

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
July 21, 2021**

MINUTES

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Aguilar at 6:00 p.m., at the Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

ROLL CALL

ATTENDANCE

BOARD PRESENT: Aguilar, Irish, Gregg, Roberts
Gonzalez (arrived at 6:10 p.m.)

BOARD ABSENT: None

STAFF PRESENT: Chavez, Campbell, Etchepare, Tighe, Garcia, Hauser,
Zepeda

OTHER: Alex Gibbs, Townsend Public Affairs (via teleconference),
Sara Mares, NBS

APPROVAL OF AGENDA

It was moved by Director Gregg and seconded by Director Roberts to move Items F., J., and Closed Session between C. and D. The motion passed by the following roll call vote:

AYES: Irish, Gregg, Roberts, Aguilar
NOES: None
ABSENT: Gonzalez
ABSTAIN: None

FLAG SALUTE

The Flag Salute was led by Director Gregg.

PROCLAMATIONS AND PRESENTATIONS

Staff Acknowledgement

- Director Gregg recognized Senior Staff Assistant, Sarah Hauser for her success in securing a sponsorship with T-Mobile for Movies in the Park and other upcoming events.
- Director Gregg recognized the Maintenance staff for their hard work.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

- Ella Lee Rogers addressed the Board regarding signage for Lime Street Park on Main Street. She also inquired about street lighting in the Budget, and thanked the Board for their due diligence and taking care of our city. She suggested putting any staff that was laid off back to work.

Director Gonzalez arrived at 6:10 p.m.

CONSENT ITEMS

A. Approval of Minutes of Regular Meeting, June 9, 2021

B. Approval or Denial of Claims

MOTION: It was moved by Director Gregg and seconded by Director Roberts to approve Item A. The motion passed by the following roll call vote:

AYES: Gregg, Roberts, Gonzalez, Aguilar, Irish

NOES: None

ABSENT: None

ABSTAIN: None

PULLED CONSENT ITEMS

Item B. Approval or Denial of Claims

Director Gregg requested more information on the Departmental Expenditures usually presented in the Board Packet and the payment process.

MOTION: It was moved by Director Gregg and seconded by Director Roberts to pay the Employee Travel Reimbursement report only. Motion failed.

MOTION: It was moved by Director Gregg and seconded by Director Roberts to approve Item B. The motion passed by the following roll call vote:

AYES: Gonzalez, Aguilar, Irish, Gregg, Roberts

NOES: None

ABSENT: None

ABSTAIN: None

DISCUSSION/ACTION ITEMS

C. Grants Discussion with Townsend Public Affairs, Inc.

MOTION: No motion was made. Discussion item.

Item F. was addressed at this point.

Item J. was addressed at this point.

Meeting recessed from Open Session at 7:03 p.m.

Meeting reconvened into Open Session at 7:20 p.m.

MOTION: It was moved by Director Irish and seconded by Director Gregg to discuss Item D. The motion passed by the following roll call vote:

AYES: Irish, Gregg, Roberts, Gonzalez, Aguilar

NOES: None
ABSENT: None
ABSTAIN: None

D. Discuss Landscape Maintenance Districts/Community Facilities Districts as HRPD Funding Mechanisms

MOTION: No motion was made. Discussion item.

Recessed from OPEN session at: 9:00 p.m.
Reconvened into CLOSED session at: 9:09 p.m.

Closed Session was addressed at this point.

Recessed from CLOSED session at: 10:35 p.m.
Reconvened into OPEN session at: 10:37 p.m.

E. Approval of Resolution No. 21-07-01, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring its Intention to Establish a Community Facilities District. Hesperia Recreation and Park District Community Facilities District No. 2021-1 (Maintenance Services)

MOTION: It was moved by Director Aguilar and seconded by Director Roberts to approve Resolution No. 21-07-01, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring its Intention to Establish a Community Facilities District. Hesperia Recreation and Park District Community Facilities District No. 2021-1 (Maintenance Services). The motion passed by the following roll call vote:

AYES: Roberts, Gonzalez, Aguilar, Irish
NOES: Gregg
ABSENT: None
ABSTAIN: None

F. Appoint HARD Foundation Board of Directors Vacancy

Item was addressed after Item C.

MOTION: It was moved by Director Roberts and seconded by Director Irish to appoint James Blocker to serve on the HARD Foundation Board of Directors. The motion passed by the following roll call vote:

AYES: Roberts, Gonzalez, Aguilar, Irish, Gregg
NOES: None
ABSENT: None
ABSTAIN: None

G. PUBLIC HEARING - Fiscal Year 2021/2022 Final Budget

Public Hearing opened at 10:42 p.m.
No public comments.
Public Hearing closed at 10:42 p.m.

H. Approve Fiscal Year 2021/2022 Final Budget

MOTION: It was moved by President Aguilar and seconded by Director Gregg to approve Fiscal Year 2021/2022 Final Budget with the amendment to correct the General Manager's salary to the contract that he currently has and reflect the 1% COLA that was approved during Closed Session. The motion passed by the following roll call vote:

AYES: Gonzalez, Aguilar, Irish, Gregg, Roberts
NOES: None
ABSENT: None
ABSTAIN: None

I. Approval of the Fiscal Year 2021/2022 Salary Schedule

Item was postponed to the August meeting.

J. Discussion and Possible Action, Board of Directors' Policy Manual, ARTICLE VIII BOARD TRAINING AND REIMBURSEMENT, Section 2.1.A. Meals and Incidental Expenses (M&IE), Removal of Per Diem Receipts

This item was addressed after Item F.

MOTION: It was moved by Director Gregg and seconded by Director Gonzalez to approve the removal per diem receipts. The motion passed by the following roll call vote:

AYES: Irish, Gregg, Roberts, Gonzalez, Aguilar
NOES: None
ABSENT: None
ABSTAIN: None

K. Discussion and Possible Action, Landscape Standards for CFD Development

Item was postponed to a special meeting.

CORRESPONDENCE/WRITTEN COMMUNICATION

None

GENERAL MANAGER/STAFF REPORTS

- a. Recreation Programs
- b. Lake
- c. Parks Division
- d. Park Ranger
- e. Marketing
- f. General Manager Report
- g. Monthly Budget Report

Mr. Chavez highlighted: Upcoming maintenance projects; Hesperia Lake Park; Movies in the Park; Hot August Nights – Summer Concert Series; Dog park events; Sponsorships for events; Park Ranger Report; Past and upcoming meetings; Hesperia Historical Preservation Committee; Hot Rod Halloween; National Night Out; CSDA Conference; SDLA Conference; and Board Secretary Conference.

BOARD MEMBER REPORTS

Standing Committees:

Recreation Foundation – Gonzalez/Roberts

Directors Gonzalez and Roberts reported on the June 17th meeting.

Tri-Agency – Gregg/Aguilar

Minutes from the June 16th meeting were provided in the Board Packet.

Safety and Security – Roberts/Aguilar

Director Roberts and President Aguilar reported on the June 17th meeting.

Personnel Committee – Irish/Gregg

Minutes from the July 1st special meeting were provided in the Board Packet.

Finance Committee – Gregg/Gonzalez

Minutes from the June 15th meeting were provided in the Board Packet.

BOARD MEMBER COMMENTS

- Director Roberts expressed that he likes have the staff present for the meetings and hopes to get the CFD process rectified moving forward.
- Director Gonzalez encouraged the District to keep moving forward in a positive direction. He thanked staff for their hard work.

CLOSED SESSION ITEMS

L. CONFERENCE WITH LABOR NEGOTIATORS (Gov't Code Section 54957.6)

Agency Negotiator: Nicolas Chavez

Employee Organization: Unrepresented Employees

Closed Session was addressed after Item D.

REPORT FROM CLOSED SESSION, IF ANY

MOTION: The Board voted to do a 1% COLA increase to all full time employees, and include Account Clerk, Senior Park Ranger, and Park Rangers, effective August 1, 2021. The motion passed by the following vote:


AYES: Aguilar, Irish, Roberts, Gonzalez, Gregg
NOES: None
ABSENT: None
ABSTAIN: None

ANNOUNCEMENTS


The next Regular Board Meeting is scheduled for Wednesday, August 11, 2021, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned by declaration by President Aguilar at 11:05 p.m.
Respectfully submitted,



Nicolas Chavez
General Manager



Karabeth Garcia
Board Secretary/Clerk of the Board