



**BOARD OF DIRECTORS REGULAR MEETING AGENDA**

- Kelly Gregg President*
- James Roberts III Vice President*
- Jose Gonzalez Director*
- Shawna Irish Director*
- Roman Aguilar III Director*

*Kyle Woolley General Manager*

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**HESPERIA RECREATION AND PARK DISTRICT**

**Wednesday, April 12, 2023 - 6:00 P.M.**

**Lime Street Park Community Center**

**16292 Lime Street, Hesperia, CA 92345**

**AGENDA**

**CALL TO ORDER**

- a. Roll Call
- b. Approval of Agenda

**FLAG SALUTE**

**PROCLAMATIONS AND PRESENTATIONS**

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

Welcome to this Board of Directors Meeting. The Board encourages public participation. If you desire to address the Board on any District related matter or item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the General Manager. When called upon, please come forward, and state your name and address (if you wish) before addressing the Board. Please limit your comments to five minutes per speaker.

Please note that if you address the Board on items NOT on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

**CONSENT ITEMS**

The following items are expected to be routine and non-controversial, and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

- A. Approval of Minutes of Regular Meeting, March 8, 2023
  
- B. Approval of Resolution No. 23-04-01, Initiating Proceedings for the Annual Levy and Collection of Assessments for Landscape and Lighting Assessment District No. 1 for

Fiscal Year 2023/2024

- C. Approval of Resolution No. 23-04-02, Initiating Proceedings for the Annual Levy and Collection of Assessments for Landscape and Lighting Assessment District No. 2, Including All Zones, for Fiscal Year 2023/2024

**PULLED CONSENT ITEMS**

**DISCUSSION/ACTION ITEMS**

- D. Approval of Resolution No. 23-04-03, A Resolution of the Board of Directors of the Hesperia Recreation and Park District Approving the Nomination of Director/General Manager \_\_\_\_\_ to serve as a Director of the California Association of Recreation and Park Districts
- E. Hesperia Community Farmer’s Market Contract
- F. Discussion and Action, ‘C’ and Main Property
- G. Tri-Agency Committee

**CORRESPONDENCE/WRITTEN COMMUNICATION**

**GENERAL MANAGER/STAFF REPORTS** - The General Manager will report on the following topics, report on committees, or other activities.

- a. Recreation Programs
- b. Lake
- c. Parks Division
- d. Park Ranger
- e. Marketing
- f. General Manager

**BOARD MEMBER REPORTS**

Standing Committees: Recreation Foundation – Gonzalez/Roberts Tri-Agency – Aguilar/Irish (no meeting held) Safety, Security, and Maintenance – Roberts/Aguilar Personnel – Irish/Gregg Finance – Gregg/Irish Development – Roberts/Gregg
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Ad Hoc Committee: Event – Irish/Aguilar
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**BOARD MEMBER COMMENTS**

**CLOSED SESSION ITEMS**

- H. CLOSED SESSION pursuant to Govt. Code Section 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: General Manager
  
- I. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Govt. Code Section 54957.6  
Agency Designated Representatives: District Board  
Negotiating with: Unrepresented General Manager

**REPORT FROM CLOSED SESSION, IF ANY**

**ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for May 10, 2023, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

**ADJOURNMENT**

It is the intent of the Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Hesperia Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the District Office at (760) 244-5488, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Board Meeting documents can be reviewed by the public at the District Office, 16292 Lime Street, Hesperia, CA - Monday through Friday, 8:30 a.m. to 5:00 p.m.

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
March 08, 2023**

**MINUTES**

**CALL TO ORDER**

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Gregg at 6:01 p.m., at the Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

**ROLL CALL**

**ATTENDANCE**

<b>BOARD PRESENT:</b>	Gregg, Aguilar, Gonzalez, Irish, Roberts
<b>BOARD ABSENT:</b>	None
<b>STAFF PRESENT:</b>	Woolley, Garcia
<b>OTHER:</b>	Michael Mellor, Chelsea Gray, KYA; Matthew Duarte, CAPRI Ricky Contreras, KYA (via teleconference)

**APPROVAL OF AGENDA**

It was moved by Director Aguilar and seconded by Director Gonzalez to approve the Agenda. The motion passed by the following roll call vote:

<b>AYES:</b>	Aguilar, Gonzalez, Irish, Roberts, Gregg
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**FLAG SALUTE**

The Flag Salute was led by President Gregg.

**PROCLAMATIONS AND PRESENTATIONS**

None.

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

None.

**CONSENT ITEMS**

- A. Approval of Minutes of Regular Meeting, February 8, 2023
- B. Approval of Minutes of Special Meeting, February 15, 2023

**MOTION:** It was moved by Director Aguilar and seconded by Vice President Roberts to approve Items A and B. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg, Aguilar  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**PULLED CONSENT ITEMS**

None.

**DISCUSSION/ACTION ITEMS**

**Items C. and D. were postponed to be addressed after Item F.  
Item E. was addressed at this time.**

**C. Adoption of KYA Services, LLC, California Multiple Award Schedule, CMAS  
Number 4-20-78-0089C**

(This Item was addressed after Item F.)

**MOTION:** It was moved by Director Aguilar and seconded by Vice President Roberts to adopt KYA Services, LLC, California Multiple Award Schedule, CMAS Number 4-20-78-0089C. The motion passed by the following roll call vote:

**AYES:** Roberts, Gregg, Aguilar, Gonzalez, Irish  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**D. Approval of Malibu Park Splash Pad Proposal**

(This Item was addressed after Item C., after Item F.)

**MOTION:** No motion was made.

**E. Approval of Resolution No. 23-03-01, A Resolution of the Board of Directors of the  
Hesperia Recreation and Park District Approving a Purchase and Confirming  
Signature Authority**

**MOTION:** It was moved by Director Irish and seconded by Director Gonzalez to approve Resolution No. 23-03-01, A Resolution of the Board of Directors of the Hesperia Recreation and Park District Approving a Purchase and Confirming Signature Authority. The motion passed by the following roll call vote:

**AYES:** Aguilar, Gonzalez, Irish, Roberts

**NOES:** Gregg  
**ABSENT:** None  
**ABSTAIN:** None

**F. Approval of Purchase of New Equipment**

**MOTION:** It was moved by Vice President Roberts and seconded by Director Gonzalez to purchase the equipment, looking at financing. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Irish, Roberts, Gregg, Aguilar  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**Item C. was addressed at this time.**

**CORRESPONDENCE/WRITTEN COMMUNICATION**  
None.

**GENERAL MANAGER/STAFF REPORTS**

- a. Recreation Programs
- b. Lake
- c. Parks Division
- d. Park Ranger
- e. Marketing
- f. Development
- g. General Manager
- h. Monthly Budget

- Mr. Woolley highlighted the following: BMX Track operations; Park Ranger report; ASAP program; finance report; vehicle acquisition; Finance department; SitelogIQ; grants; Silverwood project; and marketing.

**BOARD MEMBER REPORTS**

**Standing Committees:**

**Recreation Foundation - Gonzalez/Roberts**

Director Gonzalez reported on the February 23 meeting.

**Tri-Agency - Aguilar/Irish**

Director Aguilar reported on the February 15 meeting.

**Safety, Security, and Maintenance – Roberts/Aguilar**

Director Aguilar and Vice President Roberts reported on the February 16 meeting.

**Personnel Committee – Irish/Gregg**

No meeting held.

**Finance Committee – Gregg/Irish**

No meeting held.

**Development – Roberts/Gregg**

The February 7 meeting Minutes were included in the Board Packet.

**Event Ad Hoc- Irish/Aguilar**

Director Aguilar and Director Irish reported on the March 6 meeting.

**BOARD MEMBER COMMENTS**

- Vice President Roberts – none.
- Director Gonzalez thanked the staff. He inquired about the consultant, and thanked HARD Foundation Vice Chair Member Griz Drylie for the work he puts in.
- Director Irish – none.
- Director Aguilar thanked Mr. Woolley for keeping the Board updated about the Rick Novack Community Center Gym, and for having the new vehicle present. He'd like to address a plan to replace fallen trees throughout the District, and thanked Vice Chair Member Drylie for his work with the geocaches and sponsors. He's noticed the great reviews online.
- President Gregg commended Mr. Woolley for the new vehicle and the work he does. He requested events from other agencies be included on the Board Calendar.
- Vice President Roberts commented that the conditions parks, facilities, and customer service have vastly improved, and he's seeing things being done after they are recommended.
- President Gregg reported that he and Director Aguilar toured the Silverwood property. He is excited for the rebrand. He requested to bring back to the Agenda the dissolution of the Tri-Agency Committee.

Meeting recessed from Open session at: 7:59 p.m.

Meeting reconvened into Closed session at: 8:06 p.m.

**CLOSED SESSION ITEMS**

**G. Closed Session with Legal Counsel Pursuant to Government Code Section 54956.9(d)(1P)**

**Existing Litigation: *Woods v. HRPD***

Meeting recessed from Closed session at: 9:57 p.m.

Meeting reconvened into Open session at: 9:58 p.m.

**REPORT FROM CLOSED SESSION, IF ANY**

None.

**ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for Wednesday, April 12, 2023, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

**ADJOURNMENT**

The meeting was adjourned by declaration by President Gregg at 9:59 p.m.

Respectfully submitted,

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Kyle Woolley  
General Manager

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Karabeth Garcia  
Board Secretary/Clerk of the Board

DRAFT



**RESOLUTION NO. 23-04-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 1, FOR FISCAL YEAR 2023/2024**

The Board of Directors of the Hesperia Recreation and Park District (hereafter referred to as the "Board of Directors") does resolve as follows:

**WHEREAS**, the Board of Directors has by previous resolutions formed and levied annual assessments for the Landscape and Lighting Assessment District No. 1, (hereafter referred to as the "District"), pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of San Bernardino for the Hesperia Recreation and Park District to pay the maintenance and services of the improvements and facilities related thereto; and,

**WHEREAS**, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the District, and to prepare and file a report with the District Secretary in accordance with the Act.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, PURSUANT TO CHAPTER 3, SECTION 22624 OF THE ACT, AS FOLLOWS:**

**Section 1 Annual Engineer's Report:** The Board of Directors hereby orders NBS to prepare and file with the District Secretary the Annual Engineer's Report concerning the levy and collection of assessments for the District for the Fiscal Year commencing July 1, 2023, and ending June 30, 2024, in accordance with *Chapter 3, Section 22622* of the Act.

**Section 2 Proposed improvements and any substantial changes in existing improvements:** The improvements within the District may include, but are not limited to: turf, shrubs, plants and trees, landscaping, street lighting, landscape lighting, irrigation and drainage systems, graffiti removal, and associated appurtenances within the public right-of-ways or specific easements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition. The Annual Engineer's Report describes any new improvements or substantial changes in existing improvements.

**PASSED, APPROVED, AND ADOPTED this 12<sup>th</sup> day of April, 2023.**

\_\_\_\_\_  
Board President  
Hesperia Recreation and Park District

\_\_\_\_\_  
District Secretary  
Hesperia Recreation and Park District

STATE OF CALIFORNIA)  
COUNTY OF SAN BERNARDINO) ss.  
HESPERIA RECREATION AND PARK DISTRICT)

I, Karabeth Garcia, District Secretary of the Hesperia Recreation and Park District, County of San Bernardino, State of California do hereby certify that the foregoing Resolution No. 23-04-01 was regularly adopted by the Board of Directors of said Hesperia Recreation and Park District at a regular meeting of said Board of Directors held on the 12<sup>th</sup> day of April 2023 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
District Secretary  
Hesperia Recreation and Park District



**RESOLUTION NO. 23-04-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 2, INCLUDING ALL ZONES, FOR FISCAL YEAR 2023/2024**

The Board of Directors of the Hesperia Recreation and Park District (hereafter referred to as the "Board of Directors") does resolve as follows:

**WHEREAS**, the Board of Directors has by previous resolutions formed and levied annual assessments for the Landscape and Lighting Assessment District No. 2, (hereafter referred to as the "District"), pursuant to the provisions of the *Landscape and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* (hereafter referred to as the "Act") that provides for the levy and collection of assessments by the County of San Bernardino for the Hesperia Recreation and Park District to pay the maintenance and services of the improvements and facilities related thereto; and,

**WHEREAS**, the Board of Directors has retained NBS for the purpose of assisting with the annual levy of the District, and to prepare and file a report with the District Secretary in accordance with the Act.

**NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE BOARD OF DIRECTORS, PURSUANT TO CHAPTER 3, SECTION 22624 OF THE ACT, AS FOLLOWS:**

**Section 1 Annual Engineer's Report:** The Board of Directors hereby orders NBS to prepare and file with the District Secretary the Annual Engineer's Report concerning the levy and collection of assessments for the District for the Fiscal Year commencing July 1, 2023, and ending June 30, 2024, in accordance with *Chapter 3, Section 22622* of the Act.

**Section 2 Proposed improvements and any substantial changes in existing improvements:** The improvements within the District may include, but are not limited to: turf, shrubs, plants and trees, landscaping, street lighting, landscape lighting, irrigation and drainage systems, graffiti removal, and associated appurtenances within the public right-of-ways or specific easements. Services provided include all necessary service, operations, administration and maintenance required to keep the improvements in a healthy, vigorous and satisfactory condition. The Annual Engineer's Report describes any new improvements or substantial changes in existing improvements.

**PASSED, APPROVED AND ADOPTED this 12<sup>th</sup> day of April, 2023.**

\_\_\_\_\_  
Board President  
Hesperia Recreation and Park District

\_\_\_\_\_  
District Secretary  
Hesperia Recreation and Park District

STATE OF CALIFORNIA)  
COUNTY OF SAN BERNARDINO) ss.  
HESPERIA RECREATION AND PARK DISTRICT)

I, Karabeth Garcia, District Secretary of the Hesperia Recreation and Park District, County of San Bernardino, State of California, do hereby certify that the foregoing Resolution No. 23-04-02 was regularly adopted by the Board of Directors of said Hesperia Recreation and Park District at a regular meeting of said Board of Directors held on the 12<sup>th</sup> day of April 2023 by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAINED:**

\_\_\_\_\_  
District Secretary  
Hesperia Recreation and Park District



Post Office Box 401055 • Hesperia, California 92340-1055 • (760) 244-5488

**RESOLUTION 23-04-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT APPROVING THE NOMINATION OF DIRECTOR/GENERAL MANAGER \_\_\_\_\_ TO SERVE AS A DIRECTOR OF THE CALIFORNIA ASSOCIATION OF RECREATION AND PARK DISTRICTS**

**WHEREAS**, the Hesperia Recreation and Park District is a member of the California Association of Recreation and Park Districts which has been formed to further the interests of recreation and park services for the people of the State of California; and

**WHEREAS**, \_\_\_\_\_ is hereby nominated to serve on the Board of Directors which adopts policy and governs the affairs of the California Association of Recreation and Park Districts; and

**WHEREAS**, it is to the advantage and best interest of the Hesperia Recreation and Park District that it have a representative on the Board of Directors of the California Association of Recreation and Park Districts.

**NOW, THEREFORE, BE IT RESOLVED** that \_\_\_\_\_ is hereby authorized and directed to serve as a director and/or officer of the California Association of Recreation and Park Districts and to serve as such within the scope of his duties as a \_\_\_\_\_ of the Hesperia Recreation and Park District.

**PASSED, APPROVED, AND ADOPTED** this 12<sup>th</sup> day of April 2023.

\_\_\_\_\_  
Board President  
Hesperia Recreation and Park District

\_\_\_\_\_  
District Secretary  
Hesperia Recreation and Park District

STATE OF CALIFORNIA)  
COUNTY OF SAN BERNARDINO) ss.  
HESPERIA RECREATION AND PARK DISTRICT)

I, Karabeth Garcia, District Secretary of the Hesperia Recreation and Park District, County of San Bernardino, State of California, do hereby certify that the foregoing Resolution No. 23-04-03 was regularly adopted by the Board of Directors of said Hesperia Recreation and Park District at a regular meeting of said Board of Directors held on the 12<sup>th</sup> day of April 2023, by the following roll call vote:

**AYES:**

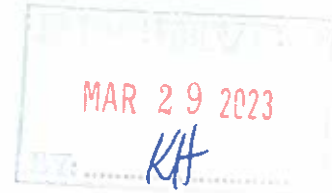
**NOES:**

**ABSENT:**

**ABSTAIN:**

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District Secretary  
Hesperia Recreation and Park District



March 23, 2023

TO: CARPD Member Districts  
FROM: Matthew Duarte, Executive Director  
SUBJECT: 2023 SLATE OF BOARD OFFICERS

Hello CARPD Members! The CARPD Conference is rapidly approaching and with it the annual CARPD General Membership Meeting. As we do every year during that meeting, the CARPD Board of Directors Election is conducted by the membership. This year, the election will take place at approximately 8:00a.m. on May 18, 2023 at the CARPD Conference in the Tenaya Lodge at Yosemite in Fish Camp, California.

In accordance with CARPD Association Bylaws, **CARPD is soliciting any qualified candidates interested in serving on the CARPD Board of Directors.** Nominees must be individuals affiliated (as Board of Directors, employees or otherwise) with active members in good standing.

Furthermore, pursuant to CARPD Association Bylaws at Article 5, subsection 6, the CARPD Nominations Committee has submitted the following slate of candidates for the open Board positions:

**CARPD 2023 Slate of Board Officers**

<b>President – Elect</b>	Brian Danzl, Cordova Recreation & Park District
<b>Secretary</b>	Nick Schouten, Valley-Wide Recreation & Park District
<b>Director at Large</b>	<b>Two Positions to be Elected:</b>
(Odd Year)	Michael Seaman, Fulton-El Camino Recreation & Park District Jesus G. Perez, Bear Mountain Recreation & Park District
<b>Administrator Rep</b>	<b>One Administrator Position to be Elected:</b>
(Odd Year)	Colin Miller, Arden Park Recreation & Park District

In addition to the slate identified by the Nominations Committee, Member Districts may also nominate one of its board members for the positions of President-Elect, Secretary, or Director-at-Large, or nominate its General Manager, Assistant General Manager or Chief Administrative Officer, for Administrator Representative, by submitting a letter and a copy of a board resolution supporting such nomination to CARPD prior to the annual meeting.

Any Member District wishing to submit a nomination should submit a letter of nomination (cover letter indicating who is running and for what position) and a copy of its Board Resolution supporting the nomination directly to my attention at [mduarte@capri-jpa.org](mailto:mduarte@capri-jpa.org). To be sure a nominee is included on the ballot, the letter and resolution must be received no later than close of business on **Wednesday, May 10, 2023**.

Finally, any qualified candidate may be nominated from the floor at the election and, if elected, provide the President with a resolution from the member district's board endorsing the nominee to serve on the corporation's Board of Directors not later than sixty (60) days after the annual meeting. The candidate will not commence into office unless and until such time as the resolution is presented to the corporation's Board of Directors.

If you have any questions regarding the election or its procedures, please feel free to contact me at (916) 722-5550. Thank you and hope to see you all at the Conference in Yosemite!

Sincerely,

A handwritten signature in blue ink that reads "Matthew Duarte". The signature is written in a cursive style.

Matthew Duarte  
*Executive Director*



# CARPD Board of Directors 2023 Election

Each year during the CARPD General Membership Meeting, the CARPD Board of Directors Election is conducted with the membership at large. This year's Election will take place at:

**May 18, 2023 @ 8:00 a.m.**

Tenaya Lodge at Yosemite  
1122 CA-41  
Fish Camp, CA 93623



### Board Responsibilities

The CARPD Board of Directors is the governing body responsible for all policy decisions related to support, education, member services, outreach, and advocacy to recreation and park districts throughout California. The CARPD Board of Directors generally meets 4-5 times per year at the CAPRI Office in Roseville and at the Annual CARPD conference.

### Board Positions

The CARPD Board of Directors is comprised of *eleven* Directors that oversee the operations of the organization and provide direction to the Executive Director. This year, there are *five* positions up for election: President-Elect, Secretary, Director at Large, Director-at-Large, and Administrator.

### Board Qualifications

In order to be qualified for service on the Board, candidates must either be members of the Board of Directors of a CARPD member or "Administrators" employed as General Manager, Assistant General Manager, or Chief Administrative Officer of a CARPD member. For more information on candidate qualifications, please contact Executive Director, Matthew Duarte.

### Submit Nominations to

CARPD      Or by email (preferred)  
1075 Creekside Ridge, Suite 240      Matthew Duarte  
Roseville, CA 95678      Email: mduarte@capri-jpa.org

**HESPERIA RECREATION AND PARK DISTRICT**

P.O. Box 401055  
Hesperia, CA 92340  
(760) 244-5488

**2021 REGULAR FACILITY USER AGREEMENT**

THIS CONTRACT is entered into in the State of California by and between the Hesperia Recreation and Park District (hereinafter called the "DISTRICT") and the Hesperia Area Recreation District Foundation (hereinafter called the "H.A.R.D."), under contract to the DISTRICT, and The Farm Stand – Oak Hills Inc. (hereinafter called "USER"), a 501 (c)(3) public nonprofit corporation, to govern the use of certain DISTRICT premises for USER's programs.

WHEREAS, pursuant to Public Resources Code Section 5780 (b) a recreation and park district may cooperate with other agencies and private organizations to deliver authorized facilities and services.

**Recitals**

USER carries out a farmers market that provides resources, informational booths, and fresh produce to the community.

USER has inspected and approved the below facility suitable for USER's program's needs.

DISTRICT and USER wish to allow the use of such facilities for USER's program.

Now therefore, the parties agree as follows:

- 1. Facilities to be used: USER shall have use of Hesperia Civic Plaza Park, 15833 Smoke Tree Street, Hesperia, CA, the following day and times:

<b>Setup:</b>	Every Tuesday	10:00 a.m.
<b>Event begins:</b>	Every Tuesday	2:00 p.m.
<b>Event concludes:</b>	Every Tuesday	Dusk

- 2. USER understands H.A.R.D. may have other events/activities at said facility on dates listed above. DISTRICT will notify USER 30 days prior of any other events/activities.

- 3. Term: The initial term of this Agreement shall be six (6) months from the date of execution. This term may be extended for additional, one (1) year period on the same terms and conditions as set out here with the mutual written consent of both parties until termination. This Agreement may be terminated at any time, without cause, by either party, by sixty (60) days prior written notice to the other.

A. USER's Responsibilities: USER shall:

1. Assumes all responsibility at its sole cost for the setup and cleanup of facility used before and after the event and removal of all trash from the park. USER must provide their own trash cans and trash liners.
2. Reimburse DISTRICT the cost incurred by DISTRICT personnel for the closing of the park. DISTRICT personnel will be scheduled two hours starting one hour prior to dusk.
3. Provide portable restrooms and handwashing stations at their sole cost. Placement of the portable restrooms and hand washing stations must be approved by the District.
4. Provide all required publicity for the event. DISTRICT may help with publicity by posting information on DISTRICT website, Social Media, and at DISTRICT facilities. All publicity and letters must show Hesperia Recreation and Park District and City of Hesperia logos and be preapproved by DISTRICT prior to the release of such information. In accordance to the Facility Use Agreement, USER shall identify DISTRICT in all advertising and at the event.
5. Enforce the DISTRICT's Special Event Rules (attachment A).
6. Allow vendors to setup in approved areas only according to DISTRICT vendor map (attachment B).
7. Supply DISTRICT with a map of the layout of vendors needing electricity, no later than four (4) weeks prior to the need for electricity. DISTRICT will submit map to the City of Hesperia which oversees the delivery of electricity at Hesperia Civic Plaza Park.
8. If access to a water supply is needed, USER will supply the DISTRICT a request in writing no later than four (4) weeks prior to the need for water.
9. Meet all State Board of Equalization requirements for any commercial vendors required to have a valid Sellers Permit (BOE 410D).
10. USER may be responsible, at their own expense, a "Temporary Special Event Permit" from the City of Hesperia no later than sixty (60) days prior to the event dates stipulated in this agreement. Permit guidelines, application, and contact information are available on the City of Hesperia's official website, [www.CityofHesperia.us](http://www.CityofHesperia.us).
11. Assumes sole responsibility for all participants, vendors, and personnel associated with the event.

12. Provide adequate staffing for the supervision and control of the event.
13. All vendors must be family friendly and be approved by H.A.R.D. prior to acceptance by USER. H.A.R.D. must approve all activities, booth spaces, and clients. Said booths and clients must meet all DISTRICT rules and regulations. All vendors must adhere to H.A.R.D. policy and requirements.
14. Will refrain from allowing entertainers or vendors that are inappropriate for family audience as determined by H.A.R.D. Failure to abide by these terms may result in the voiding of the contract.
15. Restrict vehicles from all turf and plant areas and shall be responsible for any turn, plant, or irrigation damage as a result of the event.
16. Clear all vehicles from the vendor and entertainment area thirty (30) minutes prior to the start of the event. No vehicles will be allowed to enter or exit the area during the event.
17. Conduct a safety inspection of any facility prior to each use. Use of a facility will indicate the facility was inspected and deemed safe to use by your organization. If facility is not safe, USER will not proceed with usage.
18. Submit financial reports after the initial 6 month term and year-end financial reports (profit & loss and balance statement or tax returns) and a copy of current bylaws and operating rules annually (January 30th of each year) to the DISTRICT.
19. Properly report all monies earned as a result of this event to the state and federal governments. USER releases H.A.R.D. and DISTRICT from any responsibility for reports of income for tax purposes.
20. Not make any alterations, additions, or changes to the areas or equipment used without written permission of the DISTRICT. If approved, the USER is responsible for those alterations, additions, changes, and/or extra utility or other charges to the DISTRICT.
21. Enforce DISTRICT's no smoking policy at all times.
22. Repair any damage as a result of USER usage to the facility or equipment.
23. USER shall not be responsible for lost, stolen, or damaged supplies or equipment unless such loss is the fault of the USER through negligence or improper use, in which case the cost of repair shall be the responsibility of the USER.
24. Comply with the Americans with Disabilities Act, not discriminate on the basis of disability, and provide all other required services.

25. Assign Alexandria Dinsdale, (760) 713-3860, operations.tfsoakhills@gmail.com, to act as the USER representative in all details related to this Agreement unless the USER representative otherwise designates in writing another representative.

26. Not sublet District facilities. No usage other than that previously stated will be allowed without written permission from the DISTRICT.

27. Understands that this Agreement does not convey any future obligations by DISTRICT, H.A.R.D., or City of Hesperia to cosponsor or assist with any future USER events.

B. Compliance with all Applicable Law, Rules, and Regulations:

1. USER is to abide by all applicable local, federal, and state accessibility standards and regulations.

2. USER further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc.

3. Agrees to adhere to all local, state, and federal laws and regulations related to the use of the facility and public gatherings.

4. Hesperia Recreation and Park District and the City of Hesperia reserve the right to immediately revoke USER's right to use of the facility under this agreement should USER fail to comply with any provision of this section.

5. Rules & Regulations: DISTRICT, H.A.R.D., and USER shall establish appropriate Rules and Regulations for conducting the event and use of the Facilities. If USER has rules separate from H.A.R.D. rules, H.A.R.D. must approve the additional rules and USER will be responsible for posting and enforcing them.

C. DISTRICT Responsibilities: DISTRICT shall:

1. Give the USER notice of any facility changes, projects, or cancellations affecting the USER's program.

2. Schedule DISTRICT personnel to assist with closing the park. DISTRICT will invoice USER monthly for reimburse of DISTRICT personnel cost as stated in section A. item 2.

3. Assign Sarah Hauser, Sr. Staff Assistant - Recreation, (760) 244-5488 Ext. 125, shauser@hesperiaparks.com, to act as representative in all details related to this Agreement.
4. Make required repairs in a timely manner after notification of the need to repair.
5. Allow use of DISTRICT facility during the times or in the areas not utilized by USER hereunder.
6. DISTRICT shall not be responsible for lost, stolen, or damaged supplies or equipment unless such loss is the fault of the DISTRICT through negligence or improper use, in which case the cost of repair shall be the responsibility of the DISTRICT.
7. DISTRICT will pull bollards before the event setup and replace them after the event has concluded and all vendors have left the facility.

D. Independent Contractor: USER is an independent contractor and shall not be deemed nor represent themselves to be officers or employees of H.A.R.D., DISTRICT, or the City of Hesperia. USER shall not be eligible or lay claim to benefits from Social Security, State Unemployment Insurance, Disability Insurance, Workers Compensation Insurance, or to those benefits reserved for employees of DISTRICT.

E. General liability insurance: USER shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability.

1. Such insurance shall name Hesperia Recreation and Park District and the City of Hesperia, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. USER shall file certificates of such insurance with the Hesperia Recreation and Park District, which shall be endorsed to provide thirty (30) days' notice to the Hesperia Recreation and Park District of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the Hesperia Recreation and Park District may deny access to the facility.

2. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless

otherwise approved by the Hesperia Recreation and Park District's self-insurance pool.

3. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If USER maintains higher limits than the minimums shown above, the Hesperia Recreation and Park District and the City of Hesperia requires and shall be entitled to coverage for the higher limits maintained by USER. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to Hesperia Recreation and Park District and the City of Hesperia.

F. Notwithstanding the limits of any insurance or any other provisions of the Agreement, USER shall indemnify, defend, and hold harmless H.A.R.D., DISTRICT, and CITY, including their officers, employees, volunteers, and agents from any and all liability arising out of or connected in any way with USER's participation in the activity, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that this activity involves an element of risk and danger of accidents or communicable disease and knowing those risks, USER assumes those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns. USER shall indemnify and hold the above entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that USER may sustain while participating in said activity. The parties to this AGREEMENT understand that this document is not intended to release any party from any act or omission of "gross negligence," as that term is used in applicable case law and/or statutory provision.

H. Force Majeure Events: Notwithstanding anything to the contrary contained in this agreement, the Hesperia Recreation and Park District and the City of Hesperia shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The USER waives any right of recovery against Hesperia Recreation and Park District and the City of Hesperia, and the USER shall not charge results of "acts of God" to Hesperia Recreation and Park District and the City of Hesperia, its officers, employees, or agents.

I. Miscellaneous:

1. This Agreement constitutes the only agreement, written or oral, between the parties as to the subject matter thereof.
2. This Agreement may be amended only in writing signed by all parties.
3. No waiver of any term or condition of this Agreement shall be a continuing waiver thereof.
4. In the event of litigation to enforce this Agreement, the prevailing party shall be entitled to costs and reasonable attorney's fees as determined by the court.
5. USER shall report any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with USER'S use of the facility and adjoining property to DISTRICT in writing, as soon as practical.
6. USER waives any right of recovery against H.A.R.D. or DISTRICT for fires, floods, earthquakes, civil disturbances, regulation of any public authority, or any causes beyond DISTRICT or H.A.R.D. control.
7. USER waives any right of recovery against the H.A.R.D. and the DISTRICT for indemnification, contribution or declaratory relief arising out of or in any way connected with USER's use or occupancy of the facility or adjoining property, even if the H.A.R.D. or DISTRICT seeks recovery against USER, or even in the event of negligence by DISTRICT.
8. USER shall submit State and Federal nonprofit numbers for verification prior to the execution of this Agreement.

Signature page to follow:



The parties signing this Agreement signify that they are authorized by their Agency to enter into contractual agreements on behalf of their Agency.

APPROVED:

Hesperia Area Recreation  
District Foundation

BY: \_\_\_\_\_  
Nicolas Chavez, Executive Director

DATE: \_\_\_\_\_

The Farm Stand, Oak Hills, Inc

BY:  \_\_\_\_\_  
Alexandria Dinsdale, Owner

DATE: \_\_\_\_\_

Hesperia Recreation & Park District

BY: \_\_\_\_\_  
Nicolas Chavez, General Manager

DATE: \_\_\_\_\_

Submitted by: Sarah Hauser, Sr. Staff Assistant - Recreation

\_\_\_\_\_  
Initials

## **Attachment A**

WELCOME  
TO OUR SPECIAL EVENT  
PLEASE FOLLOW THESE FEW RULES AND HAVE FUN!

- 1) Bicycles, skates, skateboards, scooters or off-road vehicles are prohibited.
- 2) Alcohol is not allowed at this event (except by permit).
- 3) Smoking is only allowed in designated areas.
- 4) Pets must be restrained on a 6 foot leash at all times and have all required licenses.
- 5) Unacceptable behavior will not be tolerated.
- 6) Soliciting is not allowed at this event (except by permit).
- 7) Do not loiter or block access to any event area.
- 8) Swimming or wading in the fountains, streams or ponds is prohibited.
- 9) No camping, lodging or remaining overnight in or on District facilities without permit.
- 10) Parking and use of park facilities is at your own risk.
- 11) Guests must comply with requests of District or City officials.
- 12) Violation of any of the rules may result in the expulsion of the guest from the event.
- 13) All other District, Local and State codes, rules and laws apply.


# Hesperia Civic Plaza Park

Attachment B

15833 Smoke Tree Street, Hesperia

Vendors may setup along the 8th Street Paseo, around the fountains and in the cement circle. Please note, cars/vendors are not permitted in the grass area.



 = Access to Power

\*\*Map not to scale\*\*

Hesperia Recreation and Park District  
P.O. BOX 401055  
Hesperia, CA 92340-1055

**Amendment to the Regular Facility User Agreement**

As of April 19, 2022, the agreement entitled Regular Facility User Agreement between Hesperia Recreation and Park District, Hesperia Area Recreation District Foundation and The Farm Stand, Oak Hills, Inc will be amended as follows:

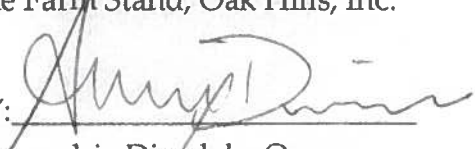
1. **Section 3. Term:** The term of the Agreement shall be extended for an additional one-year period, set to expire on April 26, 2023.
2. Provide a quarterly report that includes the name of vendors and the merchandize/consumables the vendors sell.
3. Meet with DISTRICT personnel during the month of September 2022 to discuss steps The Farm Stand, Oak Hills, Inc is taking towards achieving 100% Farmers Market oriented vendors.
4. Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement or any earlier amendment, the terms of this Amendment will prevail.

APPROVED:

Hesperia Area Recreation  
District Foundation

BY:   
Nicolas Chavez, Executive Director

The Farm Stand, Oak Hills, Inc.

BY:   
Alexandria Dinsdale, Owner

Hesperia Recreation and Park District

BY:   
Nicolas Chavez, General Manager

Submitted by: Sarah Hauser, Sr. Staff Assistant – Recreation

  
Initials

**HESPERIA RECREATION AND PARK DISTRICT**  
P.O. Box 401055  
Hesperia, CA 92340  
(760) 244-5488

**LANDSCAPING AGREEMENT**

This agreement is made and executed this 4/29/05 day of 2005 between Hesperia Recreation and Park District, H.R.P.D., a public agency, and the Little Country Christian Church.

Now and therefore, it is mutually agreed both the H.R.P.D. and the Little Country Christian Church agree as follows:

1. Both parties desire to landscape the east end of property owned the by the Little Christian Church.
2. Both parties shall agree and approve the landscaping design.
3. The area shall not be open to the general public for use except for sponsored programs by either Little Country Christian Church or H.R.P.D.

The H.R.P.D. shall provide and agrees to the following:

1. To install landscaping and irrigation on the premises of the Little Country Christian Church located at 16754 Main Street, P.O. Box 400832, Hesperia, California, 92340. Specifically the eastern 100' by 200' (north/south fence line) of the corner of "C" Avenue and Main Street. The irrigation controller will be low voltage (24 volt). Watering is based on Evapotranspiration (ET). Water times will be adjusted according to historic ET rates.
2. To incur and pay the costs of labor and materials.
3. To pay additional water fees which exceed the amount of the average monthly bill of \$61.00. This average fee was calculated from water bills between December 19, 2000 through March 18, 2001.
4. To take responsibility for the landscape maintenance of the expansion area.
5. Be responsible for the preparation and clean up after events conducted by H.R.P.D.

## ADDITIONAL ITEMS

1. The water bill can be brought to HRPD and paid by HRPD to ease the burden on the church. The Church will then pay their \$61.00 portion to HRPD.
2. Both HRPD and the Church would like to see the site used for more Church sponsored and community events.
3. Both the Church and HRPD would like to see benches and a more permanent stage or gazebo in the area where the Christmas tree lighting is held. HRPD will pursue any grants that are available to fund these projects.
4. The possibility of moving the schoolhouse has been researched. A moving company gave an estimate to the City of Hesperia several years ago of \$32,000.00. The company told the City that the building might crumble when placed on the new site. This does not seem like a good option.
5. Both HRPD and the Church are concerned about the condition of the school house and would like to make it available to the public. To do this some earthquake safety construction must be done. HRPD has been and will continue to search for grants which could fund the needed work.
6. Painting of the schoolhouse and repairs to the front porch are needed. HRPD has contacted some Scout leaders in the area and currently two troops are looking at the possibility of repairing the porch, front door and painting the building.
7. HRPD will check the outdoor restrooms to see if they can be used for community and Church outdoor events. A locksmith has been contacted *to repair the locks on the door so we can check the restrooms*
8. HRPD cleaned the property of weeds and graded the parking lot to help out with some gardening problems on the site. HRPD also checked the irrigation of the entire site. Both the Church and HRPD made some repairs to the irrigation system which has helped reduce water costs.
9. HRPD will move the Mulberry Trees that were recently planted in the wrong place by the former gardener as soon as a proper location for these potentially large trees is found.

6. Indemnity: The H.A.R.D. shall indemnify and hold harmless the Little Country Church from and against any and all claims arising from the H.R.P.D. use of the property and from any activity permitted or suffered by H.R.P.D. in and about the property or elsewhere and shall further indemnify the Little Country Church from and against any and all claims arising from any breach or default in the performance of H.R.P.D. obligations under the agreement. Little Country Church requires from H.R.P.D. a certificate of insurance naming Little Country Church as additional insured.

7. The H.R.P.D. shall maintain legal ownership of all plant material and irrigation equipment. In the event this agreement is terminated, H.R.P.D. shall have the option to remove any plant material and irrigation equipment they select.

The Little Country Christian Church shall provide and agrees to the following:

1. Allow the H.R.P.D. to conduct the annual Holiday Tree Lighting Ceremony and other District sponsored special events. The H.R.P.D. shall coordinate with the representatives of the Little Country Church all special events prior to conducting such events.
2. Allow the H.R.P.D. to use the church parking lot for special event parking. Access to the event shall be from the church parking lot.
3. To take responsibility of payment of utilities with the exception of additional costs incurred in the water fee.
4. Indemnity: The Little Country Christian Church shall indemnify and hold harmless the H.R.P.D. from and against any and all claims arising from the Little Country Christian Church use of the property and from any activity permitted or suffered by, in and about the property or elsewhere and shall further indemnify the H.R.P.D. from and against any and all claims arising from any breach or default in the performance of the Little Country Christian Church obligations under the agreement.

This agreement shall automatically renew annually and shall be reviewed every three years unless terminated under the following conditions:

1. The Little Country Church no longer maintains control of the property.
2. The H.R.P.D. is no longer able to maintain the landscaped area.

This agreement is approved upon the cooperation and good faith of both parties.

APPROVED:

Hesperia Recreation and Park District

BY: *Carl Longm*  
District Administrator

Date: 6/29/05

Little Country Christian Church

BY: *Shirley Butcher / Clerk*  
Organization Representative

Date: 6/28/05

By: *Ruth + Catherine*  
*Pres. of B.D.*



**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** March 7, 2023

**PHONE:** (760) 244-5488

**FROM:** JJ JUDY TRENHOLM, STAFF ASSISTANT  
Hesperia Recreation and Park District

**TO:** KYLE WOOLLEY, GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** RECREATION UPDATE FOR FEBRUARY 2023

**ASAP - AFTER SCHOOL ACTIVITIES PROGRAM**

- 279 Registered Participants (+1 from last month, -15 from previous year)

School Site	Open 2022/2023 Number of sites	Average Weekly Paid per School for February 2023	2022/2023 Interest/Wait List
Carmel	0	-	13
Cottonwood	1	20	26
Cypress	2	40	21
Eucalyptus	0	-	1
Hollyvale	1	19	3
Joshua Circle	0	-	9
Juniper	0	-	5
Kingston	1	20	6
Krystal	1	20	31
Lime Street	0	-	4
Maple	0	-	3
Mesa Grande	0	-	5
Mesquite Tails	3	60	32
Mission Crest	3	58	4
Topaz	2	42	18
<b>Total</b>	<b>14</b>	<b>279</b>	<b>181</b>

- Total Monthly Participation: 5,022

**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** March 15, 2023

**PHONE:** (760) 244-5488

**FROM:** ~~SA~~ SARAH HAUSER, RECREATION MANAGER  
Hesperia Recreation and Park District

**TO:** KYLE WOOLLEY, GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** HESPERIA LAKE REPORT FOR FEBRUARY 2023

**HESPERIA LAKE**

- Anglers - Total: 1,590 (-47 from previous month, -288 from last year)
  - Day: 1,248 (-94 from previous month, -134 from last year)
  - Child: 145 (-2 from previous month, -50 from last year)
  - Senior: 63 (-47 from previous month, -73 from last year)
  - Military discount: 109 (-27 from previous month, -35 from last year)
  - Passes redeemed: 25 (-10 from previous month, +25 from last year)
  - Punch cards sold: 2 (-2 from previous month, -12 from last year)
- Fish caught - Total: 623 (+13 from previous month, -114 from last year)
  - Catfish: 22 (-12 from previous month, +21 from last year)
  - Trout: 601 (+25 from previous month, -135 from last year)
  - Tilapia: 0 (same as last month, Tilapia was not stocked last year)
    - \*First Trout Stock of the season was November 10, 2022
- Group picnic rentals: 1 (+1 from previous month, same as last year)
- Picnic participants: 50 (+50 from previous month, +50 from last year)
- Campsites rented: 102 (+34 from previous month, +43 from last year)
- Campers: 129 (+26 from previous month, -25 from last year)
- Equestrian campsites rented: 0 (same as last month, same as last year)
- Equestrian campers: 0 (same as last month, same as last year)
- Group campsites: 0 (same as last month, same as last year)
- Group campers: 0 (same as last month, same as last year)
- Store transactions: 7,058 (+728 from previous month, -1,701 from last year)

**HESPERIA WRANGLERS**

- No activities held

SH/ar

**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** March 15, 2023 **PHONE:** (760) 244-5488

**FROM:** SARAH HAUSER, RECREATION MANAGER  
Hesperia Recreation and Park District

**TO:** KYLE WOOLLEY, GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** RECREATION UPDATE FOR FEBRUARY 2023

Listed below is a brief overview of recreation-related items.

**YOUTH SPORTS**

Youth Basketball

- For ages 5-17
- Registered Participants: 452 (+57 from 2022 season)
- Teams participate in one practice and one game per week
- Practices and games are held at the Power Play Center, Epicentre, and Rick Novack Community Center
- Season runs January through March

**ADULT SPORTS**

Pickleball

- Tuesday & Thursday evenings, 6:00 - 9:00 p.m.: 180 participants (-51 from previous month)

Adult Softball – Not in season. Will return in the Spring (end of March)

**PROGRAMS**

Epicentre

- Teen Center participants: 238 (-238 from previous month)

Power Play Center

- Open Skate participants: 593 (-334 from previous month)
- Power Play skate parties: 17 (-2 from previous month)
- Party Rental participants: 659 (-53 from previous month)

Rick Novack Community Center

- Open gym adult & youth volleyball participants: 76 (-43 from previous month)
- Open gym youth basketball participants: 27 (+11 from previous month)

- Open gym adult basketball participants: 14 (-106 from previous month)

## **FIELD RENTALS**

Hesperia Community Park

- HD Drillers AG rented one field two times for baseball practice: 18 participants
- HD Drillers AY rented one field four times for baseball practice: 60 participants
- Pony League rented one field six times for baseball practice: 60 participants

Live Oak Park

- Rancho Challenge FC rented one field three times for soccer practice: 150 participants

Hesperia Lake Park Soccer Field

- Elite Soccer rented one field three times for adult soccer games: 360 participants

## **HARRISON EXHIBIT CENTER**

- Visitors: 24 (+19 from previous month)
- Facebook
  - Members: 158 (new this month)
  - Posts: 1 (-7 from previous month)
  - Comments: 18 (-61 from previous month)
  - Reactions: 135 (-564 from previous month)
- Geocache visits: 17 (+11 from previous month)

## **ROCK'N OUR DISABILITIES**

- Food Pantry/Distribution handed out to the community: 727 participants (-76 from the previous month)
- Karate: 41 participants (+9 from previous month)
- Dance Class: 22 (class not held last month)
- Basketball: 160 (+40 from previous month)
- Motion & Fitness: 8 (new this month)
- Yoga/Tai Energy & Motion: 25 participants (new this month)
- Saturday Camp: 43 participants (-81 from previous month)
- Soaring Eagles Club: 60 participants (-44 from previous month)
- Parent Support Group: 4 participants (-6 from previous month)
- Prepping for Employment: 4 participants (same as previous month; 8 week course)

Special Events

- Night to Shine Prom: 115 participants

## **VOLUNTEER HOURS**

- February: 366.5 hours
- Year to date: 740.5 hours

## **HD BMX**

- No numbers to report

## **USER GROUPS**

### **Youth Sports Partners**

- AYSO Soccer, Fall Season: Out of Season
- National Little League, Fall Season: Out of Season
- American Little League, Fall Season: Out of Season
- HYFL/Hesperia Trojans: Out of Season

### **Percy Bakker Center**

- Barstow Nutrition: 793 participants (+39 from previous month)
- Pinochle: 16 participants (-1 from previous month)
- Pool: 231 participants (-9 from previous month)
- Desert Winds Quilters: 54 participants (+3 from previous month)
- Garden: 68 participants (+48 from previous month)
- Quilters Piece Corp: 110 participants (+21 from previous month)
- Seniors with Inquiring Minds: 168 participants (+20 from previous month)
- Greater High Desert Chamber of Commerce: 125 participants (-6 from previous month)

### Meetings with User Groups, Co-sponsorship Groups, or Exclusive Groups

- None

## **CONTRACT CLASSES**

- 28 active monthly contract classes serving 457 participants (+8 from previous month)

## **SPECIAL EVENTS**

- No events held

## **SPECIAL NOTES**

- Nothing to report

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**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** March 7, 2023

**PHONE:** (760) 244-5488

**FROM:** *JT* JUDY TRENHOLM, STAFF ASSISTANT  
Hesperia Recreation and Park District

**TO:** KYLE WOOLLEY, GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** FACILITY RENTAL UPDATE FOR FEBRUARY 2023

Percy Bakker Community Center: 4 rentals (-6 previous month, -2 from last year)  
Total Participation: 580

Lime Street Community Center: 5 rentals (+1 from previous month, same as last year)  
Total Participation: 530

Rick Novack Community Center: 3 rentals (-1 from previous month, same as last year)  
Total Participation: 250

John Swisher Community Center: 4 rentals (same as previous month, same as last year)  
Total Participation: 220

<b>Active Participant Numbers - FY 2022-2023</b>										
	<b>July 2022</b>	<b>August 2022</b>	<b>Sept 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>	<b>Dec 2022</b>	<b>Jan 2023</b>	<b>Feb 2023</b>	<b>YTD Average</b>	<b>YTD Totals</b>
<b>Aquatics</b>										
Open Swim, Patrons	2,174	671	-	-	-	-	-	-	1,423	2,845
Swimming Lessons	308	33	-	-	-	-	-	-	171	341
Pool Party Rental Participants	210	205	-	-	-	-	-	-	208	415
Desert Aquatics	70	70	-	-	-	-	-	-	70	140
<b>Programs</b>										
ASAP	-	232	240	238	240	236	278	279	249	1,743
Kids Kamp	197	197	-	60	-	122	-	-	144	576
<b>Hesperia BMX</b>										
Number of Participants	-	264	215	172	-	-	-	-	217	651
Full Memberships Purchased	-	13	23	12	-	-	-	-	16	48
One Day Free-Trial Membership	-	23	4	9	-	-	-	-	12	36
<b>Hesperia Civic Plaza Park</b>										
QR Fit Trail	6	-	-	-	-	-	-	-	6	6
<b>Epicentre</b>										
A2R Basketball Performance (5-6)	8	8	8	16	9	9	16	32	13	106
A2R Basketball Performance (7-9)	36	32	32	24	24	30	40	44	33	262
A2R Basketball Performance (10-12)	68	36	44	48	56	45	72	60	54	429
A2R Basketball Performance (13-17)	24	8	24	28	12	21	24	16	20	157
Open Center	305	323	262	202	256	379	476	238	305	2,441
Hip-Hop	68	64	104	72	85	76	60	76	76	605
Parent & Me Ballet	84	76	80	80	100	80	60	68	79	628
Hesperia Art Center	-	80	-	-	-	-	-	-	80	80
<b>Harrison Exhibit Hall</b>										
Visitors	7	6	8	8	1	4	4	24	8	62
Geocache Visitors	-	-	-	-	-	-	6	17	12	23

Not in session/season indicated by -

Does not include "Passive" participants such as spectators, patrons enjoying the parks, etc.

<b>Active Participant Numbers - FY 2022-2023</b>										
	<b>July 2022</b>	<b>August 2022</b>	<b>Sept 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>	<b>Dec 2022</b>	<b>Jan 2023</b>	<b>Feb 2023</b>	<b>YTD Average</b>	<b>YTD Totals</b>
<b>Hesperia Lake Park</b>										
Fishing	2,406	1,532	1,759	1,242	2,081	2,362	1,637	1,590	1,826	14,609
Picnic Participants	1,325	900	900	600	100	100	0	50	497	3,975
Number of Campers	610	263	534	256	243	102	103	129	280	2,240
Group Campers	66	23	41	16	44	48	0	0	30	238
EQ Campers	7	8	0	2	0	0	0	0	2	17
<b>Percy Bakker Community Center</b>										
Senior Nutrition	607	791	808	846	754	754	754	793	763	6,107
Pinochle	15	15	16	17	20	20	17	16	17	136
Fitness and Fun Monthly	64	90	99	72	80	72	108	80	83	665
Fitness and Fun (Walk-in)	72	53	57	75	68	58	116	82	73	581
Pool	226	270	259	259	223	223	240	231	241	1,931
Garden Club	33	26	41	30	29	29	20	68	35	276
Quilters	126	160	138	141	259	323	140	164	181	1,451
Line Dancing	3	65	28	40	24	24	45	32	33	261
S.W.I.M./Senior With Inquiring Minds	160	166	201	146	116	116	148	168	153	1,221
<b>Power Play Center</b>										
Pickleball	90	155	196	122	118	192	231	180	161	1,284
Admission	698	413	568	288	471	570	927	593	566	4,528
Power Play Rental Attendance	155	51	367	164	489	545	712	659	393	3,142
Ukulele Lessons	16	12	16	8	0	-	7	4	9	63
Roller Skating Lessons, Beginning	60	28	40	8	24	16	36	56	34	268
Roller Skating Lessons, Intermediate	4	8	8	8	8	12	20	-	10	68
<b>Lime Street Park Community Center</b>										
Basic Dog Obedience	12	-	-	-	-	-	-	-	12	12
Child Self-Defense	84	144	105	21	64	-	32	64	73	514
Self-Defense	21	8	8	16	7	-	8	-	11	68

Not in session/season indicated by -

Does not include "Passive" participants such as spectators, patrons enjoying the parks, etc.



### Active Participant Numbers - FY 2022-2023

	July 2022	August 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	YTD Average	YTD Totals
<b>Rick Novack Community Center</b>										
Teen/Adult Hip-Hop	15	25	12	-	20	12	0	0	12	84
A/Y Open Gym (VB)	132	114	128	107	109	76	119	76	108	861
Adult Open Gym (B)	15	26	18	9	20	9	120	14	29	231
Tap/Ballet	21	28	36	52	64	64	65	68	50	398
Belly Dance, Beginning	12	16	16	16	4	-	8	32	15	104
Belly Dance, Intermediate	-	8	20	12	4	-	8	12	11	64
Emerge Elite Basketball	17	-	-	-	-	-	-	-	17	17
Girls Volleyball	-	-	-	-	140	-	-	-	140	140
Jazz/Ballet	33	60	42	68	72	80	60	88	63	503
Karate, Beginning/Intermediate	153	176	176	160	191	196	192	204	181	1,448
Karate, Mini Tigers	116	158	84	80	144	128	96	112	115	918
Let's Dance!	32	44	48	40	-	-	36	28	38	228
Let's Dance! Private Lesson	0	0	1	-	-	-	0	0	0	1
Private Dance Lessons	-	-	-	-	-	-	0	8	4	8
Volleyball Training (1 day)	160	111	136	72	140	-	136	160	131	915
Volleyball Training (2 days)	152	171	160	160	180	-	160	160	163	1,143
Youth Open Gym (B)	20	9	23	11	34	27	16	27	21	167
<b>Therapeutic Programs (ROD)</b>										
Community Relief Supplies	1,305	1,207	1,095	1,183	914	707	803	727	993	7,941
Fun in the Sun at Lime Street Pool	292	-	-	-	-	-	-	-	292	292
Saturday Camp	80	100	112	88	75	87	124	43	89	709
Special Events	188	308	-	1,602	228	874	-	115	553	3,315
Sports	215	60	351	531	185	61	191	256	231	1,850
<b>Hesperia Community Park</b>										
Adult Softball Teams (Coed)	-	-	72	144	192	192	-	-	150	600
Adult Softball Teams (Mens)	-	-	96	240	288	288	-	-	228	912

Not in session/season indicated by -

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<b>Active Participant Numbers - FY 2022-2023</b>										
	<b>July 2022</b>	<b>August 2022</b>	<b>Sept 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>	<b>Dec 2022</b>	<b>Jan 2023</b>	<b>Feb 2023</b>	<b>YTD Average</b>	<b>YTD Totals</b>
<b>Timberlane Park</b>										
Best Friends	-	140	152	136	180	144	140	160	150	1,052
Itty Bits	-	91	136	136	90	99	126	128	115	806
Kinder Kids M/W	-	84	105	176	180	160	147	192	149	1,044
Tiny Tots M/W	-	104	126	128	128	96	126	136	121	844
Tiny Tots T/Th	-	77	80	96	99	64	77	64	80	557
<b>Facility Rental Guests</b>										
Percy Bakker Community Center	1,510	1,230	550	1,010	850	1,510	1,170	580	1,051	8,410
Lime Street Park Community Center	445	4	270	730	600	470	420	530	434	3,469
Rick Novack Community Center	90	0	90	190	325	170	260	250	172	1,375
John Swisher Community Center	440	420	120	600	260	120	310	220	311	2,490
Field Rentals	258	582	618	662	362	348	634	648	514	4,112
<b>Field/Facility User Participants</b>										
HYFL/Hesperia Trojans	-	-	550	149	149	-	-	-	283	848
National Little League	397	397	255	255	255	-	-	-	312	1,559
American Little League	390	390	321	321	321	-	-	-	349	1,743
AYSO Soccer	617	617	759	759	759	-	-	-	702	3,511
Hesperia Wranglers	75	75	75	75	75	75	75	75	75	600

Not in session/season indicated by -

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<b>Active Participant Numbers - FY 2022-2023</b>										
	<b>July 2022</b>	<b>August 2022</b>	<b>Sept 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>	<b>Dec 2022</b>	<b>Jan 2023</b>	<b>Feb 2023</b>	<b>YTD Average</b>	<b>YTD Totals</b>
<b>Special Events</b>										
Movies in the Park	1,700	-	-	-	-	-	-	-	1,700	1,700
Bobcat's Summer Concert Series	-	1,800	-	-	-	-	-	-	1,800	1,800
Hesperia Days	-	-	20,000	-	-	-	-	-	20,000	20,000
Hesperia Days 5k	-	-	800	-	-	-	-	-	800	800
Hesperia Days Rodeo	-	-	3,000	-	-	-	-	-	3,000	3,000
Hot Rod Halloween	-	-	-	6,000	-	-	-	-	6,000	6,000
Veterans Day Ceremony	-	-	-	-	300	-	-	-	300	300
Christmas Tree Lighting Ceremony	-	-	-	-	-	4,000	-	-	4,000	4,000
<b>TOTAL ACTIVE PARTICIPANTS</b>	<b>19,305</b>	<b>14,354</b>	<b>37,866</b>	<b>15,344</b>	<b>13,642</b>	<b>12,625</b>	<b>11,956</b>	<b>10,926</b>	<b>17,870</b>	<b>148,118</b>

Not in session/season indicated by -

Does not include "Passive" participants such as spectators, patrons enjoying the parks, etc.

**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** April 5, 2023

**PHONE:** (760) 604-2234

**FROM:** <sup>MWJ</sup> MICHAEL VARNER, ADMIN OPERATIONS MANAGER  
Hesperia Recreation and Park District

**TO:** KYLE WOOLLEY, GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** MAINTENANCE REPORT FOR MARCH 2023

Listed below is a brief overview of maintenance completed in the month of March 2023.

**"C" Ave**

- Weed abatement

**Hesperia Civic Plaza Park**

- Replaced three Falcon sprinklers
- Replaced four 6" Rainbird pop-up sprinklers

**Corona Center (Power Play Center)**

- All four heater thermostats replaced

**Hercules Center**

- Suite A, fire sprinkler system repaired
- Removal of weeds

**Hesperia Community Park**

- Two 12" sprinklers replaced
- Two 2" irrigation valves replaced (north fields)
- Solenoid for master valve replaced (south side)
- Calsense irrigation circuit board exchanged (south field)
- Graffiti removed southside building
- New metal trash can installed southside of building
- Bald areas overseeded (south side)
- One ¾" quick coupler valve replaced (south side fields)
- Irrigation walkthrough

### **Hesperia Lake Park**

- Painted and made improvements to inside lake store
- Irrigation checks and repairs
- Re- installed knocked over pillar logs
- Cleaned fire pits and BBQs
- Cut up fallen tree in Memorial #1
- Cut up large fallen branches
- Graded parking lot and roads due to rain storm
- Patched side of waterfall
- Removed old lid to waterfall, built new lid and installed
- Weed spraying
- Pirate Fair clean up
- Painted fisherman restroom ceilings
- Staff training on irrigation and tractor
- Cleaned streams and ponds

### **Lime Street Park and Community Center**

- Painted Kids Kamp house
- Set up for events
- Cut up trees in dog park that fell due to storms
- Removed fallen tree next to pool area and tennis courts
- Removed tree behind Kids Kamp house

### **Live Oak Park**

- Replaced two Falcon sprinklers

### **Maple Park**

- Three 6" sprinklers replaced

### **Malibu Park**

- Graffiti removal inside restrooms
- Repainted inside of restroom

### **Percy Bakker**

- Tree trimming
- Repairs made to drip system
- Set up for events

### **Park Center**

- Weed removal

#### **Palm Street Park/Rick Novack Community Center**

- Replaced two pop-up sprinklers
- Set up for events
- Met with a contractor regarding roof and gym floor repairs

#### **Timberlane Park**

- Cut up fallen branches due to storms
- Irrigation repairs and checks
- Graded both parking lots due to rain storms
- Graffiti removed and repainted

#### **Contracted Maintenance**

- Focus more on LMD clean up
- Focus more on trimming and edging
- Focus more on trimming of trees, per contracted height

**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** MARCH 15, 2023                      **PHONE:** (760)244-5488

**FROM:** SZ SERGIO ZEPEDA, PARK RANGER  
Hesperia Recreation and Park District

**TO:** KYLE WOOLLEY, GENERAL MANAGER  
Hesperia Recreation and Park District

**SUBJECT:** MONTHLY RANGER REPORT, FEBRUARY 2023

Activity	Reporting Month Quantity	Previous Month Quantity
<b>Calls for Service</b>	3	0
<b>Community Contacts</b>	200	43
<i>After Hours Contacts</i>	83	34
<i>Juvenile Contacts</i>	23	4
<b>Assist Local Agency</b>	5	1
<b>Administrative Citation</b>	1	3
<b>Special Event(s)</b>	0	0

Monthly Ranger Hours	130
Park Ranger Training Officer Hours	0
<i>Total Program Hours</i>	130

**Additional Information:**

02/11/2023, C Avenue/Spruce, 12:14 - Park Ranger assisted the Sheriff's Department with a two-vehicle traffic collision. Nothing further to report.

02/11/2023, Arrowhead Lake/Centennial St, 13:50 - Park Ranger assisted the Sheriff's Department with a two- vehicle traffic collision. Nothing further to report.

02/12/2023, Hesperia Community Park, 19:10 - Park Ranger observed a suspicious vehicle parked across the park. Vehicle was unoccupied and there was nothing further to report.

02/15/2023, Live Oak Park, 17:30 - Park Ranger was flagged down by a park patron that stated there was a loose pitbull roaming around the park. Ranger located the pitbull heading away from the park on a vacant lot. Nothing further to report.

02/17/2023, Hesperia Lake Park, 14:30 - Park Ranger was advised of an abandoned trailer left behind. Trailer was blocking a campsite and partially blocking the roadway so it was removed by a local towing agency. Nothing further to report.

02/17/2023, Arrowhead Lake/Danbury, 18:16 - Park Ranger assisted the Sheriff's Department with a two-vehicle traffic collision. Nothing further to report.

02/19/2023, Hesperia Lake Park, 21:55 - Park Ranger responded to a verbal altercation. Issue was resolved between both parties on arrival.

02/22/2023, Hesperia Lake Park, 16:52 - Park Rangers were advised of a camper who was refusing to leave. Rangers responded and made sure the individual left the campground. Nothing further to report.

02/25/2023, Lime Street Park, 14:44 - Park Ranger responded to Lime Street Park reference an assault that occurred. Ranger assisted with retrieving video footage.

02/25/2023, Lime Street Park, 14:47 - Park Ranger observed an off-highway vehicle in the parking lot area. Driver was issued a citation.

02/26/2023, 'I' avenue/Lemon Ave, 17:45 - Park Ranger was flagged down by an individual complaining of pain. Medical was advised and they assisted. Nothing further to report.



**HESPERIA RECREATION AND PARK DISTRICT  
INTER-OFFICE MEMO**

**DATE:** March 15, 2023 **PHONE:** (760) 244-5488  
**FROM:** ~~AMY~~ AUDREY WILLIS, ADMINISTRATIVE ASSISTANT  
Hesperia Recreation and Park District  
**TO:** KYLE WOOLLEY, GENERAL MANAGER  
Hesperia Recreation and Park District  
**SUBJECT:** DISTRICT MARKETING UPDATE FOR FEBRUARY 2023

**Listed below is a brief overview of marketing-related items.**

**Website** - The District's website was visited 19,634 times (-637 from previous month, +875 from last year) during the month with a total of 12,346 unique people (+92 from previous month). A total of 16,168 website visits were conducted on mobile devices or tablets (-512 from previous month), which equates to 82.4% (+0.4% from last month) of our website traffic being conducted on mobile devices.

We can also track which city our website visitors are coming from:

1. Los Angeles	3,299 visits	6. Apple Valley	432 visits
2. Hesperia	1,948 visits	7. San Jose	223 visits
3. Victorville	1,253 visits	8. San Juan	151 visits
4. Location Unknown*	794 visits	9. Phelan	126 visits
5. San Diego	725 visits	10. San Bernardino	116 visits

\*Location data was not captured due to visitors using a browser that doesn't allow for analytics to determine its IP address.

The top five (5) webpages visited on the website were:

1. HUSD Student Calendar	6,021 pageviews (17%)
2. Homepage	5,870 pageviews (16.7%)
3. Hesperia Lake Park	3,683 pageviews (10.5%)
4. Youth & Adult Sports	2,115 pageviews (6%)
5. Power Play Center	1,480 pageviews (4.2%)

**RecMail/Constant Contact** - Staff continues to send out flyers/announcements via RecMail. Our number of RecMail registrants consists of 4,685 people (+4 from previous month).

**News Releases** - Staff continues to send out news releases to promote District programs and events. News Releases are available to view online at any time at <https://www.hesperiaparks.com/press-releases>.

**Facebook** – Staff continues to monitor the District’s Facebook account, posting flyers and information.

- @HesperiaParks, the District’s page, had 10,858 “followers” (+27 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Adelanto, and Oak Hills. 78% of our Facebook fans are female and 47% are in the 25-44 age range.
- @HesperiaLakePark, Hesperia Lake Park’s page, had 13,759 “followers” (+247 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Los Angeles, and San Bernardino. 53% are female and 27% are in the 25-44 age range.

**Instagram** – The following numbers were captured at the end of the month:

- @HesperiaParks Instagram page had a total of 2,560 followers (+71 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Oak Hills, and Adelanto. 69% of the followers were female and 74% were in the 25-44 age range.
- @TheRealHesperiaLakePark Instagram page had a total of 4,416 followers (+273 from previous month) from the top cities of Hesperia, Victorville, Apple Valley, Los Angeles, and San Bernardino. 71% of the followers were male and 70% were in the 25-44 age range.



**HESPERIAPARKS.com**

**REGULAR JOINT MEETING OF THE  
HESPERIA RECREATION AND PARK DISTRICT  
AND THE  
HESPERIA AREA RECREATION DISTRICT FOUNDATION BOARD MEMBERS  
Thursday, March 23, 2023 - 6:00 p.m.  
Lime Street Park Community Center  
16292 Lime Street, Hesperia, CA 92345**

**MINUTES**

**CALL TO ORDER**

Meeting was called to order at 6:00 p.m. by Chair Member Blocker.

**ROLL CALL**

Committee: Roberts, Gonzalez  
Foundation: Blocker, Hill, Drylie  
Gingerich, Daugherty (both absent)  
District Staff: Woolley, Garcia, Chavez  
Other: None

**FLAG SALUTE**

Vice Chair Member Drylie led the flag salute.

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

None.

**COMMUNICATIONS**

None.

**DISCUSSION/ACTION ITEMS**

**a. Approval of February 23, 2023, Meeting Minutes**

1. Motion made by Member Hill to approve the minutes, seconded by Vice Chair Member Drylie. The motion passed by the following vote:

**AYES:** Hill, Drylie, Blocker  
**NOES:** None  
**ABSENT:** Gingerich, Daugherty  
**ABSTAIN:** None

**b. Foundation Budget Update**

1. Mr. Woolley gave an overview of the HARD Foundation Budget timeline.

**c. Events Ad Hoc Committee Update**

1. Chair Member Blocker reported on the Walk Through History event and Hesperia Days Rodeo planning.

**d. Preservation Committee Update**

1. Vice Chair Member Drylie reported on the following: Harrison Exhibit Center sign; extension of the fence; fundraising; geocache sites; possible program with schools regarding a seal on student's diplomas for participation in historical programs; collaboration with the City of Hesperia on pulling a piece of the 30" pipe; and photo opportunities at Hesperia Lake Park.

**DISTRICT FOUNDATION COMMITTEE**

**a. District Board Report**

1. Director Gonzalez reported on the adoption of the KYA Services CMAS and Malibu Splash Pad.
2. Vice President Roberts highlighted the Safety, Security, and Maintenance Committee meeting at the Rick Novack Community Center and its gym floor, and traffic camera placement on Hesperia Road.

**b. Comments**

1. None.

**STAFF REPORTS**

**a. Programs/Events/Activities Handouts**

1. Mr. Woolley highlighted the following: District Budget; Maple Park purchase and plans; and purchase of property adjacent to the Power Play Center.

**b. Comments**

1. Vice Chair Member Drylie inquired about the parking lot plans at Maple Park and Power Play Center.
2. Member Hill inquired about the slowing of traffic around Lime Street Park.

**FOUNDATION CHAIR'S COMMENTS**

- a. The Board discussed determined scholarship ceremony presentations for the Rick Novack High School Scholarship.
- b. Chair Member Blocker encouraged the Board to continue working hard on fundraisers.

**FOUNDATION MEMBERS' COMMENTS**

- a. Vice Chair Member Blocker inquired about the grant writer and potential grants.
- b. Member Hill confirmed that the recent emails from the Human Resource contractor are to be disregarded.
- c. Vice Chair Member Drylie commented that he likes the current hand-in-hand image on the HARD Foundation logo. If the logo is updated with the new District logo, that he'd like to keep that aspect. He is speaking at the Chamber of Commerce Friday Morning Coffee on April 28<sup>th</sup> on the history of the District and Foundation.

**ADJOURNMENT** - Meeting was adjourned at 7:05 p.m.

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
SAFETY, SECURITY, AND MAINTENANCE COMMITTEE MEETING  
Thursday, March 16, 2023 - 3:30 p.m.  
Percy Bakker Community Center  
9333 'E' Ave., Hesperia, CA 92345**

**MINUTES**

**Call to Order**

Meeting was called to order at 3:38 p.m. by Vice President Roberts.

**A. Attendance**

Board Committee Members: Roberts, Aguilar  
District Staff: Woolley, Varner, Garcia, Chavez  
Guests: None

**Flag Salute**

The Flag Salute was led by Vice President Roberts.

**Message to the Public/Public Comment**

None.

**Discussion/Action Items**

**B. Park Ranger Report**

- Chief Ranger Chavez reported on the following: February was a slow month; more activity in the park with the warming weather and time change; little league baseball leagues have begun; new Park Rangers; assisting the sheriff's department; and the Park Ranger conference.
- Director Aguilar commented that District staff work with staff in other agencies more often than is apparent, and commended Chief Chavez for making that happen.

**C. Maintenance Report**

- Mr. Varner thanked the Committee for the new tractor purchase authorization. He reported on the Hesperia Lake Park road and turf repair, and tree maintenance.
- Director Aguilar inquired about scoreboards and the Harris Homes project.

**D. Traffic Enforcement and Safety Awareness Implements**

- Chief Ranger Chavez updated the Committee on cameras at Power Play Center and the development of more traffic control measures.

**E. Tree Replacement Plan**

- Director Aguilar suggested a system of regularly planting replacement trees as others have fallen and been removed.
- Mr. Woolley updated the Committee on the new Joshua Tree regulations.

**F. Rick Novack Community Center Walk-Through**

- The Committee discussed the following topics: Gym floor and damage repairs due to the recent storms; working with Tri-Agency in challenging times; gym lighting; water drainage off roof; roof ladder; uniforms and/or jerseys for youth sports; scoreboard sponsor; dance room floors; sinks in women's bathrooms; rental room floors; skatepark and dog park plans; window tint; benches; collaborative art installations; retaining wall; water fountain; and possible restrooms.

**Adjournment** - Meeting was adjourned at 4:54 p.m.

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
PERSONNEL COMMITTEE MEETING  
Tuesday, April 4, 2023 - 5:15 p.m.  
Lime Street Park Community Center, 16292 Lime Street, Hesperia, CA 92345**

**MINUTES**

**CALL TO ORDER**

Meeting was called to order at 5:17 p.m. by Director Irish.

**A. Attendance**

Board Committee Members: Irish, Gregg  
District Staff: Woolley, Garcia, Chavez, Hague  
Guests: None

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

- No public comment made.

**DISCUSSION/ACTION ITEMS**

**B. Discuss Organizational Chart**

- Drafts of new organizational charts were reviewed, including general and departmental. Mr. Woolley explained what the potentially added positions' roles would be.

**C. Position Summaries**

- The Committee reviewed existing and draft proposed position summaries.

**ADJOURNMENT**

Meeting was adjourned by Director Irish at 5:59 p.m.

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
FINANCE COMMITTEE MEETING  
Wednesday, April 5, 2023 - 5:15 p.m.  
Lime Street Community Center, 16292 Lime Street, Hesperia, CA 92345**

**MINUTES**

**CALL TO ORDER**

Meeting was called to order at 5:19 p.m. by President Gregg.

**A. ATTENDANCE**

MEMBERS PRESENT: Gregg, Irish  
STAFF PRESENT: Woolley, Garcia  
GUESTS PRESENT: None

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

None.

**DISCUSSION ITEMS**

**B. Salary Schedule**

- Mr. Woolley presented the proposed salary schedule, including new and reclassified positions, to compensate for the increase of duties in proposed position summaries and align the District with similar agencies.
- Additional information was presented regarding projected revenue in past budgets being underestimated.

**C. Fiscal Year 2023/2024 Budget**

- The FY 2023/2024 Budget is in process.
- New account codes amongst departments and divisions are being rebuilt in the Tyler Technology software, which is a lengthy process.

**ADJOURNMENT**

Meeting was adjourned by Director Gregg at 7:04 p.m.



**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
DEVELOPMENT COMMITTEE MEETING  
Wednesday, April 5, 2023 - 3:00 p.m.  
Lime Street Park Community Center  
16292 Lime Street, Hesperia, CA 92345**

**MINUTES**

**Call to Order**

Meeting was called to order at 3:00 p.m. by Vice President Roberts.

**A. Attendance**

Board Committee Members: Roberts, Gregg  
District Staff: Woolley, Garcia, Varner  
Guests: None

**Flag Salute**

The Flag Salute was led by Vice President Roberts.

**Message to the Public/Public Comment**

- No public comment was made.

**Discussion Items**

**B. 'C' and Main Property**

- The Committee reviewed the contract for the property at the corner of 'C' Avenue and Main Street. The Committee recommended bringing options to move forward back to the full Board.

**C. Silverwood Development Update**

- Mr. Woolley is working with the developers of the Silverwood project on the details of the future Community Facilities District.

**D. Splash Pad Equipment**

- Options were discussed for the splash pad equipment in storage including potentially combining it with the Lime Street Park Pool. Staff will look into adapting the current drawings, and the warranty factors.
- A block wall, and/or partially covering of the pool was suggested, protecting it from the elements and allowing more usage of the pool in cooler months.

**Adjournment** - Meeting was adjourned at 3:58 p.m.

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
EVENT AD HOC COMMITTEE MEETING  
Monday, March 6, 2023 - 5:30 p.m.  
Lime Street Park  
16292 Lime Street, Hesperia, CA 92345**

**MINUTES**

**Call to Order**

Meeting was called to order at 5:32 p.m. by Director Irish.

**A. Attendance**

Board Committee Members: Irish, Aguilar, Blocker  
District Staff: Woolley, Garcia, Hauser  
Others: Member Daugherty

**Flag Salute**

The Flag Salute was led by Director Aguilar.

**Message to the Public/Public Comment**

None.

**Discussion/Action Items**

**B. Special Events Update**

- Staff highlighted the following: Easter Egg Hunt; Main Street and 'C' Avenue property; Wicked Kustomz Red Nose Day; Rock the Paws; and Rock'n Our Disabilities' softball tournament.
- Member Daugherty is working on a Civil War reenactment event/fundraiser.
- Chair Member Blocker suggested selling theme drinks at Movies in the Park events and Bobcat's Summer Concert Series.

**C. Splash Pad Groundbreaking**

- Mr. Woolley is working with the KYA group on a proposal for the splash pad which includes a groundbreaking ceremony, which should be in April.

**D. Hesperia Community Farmer's Market**

- The farmer's market is moving forward with Saturdays at Hesperia Civic Plaza Park.
- Mr. Woolley is looking into a commercial kitchen for the Percy Bakker Community Center in the long term plan.

**E. Oktoberfest Beer Gardens**

- Chair Member Blocker is still working on holding the event at Hesperia Lake Park and talking to local businesses regarding sponsorships.

**F. Hesperia Days Rodeo**

- Chair Member Blocker highlighted: acquisition of sandbags for fencing; bridge and parking solutions; fencing; print materials including badges; food vendors; booking bands; sponsorships; volunteers; logo; and portable restrooms.

**G. Bobcat's Summer Concert Series and Hesperia Days All American Music Festival Band Selection**

- The committee discussed genres and band suggestions for the events including high energy bands, punk, and classic rock.

**Adjournment** - Meeting was adjourned at 6:29 p.m.

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
EVENT AD HOC COMMITTEE MEETING  
Monday, April 3, 2023 – 5:30 p.m.  
Lime Street Park  
16292 Lime Street, Hesperia, CA 92345**

**MINUTES**

**Call to Order**

Meeting was called to order at 5:33 p.m. by Director Irish.

**A. Attendance**

Board Committee Members: Irish, Aguilar, Blocker  
District Staff: Woolley, Garcia, Hauser  
Guests: None

**Flag Salute**

The Flag Salute was led by Chair Member Blocker.

**Message to the Public/Public Comment**

None.

**Discussion/Action Items**

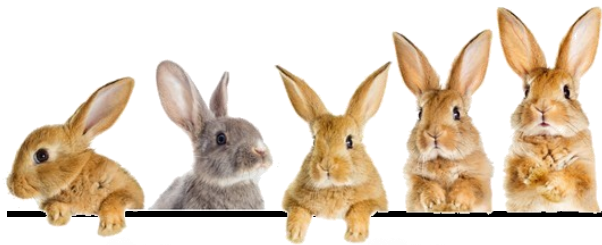
**B. Special Events Update**

- Staff highlighted the Easter Egg Hunt, Hesperia Days, and coordinating with VVTA.
- Director Aguilar inquired about tracking how many to expect in attendance; the success of the Pirate Faire; and bringing a train and photo booth.
- Staff is looking into wifi options for Hesperia Lake. Director Aguilar suggested hooking up to adjacent neighborhoods and creating a wireless bridge back to the store.
- The Committee discussed the Hesperia Community Farmer’s Market, and possible improvements.
- Director Irish inquired about event budgets for the upcoming fiscal year.

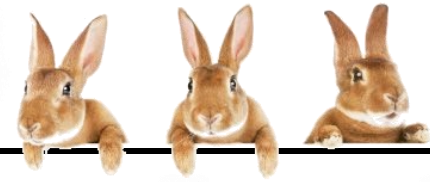
**C. Hesperia Days Rodeo**

- Chair Member Blocker highlighted: banner and marketing; tickets; food trucks and other vendors; coordinating with local businesses on alcohol sales; mechanical bull; kickoff dinner; food sponsors; ticket sales; stage; volunteer party planner; sponsorships; additional events at the arena, and bleachers.
- Director Irish requested a list of budget requests.

**Adjournment** - Meeting was adjourned at 6:36 p.m.



# April 2023



Sun

Mon

Tue

Wed




Thu

Fri



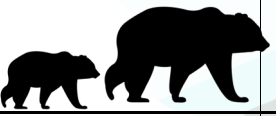


Sat

						<p>1</p> <p>11:00 am ROD Eggstra Special Trunk Hunt <i>Hesperia Civic Plaza Park</i></p>
2	<p>3</p> <p>5:30 pm Event Ad Hoc Committee Meeting</p>	<p>4</p> <p>5:15 pm Personnel Committee Meeting</p>	<p>5</p> <p>3:00 pm Development Comm. Meeting</p> <p>5:15 pm Finance Committee Meeting</p>	<p>6</p> <p>6:00 pm Board Workshop</p>	7	<p>8</p> <p>10:00 am Easter Egg Hunt <i>Hesperia Community Park</i></p>
<p>9</p> <p>Easter</p> 	10	11	<p>12</p> <p>6:00 pm District Board Meeting</p>	13	14	15
16	<p>17</p> <p>6:00 pm ASBCSD</p>	18	<p>19</p> <p>2:00 pm AGZA CA Core Program <i>Civic Plaza Park</i></p> <p>5:15 pm Finance Committee</p>	<p>20</p> <p>3:30 pm Safety, Security, &amp; Maintenance Meeting</p>	<p>21</p> <p>3:30 pm Historical Preservation Committee Meeting</p>	22
23/30	24	25	26	<p>27</p> <p>6:00 pm Foundation Meeting</p>	<p>28</p> 	<p>29</p> <p>8:00 am ROD Dash for Disabilities 5K</p> <p>12:00 pm Red Nose Day Car, Show <i>Hesperia Civic Plaza Park</i></p>

# May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
 <p><b>HESPERIA</b> Recreation &amp; Park District ... Serving the Community Since 1957</p>	1	2	3 5:15 pm Finance Committee Meeting	4	5	6
7	8 6:00 pm ASBCSD	9	10 5:15 pm Board Workshop 6:00 pm District Board	11	12	13
14 Mother's Day 	15	16 CSDA Legislative Days Sacramento	17 Legislative Days Sacramento CARPD Conference Yosemite 3:30 pm Tri-Agency Committee Meeting	18 CARPD Conference Yosemite 3:30 pm Safety, Security, & Maintenance Meeting	19 CARPD Conference Yosemite	20 11:00 am High Desert Inter-Tribal Spring Celebration Hesperia Civic Plaza Park
21	22	23	24	25 6:00 pm Foundation Meeting	26 3:30 pm Historical Preservation Committee Meeting	27
28	29 Memorial Day District Offices Closed	30	31	 <p><b>HESPERIA</b> Area Recreation District Foundation</p>		

# June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
 <p><b>HESPERIA</b> Recreation &amp; Park District ... Serving the Community Since 1957</p>				1	2	3
4	5 	6	7	8	9	10
11	12	13	14 6:00 pm District Board Meeting	15 3:30 pm Safety, Security, & Maintenance Meeting	16 3:30 pm Historical Preservation Committee Meeting	17
18 Father's Day 	19 6:00 pm ASBCSD	20	21	22 6:00 pm Foundation Meeting	23	24
25 	26	27	28	29	30	 <p><b>HESPERIA</b> Area Recreation District Foundation</p>

**ASBCSD**

11081 Muirfield Dr.  
Rancho Cucamonga, CA  
91730  
562-433-9448  
[sec.asbcscsd@gmail.com](mailto:sec.asbcscsd@gmail.com)  
asbcscsd.specialdistrict.org

**President:**

T. Milford Harrison

**Vice President:**

Kelly J. Gregg

**Secretary/Treasurer:**

Randall Reed

**Director:**

Bob Stadum

**Director:**

Rebecca Kujawa

**Director:**

Melody McDonald

**Director:**

Ron Coats

**Administrative Secretary:**

Natalie Barnard

**Member Challenge:**

*Bring someone new!  
Bring a Board Member,  
employee or someone  
from another Special  
District to the meeting!*

**Make checks payable  
to:**

ASBCSD  
**Attention:**  
**Natalie Barnard**  
11081 Muirfield Dr.  
Rancho Cucamonga, CA  
91730

**\*Include names of  
attendees with your  
payment**



**Chino Basin Water Conservation District**  
will be hosting the April 17, 2023 Membership Meeting at:

**Old Spaghetti Factory**  
**11896 Foothill Blvd.**  
**Rancho Cucamonga, CA 91730**

*6:00p.m. – Registration & Social Hour*

*6:30p.m. – Call to Order*

**Menu**

**Entrée Choices: Spaghetti with ‘From Scratch Marinara  
Sauce’, OSF ‘Famous Baked Lasagna’, Chicken Marsala with  
Mizithra Cheese & Browned Butter**

All entrees served with salad and freshly baked bread  
Sodas, Hot or Iced Tea, Coffee, and Water

**Cost: \$ 33.00 per person**

**Topic:**

**Southern California’s Evolving Landscape:  
Cultivating Beautiful & Resilient Communities in a Hotter,  
Drier Future**

**RSVP by Monday, April 10, 2023, and indicate entrée  
choice to**

Karabeth Garcia at [kgarcia@hesperiaparks.com](mailto:kgarcia@hesperiaparks.com)

**District/Associate Attendee**

- ✓ *Payment Due – April 17, 2023*
- ✓ *Please make your reservation by the deadline.*
- ✓ *You will be billed for the dinner if your cancellation is not received prior to the deadline.*
- ✓ *A \$2.00 surcharge will be applied if payment is not received after 30 days of the meeting.*