meeting	12	13	14
15	16 5:30 pm Event Ad Hoc Committee	17	18 5:15 pm Personnel Committee	19 3:30 pm Safety, Security, & Maintenance Meeting	20 3:30 pm Historical Preservation Committee Meeting	21
22	23 6:00 pm ASBCSD The Old Spaghetti Factory Rancho Cucamonga	24	25 6:00 pm District Board Meeting	26 6:00 pm Foundation Meeting	27	28 2:00 pm Hesperia Fall Festival & Car Show Hesperia Lake Park
29	30	31 Halloween			RECREATION & PARK DISTRICT	HESPERIA Area Recreation District Foundation

lovember 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8 6:00 pm District Board Meeting	9	10 Veterans Day Observed District Offices Closed	11 11:00 am Veterans Day Ceremony <i>Hesperia Lake Park</i>
12	13	14	15	 16 3:30 pm Safety, Security, & Maintenance Meeting 6:00 pm Foundation Meeting 	17 3:30 pm Historical Preservation Committee Meeting	18
19	20 6:00 pm ASBCSD	21	22	23 Thanksgiving District Offices Closed	24 Thanksgiving Holiday District Offices Closed	25
26	27	28	29 6:00 pm District Board Meeting	30	RECREATION & PARK DISTRICT	HESPERIA Area Recreation District Foundation

December 2023

 Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5	6	7 5:00 pm Christmas Tree Lighting Ceremony <i>Hesperia Civic</i> <i>Plaza Park</i>	1/8	2/9
10	11	12	13 6:00 pm District Board Meeting	14 6:00 pm Foundation Meeting	15	16
 17	18	19	20	21 3:30 pm Safety, Security, & Maintenance Meeting	22 3:30 pm Historical Preservation Committee Meeting	23
24 Christmas Eve	25 Christmas Day District Offices Closed	26 Winter Kids Kamp Christmas Eve Observed Administrative District Office Closed	27 Winter Kids Kamp Administrative District Offices Closed	28 Winter Kids Kamp Administrative District Offices Closed	29 Winter Kids Kamp Administrative District Offices Closed	30
31 New Years Eve	RECREATION & BARK DISTRICT	HESPERIA Area Recreation District Foundation				
	PARK DISTRICT	Area Recreation District Foundation				

DATE: August 15, 2023

PHONE: (760) 244-5488

- **FROM:** *l.a.* LUKE SARTI, RECREATION PROGRAM COORDINATOR Hesperia Recreation and Park District
- **TO:**KYLE WOOLLEY, GENERAL MANAGERHesperia Recreation and Park District
- SUBJECT: AQUATICS UPDATE FOR AUGUST 2023

Lime Street Park Pool - Open Swim, August 1st - August 31st

• 597 participants (-1,831 from last month, -74 from previous year)

Lime Street Park Pool - Kids Kamp, August 1st - August 9th

• 160 participants (-306 previous month, -397 previous year)

Lime Street Park Pool - Rock'n Our Disabilities, August 1st - August 9th

• 0 participants (+390 from previous month, 0 from previous year)

Learn to Swim Program - Session 3 (Saturday August 5th - 20th)

• 30 participants (+3 from previouse year)

Intro to Swim Program - No class offered

Pool Rentals - Augugst

- 1 rental (+7 from previous month, +3 from previous year)
- 30 participants (- 344 from previous month, -314 from previous year)

Youth Sports Agreement, Desert Aquatics Pool Use – Desert Aquatics partners with the District to utilize Lime Street Pool to condition and train swim team participants in the High Desert. Desert Aquatics uses the facility six times a week, Monday through Saturday, from approximately 7:45 – 11:45 a.m. and has, on average, 65 youth in the pool daily.

DATE: *l.a.* September 13, 2023

PHONE: (760) 244-5488

- **FROM:** LUKE SARTI, RECREATION PROGRAM COORDINATOR Hesperia Recreation and Park District
- **TO:**KYLE WOOLLEY, GENERAL MANAGERHesperia Recreation and Park District

SUBJECT: RECREATION UPDATE FOR AUGUST 2023

KIDS KAMP

- 206 Registered participants (+9 from previous year)
- 134 Total monthly participation (same as previous year)

DATE:	September 15, 2023	PHONE: (760) 244-5488
FROM: 57	SARAH HAUSER, RECREATION MANAGER Hesperia Recreation and Park District	2
TO:	KYLE WOOLLEY, GENERAL MANAGER Hesperia Recreation and Park District	
SUBJECT:	HESPERIA LAKE REPORT FOR AUGUST 202	3
UECDEDIA	ΙΑΚΕ	

HESPERIA LAKE

- Anglers Total: 1,854 (-485 from previous month, +322 from last year)
 - Day: 812 (-330 from previous month, -388 from last year)
 - Night: 669 (-19 from previous month, No night fishing last year)
 - Child Night: 32 (-9 from previous month, No night fishing last year)
 - Child: 161 (-102 from previous month, -25 from last year)
 - Senior: 109 (+16 from previous month, +47 from last year)
 - Military discount: 66 (-42 from previous month, -18 from last year)
 - Passes redeemed: 5 (+3 from previous month, -3 from last year)
 - Punch cards sold: 0 (-2 from previous month, Same as last year)
- Fish caught Total: 1,248 (+185 from previous month, +556 from last year)
 - Catfish: 1,216 (+215 from previous month, +695 from last year)
 - Trout: 0 (same as last month, same as last year)
 - Tilapia: 32 (-30 from previous month, -147 from last year)
 *First Catfish Stock of the season was April 14, 2023
 *First Tilapia Stock of the season was April 21, 2023
- Group picnic rentals: 2 (-6 from previous month, -10 from last year)
- Picnic participants: 100 (-450 from previous month, -800 from last year)
- Campsites rented: 301 (+88 from previous month, +65 from last year)
- Campers: 396 (+2 from previous month, +133 from last year)
- Equestrian campsites rented: 0 (same as previous month, -4 from last year)
- Equestrian campers: 0 (same as previous month, -8 from last year)
- Group campsites: 1 (same as previous last month, -2 from last year)
- Group campers: 11 (-7 from last month, -12 from last year)
- Store transactions: 11,595 (-2,598 from previous month, +1,129 from last year)

HESPERIA WRANGLERS

• 08/12/2023 – Gymkhana: 50 participants and 100 spectators

SH/ar

DATE: September 15, 2023	
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PHONE: (760) 244-5488

FROM: SARAH HAUSER, RECREATION MANAGER Hesperia Recreation and Park District

TO: KYLE WOOLLEY, GENERAL MANAGER Hesperia Recreation and Park District

SUBJECT: RECREATION UPDATE FOR AUGUST 2023

Listed below is a brief overview of recreation-related items.

YOUTH SPORTS

Summer Youth Basketball

- For ages 5-17
- Registered Participants: 348 (-21 from the 2022 summer season)
- Teams participate in one practice and one game per week
- Practices and games are held at the Epicentre and the Power Play Center
- Season runs July through September
 - Participants were limited due to the Rick Novack Gym closure

ADULT SPORTS

Pickleball

• Tuesday & Thursday evenings, 6:00 - 9:00 p.m.: 303 participants (+133 from previous month)

Men's and Coed Summer Adult Softball

- Men's: 10 teams (+1 from Spring Season), 384 participants
- Coed: 5 teams (same as Spring Season), 264 participants

PROGRAMS

Epicentre

• Teen Center participants: 218 (-12 from previous month)

Power Play Center

- Open Skate participants: 268 (-157 from previous month)
- Power Play skate parties: 5 (-4 from previous month)
- Party Rental participants: 118 (-295 from previous month) Rick Novack Community Center

- Open gym adult & youth volleyball participants: Closed
- Open gym youth basketball participants: Closed
- Open gym adult basketball participants: Closed
 - These activities were closed due to damage to the Rick Novack Gym floor caused by the winter storm

FIELD RENTALS

Hesperia Community Park

- Drillers rented one field seven times for baseball practice: 84 participants
- Metro City Church rented one field one time for church softball game: 40 participants
- Valor rented one field eight times for baseball practice: 96 participants
- Vipers rented one field five times for softball practice: 60 participants
- Firecrackers rented one field three times for softball practice: 36 participants Live Oak Park
- Rancho Challenge FC rented one field eight times for soccer practice: 250 participants
- DCSC rented one field nine times for soccer practice: 200 participants Hesperia Lake Park Soccer Field
- Elite Soccer rented one field four times for adult soccer games: 480 participants

HARRISON EXHIBIT CENTER

- Visitors: 22 (+15 from previous month)
- Facebook
 - Members: 208 (+11 from previous month)
 - Posts/Comments: 12 (-13 from previous month)
- Geocache visits: 10 (-25 from previous month)

ROCK'N OUR DISABILITIES

- Food Pantry/Distribution handed out to the community: 1,243 participants (-163 from the previous month)
- Karate: 33 participants (-13 from previous month)
- Dance Class: 22 participants (-27 from previous month)
- Motion & Fitness: 7 participants (+1 from previous month)
- Yoga/Thai Energy & Motion: 4 participants (-4 from previous month)
- Saturday Camp: 159 participants (+21 from previous month)
- Parent Support Group: 1 participants (-3 from previous month)
- Special Events
 - Learning Center Art Camp: 8 participants
 - Learning Center Lego Camp: 10 participants
 - Field Trips/Soaring Eagles/Movies: 169 participants
 - Paint Party: 63 participants

• Mystery Dinner Fundraiser: 175 participants

VOLUNTEER HOURS

- August: 251 hours
- Year to date: 1,513 hours

HD BMX

• Rider Count: 117 (-23 from previous month)

USER GROUPS

Youth Sports Partners

- AYSO Soccer, Spring Season: 1,014 participants (+397 from Fall 2022 season)
- National Little League, Fall Season: 264 participants (+9 from Fall 2022 season)
- American Little League, Spring Season: Out of Season
- HYFL/Hesperia Trojans: 143 participants (-6 from 2022 season)

Percy Bakker Community Center

- Barstow Nutrition: 889 participants (+144 from previous month)
- Pinochle: 6 participants (-6 from previous month)
- Pool: 223 participants (-12 from previous month)
- Desert Winds Quilters: 62 participants (+12 from previous month)
- Garden: Not held this month
- Quilters Piece Corp: 98 participants (+4 from previous month)
- Seniors with Inquiring Minds: 203 participants (+61 from previous month)
- Greater High Desert Chamber of Commerce: 175 participants (+56 from previous month)

Meetings with User Groups, Co-sponsorship Groups, or Exclusive Groups

• None

CONTRACT CLASSES

- 26 active monthly contract classes serving 343 participants (+79 from previous month)
 - Volleyball lessons cancelled due to damage to the Rick Novack Gym floor caused by the winter storm

SPECIAL EVENTS

Concerts in the Park at Hesperia Civic Plaza Park

- August 4th Unknown Rage & Skynard N Frynds: 800 participants
- August 11th Mark Bukich & The Silver Kings & Blue Henry's: 700 participants
- August 18th Albert Miranda & B.Ok Band: 1,000 participants
- August 25th Heavily Discounted & Southern Spirit: 900 participants

SPECIAL NOTES

• 08/19/2023: HRPD had a booth at HUSD's Welcome Back Celebration held at Mojave High School. Staffed engaged with approximately 200 participants

DATE:	September 12, 2023	PHONE: (760) 244-5488				
FROM:	JUDY TRENHOLM, EXECUTIVE ASSISTANT Hesperia Recreation and Park District	TRENHOLM, EXECUTIVE ASSISTANT AGM eria Recreation and Park District				
TO:	KYLE WOOLLEY, GENERAL MANAGER Hesperia Recreation and Park District					
SUBJECT:	FACILITY RENTAL UPDATE FOR AUGUST	2023				
2	r Community Center: 5 rentals (-8 from previou Participation: 560	is month, -3 from last year)				
Lime Street	e Street Community Center: 5 rentals (+1 from previous month, +1 from last year)					
	tal Participation: 580					
Rick Novack Community Center: 3 rentals (same as previous month, +3 from last year)						
Total Participation: 220						
John Swishe	r Community Center: 3 rentals (-2 from previou	is month, -2 from last year)				
Total	Participation: 275					

Active Participant Numbers - FY 2023-2024					
-	July	August	YTD	YTD	
	2023	2023	Average	Totals	
Aquatics					
Open Swim, Patrons	2,428	597	1,513	3,025	
Swimming Lessons	187	30	109	217	
Pool Party Rental Participants	374	30	202	404	
Desert Aquatics	65	65	65	130	
Programs					
Kids Kamp	206	134	170	340	
Hesperia BMX					
Number of Participants	140	117	129	257	
Epicentre					
A2R Basketball Performance (5-6)	4	12	8	16	
A2R Basketball Performance (7-9)	60	64	62	124	
A2R Basketball Performance (10-12)	40	40	40	80	
A2R Basketball Performance (13-17)	16	24	20	40	
Open Center	-	-	-	-	
Нір-Нор	64	75	70	139	
Parent & Me Ballet	68	52	60	120	
Harrison Exhibit Hall					
Visitors	7	8	8	15	
Hesperia Lake Park					
Fishing	2,339	1,854	2,097	4,193	
Picnic Participants	550	100	325	650	
Number of Campers	394	396	395	790	
Group Campers	18	11	15	29	
EQ Campers	0	0	0	0	

Not in session/season indicated by -

Active Participant Numbers - FY 2023-2024				
	July 2023	August 2023	YTD Average	YTD Totals
Percy Bakker Community Center				
Senior Nutrition	745	889	817	1,634
Pinochle	12	6	9	18
Fitness and Fun Monthly	-	80	-	-
Fitness and Fun (Walk-in)	90	116	103	206
Pool	223	223	223	446
Garden Club	56	-	56	56
Quilters	144	98	121	242
Line Dancing	-	32	-	-
S.W.I.M./Senior With Inquiring Minds	142	203	173	345
Power Play Center				
Pickleball	170	303	237	473
Admission	425	268	347	693
Power Play Rental Attendance	413	118	266	531
Ukulele Lessons	8	4	6	12
Lime Street Park Community Center				
Child Self-Defense	96	-	96	96
Self-Defense	0	-	0	0

Active Participant Numbers - FY 2023-2024								
	July 2023	August 2023		YTD Totals				
Rick Novack Community Center	Rick Novack Community Center							
A/Y Open Gym (VB)	-	-	-	-				
Adult Open Gym (B)	-	-	-	-				
Ballet/Tap Dance	-	44	-	-				
Belly Dance, Beginning	-	28	-	-				
Belly Dance, Intermediate	-	-	-	-				
Girls Volleyball	-	-	-	-				
Jazz/Ballet	48	48	48	96				
Karate, Beginning/Intermediate	88	100	94	188				
Karate, Advanced	0	0	-	-				
Karate, Mini Tigers	64	100	82	164				
Let's Dance!	-	-	-	-				
Let's Dance! Private Lesson	8	8	8	16				
Volleyball Training (1 day)	-	-	-	-				
Volleyball Training (2 days)	-	-	-	-				
Youth Basketball	348	348	348	696				
Youth Open Gym (B)	-	-	-	-				
Therapeutic Programs (ROD)								
Community Relief Supplies	1,406	1,243	1,325	2,649				
Fun in the Sun at Lime Street Pool	390	-	390	390				
Saturday Camp	138	159	149	297				
Special Events	494	425	460	919				
Sports	109	66	88	175				
Hesperia Community Park								
Adult Softball Teams (Coed)	96	264	180	360				
Adult Softball Teams (Mens)	288	384	336	672				
Youth Flag Football	-	-	_	-				

Active Participant Numbers - FY 2023-2024					
-	July	August	YTD	YTD	
	2023	2023	Average	Totals	
Timberlane Park	_				
Best Friends	-	63	63	63	
Itty Bits	-	91	91	91	
Kinder Kids M/W	-	28	28	28	
Tiny Tots M/W	-	98	98	98	
Tiny Tots T/Th	-	49	49	49	
Facility Rental Guests					
Percy Bakker Community Center	1,895	560	1,228	2,455	
Lime Street Park Community Center	470	580	525	1,050	
Rick Novack Community Center	110	220	165	330	
John Swisher Community Center	590	275	433	865	
Field Rentals	1,330	-	1,330	1,330	
Field/Facility User Participants					
HYFL/Hesperia Trojans	143	143	143	286	
National Little League	-	264	-	-	
American Little League	-	-	-	-	
AYSO Soccer	-	1,014	-	-	
Hesperia Wranglers	75	-	75	75	
Special Events					
Movies in the Park	2,350	-	2,350	2,350	
National Night Out	-	500	500	500	
Bobcat's Summer Concert Series	-	3,400	3,400	3,400	
TOTAL ACTIVE PARTICIPANTS	19,924	16,451	18,188	34,913	

- **FROM:** SZ SERGIO ZEPEDA, PARK RANGER Hesperia Recreation and Park District
- **TO:** KYLE WOOLLEY, GENERAL MANAGER Hesperia Recreation and Park District

SUBJECT: MONTHLY RANGER REPORT, AUGUST 2023

Activity	Reporting Month Quantity	Previous Month Quantity
Calls for Service	4	1
Community Contacts	1,000 (Approx.)	500 (approx.)
After Hours Contacts	168	108
Juvenile Contacts	256	360
Assist Local Agency	2	2
Administrative Citation	5	12
Special Event(s)	5	5

Monthly Ranger Hours	221.75
Park Ranger Training Officer Hours	17
Total Program Hours	238.75

Additional Information: -

08/1/2023, Hesperia Civic Plaza Park, 16:00-22:00 - National Night Out.

08/3/2023, Lime Street Park, 18:45 - Park Ranger observed an unoccupied vehicle parked in a handicap parking spot without a handicap placard displayed. Citation was issued and placed on the vehicle.

08/3/2023, Hesperia Lake Park, 19:13 - Park Ranger received a call regarding a vehicle parked in a campsite without a permit. Vehicle was unoccupied and did not have a permit displayed. Citation was issued and placed on the vehicle.

08/4/2023, Hesperia Civic Plaza Park, 16:00-22:00 - Bobcat's Summer Concert Series.

08/5/2023, Hesperia Lake Park, 16:40 - Park Ranger observed three vehicles parked in the fire lane. Park Rangers made contact with the owners and they advised them to move their vehicles.

08/5/2023, Hesperia Lake Park, 16:40 - Park Ranger was flagged down by a park patron regarding two individuals fighting on the soccer field. Upon arrival both parties had separated and left the area.

08/5/2023, Hesperia Lake Park, 17:30 - Park Ranger received a call from staff. They advised that a fisherman's family members called the store concerned about his wellbeing and requested a welfare check. Park Rangers located the individual; he was incoherent and had slurred speech so medical was requested. He was transported by fire to a local hospital. The reporting party was also updated.

08/6/2023, Rick Novack Community Center, 19:35 - Park Rangers observed a disabled vehicle. Rangers assisted by pushing his vehicle onto the shoulder of the roadway.

08/11/2023, Timberlane Park, 15:18 - Park Ranger made contact with an individual smoking near a walkway. They were advised of park rules and issued a citation.

08/11/2023, Hesperia Civic Plaza Park, 17:00-22:00 - Bobcat's Summer Concert Series.

08/12/2023, Hesperia Lake Park, 15:25 - Park Ranger observed an unoccupied vehicle parked in a handicap parking spot without a handicap placard displayed. Citation was issued and placed on the vehicle.

08/12/2023, Lime Street Park, 16:02 - Park Rangers observed new graffiti on the north restrooms. Pictures were taken but we are unable to obtain video footage due to the restrooms being out of frame.

08/13/2023, Hesperia Civic Plaza Park, 15:00 - Park Ranger was dispatched to the park regarding an individual with no shirt chasing a child with a knife. Park Ranger along with Sheriffs located the suspect near the stadium. The individual did have several makeshift knives and surrendered them to law enforcement. After interviewing the victim and witnesses, the call was unfounded.

08/13/2023, Hesperia Lake Park, 17:40 - Park Rangers assisted the Sheriff's Department on a hit and tun with injuries. Vehicle in question was located by Park Rangers on Rock Springs Road. Rangers assisted by translating and transporting the suspect to the Hesperia Sheriff's Station.

08/13/2023, Lime Street Park, 20:15 - Park Ranger made contact with two homeless individuals sleeping inside of a tent on District property. Advised them of park rules; they complied and left the area.

08/16/2023, Hesperia Lake Park, 20:00 - Park Ranger made contact with an individual parked on the east side of the lake. The individual was under the influence and advised to contact a sober licensed driver and secure the vehicle.

08/17/2023, Maple Park, 20:15 - Park Ranger observed a vehicle parked in a handicap parking spot. Citation was issued.

08/18/2023, Hesperia Civic Plaza Park, 16:00-22:00 - Bobcat's Summer Concert Series.

08/19/2023, Rick Novack Community Center, 12:50 - Park Ranger was advised of a welfare check. The reporting party that rented the facility was concerned about the employee because the building was closed. The employee was ok and just running late.

08/19/2023, Hesperia Lake Park, 17:00 - Staff advised of a camp site that was supposed to check out before noon. Park Ranger made contact with the campers and they stated they had a tow truck on the way to remove their camper from the property.

08/19/2023, Hesperia Lake Park, 17:15 - Park Ranger was flagged down by a park patron that wanted to report three juveniles wearing all black that were jumping on the roof of the E.C.H Terrain Horse building. Upon arrival, the park ranger made contact with three juveniles walking away from the building. They stated they were on the roof but would not do it again.

08/19/2023, Hesperia Lake Park, 21:45 - Park Rangers assisted Sheriff's deputies attempting to locate a missing/runaway juvenile. Juvenile was last seen at Hesperia Lake Park. Deputies located the juvenile on Arrowhead Lake Road and Calpella Road.

08/20/2023, Power Play Center, 13:07 - Park Ranger assisted with party rental until staff arrived.

08/20/2023, District Patrol, 15:15 - Park Rangers locked up District properties early due to heavy rain and flooding.

08/24/2023, Power Play Center, 18:30 - Park Ranger was flagged down by an individual who stated his car battery was dead. Ranger assisted by jump starting their vehicle.

08/25/2023, Hesperia Civic Plaza Park, 17:00-22:00 - Bobcat's Summer Concert Series.

08/26/2023, Flyers Gas Station, 21:15 - Park Ranger was flagged down by a possible hit and run victim. They stated their vehicle was struck by another vehicle that fled from the scene on Main Street and 'C' Avenue. Information was relayed over the air and Rangers stood by until Sheriff deputies were on scene.

08/30/2023, Hesperia Lake Park, 14:00 - Park Ranger was flagged down regarding an injured red tailed hawk. Rangers stood by until animal control responded and retrieved the injured hawk.

08/30/2023, Malibu Park, 18:45 - Park Ranger was flagged down by a park patron. She stated every day from 18:00-20:00 hours, there are approximately 5-8 juveniles that lock themselves in the bathroom, smoke marijuana and play loud vulgar music. She just wanted to bring it to our attention so we could possibly lock the restrooms earlier and/or increase patrols around that time.

08/31/2023, Rick Novack Community Center, 19:25 - Park Ranger observed a vehicle parked in a handicap parking spot without a handicap placard displayed. Citation was issued.

HESPERIA RECREATION AND PARK DISTRICT INTER-OFFICE MEMO

DATE:	September 1, 2023	PHONE: (760) 244-5488
FROM:	KARABETH GARCIA, EXECUTIVE DISTRIC Hesperia Recreation and Park District	T CLERK
TO:	KYLE WOOLLEY, GENERAL MANAGER Hesperia Recreation and Park District	
SUBJECT	: DISTRICT MARKETING UPDATE FOR AUG	UST 2023

Listed below is a brief overview of marketing-related items.

Website – The District's website was visited 14,727 times (-3,238 from previous month, -8,653 from last year) during the month with a total of 14,514 unique people (-470 from previous month). A total of 12,120 website visits were conducted on mobile devices or tablets (-3,332 from previous month), which equates to 82% (-4% from last month) of our website traffic being conducted on mobile devices.

We can also track which city our website visitors are coming from:

1. Los Angeles	3,366 visits	6. Apple Valley	527 visits
2. Hesperia	1,857 visits	7. Las Vegas	189 visits
3. Victorville	1,392 visits	8. Phelan	153 visits
4. San Diego	904 visits	9. Quincy	145 visits
5. Location Unknown*	539 visits	10. Barstow	110 visits

*Location data was not captured due to visitors using a browser that doesn't allow for analytics to determine its IP address.

The top five (5) webpages visited on the website were:

1.	Homepage	6,337 pageviews
2.	Hesperia Lake Park	5,065 pageviews
3.	HUSD Calendar	3,523 pageviews
4.	Calendar of Events	2,583 pageviews
5.	Youth/Adult Sports	2,243 pageviews

RecMail/Constant Contact – Staff continues to send out flyers/announcements via RecMail. Our number of RecMail registrants consists of 4,798 people (+15 from previous month).

News Releases – Staff continues to send out news releases to promote District programs and events. News Releases are available to view online at any time at <u>https://www.hesperiaparks.com/press-releases</u>.

Facebook – Staff continues to monitor the District's Facebook account, posting flyers and information.

- @HesperiaParks, the District's page, had 11,465 "followers" (+122 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Adelanto, and Oak Hills. 78.5% of our Facebook fans are female and 45% are in the 25-44 age range.
- @HesperiaLakePark, Hesperia Lake Park's page, had 14,680 "followers" (+107 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Los Angeles, and San Bernardino. 53% are female and 28% are in the 25-44 age range.

Instagram – The following numbers were captured at the end of the month:

- @HesperiaParks Instagram page had a total of 3,386 followers (+158 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Oak Hills, and Adelanto. 70% of the followers were female and 52% were in the 25-44 age range.
- @TheRealHesperiaLakePark Instagram page had a total of 5,500 followers (+211 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Los Angeles, and San Bernardino. 72% of the followers were male and 51% were in the 25-44 age range.



HESPERIAPARKS.com

DAILY PRESS

NEWS

Full September calendar includes 9/11 tributes, car shows, celebrations and Hesperia Days



Rene Ray De La Cruz Victorville Daily Press

Published 4:01 p.m. PT Sept. 7, 2023 | Updated 8:32 p.m. PT Sept. 8, 2023

The September calendar is full of events in the High Desert, including 9/11 memorials, car shows, parades, and celebrations.

Kicking off the month is the 7th annual "Cruisin' for Cancer" benefit car show from 1 to 9 p.m. on Saturday, Sept. 9 at the San Bernardino County Fairgrounds in Victorville.

Considered one of the largest custom car shows in the High Desert, the event will include music, games, raffles, awards, food, beer, kids activities, and more.

Cars start rolling in the fairgrounds at 1 p.m. Outdoor vehicles cruise in from 2 to 4 p.m., and the show is from 4 to 10 p.m. The car show also includes a same-day registration option from 2 to 4 p.m.

"This year, we'll have a Hot Wheels vendor, so if you're a collector, make sure you stop by this booth," said organizer ShayneMarckstadt. "We will also have a kid's corner where they can run through a cool BioHazard-themed obstacle course."

Marckstadt started the Cruisin' for Cancer car show in honor of his mother, Leslie Lindo Kondrotas, a cancer survivor.

For more information, search "Cruisin for Cancer 7" on Facebook.

Happy Trails Parade, Street Fair, and Car Show

The Happy Trails Parade, Street Fair, and Car Show is scheduled on Saturday, Sept. 9 in The Village in Apple Valley.

The parade begins at 10 a.m. at the corner of Tonikan Road and Outer Highway 18, then travels west to Pawnee Road, left onto Pawnee, and ends at Powhatan Road.

Following the parade, the festivities begin at James Woody Park on Navajo and Powhattan roads.

The park will feature a classic car show and street fair, which will include vendor booths, live music, food, and plenty of activities for all ages.

For more information, visit Facebook.com/AppleValleyVillage or avvillage.org.

Lions Club Car Show

The Apple Valley Lions Club will host its 8th Annual Car Show from 9 a.m. to 1 p.m. on Saturday, Sept. 9 at Church of the Valley.

The event is a fundraiser for hunger and food insecurity charities. The church is located at 20700 Standing Rock Avenue in Apple Valley.

Patriot Day — 9/11

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9/11 Remembrance: The United States Veterans Support Group of Barstow will host its "2nd Annual 9/11 Remembrance Celebration Ceremony" at 11 a.m. on Saturday, Sept. 9 at Mountain View Memorial Park at 37067 Irwin Road.

9/11 on the Overpass: Organizers of the annual "9/11 on the Overpass" invite the community to bring American flags to wave on the Dale Evans Parkway overpass in Apple Valley. The event is scheduled from 8 to 10 a.m. on Monday, Sept. 11.

9/11 Ceremony: The Academy for Academic Excellence will host a 9/11 Commemorative Ceremony from 8:45 to 10:20 a.m. on Monday, Sept. 11, 2023. The school is located at 17500 Mana Road in Apple Valley.

9/11 Flags of Honor: Earlier this month, Victor Valley College students, staff and community volunteers began placing Flags of Honor on campus in advance of September 11 or Patriot Day.

The nearly 3,000 symbolic Flags of Honor, provided courtesy of the college's ASB, pay tribute to those who died on Sept. 11, 2001. Flags are also placed on the hillside adjacent to the campus library and at the High Desert "United We Stand" monument located next to the

college library. Attached to each flag is a hand-written card by students, which includes the name of one of the deceased from the 9/11 tragedy.

The public is invited to the campus through Sept. 12 to view the memorial and pay respects to those who died 22 years ago

9/11 Tribute Dinner: American Legion Post 751 will host a free spaghetti dinner for first responders at 5 p.m. on Monday, Sept. 11, at the post located at 30916 Newberry Road in Newberry Springs. Dinner is \$3 for first-responder families and \$5 for everyone else. For to-go orders, call 760-257-3173

Hesperia Days

The 74th annual Hesperia Days Parade will travel down Main Street on Saturday, Sept. 16 with a caravan of marching bands, floats, animals, classic vehicles, and plenty of surprises.

Hosted by the Hesperia Recreation and Park District, Hesperia Days is a two-day celebration that begins with a 5K Run, Walk, and Skate at the Percy Bakker Community Center at 9333 E Street. Check-in is 6:15 a.m., with race time at 8 a.m. sharp.

Following the 5K, the Rock'n Our Disabilities Foundation will present the Hesperia Days Parade with the theme "Storybook Wonderland."

The parade starts at 9 a.m. on Main Street, with the caravan traveling west from Timberlane Avenue/Sultana Street toward "E" Avenue.

After the parade, at 11 a.m., the festivities begin at Hesperia Lake Park at 7500 Arrowhead Lake Road.

A full day of events will include a variety of vendors, food trucks, a Kids Zone, the Great Duck Race and a firework show that begins at sundown.

The All-American Music Festival lineup includes Lonnie and the Lugnuts, Merletallica, The Live Remedy Band, and The Nomads.

For more information on Hesperia Days, visit hesperiaparks.com/hesperia-days-2023. For parade information, visit rocknourdisabilitiesfoundation.org/hesperia-days-parade.

Hesperia Days Rodeo

With the theme "As Good As It Once Was," the two-day Hesperia Days Rodeo will begin on Saturday, Sept. 16 at the Val Shearer Arena inside Hesperia Lake Park.

The rodeo includes mutton busting, breakaway, team roping, calf roping, saddle bronc, bareback riding, barrel racing, bull riding, chute dogging, dancing, and live music.

Gates to the rodeo open at 1 p.m., with the rodeo starting at 4 p.m. Rodeo entry cost is \$15 per person. General parking is \$5 Tickets are available online by searching Hesperia Days Rodeo 2023 on Facebook.

San Manuel Pow Wow

The annual three-day San Manuel Pow Wow celebration begins on Sept. 17 at Cal State San Bernardino with Southern California traditional bird singers and dancers.

North American and Canadian dancers and drum singing groups will be in attendance along with artisans representing Indian tribal nations from all across those areas.

The event will include Native American dishes, such as crowd-favorite foods like fry bread. There will also be a diverse array of authentic Native American traditional crafts and fine art available for purchase.

San Manuel will present more than \$250,000 in cash prizes, which will be awarded to contestants competing in the Native American dancing and singing competitions.

Since 1996, the San Manuel Pow Wow has remained a celebration of Indigenous cultures and a symbol of Indigenous resiliency–open to all in the spirit of friendship.

The Pow Wow is a sacred space where people from across Indian Country can share their traditions, spirituality and individual style through sounds, motion and art.

Cal State San Bernardino is located at 5500 University Parkway in San Bernardino.

Itinerary and additional information on the Pow Wow can be found at socalpowwow.com.

24th Annual Sheriff's Rodeo

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The 24th Annual San Bernardino County Sheriff's P.R.C.A Rodeo is scheduled on Friday, Sept. 22 through Sunday, Sept. 24 at Glen Helen Regional Park.

The world's top professional cowboys and cowgirls will perform bareback and saddle bronc riding, bull riding, steer wrestling, tie-down roping, barrel racing, and team roping.

Keeping the peace, protecting riders and entertaining the crowd will be professional rodeo clown, JJ Harrison.

Friday night's rodeo is dedicated to raising awareness of domestic violence. The rodeo will be supporting the "Man Up Crusade" with a donation to a local domestic violence shelter. Wear purple to the rodeo – Take A Stand and Break the Cycle of Domestic Violence.

On Saturday, September 23, visitors are asked to wear pink to show support for breast cancer awareness. The rodeo will be donating funds to Loma Linda University Hospital for breast cancer awareness.

A dance follows Friday and Saturday night's rodeo under the big tent featuring Mike Austin, a country recording artist and former sheriff's deputy.

Sunday's rodeo performance is dedicated to military and public safety personnel. A joint honor guard team composed of members from the sheriff's department and members of the Mounted Color Guard U.S. Marine Corps out of Barstow will be posting the colors, followed by a moment of silence before the start of the event. The Sheriff's Rodeo will be donating to The Cannonball Memorial Run in support of its mission to provide immediate financial support to the survivors of officers killed in the line of duty nationwide.

Another attraction at the rodeo is SEBA Stampede Kids' Zone, set up with a petting zoo, bounce houses, games and candy. The kids' zone is sponsored by the Sheriff's Employees' Benefits Association (SEBA) which is the union that represents deputies.

"It is so awesome to see so many kids smiling and laughing and running around in the SEBA Stampede Kids' Zone," said SEBA President Sgt. Grant Ward. "We love being able to provide this area for families who attend the rodeo so they can have a safe place to bring their kids."

Gates open at 4 p.m. on Friday and Saturday, and the rodeo starts at 8 p.m. Gates open at 2 p.m. on Sunday, and the rodeo starts at 6 p.m. Attendees can come early and visit food vendors, grab a seat, and relax before the start of the rodeo.

For tickets, directions and more information, visit sheriffsrodeo.com.

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Calico Days

Calico Ghost Town's "Calico Days Celebration" on Sept. 23 and 24 will include the Storytellers Band, a prominent Southern California-based progressive bluegrass band.

The band brings soulful harmonies, soaring grooves, and their own hippie, bluegrassy vibe to every live show, organizers said.

Calico Days is a weekend experience revisiting life in the Old West during the 1800s. Organizers line up gunfighting shows and musical entertainment along with other festivities, including a miner's triathlon, burro race, costume contest, pie-eating contest, and loads of activities for the kiddos.

Calico Ghost Town Regional Park is located at 36600 Ghost Town Road in Yermo.

For times, prices, camping and general information, call 760-254-1123 or visit facebook.com/CalicoGhostTownOfficial.

Apple Valley Reverse Triathlon

The Town of Apple's Recreation Department will host the annual Reverse Triathlon on Sept. 23, at the Civic Center Park and Aquatic Center at 14955 Dale Evans Parkway.

The event includes the Reverse Triathlon, the Kids Triathlon, and a stand-alone 5K race.

To register and for more information, visit applevalley.org/services/parks-recreation.

This story is developing and more events will be added as information becomes available.

Daily Press reporter Rene Ray De La Cruz may be reached at 760-951-6227 or RDeLaCruz@VVDailyPress.com. Follow him on Twitter @DP_ReneDeLaCruz

DAILY PRESS

SPECIAL

Photos: Hesperia Days 5K Run, Walk, and Skate

Alexis Miller For The Daily Press Alexis Miller Published 5:51 p.m. PT Sept. 16, 2023 | Updated 2:07 p.m. PT Sept. 17, 2023



The annual 5K Run, Walk, and Skate kicked off Hesperia Days on Saturday, Sept. 16 2023. Alexis Miller For The Daily Press



People of all ages participated in the Hesperia Days 5K Run, Walk, and Skate on Saturday, Sept. 16 2023.

Alexis Miller For The Daily Press



People of all ages participated in the Hesperia Days 5K Run, Walk, and Skate on Saturday, Sept. 16 2023.

Alexis Miller For The Daily Press



People of all ages, along with their dogs, participated in the Hesperia Days 5K Run, Walk, and Skate on Saturday, Sept. 16 2023.

Alexis Miller For The Daily Press



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The Hesperia Days 5K Run, Walk, and Skate on Saturday, Sept. 16 2023. Alexis Miller For The Daily Press



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Alexis Miller For The Daily Press

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People of all ages participated in the Hesperia Days 5K Run, Walk, and Skate on Saturday, Sept. 16 2023.

Alexis Miller For The Daily Press



People of all ages, including their dogs, participated in the Hesperia Days 5K Run, Walk, and Skate on Saturday, Sept. 16 2023. Alexis Miller For The Daily Press

DAILY PRESS

SPECIAL

Photo Gallery: The 74th annual Hesperia Days Parade rolls down Main Street.





"Storybook Wonderland" was the theme of the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.



The Oak Hills High School and Cedar Middle School Marching Band at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023. Rene Ray De La Cruz, The Daily Press



Several tractors participated in the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



The Oak Hills High School Bulldog Brigade at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



The Aztec Dancing Group Coatlaxopeuh perform at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



Camels were a big hit among parade viewers at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



Star Wars characters appeared in the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.



Children play with bubble makers during the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023. Sept. 16, 2023.



Hesperia Councilman Larry Bird rides in the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press

Rene Ray De La Cruz, The Daily Press



Pack 2924 from VFW Post 2924 participated in the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



Members of Providence St. Mary Medical Center in Apple Valley participated in the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023. Rene Ray De La Cruz, The Daily Press



The Aztec Dancing Group Coatlaxopeuh perform at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.



Several school bands performed at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.



Thousands of parade-goers watched the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.





The 74th annual Hesperia Days Parade rolled down Main Street to the delight of thousands of parade viewers on Saturday, Sept. 16, 2023.



A Hesperia Unified School District school bus at 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



The 74th annual Hesperia Days Parade rolled down Main Street to the delight of thousands of parade viewers on Saturday, Sept. 16, 2023. Rene Ray De La Cruz, The Daily Press



"Storybook Wonderland" was the theme of the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



The Sultana High School and Ranchero Middle School marching band at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.



Little ones ride a wagon in the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



The Oak Hills High School and Cedar Middle School Marching Band at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023. Rene Ray De La Cruz, The Daily Press



The Sultana High School marching band and flag team at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



Young martial artists at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023. Rene Ray De La Cruz, The Daily Press



A street vendor at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023. Rene Ray De La Cruz, The Daily Press



Several singers performed while riding in the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.





A worker keeps Main Street clean during the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press

A character from High Desert Haunted House at the 74th annual Hesperia Days Parade on Saturday, Sept. 16, 2023.

Rene Ray De La Cruz, The Daily Press



The 74th annual Hesperia Days Parade rolled down Main Street to the delight of thousands of parade viewers on Saturday, Sept. 16, 2023.

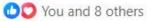


Friends of Lime Street Dog Park Ric Nagle · 21h · 😁

X ...

New dog park being built @ Palm Park





5 comments Seen by 61



High Point Concrete Construction

It was an Absolute pleasure being a small part of giving back to our equestrian community down at Hesperia Days Rodeo thank you to everyone at Hesperia park a recs and all your do for our community.



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Kahoots Feed and Pet - Hesperia, CA 23h · 🕲

Thank you to everyone who stopped by these past two days! At the Hesperia Rodeo \circledast we got to meet so many new People &' of course got to see our regulars ! 💗



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Friends of Lime Street Dog Park Virginia Black · 1d · Hesperia · 😁

Just a FYI COMING SOON TO TIMBERLANE PARK!!!

A 🙀 DOG PARK AND A 🖋 SKATE PARK!!! — 🥮 feeling excited at Timberlane Park.



X ...



