

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**November 9, 2011**

**FLAG SALUTE**

Director Chandler led the Pledge of Allegiance

**CALL TO ORDER**

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Hamilton at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

**ATTENDANCE**

**BOARD PRESENT:** Chandler, Hamilton, Swanson, Gregg  
**BOARD ABSENT:** Limbaugh  
**STAFF PRESENT:** Woods, R. Thomas, Hamm, Glass, J. Thomas

**COMMUNICATIONS**

**WRITTEN COMMUNICATION**

1. Association of the San Bernardino County Special Districts meeting notice for November 14, 2011.

Additional items for the Board at the meeting:

1. ASBCSD - slate Announced for Election of 2012 ASBCSD Board of Directors.
2. CARPD Communicator, October 2011.

DIRECTOR HAMILTON: Let's turn to Communications, written, any comments on those, Mr. Woods?

MR. WOODS: Rachel laid before you the Communicator. A couple interesting articles in there you can read. And then the ASBCSD is having elections. If anyone is interested in running for their board positions, then we need to take action on that.

DIRECTOR HAMILTON: If that were true, Mr. Woods, would we need to add this to our agenda?

MS. THOMAS: All that is required is a letter of interest, which I can do, a one page résumé that I would need from you, and a letter of recommendation from the board of directors, which I have and you would have to sign it. The main thing is if you wanted to be nominated, you would have to go to this meeting on Monday with all the documents to be able to be put on this slate.

DIRECTOR HAMILTON: So you're saying to answer my question then, we don't necessarily have to put it on the agenda?

MS. THOMAS: No.

DIRECTOR HAMILTON: May I ask, would there be any of our board of director members interested in serving that role?

DIRECTOR SWANSON: No.

DIRECTOR CHANDLER: No.

MS. THOMAS: Okay.

## ORAL COMMUNICATION

None

## CONSENT ITEMS

**MOTION:** It was moved by Director Swanson, seconded by Director Gregg and carried unanimously to approve Consent Items A through D:

- A. Approved Minutes for the Regular Meeting, October 19, 2011.
- B. Approved Claims for Payment.
- C. Accepted written staff reports
- D. Authorization to advertise for bids: None

## PROCLAMATIONS AND PRESENTATIONS

DIRECTOR HAMILTON: Moving down to proclamations and presentations. Do we have some of those?

MR. WOODS: Yes, we do. Tonight we're going to be recognizing our Hesperia Days volunteers and also some of our sponsors at some of our events. It was a very successful Hesperia Days; most of you were there. The weather was perfect, and everyone was having a great time, and we just want to extend our thanks to the people that helped us pull off this great community event. Jack Thomas is going to recognize the individuals that he had the pleasure of working with at the event.

CHIEF RANGER THOMAS: First, we'll have the San Bernardino County Sheriff reserve guys come up, which is Art Osborne and Chris Stangle. Also Fred Lugo and Chuck Wagner were there, and they're not here because they were doing other things. But we could not -- without the Explorers and without the reserve deputies, we just couldn't make this happen. And what was memorable about this year, compared to past years is, we did not have one incident. There were some ugly people there, but they didn't cause us any problems. You always have ugly people there, but they behaved this time. A footnote to that, too, our volunteers for the street fair, every Wednesday, for most of our life during the summer, and I couldn't do that without him. It's really a good thing to work with these guys. They're professional, and they really help us and we couldn't do it without them. Thank you very much.

(Presentation made.)

DIRECTOR SWANSON: Thank you, guys.

CHIEF RANGER THOMAS: Okay. These are the Explorer folks that help us. Nobody in this room but these guys and these gals that helped -- and me and the reserves -- these guys are

invaluable down there. You know, I just can't say -- you know, they're on time; they're always there for us. They got some new traffic-directing experience this year. So we really appreciate what you guys do. You always come through for us, and we really, really appreciate it. Parker Smith, their leader. Okay. Thank you, sir. I'm going to give Parker Adam Rubio's and Pablo Avilez' because they're not here, so make sure they get those. Parker is their fearless leader, and he does a good job. The second one is going to be Joseph Rillera. This is what he gets because I know him. Okay? Parker forgot to put him on the list, but we didn't forget him. Daniel Carroll McCarter, Luke Barela, Alex Gabier. Megan Barela. Brandon Hubbard. Timothy McCloud. And their fearless leader, Brian Hedley. We were just talking. I've known Brian for -- since he was a little kid. Which makes me really old. This is your boss. What's the name? Brandon McCulley, come up here. Thank you.

DIRECTOR HAMILTON: Come on over, and we'll get a picture of everybody.

(Presentation made.)

MR. WOODS: Tim Glass has one presentation he would like to make.

MR. GLASS: Before I do the presentation, we have a little trivia in the house. Joseph Rillera works as a rec attendant for us. And then Chris Stangle, is probably one of our six, seven cops out there that is totally involved. He does our youth football, our basketball. He is just totally involved, and I just can't thank him enough.

DIRECTOR CHANDLER: Thank you.

DIRECTOR SWANSON: Thank you, Chris.

MR. GLASS: The presentation we're here tonight for is the Hesperia Days 5K Race during Hesperia Days and Kevin Mahaney. Come up here, Kevin. Kevin has been involved in -- and he wore his shirt last year, and then he's wearing this one this year. I love this guy for -- not for wearing the shirt, but just his total involvement in our 5K. He's been with Healthy High Desert -- oh, gosh since 2008?

MR. MAHANEY: Probably 2008, yeah.

MR. GLASS: You came on board with us, and so here's a another wonderful certificate.

MR. MAHANEY: Thank you very much.

MR. GLASS: But more than that, he asked me beforehand -- because he always runs in the race, and this year he didn't make it because he had to take his daughter off to college, so that was a wonderful thing. So he says, "Hey, do I get a collage again?" I said, "Absolutely."

DIRECTOR HAMILTON: That's great.

MR. GLASS: So we do a little bit of history for the sponsors and pictures of it, and it's got a memorabilia we give it out each year, and so now we -- this is your third one if I'm not mistaken; right?

MR. MAHANEY: That's right.

MR. GLASS: So anyway, there's a little historical significance, and you weren't here this year.

MR. MAHANEY: Yeah, I apologize.

MR. GLASS: No, don't apologize. We want a family man doing what he's supposed to be doing, that's awesome that you were taking your daughter to college. That's a great thing.

DIRECTOR HAMILTON: That'll cost a few bucks.

MR. GLASS: It would have been cheaper to come to 3-K. But anyway, just a little historical, just because you weren't here this time, we had a little over a thousand -- well, we had a thousand and twelve shirts, participants that registered, and we had about a hundred not show, so we had about 900 registered, and then over that, then we had about a hundred come

in and register that day. And then we had another couple of hundred hop into the race, so we think we had somewhere around 1200 in that race this year. Last year we had around 640, so we've about doubled it that's how many people you missed this year.

MR. MAHANEY: I'm sorry I missed it.

MR. GLASS: But anyway, we want you to get another photo op with our board.

MR. MAHANEY: I just want to thank you for doing the event. It's the biggest event in the High Desert by far, over a thousand people. You also do it for free, which means everybody in the community can participate, so I wish -- I know people at St. Mary's, too, that -- we could see other communities doing a great event like this, so cleverly done and so well executed with everyone here and as many people as you've got; it's wonderful.

MR. GLASS: We appreciate your sponsorship.

(Presentation made.)

MR. MAHANEY: Thank you all again.

DIRECTOR HAMILTON: Thank you.

MR. WOODS: That concludes our presentations.

Meeting Recessed at 7:17 p.m.

Meeting Reconvened at 7:22 p.m.

## **STAFF REPORTS**

### **Recreation Programs**

MR. WOODS: I made a few minor changes to try to help with the continuity of the report. Director Limbaugh asked that I indicate if registrations were up or down or participation numbers were up or down. So we're still making adjustments. A few things that I'd like to highlight on the report is Power Play Center -- we were able to host Mesa Grande and Juniper Elementary. They brought over a couple of hundred students each to do skating and reward students for their good academics. It is fun when we are able to work with the schools to do that, and the kids have a great time. And it works out well for us because it exposes them to our facility, and hopefully they want to come back with their family and their friends. Staff has added a couple of new contract classes; creative writing and a Pilates class.

DIRECTOR CHANDLER: Excuse me. When will that class begin -- the creative writing class?

MR. WOODS: It's this month; it's already going. 6:00 to 7:00 at Rick Novak.

DIRECTOR HAMILTON: Lindsey, one question. You know, like, where -- at the beginning of the report it talks about men's softball, and then it says teams participating, 30, and then it has in parentheses "minus two from summer"; that just means there's two less?

MR. WOODS: Two less teams.

DIRECTOR HAMILTON: Okay. Well, wouldn't that be normal because wouldn't summer be high?

MR. WOODS: Yes, that's normal.

MS. THOMAS: Yes, who wants to play when it's freezing cold?

DIRECTOR HAMILTON: Yeah, that's what I was saying. To me, that's impressive that that many would want to play and only a loss of two.

MR. WOODS: And then moving down to our summer Kids Kamp programs, you can see that we had 4100 participants; that's daily participants. And that was up 603 over last year. And

our Outdoor Adventure Camp, which we ran for a number of summers and this, was really the first year that it's taken off real well. Word about the program is spreading throughout the community and people are starting to utilize it more regularly. We're happy to see those numbers.

DIRECTOR SWANSON: Do you have any idea who registered early for Kids Kamp for Thanksgiving?

MR. WOODS: No.

DIRECTOR SWANSON: So that's probably pretty popular, too, I would think.

MR. WOODS: A lot of parents use it because they don't get as much time off as the children who are out of school.

DIRECTOR SWANSON: That extra three days at the beginning.

MS. THOMAS: But they don't usually preregister too this early a lot of them register the day of.

DIRECTOR SWANSON: It's a drop-in thing?

MS. THOMAS: It can be.

DIRECTOR SWANSON: Is it the Monday, Tuesday, Wednesday, and Friday or just the first three days?

MS. THOMAS: Friday also.

MR. WOODS: Just not on the holiday itself. The Hesperia bike tour we talked about last month was supposed to happen on November 5th was canceled. There were some permits or things that didn't happen at the County level for part of the course that was happening out towards where Director Chandler lives, so we did not participate with that event. They're hoping to be able to get that schedule in some time next year. Facebook -- there's some interesting information on Facebook. It says that our Facebook fans have reached 777 people. And that was an increase of 38 people over this month. Interesting that 74 percent of our Facebook fans are female, and 61 percent of them are between the ages of 25 and 44. It just gives us an interesting glimpse into who's really looking at our services and what we have to provide. Don is back and started his numbers back up again, so if you were a follower of Don's recreation numbers, they're there. I know that Director Limbaugh really enjoys those numbers.

### **Golf Course**

MR. WOODS: Moving onto the golf course report - rounds played was 2,646. And we sold 770 buckets of range balls, and we hosted one tournament with 92 players from California Steel. And the e-mail specials for this month are after 2:00 p.m., \$5 green fees. \$12 for green fees plus a cart and a small bucket of range balls. We also have a special on beer and soda for \$5 pitcher and a prime time special, 18 holes of golf and a cart and any burger or sandwich from Legends Restaurant, and that's \$25 Monday through Friday and 30 on the weekends. And if you are an early riser and you're there in the morning, for an additional \$2 above your green fees you can get a breakfast burrito or a breakfast sandwich to take with you out.

DIRECTOR SWANSON: What's the last tee time, now that it's a time change?

MR. WOODS: It's probably 3:00 -- would be my guess.

DIRECTOR CHANDLER: I have a question, Lindsay. California Steel had a tournament out there. Did we give them a questionnaire in regards to what they felt about our course and the services that we provide?

MR. WOODS: The golf pro Todd Matthews meets with the organizers before and after the event and does an evaluation.

DIRECTOR CHANDLER: Oh, good.

DIRECTOR GREGG: Was there anything negative in that evaluation at all from California Steel?

MR. WOODS: I did not hear anything. It's not a written evaluation. It's just an informal oral evaluation. As far as I know, I did not hear anything negative come out of that.

DIRECTOR GREGG: All right.

MR. WOODS: So that is the golf report. The city repaired the erosion that was near the tenth pole. They poured some type of concrete, retention wall, and then they also replaced the cart path that had been washed out. It was a concrete path before, now it's an asphalt path. But they did make the repairs. It will be interesting to see how it holds up over time. Hopefully, it's a fix to that problem so we don't have that in the future.

DIRECTOR HAMILTON: Was that something that we asked him to do for us, Lindsay?

MR. WOODS: When it first eroded, we met and discussed, and they said, "It's our responsibility, and we'll take care of it" and because they fixed it once, just temporarily, they just backfilled the hole, but then we got another storm, came through a couple weeks later, and they said, "We're not going to keep fixing it. Let's detour people around, and we'll deal with it when the weather clears up. Mr. Podegracz seems to think that this storm that is coming in this week is going to be heavy so this may be the first test of it.

DIRECTOR HAMILTON: Is the one coming in Friday supposed to -- is it Saturday or Friday?

DIRECTOR SWANSON: It's clouding up on Friday, and then the rain is supposed to come on Saturday.

DIRECTOR HAMILTON: Will you do -- even on the veteran's thing, would you go inside, or - if that starts raining on us on Friday morning?

MR. WOODS: We were discussing about bringing a tent out, and staff said that they checked the weather, and we're good.

MS. THOMAS: Bring your umbrella, just in case.

### **Parks Division**

MR. WOODS: Moving on to the maintenance report -- was there any questions about the maintenance report? I read through it. There wasn't anything that I felt was significant that needed to be highlighted, other than what the city had done with the golf course.

### **Park Ranger**

MR. WOODS: Moving on to the ranger report. We did have a couple of incidents on two different dates over at Malibu Park with large numbers of people. Jack worked with the local sheriff's department, and they went to some houses there in the neighborhood to try to get the issues resolved, and I believe that they have been resolved. If you see on the 27th and the 28th, there was a couple of large groups gathered over there and engaged in activities that we do want to have happen at our facilities, so he was working with the local sheriff's department to handle that.

DIRECTOR CHANDLER: I'm not sure -- I kind of understand how he handled that situation, and I appreciate, you know, the decision that he made in the way that he did that. It -- to be complimented on that.

MR. WOODS: And largely due to the relationships that he's built in that community because they scattered.

DIRECTOR SWANSON: Yeah.

MR. WOODS: What he was able to do is go to some of the smaller children that were there, and that he has regular contact with, and through that was able to identify possibly where we needed to go to try to resolve the problem.

DIRECTOR CHANDLER: I read an article in the newspaper last Sunday, and whoever wrote the article wrote that there are over 60,000 gang members in the San Bernardino County, and it's increasing, and it makes me think because of -- the city in regards to what they're going to have to do with the some of the firemen and lay them off because Proposition F did not pass. That -- we're going to have, I believe -- personally, I think we're going to have more problems with gang activity in our parks as time goes on. And -- just something that we should all think about and consider in the future. We have, what, now three rangers all total?

MR. WOODS: Yes.

DIRECTOR HAMILTON: I didn't even hear the final vote. What was it?

DIRECTOR CHANDLER: It failed by -- I think it's 68 percent to 14 percent, something like that.

MS. THOMAS: I thought he said 81 percent.

DIRECTOR CHANDLER: Oh, 81 percent?

DIRECTOR SWANSON: I think what has made our ranger program so effective is the relationships that Jack has with other law enforcement in the area, and then, also, what he does all the time, constantly, is positive contact with the community. And that's the kind of relationship that I am really proud that Jack's been able to develop. Not only he, but our -- Chris and -- you know, the -- just having it be more of a positive contact first. "This is a safe place for your family. Those little incidences -- we can go in and do it quietly, take care of it." People are largely unaware that these things happen because they're handled so professionally and so well. And kudos to him.

MR. WOODS: And he does work hand in hand with several agencies. He deals with the local sheriff's department, the school police and the railroad police.

DIRECTOR SWANSON: That's great.

MR. WOODS: It's really a law enforcement community. They all know each other, and they all support each other. All of the law enforcement agencies work well together in Hesperia.

MR. WOODS: Moving on to a couple other items. You have your calendars in the front of your binder. Of course, this Friday is our Veterans Day ceremony down at Hesperia Lake Park, Friday at 11 o'clock. It is an event that we host, and it is put together by the Amvets post. Our speakers will be Todd Anton and Brad Mitzelfelt. It will be a good event. The Hesperia Garden Club has helped out. Cal Herbold has helped out with some donations, and we also have some high school singers that are going to be coming. Bob Chandler will be doing dove release, so it will be a good event. If you're able to make it, I would encourage you to be there. The last time that we had it at this facility we had 150, 200 people there. Last year, if you remember, we did the Vietnam Traveling Wall and did this event at the end of that, and we had much higher numbers because of that. If you need a flyer, I've got some extra flyers here. Of course offices are closed for the holiday. That's indicated on your calendar, and then we have our district workshop on the 30th.

MS. THOMAS: And the foundation meeting is next week because of Thanksgiving.

DIRECTOR CHANDLER: Okay.

MR. WOODS: On December 1st we have our Christmas tree lighting event at Civic Plaza Park at 4:30. That's usually a really good event, and we have a surprise for the community this year. I won't tell you what the surprise is. If you want to know, you can come up to me; I'll tell you individually. But we don't want to let the cat out of the bag, but I think everyone will enjoy it. The district-wide staff meeting that we have every December is on December 9th. One additional item that is not on your calendar, because we were notified after the board packets went out, is the chamber mixer -- the annual Christmas chamber mixer is on that evening at 5:30, that's at Foremost. If you plan to go, I would really like to give them a head count. If you plan to go, if you could just contact Rachel or I and let us know so that we can notify them that would be great. And then the school district today at Tri-Agency provided us with the PCC annual scholastic warehouse book sale, and that's going to be on Saturday, December 3rd at Hesperia High School from 9:00 to 3:00. If you're interested, I have a flyer here that I can make photocopies and give to you as well. We participated -- the district participated in the High Desert Opportunity Fair in October. We received a lot of positive comments about our booth. We also were able to collect quite a few e-mail addresses regarding golf and recreation programs that we will be sending information out to. Our winter Kids Kamp program will run November 21st through the 25th, and then December 19th through January 6th. If you know of any parents that live in our community that are looking for child care or something for their children to do while they're out of school, these are excellent programs. A lot of parents take advantage of them so that they can go out and do some last-minute Christmas shopping or whatever they might do. Go to work, possibly. That is all I have, unless there's any questions.

DIRECTOR HAMILTON: Any questions from the board?

DIRECTOR CHANDLER: No.

## **DISCUSSION/ACTION ITEMS**

**E. Approve Resolution No. 11-11-01, adopting a countywide vision for our future.**

### **RESOLUTION NO. 11-11-01**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT ADOPTING A COUNTYWIDE VISION FOR OUR FUTURE**

DIRECTOR HAMILTON: Lindsay, kind of give us a little more understanding of this. Because I was reading through the whereases, and I'm not quite sure what it is.

MR. WOODS: Vision statements seem to be the buzz word, if you will. A lot of the federal and state grants are looking for collaborative partnerships between -- whether it's local agencies or statewide agencies. So the County sat down and brought some stakeholders in and identified that they really didn't have a vision statement, and they would like to get everybody to buy in and move together on this so that they can say, "We've identified our vision; this is the direction that we want to go, who's on board. "We're going to put your name there, and we're all going to move towards these things for our county and for our areas." So it's really just a "rah-rah" document, saying that we're all here for the betterment of our

communities, for the betterment of our county, and that we support each other. So that's what this is.

**MOTION:** It was moved by Director Chandler, seconded by Director Swanson and carried unanimously to add to approve Resolution No. 11-11-01 by the following roll call vote:

**AYES:** Chandler, Hamilton, Swanson, Gregg

**NOES:** None

**ABSENT:** Limbaugh

**ABSTAIN:** None

## **SPECIAL REPORTS**

### **General Manager**

**DIRECTOR HAMILTON:** Moving down to special reports. General Manager's report.

**MR. WOODS:** On the general manager's report, the first topic is our board workshop, list of topics. This is a compilation of all of the comments that are received or topics that are received from board members and from staff, so I'd like to just run through them, and we will not have enough time to go through all of these items. The first few items were submitted. Master plan update. The District's master plan dates back to 1988. However, we do regular updates. I believe the last update was in 2006. We're due for an update, and that's a -- usually we have a master plan committee. We get together; review the document; update it -- what type of information gets updated, any new parks, any change in direction of planning for future growth would get updated. The Board, of course, names are updated on the document. So it's a relatively simple process. We could do that, but my recommendation would be that we -- if the Board would like to see that done, that we decide that we are going to assign a master plan review committee, and that we would do an update process through the master plan committee, and then bring that back to the board sometime after the beginning of the year. Park rules regulations -- we updated them -- I believe it was in 2008.

**DIRECTOR SWANSON:** '08, I think.

**MR. WOODS:** Plan replacement personnel for admin and finance department -- Rachel and I are already working on that, and we should be able to bring something back to you after the beginning of the year, so I don't know that that would necessarily need to be something, unless Board had specific things that they would be looking for. I think we would be able to do that. Hesperia Golf and Country Club was kind of open-ended. I don't know what needs to be discussed there. Mr. Limbaugh is the one that made the suggestion, but there wasn't a lot of detail given to it. I think that's going to largely be driven by the agreement that's being negotiated with the city. We can. I think we should probably wait until the City gets us back an agreement. Then we can start working on those things. Otherwise we would talk about it, and it might change between now and then. Reporting of programs for accountability -- I believe that what he is talking about is reviewing monthly budget sheets as Mr. Camara had done in previous years and had not been doing in recent years. As much as the budget that we gave you in July for the Green Flag Raceway where we analyzed where -- how are we doing financially on some of these programs? In the past programs that we've looked at has been Green Flag Raceway, Power Play Center, and Hesperia Lake.

MS. THOMAS: And the translator.

MR. WOODS: And the translator. Let's see. Review of revenue and expenses on the assessment districts -- that is a topic that NBS, which is a consultant that takes care of our assessment district information. They are going to be here doing a presentation to educate the board on how that process works and anything that might be on the horizon that we need to be looking at. So they'll be here to do a presentation, and they'll probably take half an hour to 45 minutes, and then any questions from the Board.

DIRECTOR HAMILTON: On that night?

MR. WOODS: Yes. Possible improvements at Hesperia Lake -- again, on a lot of these financial-type topics, I think we need to get a handle on where we're at with our finances. I think we need to figure out how much we want to spend annually, and how much we want to try to hold onto before we --

DIRECTOR SWANSON: You mean, not -- aside from capital projects, you mean --

MR. WOODS: Correct. Just kind of our general what do we want to do over the next three to five years, and how does a revenue stream look? What's the projection? And what do we want to do with those things? Remember, Hesperia Lake is not our property. It's the City of Hesperia's -- the Water District's property. Any money that we use out of our general fund to develop that, if we ever lost the lease, that's money that we're developing and giving up to the water department, as opposed to taking money and putting into property that we own or facilities that we own, that's what stays with us. Most of the development that's happened at Hesperia Lake Park over the past 20 years has largely been funded through grant funds. So State of California, federal -- otherwise we probably wouldn't have made some of the developments that we've done on that. A community survey was also suggested. We kind of completed a community survey when we were gearing up for the Prop 84 grant submission. We sent out all the community meeting notices; we held five or six community meetings in which we asked for input to tell us what the community wanted as far as recreation, and we have all that data, I don't know -- doing another community survey how that would necessarily benefit us because we have the information. We also have access to the information that the city gathered when they did the golf course survey that had a lot of recreation information which was in that Proforma Report that you all had access to. The future of Hesperia Community Park, the master plan, I would not recommend at this time that we look at updating the master plan for Hesperia Community Park because, again, when you update a master plan, it usually costs you money, and if you're not ready to develop in the next couple of years, your plans will probably change, and I will give you an example on that. The current master plan for Hesperia Community Park shows that it's going to have soccer fields on -- out by the Calhoun property. Now that we've built Maple Park, we probably would not build soccer parks there. We might add more baseball fields, or we might build a football field. Who knows what we might do with that? Every time that you update that master plan and you have new drawings done, it costs you money. So I think we would need to wait until we had a little bit better idea when we're -- the economy was going to turn around, and we had money to develop in that area, then we would say, "Okay, we have the money, let's do the update, and let's get going on some of this."

DIRECTOR SWANSON: That's reasonable.

MR. WOODS: Web site -- Director Gregg -- this is one of his suggestions -- if you want to talk about any of these feel free.

DIRECTOR HAMILTON: Can I stop you for a second, Lindsay? I'm fine with your walking us through this so we know what we're looking at there, but I kind of would like to know the end. Like, once you're done with these, are you, then, going to say to us -- do you want us to put these in some kind of priority?

MR. WOODS: Correct.

DIRECTOR HAMILTON: How are we going to put them in priority?

MR. WOODS: By general consensus of the Board.

DIRECTOR HAMILTON: Okay. The reason why I was wondering if there was some tabulation system or something that we could follow because it seems like it's going to be hard for us to have conversation to get us to where all of us are going to agree on five to ten of these. But I'm just curious what you were thinking.

DIRECTOR GREGG: While you're there, I'm just glad you're sharing this information because some of this stuff seems like it can be taken care of later.

MS. THOMAS: Right.

DIRECTOR GREGG: Two of the things that I offered up into this are going to fall under possible improvements to Hesperia Lake anyway, so you can scratch off -- we can start taking care of fishing pro-ration and twilight fishing and putting them in with possible improvements of Hesperia Lakes.

MR. WOODS: Sure.

MS. THOMAS: Maybe if you all say the top five that you want to talk about.

DIRECTOR HAMILTON: So that's why I'm trying to figure out a way we could -- because I do -- I agree with Kelly.

MS. THOMAS: This a lot of stuff.

DIRECTOR HAMILTON: We need you -- you need to walk us through this so we know what we're talking about or at least understand, and then maybe that would be a good way, Rachel, at the end each of us get to pick three or four.

MS. THOMAS: Right. And then we can see what we can do -- I don't think conceivably -- unless we want to be here very late -- more than four, five at the maximum because this is a lot of material.

DIRECTOR HAMILTON: Yeah. No, I agree. So I was just a little bit concerned about methodology and how we were going to get --

MR. WOODS: When we get to the end after the review you can select the best topics.

DIRECTOR SWANSON: That helps.

MR. WOODS: Then if we need to narrow it further, we can discuss it.

DIRECTOR HAMILTON: Okay. Let's try it. Thank you. I just was wondering where we were going to end up.

MR. WOODS: Okay.

DIRECTOR HAMILTON: Now I'm fine. Keep going.

MR. WOODS: Web site -- Director Gregg had mentioned that he would like to see us have the Board contact information placed on the Web site, and updating and putting the board meeting agendas on there, and possibly some other improvements to our actual Web site that we have up. And that's fairly simple. What I would do is I would bring back some examples and say, "Okay, what do you want to see? So I think that that would be a good topic. Moving on -- review of the information on board member business cards. Again, some members

would like to review the information that we have on there that -- and specific -- the contact information, possibly e-mail addresses and possibly cell phones or home phone information.

DIRECTOR GREGG: All that's going to fall under the Web site stuff too? I mean, it's just going to combine all of them, so you're starting to shorten the list as we go.

MR. WOODS: Travel reimbursements --

MS. THOMAS: And we weren't quite sure what the --

MR. WOODS: If that was a policy or the amounts.

(Discussion held off the record.)

MR. WOODS: BMX and Skate Plaza -- I believe that that's going to fall in when we start talking about financial planning and direction of our agency. Those are two items that are on the front burner that we need to address. It was suggested that we look at the idea of possible issuance of COLA raises for staff. I'm sure staff would appreciate it. I don't know if the timing is right on it. There might be some other options that we might be able to improve staff work environment without necessarily giving them a COLA raise, and I'll give you an example, we might be able to change and go to a 9/80 work week with alternating Mondays off, as opposed to giving pay increases. Fridays would not work for us just because we have a lot of special events on the weekends, but Mondays could work for us, so that's a possible topic. The financial planning for expenses and a couple years' worth of that. The service award options that were approved at the last board meeting we didn't identify what we wanted to do with the people that we currently have, so we can discuss that. The course of action for the HCPP repayment -- we did discuss that last month. But it was requested last month that we bring that back to the workshop. NBS will be here. John Swisher Community Center improvements have been a recurring theme and topic. Evaluate facility rental fees -- last year we did a temporary facility rental fee reduction. We're still in difficult financial times with the community that we serve, and I don't know that our rates are necessarily reflective of what people can afford. I hate to see our building sitting vacant when we possibly could have staff in here working and having -- people having their birthday parties, wedding receptions, whatever it may be at our facilities, so that might be a topic for us to look at, and the board does set those fees structures.

DIRECTOR GREGG: While you're right there, I just want to share something interesting I heard this afternoon was, you can get a building -- a rental building at the San Bernardino County Fairgrounds for \$200. I heard an advertisement for that today, so if the board -- the rest of the board didn't hear anything like that, I think that keeping our fees down -- and that's going to have to be something to discuss, but I mean, if we can keep them -- especially in this time, but we'll work on that at the workshop.

MR. WOODS: This building, especially, has had a lot of historical significance to a lot of our residents over the years -- wedding receptions, birthdays, anniversaries, and things like that. But I would hate for us to price ourselves out to where people are going elsewhere.

DIRECTOR SWANSON: Right.

MR. WOODS: Form 700 requirements. I don't know if the Board would like to have a refresher course on that.

DIRECTOR HAMILTON: That's conflict of interest components.

MR. WOODS: Yes. And what you have to report or should be reporting on that Form 700, making sure that if there's something that changes in your personal life that gets reflected,

because you only have a small window of time to make changes or I could just give you the information and you could review it on your own.

DIRECTOR SWANSON: That's a lot of stuff.

MR. WOODS: Yes. If we start back up at the top, the first three, I believe, have been eliminated; would you agree?

DIRECTOR HAMILTON: May I make another suggestion?

MR. WOODS: Okay.

DIRECTOR HAMILTON: Rather than asking us that question, why don't you just tell us the top ten and let us fight over those.

MR. WOODS: Okay. Reporting of programs and accountability.

DIRECTOR HAMILTON: That's one.

MR. WOODS: The next one is tied in with NBS, so that doesn't need to happen. The district Web site would be two.

DIRECTOR HAMILTON: Okay. Would you tie the business cards into that?

MR. WOODS: Yes. BMX and Skate Plaza -- three. COLA -- four. Financial planning -- definitely five. Service award options -- let me scratch that one. Go down to evaluate facility rentals -- would be six. John Swisher -- would be seven. NBS would be eight.

DIRECTOR HAMILTON: That's the same NBS as at the top; right?

MR. WOODS: But I didn't count it up there. And then nine would probably be service awards. So that leaves

course of action for HCP repayments -- ten.

DIRECTOR HAMILTON: That's ten?

MS. THOMAS: And not Form 700.

MR. WOODS: Correct. And not Form 700.

DIRECTOR GREGG: But give us the information in some other fashion.

DIRECTOR HAMILTON: So we have ten. Can I ask that you -- each of the Board members look at those ten and maybe give us your top five?

DIRECTOR CHANDLER: I'm pretty much in agreement with all of those. All of those -- the ones -- the five that I picked were included within those.

MS. THOMAS: Well, which five because we don't want all ten?

DIRECTOR CHANDLER: Okay. I picked the BMX, COLA, financial planning. John Swisher. And I put down evaluate facility rental fees.

DIRECTOR SWANSON: Those were the ones I chose, with the exception of the service award I added.

DIRECTOR HAMILTON: And so which one would you not --

DIRECTOR SWANSON: Except that I would be willing to leave that up to staff and have some ideas reported back to us in a shorter fashion, if you don't want to use up --

MS. THOMAS: On the service award?

DIRECTOR SWANSON: I think that's something that you guys could kind of research and come back to us.

DIRECTOR HAMILTON: So you could support all of Bob's five?

DIRECTOR SWANSON: Yes.

MS. THOMAS: Well now remember NBS is coming, so with Bob's five that makes six.

DIRECTOR HAMILTON: Oh, that makes six. I understand. I'll try to keep it straight. Help me, once I get there. When I'm done, tell me.

DIRECTOR SWANSON: Okay. Let me go back. Let's see -- BMX, COLA, financial planning, Swisher, NBS no, don't say NBS because we're going to add NBS no matter what. I eliminated another one.

DIRECTOR HAMILTON: What else did you eliminate?

DIRECTOR SWANSON: Because I had evaluated facility rental fees, so I -- I'll eliminate that in favor of the NBS.

DIRECTOR HAMILTON: Okay. That's fine. I was going to say we'll keep that. What about you, Kelly?

DIRECTOR SWANSON: Hopefully, we can do some of these with you guys reporting back.

DIRECTOR HAMILTON: Kelly? What would your top five be?

DIRECTOR GREGG: I would definitely do the -- the facility rentals. COLA for staff.

DIRECTOR HAMILTON: Okay. That's two.

DIRECTOR GREGG: The Web site issue.

DIRECTOR HAMILTON: Web site is three.

DIRECTOR GREGG: John Swisher and we're going to automatically add NBS as our fifth.

DIRECTOR HAMILTON: I would go with the Web site and the -- that component. Also BMX that's two for me. Three -- I would go COLA, that would be my third. My fourth would be John Swisher, and my fifth would be evaluate rental fees. So if that is true, if my calculations are correct, the top vote getter would be -- one would be COLA for staff. We got four votes on that. We got four votes on John Swisher. We got three votes on the rental fees. We got three votes on the BMX, and we got three votes -- no. The rest -- so we have one COLA, then we have John Swisher, then we have evaluate rental fees, and we have --

MS. THOMAS: BMX.

DIRECTOR HAMILTON: -- BMX and NBS -- whatever you call it. NBS would be five. Now, do you want to put an optional sixth or seventh on there, you guys, in case we have time? I mean -- or would that get us mad at each other if we didn't get to it?

DIRECTOR SWANSON: Wow, that's a lot.

DIRECTOR GREGG: We're starting at 5:00?

DIRECTOR HAMILTON: I mean, a reasonable amount of time from my perspective would be three or four hours. I wouldn't go much longer than that.

DIRECTOR GREGG: Yeah.

MS. THOMAS: So we're looking probably an hour for NBS with the questions.

DIRECTOR SWANSON: Just that one?

MS. THOMAS: Just when Pablo does his presentation, and then questions.

DIRECTOR CHANDLER: I think a lot of these -- the ones that are remaining could be handled, actually, like board action, during the regular meetings.

DIRECTOR HAMILTON: Okay. If you're okay with that, you guys, we'll go with COLA for the staff, BMX Skate Plaza, John Swisher, evaluate rental fees, and NBS, and you can put those in any order you want, Mr. Woods based on the schedule.

MR. WOODS: Okay.

DIRECTOR HAMILTON: And those five things will be our goal. And then could we also ask that you keep -- memorialize this list and keep it because maybe in three or four months, we'll want to do another workshop, and we can maybe attack some of the other ones that we're not getting to?

MS. THOMAS: Right. Either that or bring back one per meeting or two per meeting if you're fine with that.

DIRECTOR CHANDLER: Fiscally -- you know, I was thinking -- moving on, we're not going to -- we don't know where we really stand, so it wouldn't hurt to just think about another meeting after this one anyway.

DIRECTOR HAMILTON: Sure.

DIRECTOR HAMILTON: May I ask then, are you satisfied with this, Bob?

DIRECTOR CHANDLER: Yeah, I am.

DIRECTOR HAMILTON: What about you, Rebekah?

DIRECTOR SWANSON: Yes.

DIRECTOR HAMILTON: Kelly, are you okay with this?

DIRECTOR GREGG: Yes.

DIRECTOR HAMILTON: Okay. You kind of got unanimous consensus.

MS. THOMAS: We're good.

DIRECTOR HAMILTON: You got those five things.

MS. THOMAS: We can start working on that.

DIRECTOR HAMILTON: Prepare on those things and go from there. Anything else related to that, Lindsay, in regards to the workshop? You got the -- anything else we need direction about?

MR. WOODS: No.

MS. THOMAS: I don't believe so.

DIRECTOR HAMILTON: Okay. Do you want to say anything else about your report?

MR. WOODS: Just wanted to highlight that we did get the policy manual back from Betsy. I have reviewed it. Rachel is currently reviewing it; then we're going to meet again, compare notes, and begin pulling items out and reformatting. There were some items that were in the policy manual that Betsy said needed to be pulled out and put towards the back so that they can be addressed whether they're in a resolution or some other form, so that they can be changed easier than the entire policy manual, so we are working on that. We did attend the CSDA conference. There's an overview on that. And I need to schedule an appointment with the personnel committee. I'd like to do that prior to the workshop sometime.

DIRECTOR HAMILTON: Who's on that with me?

MS. THOMAS: You and Mike.

DIRECTOR HAMILTON: Okay.

MR. WOODS: The Power Play roofing repair that was approved last month, three weeks from the time that we give them the go-ahead, and I believe that Brad was doing a walk-through with them this week and giving them a signed agreement. So that means, hopefully, weather barring, we should be looking at about three weeks before the roof will be completed.

DIRECTOR GREGG: Hopefully before the weather hits.

MR. WOODS: Before we get in the really bad season. We did have one other thing that Rachel is going to mention to you and answer any questions on.

MS. THOMAS: Yesterday, I received a memo from the County of San Bernardino regarding the first apportionment of tax receipts we receive the in the middle of November, which I was counting on heavily.

DIRECTOR SWANSON: Oh, oh.

MS. THOMAS: They are doing some readjustments, review, and reformat of the apportionment process. At this time, it does not appear that Apportionment Number 1 will be ready at the normal time. It's more likely that the first, which was the November, and the second apportionment, which is the middle of December, will be combined and distributed in early December. And then in big block, bold -- "Please do not issue payments that are dependent on your receipt of this property tax revenue until written notice is received from this office regarding the new schedule of apportionments." Because usually by now I have the whole year's schedule of apportionment dates.

DIRECTOR SWANSON: What's that going to do to the --

DIRECTOR HAMILTON: Cash flow?

DIRECTOR SWANSON: -- your budgeting --

MS. THOMAS: Cash flow -- well, at this point -- because two years ago -- we have not been able to get the constitutional cash advance. Most everything, right now, is being paid out of the foundation. That's why, when you look at the claims for payment, the general fund, and assessment district number one, -- it looks like we're not spending any money. We're spending the foundation money at this point. And the plan was -- and we did this last year -- once we got the tax apportionment, then we reimbursed the foundation. So at this point, we have enough money in the general fund and the Assessment District Number 1 to pay next week's payroll. After that -- because we are not getting the tax apportionment, I may have to transfer money from the foundation to the county to cover payroll. November is three pay periods.

DIRECTOR SWANSON: Three pay periods.

DIRECTOR HAMILTON: How are other special district's doing that when they don't have, like, a foundation to borrow from?

MS. THOMAS: If they don't have that, they are allowed to get the constitutional advance. And the county has always given it to us, but when things got tight, they are looking at -- "Well, you have the foundation. As long as you have that, you can't get the constitutional advance." So some of those special districts that don't have anything else are getting that constitutional advance.

DIRECTOR CHANDLER: Has this ever happened before, Rachel?

MS. THOMAS: No, not in my tenure.

DIRECTOR SWANSON: Thank you, Charlene, for keeping us solvent; we appreciate you.

MS. THOMAS: So we're just going to have to wait and see. And I do not know when we get this apportionment, if it's going to be the regular amounts or not because I don't know how many people are paying their property taxes.

DIRECTOR HAMILTON: I would think there would be -- obviously, it's going to be less.

MS. THOMAS: Yes, so we have to be really careful until we start getting --

DIRECTOR GREGG: Now that you brought that up, just something that struck me earlier, is on this golf course restaurant, now that you have put that 35 percent in there, we're seeing just a heavy loss for us. Is that --

MR. WOODS: I want to address that. I'm going to address that at the workshop when we're talking about the finances and our long-range planning.

DIRECTOR GREGG: Okay. Can we keep sustaining that?

MS. THOMAS: Well, we've made some changes now that we're hoping will make it better, but your reports are still from before.

DIRECTOR HAMILTON: Anything else on your report?

MR. WOODS: No.

DIRECTOR CHANDLER: We talked about that earlier.

DIRECTOR HAMILTON: Okay.

DIRECTOR CHANDLER: Thinking along the same lines.

MR. WOODS: Slow the spending down, not expending moneys that we can postpone. We've been through similar situations in the past, so don't get panicked, but we are concerned about it. We are watching it; we are talking to our key staff about making sure that we're clamping down and not making expenditures that we don't absolutely have to make. So we'll be just doing baseline business. We won't be doing anything extra. But this is good that this happens because it gives us a perspective, going into the workshop, of what we're dealing with, so that we can be thinking about these things, what we do with our money. Because there has been a sentiment that if we have money, we need to spend it. Irregardless, of -- if we put any away for a rainy day, in case these types of things happen. It's important that we realize that it is important for us to make sure that we have appropriate reserves and things budgeted properly because when these things happen, then we can react to them.

### **Board Member Reports**

#### **Recreation Foundation – Chandler/Gregg**

DIRECTOR CHANDLER: Pretty much what you read in the report is what we discussed. Something that I know, as a result of that meeting with staff, is looking into our name plates for business cards for our foundation board members. But other than that, I think that kind of explains itself.

DIRECTOR HAMILTON: Anything else, Kelly?

DIRECTOR GREGG: Just that I concurred with the president of the foundation board, Percy, regarding -- well --

MS. THOMAS: We have a little mock-up.

DIRECTOR GREGG: The business cards for the foundation members.

MS. THOMAS: At this point we have these two that Lindsay and Willow have been working on putting it together.

MR. WOODS: And those are crudely put together as opposed to professionally put together by the print shop.

DIRECTOR GREGG: This is something that we discussed at the foundation, or that the foundation board was discussing, and that I did agree that, you know, the foundation board probably should. They do need to exchange information. I'm agreed that they should probably have cards as well. They were only asking for a minimum.

MS. THOMAS: But the minimum is 250 to have printed --

DIRECTOR GREGG: Per name?

MS. THOMAS: -- per name. Whether we have printed or 250, we pay for 250.

DIRECTOR GREGG: So you can't do 50 per board member?

MS. THOMAS: Correct.

DIRECTOR SWANSON: But they're not expensive.

DIRECTOR HAMILTON: Couple hundred bucks.

DIRECTOR GREGG: So that's the -- that was our topic of discussion and then piggybacking with the name plates for each individual foundation board member, so that's all I have.

### **Tri- Agency - Chandler/Swanson**

DIRECTOR SWANSON: There was Lindsay's report that included everything that was already discussed. The City mentioned their projects. They expected the dirt is going that's next to the Civic Center is going to be out by next week, mid-week, and the storm was mentioned many times, and I just got an alert for Friday night's storm, so we'll see. They discussed some of the interchange progress the rail for the -- rails for Rock Springs Road signal, and all of these things are kind of in process right now, all happening about the same time. And the school district is satisfied with how the gym is being -- almost finished. They did talk about having a video tour put online about High Desert industry, that the kids would be developing and working on. Sounded like a great idea, kind of dovetailing into some of the things that Griz has been doing with the kids. And their production -- it sounded like a really great thing for our community. And then they also discussed the scholastic book sale, and that was about it.

MR. WOODS: Keep your fingers crossed that it's gone, and we can use that for parking at the tree lighting because if we have this type of weather for tree lighting, we're going to have a lot of people out. Because when it's cold, we get a lot of people, and if it's nice, we're going to get even more people and we're going to need to use it for parking.

DIRECTOR HAMILTON: What's the status of the movie theater start date construction, or do you know?

DIRECTOR SWANSON: They returned plans and they're looking that -- the -- it seemed like the City was very surprised that they had not moved faster on that. They had anticipated that they would have broken ground already, and now we're moving into December/January for a groundbreaking, and there's no specific date yet.

DIRECTOR HAMILTON: Okay.

DIRECTOR SWANSON: But the plans have been back and forth, and they're in process.

DIRECTOR HAMILTON: I was talking to one of the architects who is a friend of mine that helped do the buildings over there. He said that they were going before the planning commission for some 175-foot tower or something. What's that about?

MR. WOODS: They're moving the radio dispatch and fire dispatch to the second floor of the county building, and they needed the -- a waiver to put up the 157-foot communications tower.

DIRECTOR HAMILTON: Is it just like a pole or something, or what is it? And it's right where the county building is right now.

MS. THOMAS: Yes.

DIRECTOR HAMILTON: When does the planning commission meet? Tuesdays or Thursdays?

MS. THOMAS: Didn't they say yesterday, they met yesterday?

DIRECTOR SWANSON: I thought that's what they said.

DIRECTOR HAMILTON: I looked on the Web site because I was going to go to the meetings, and the Web site said Thursdays, the first Thursday and the second Thursday. And then my friend told me it was last night.

MS. THOMAS: Yeah, that what's Mike said it was last night.

DIRECTOR SWANSON: Is that a council meeting night, too, or is that the last week?

DIRECTOR GREGG: They have, like, five meetings in a row, one right after another.

DIRECTOR SWANSON: And they're both in council chambers; right?

DIRECTOR GREGG: Yes.

(Discussion held off the record.)

DIRECTOR HAMILTON: Okay. Anything else on the Tri-Agency committee?

DIRECTOR SWANSON: No.

**Safety and Security - Chandler/Hamilton**

No meeting held.

**Personnel Committee - Hamilton/Limbaugh**

No meeting held.

**Golf Course Ad Hoc Committee - Hamilton/Limbaugh**

No meeting held.

**Skate Plaza and BMX Ad Hoc Committee - Chandler/Hamilton**

No meeting held.

**Other Related Business**

Meeting Recessed 8:20 p.m.

Meeting Opened into Closed Session 8:31 p.m.

Meeting Reconvened from Closed Session 8:38 p.m.

**I. Conference with Real Property Negotiators (Closed Session Government Code Section 54956.8) One (1) Property:**

**1. Parcel Number 0415-171-1**

**Agency Negotiator: Lindsay Woods**

**Negotiating Party: Jim Shubin**

**Under negotiation: Price and Terms**

No action taken.

**ADJOURNMENT**

The meeting was adjourned by declaration by President Hamilton at 8:39 p.m.

Respectfully submitted,

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Lindsay Woods, General Manager

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Rachel Thomas, Admin. Op. Mgr.