

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

January 11, 2012

FLAG SALUTE

Director Chandler led the Pledge of Allegiance

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Limbaugh at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

ATTENDANCE

BOARD PRESENT: Gregg, Chandler, Limbaugh, Swanson,
(Arrived at 7:45 p.m.)Hamilton
BOARD ABSENT: None
STAFF PRESENT: Woods, R. Thomas, Hamm

COMMUNICATIONS

WRITTEN COMMUNICATION

1. Association of the San Bernardino County Special Districts meeting notice for January 23, 2012.
2. Email Letter from Cheryl Bradley regarding her rental at Percy Bakker on December 8, 2011.
3. Newspaper article, December 29, 2011, The Press Democrat, "Mendocino coast parks district seeks bankruptcy protection".
4. Newspaper article, November, 2011, High Desert Community News, "Annual Veterans Day ceremony held at Hesperia Lake".
5. Newspaper article, December 12, 2011, Daily Press, "'Tis the season to grab the bait and tackle".
6. Newspaper article, December 20, 2011, Hesperia Star, "Park Board reorganizes".
7. Newspaper article, December 20, 2011, Hesperia Star, "City gives out 162 of 600 available flu shots".

MR. WOODS: A couple of communications that I would like to highlight -- one from Cheryl Bradley that thanked our staff for their performance at a recent rental. I believe it was at the Percy Bakker Center. Then we had a nice article on the Hesperia Lake facility that was in the local paper. And the City also got some coverage on the flu shots that were at the Tree Lighting event that we were a part of.

ORAL COMMUNICATION

None

CONSENT ITEMS

MOTION: It was moved by Director Chandler, seconded by Director Swanson and carried unanimously to approve Consent Items A through D:

- A. Approved Minutes for the Regular Meeting, December 14, 2011.
- B. Approved Claims for Payment.
- C. Accepted written staff reports
- D. Authorization to advertise for bids: None

PROCLAMATIONS AND PRESENTATIONS

DIRECTOR LIMBAUGH: Proclamations and Presentations says we have the recognition for the Tree Lighting.

MR. WOODS: Mr. Hamm will be doing those presentations.

MR. HAMM: Okay. Jack's going to start us off.

MR. WOODS: Okay. Jack Thomas.

MR. THOMAS: Well, I have one for the fire station, but there's no fire station here. They gave Santa a ride. They did a good job. Okay. No dents. No crashes. And we have Art Osborne and Greg Lugo and Chris Stangle. Chris is not here. They're from the Hesperia Sheriff's Station, the reserves.

DIRECTOR SWANSON: Thank you.

MR. THOMAS: The Reserve Program out of the Hesperia station is outstanding. These guys are always there to help us. We couldn't do what we do without them. Just the Farmer's Market, Art works with me there every Wednesday. He texted me the other night and he goes, "Jack, only 19 weeks until the Farmer's Market starts." So that's what kind of dedication you get from these guys.

MR. THOMAS: We really do appreciate them and couldn't do what we do without them. So thank you very much.

DIRECTOR LIMBAUGH: Thank you very much. We appreciate everything you do.

MR. OSBORNE: Our pleasure.

MR. THOMAS: And if you want to give this to Chris -- thank you very much.

(Pictures are taken.)

MR. HAMM: Spark of Love was there, and Jason McLaughlin said he was going to be here. He was the Spark of Love coordinator, so I have one for him. But the Girl Scout Troops 1335 and 830 are here. So, ladies, come on up.

MR. HAMM: Go ahead and take these up there. And they will explain what they did because they like doing the public speaking.

DIRECTOR LIMBAUGH: San Gorgonio. Come on here, girls. Thank you. You want to tell everybody about what you did?

MS. K. RODRIGUEZ: We collected cards, and we sent them to the military soldiers overseas.

DIRECTOR LIMBAUGH: Wow. How many?

MS. K. RODRIGUEZ: Two hundred.

DIRECTOR LIMBAUGH: That's cool. Very, very good.

(Pictures are taken)

MR. HAMM: Okay. For entertainment, we had a little different set-up this year with the Working Poets. They wanted to volunteer, and I'll be explaining that to you. We have the choirs again. And one of the choirs that was there was Hesperia Christian Choir. And Kerissa Clutters is the director for them.

MS. CLUTTERS: Thank you.

DIRECTOR SWANSON: They were cute.

MS. CLUTTERS: Yeah, it was.

DIRECTOR SWANSON: And they were, of course.

MR. HAMM: Well at least they were the opening show.

MR. WOODS: The sun was still up.

(Pictures are taken)

MR. HAMM: Okay. Oak Hills High School Quartet, there was the four boys, if you were there. They sang. They were really cool. I guess they went to a hockey game tonight with their families. Hesperia High School Choral Department was also there with Amanda Graley. She's the director for them. And she said with school being out for three weeks, they have lots of things going on. The high school volunteers, Sultana High School Key Club, Oak Hills High School Interact Club, Hesperia High School Interact, I thought there was going to be a couple of them here, but they are not here. And then Flo's Kettle Corn helped us out this year, and she had some family issues.

DIRECTOR LIMBAUGH: Okay. We'll take a couple minutes for recess. Thank you all for coming tonight and we appreciate all your hard work.

Meeting Recessed at 7:12 p.m.

Meeting Reconvened at 7:15 p.m.

STAFF REPORTS

Recreation Programs

MR. WOODS: Well, we have our new publications hit. I don't know if you received them, so I'm going to give those to you. It's our quarterly publication along with the mailer cards that went out to the community announcing that this information was available. And hot off the press we have our save-the-date calendar for the District, which highlights special events and some of our more popular programs and their registration dates.

DIRECTOR LIMBAUGH: This is good. We've never had this before. It's always nice to see something new.

MR. WOODS: Our hope is that people will -- once we start putting these out, that they'll end up on people's refrigerators and our community will be better informed as a result of the staff's effort to put that together. Were there any questions on the Recreation Report?

DIRECTOR GREGG: Are we going to add something like this to the website as well?

MR. WOODS: Yes. And it will be in our publication as well.

DIRECTOR GREGG: Okay. Thank you.

MR. WOODS: Our website individual was having some difficulty, so we weren't able to get it up as of yet. But we're working with him.

DIRECTOR LIMBAUGH: I guess I only have one comment, but -- to clarify -- but it was -- we have a co-ed winter softball. When you say from the fall season, did they have co-ed winter softball last year?

MR. WOODS: Yes. And I spoke with Mr. Glass again today about it. And he had spoken with a few of the teams or the managers, and they just said after last year, it was so cold and so windy, many of them just wanted to take the season off to do other things.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: And I'm sure finances are a part of it as well.

DIRECTOR LIMBAUGH: The men are different. They'll play game after game.

MR. WOODS: And that is a wind corridor over there on that side of town, so if the wind's blowing, it's really blowing out there. We can understand that. If there are no other questions, I'll move on to the Golf Course Report.

Golf Course

MR. WOODS: I would like to apologize. The information that's under the "Golf Operations" is incorrect. I verified with staff this afternoon. So if you've got your pencils out, you can write down the adjusted numbers. The rounds of golf played for the month of November was actually 1,838 golfers. Range use was 337, with 7 range carts sold. Monthly lessons were 7. Discount golf packages sold were 25, resulting in 437 rounds of golf played on those golf packages. The January specials is Monday through Friday, \$15, green fee and cart. On the weekends, it is \$20 for your green fees and the cart. And for every paid adult entree at the restaurant, a child 12 and under can eat for free. Any questions about the golf report?

DIRECTOR LIMBAUGH: I have something to add about the golf course for those who haven't been there. All those golf paths that they fixed are really nice. Did the City do that, or did we do that?

MR. WOODS: The City.

DIRECTOR LIMBAUGH: They did a pretty good job, especially along the back nine. They put asphalt strips through; it's really nice in there. I also noticed on Thursday last week, Pilot Rock was out there cutting up debris in the out-of-bounds area, or the off-the-fairway area.

MR. WOODS: We've tried to spread Pilot Rock out because we have other projects at some of our facilities, so we didn't want to lock them in down there all the time. Brad has been working with them to make an improvement, and we've had a number of comments from the residents around the golf course that were appreciative that we're working on it again.

Parks Division

MR. WOODS: On to the Maintenance Report, page 1. If you didn't notice last month, the staff spent over the Thanksgiving holiday in the facility stripping and refinishing the floors. And they did the entire facility here at Lime Street. And that's an annual activity that they do.

Park Ranger

MR. WOODS: Moving on to the Ranger Report, on page 2, the first bulleted item for November 5th, it says that there was an altercation at the Percy Bakker Center. And when I reread that again today, I wasn't sure if it was just some people in the parking lot, or what it

was. But it was a couple of family members that had a disagreement at a rental event. So Jack did the best – they were mutually combative, which means nobody gets arrested. They separate them. People go home. So, really, that was the most significant thing that occurred in Jack's report that month. Any other questions or comments? Thank you.

DISCUSSION/ACTION ITEMS

E. Appointment of HARD Foundation Board.

DIRECTOR LIMBAUGH: Thank you. Next item is Item E, Appointment of the HARD Foundation Board Members. And I look out. I see three. Thank you, ladies, for coming tonight. It's always a pleasure to see you. As we've done in the past years, a standing HARD Board Member that would like to re-up is offered the opportunity to do so. All five of our current sitting HARD Board Members has done so. Your letters -- their letters are in the Board packet. Thank you very much for staying involved. And it's always great to have you come and see you. You do a wonderful job, along with Percy and Griz. So I'm sure over the next couple of years, you'll continue to do a wonderful job. And if I don't have any other comment, then I would support a motion to accept their participation again.

DIRECTOR LIMBAUGH: Any discussion? Or any Board Member wants to say anything about our great foundation?

DIRECTOR SWANSON: Well, maybe the HARD board members --

DIRECTOR LIMBAUGH: Well, we'll give them a chance. They're on the border right now. Once we get them over that fence, then they can talk.

DIRECTOR CHANDLER: No, it's just that you've always done an excellent job representing this District. Thank you for the excellent job that you do always.

DIRECTOR GREGG: In the last year, I've been honored to sit on the HARD Foundation on the District side and really appreciate working with all of you as well.

DIRECTOR LIMBAUGH: And at this time Charlene? Carol? Jeanne? Any of you are welcome to say anything about being reappointed.

MS. PETERS: Thank you for your support of all of us; it is a delight to work with all of you.

DIRECTOR LIMBAUGH: Our pleasure. And that's definitely reciprocity there. You make it a delight to be on this Board when we work with you. So thanks again. And good luck over the next couple of years. The people who will be interacting with you from our board are the same. Kelly and Bob, right?

MS. THOMAS: Yes.

MS. HELSLEY: Oh, good. We like them.

(Laughter.)

DIRECTOR LIMBAUGH: Well, that's good. That's good.

MS. HELSLEY: But coming up tonight, I was thinking, now let's see, what have I done while I've been on this Board that they will think I'm worthy of being reelected.

DIRECTOR SWANSON: Everything.

DIRECTOR CHANDLER: A lot.

DIRECTOR LIMBAUGH: A lot.

MS. HELSLEY: And I figured I probably had a pretty good record.

DIRECTOR SWANSON: When did each of you first step on?

MS. HELSLEY: I've been on the Board 20 years.

DIRECTOR SWANSON: And Carol?

MS. HILL: I don't remember exactly. I know it's been over 10.

DIRECTOR SWANSON: Oh, yeah. And Charlene, you're the newbie.

MS. PETERS: I'm the newbie. I think I'm five. Am I five yet? I know this is the second time that I've had to get reappointed.

MS. THOMAS: So this will be the beginning of your fifth then.

MS. PETERS: Yeah.

DIRECTOR SWANSON: Wow.

MS. PETERS: I remember Richard Lupton calling me and asking me. I love that. I'll always remember that phone call.

DIRECTOR SWANSON: Aw.

DIRECTOR LIMBAUGH: Well, thank you for coming tonight and for all the things that you do for the people of our district.

DIRECTOR SWANSON: And you keep doing those things.

DIRECTOR LIMBAUGH: It's a labor of love, labor of love.

DIRECTOR CHANDLER: Not only that, but there's something consistent that you folks do all the time and that -- we don't have to worry about what you're going to be saying out there and how you're going to be representing the District. And that means a lot to us. It really does. We just know you're doing a good job. Jeanne, you've been around a long time. You've done a really good job consistently over the years.

MS. HELSLEY: Thank you.

DIRECTOR CHANDLER: We really appreciate your attitude and what you've done for us.

DIRECTOR LIMBAUGH: Absolutely.

MS. HELSLEY: Well, you've heard me say before; the Park District is out in the community so much more than the Chamber of Commerce. And that's why my alliance is here.

MOTION: It was moved by Director Swanson, seconded by Director Gregg and carried unanimously to reappoint the present HARD Foundation Board (Percy Bakker, Carol Hill, Jeanne Helsley, Gary Drylie and Charlene Peters).

F. Distribution of First Draft of Policy Manual Revision.

DIRECTOR LIMBAUGH: Next item is the policy manual, which we're going to get the distribution of the first draft of the first part of the manual. And for those of you who don't know, the Park District has a policy manual, and it hasn't been updated in a long time. So we decided after Cal left, we would rewrite a lot of the parts that Cal put in there that we didn't get to see. You know, because he would just add it and say, "Oh, yeah, that's in the manual." So now we're going to take all those out and bring it up -- because there's been a lot of laws in California that have changed over the last 20 years, and so we want to make sure we're in compliance with whatever we should be in compliance with. And this is the first part of this. Do we have a timeline on this?

MR. WOODS: It just depends on when we come back next month how much discussion there is as to how quickly we can move through it.

DIRECTOR LIMBAUGH: Okay. And would it be appropriate for us to review this, and if we have questions, comments, and things, get them to you?

MR. WOODS: Yes, so we can be prepared at the next meeting.

DIRECTOR LIMBAUGH: I think the board members can do that. They can mark it up and just get it back to you.

MR. WOODS: Or scan it, email, or whatever.

MS. THOMAS: If you want to bring it in because you want a copy, I can make a copy.

DIRECTOR LIMBAUGH: Do you have this on PDF?

MS. THOMAS: I can do that.

DIRECTOR LIMBAUGH: So if any of the board members would like to have it on their computer, they can get it and edit it on there also. So email Rachel --

MS. THOMAS: Well, if I send it PDF, you couldn't edit it.

DIRECTOR LIMBAUGH: Well, whatever. Is it in Word?

MS. THOMAS: Right now it's in Word, but if you're going to make changes, you need to highlight it or something.

DIRECTOR LIMBAUGH: Yeah, we can do that.

MR. WOODS: We're on a very tight timeline this next month because, as I indicated in the report, Rachel and I will be at a training at the beginning of February, which means we will actually be working on the board packets during the week of the 23rd. So if we can't get through this -- because it's a lot of reading -- there's a lot of things to think about -- I'm fine with discussing it a little bit, and we can move it to the next meeting in March.

DIRECTOR GREGG: How many pages total do we have to deal with right now?

MR. WOODS: I don't know off the top of my head.

DIRECTOR LIMBAUGH: So we can part and parcel approve this section and then go through the next section rather than do it all at one time?

MR. WOODS: Yes. And if you remember last year, President Hamilton wanted to take it in small chunks.

MS. THOMAS: There are 18 pages, and then there are three attachments.

DIRECTOR LIMBAUGH: So this ends and -- it doesn't stop in the middle of the page?

MS. THOMAS: No.

DIRECTOR LIMBAUGH: If we agree that this revision is appropriate and proper, we would just adopt this section and then you would give us another one?

MR. WOODS: Correct.

MS. THOMAS: Yes, you have before you all of Part 1 and Sections 1 through 7 of Part 2.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: Betsy's comments are in italics in the document. For some of you, this may be the first time that you've really gone through this and looked at it with a critical eye because it's the first time that we've looked at it in a number of years. If you want to wait until March, that's fine. If everybody gets it done earlier and it fits our timeline, we can make it work.

DIRECTOR LIMBAUGH: I might suggest to the Board, if you have any burning comments on any of this, you can contact staff. Or if you feel that it's necessary to discuss it at the board meeting, we'll have an agenda item for discussion of this part.

MS. THOMAS: So you want me to go ahead and email them to you?

DIRECTOR LIMBAUGH: I can mark mine up, if somebody wants it electronically, that's ok.

DIRECTOR CHANDLER: I would be fine with this.

MS. THOMAS: Kelly?

DIRECTOR GREGG: Yeah, you can email this.

DIRECTOR LIMBAUGH: Okay. Is that okay with you guys? We'll keep it on the agenda, and our goal is to maybe have this adopted by March.

MR. WOODS: This section. Then we'll be working on the next.

DIRECTOR SWANSON: So revisions or whatever, questions, to you by --

DIRECTOR LIMBAUGH: We can -- by February meeting.

DIRECTOR SWANSON: You don't need it before the 23rd?

DIRECTOR LIMBAUGH: You can bring to it the meeting if you want, but if you see something that you don't understand, you think it's a problem, then you should call and ask.

DIRECTOR GREGG: What's the projected sections that we have to complete for this whole entire process?

MS. THOMAS: I'm sorry.

DIRECTOR GREGG: How many sections do we need to do total to complete?

MS. THOMAS: To do?

DIRECTOR GREGG: Complete, the whole policy. From start to finish, complete.

MS. THOMAS: Are we going to do the administrative memos?

MR. WOODS: We're going to need to, yes.

MS. THOMAS: Then there will probably be three sections --

DIRECTOR LIMBAUGH: Packets.

MS. THOMAS: -- packets before we start on personnel. Because this is just the policy manual, we have the personnel manual to do also. But that doesn't have to be done right away if we want to take a break.

DIRECTOR GREGG: Thanks.

DIRECTOR CHANDLER: There's no rush in any of this, we can take our time with it.

MS. THOMAS: Correct. We're not under a timeline legally or anything.

DIRECTOR LIMBAUGH: Yeah. So if we get it done in a couple of years, that's good.

DIRECTOR GREGG: When was the last time that this was done?

MS. THOMAS: The full revision was in 1990. There have been numerous different sections that the Board has changed, but a complete revision like this? 1990.

DIRECTOR CHANDLER: Well, personally, I'd really like to take my time with it so we all have a great understanding of what's in it and how it works. It would be the best thing. If we go on this long -- let's just take our time with it and make sure we completely understand it.

DIRECTOR SWANSON: Are there any things that you'd like to draw particular attention to?

MR. WOODS: It's pretty straightforward. And actually, I was surprised that Betsy didn't have more comments.

DIRECTOR SWANSON: Because I don't see a lot of italics.

MS. THOMAS: No, there are not very many. We can talk about it next meeting, see if it needs another couple of meetings, or you might like it the way it is.

MR. WOODS: And the plan hopefully would be, if it's the Board's direction, that we review the policy manual every two years and the personnel manual every two years opposite. So that way we're always working through it in sections, in a strategic fashion so that we never have to go back through the total view at -- when it's out of date.

DIRECTOR CHANDLER: That would be good.

DIRECTOR LIMBAUGH: Any other comment?

DIRECTOR CHANDLER: No.

G. Review Building Rental Fee Reductions

DIRECTOR LIMBAUGH: Okay. Moving on. Review and -- I think you're asking us to approve the fee schedule.

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: So in your board packet is the -- and I like it that it's got -- did you have this one on a handy-dandy one sheet like this before?

MR. WOODS: That is the current -- what staff -- that's an in-house document that staff uses to look at fees. The second page is the page that -- the white page -- that I am recommending. Because as you can see, it's more streamlined, there's less moving parts to it, and this is something that we could not only make staff's life easier with, but it's more user-friendly for our facility user. We could put it on the website. We could pass it out at events where this document has never been able to be handled that way because there's a lot of information that people probably wouldn't be able to understand.

DIRECTOR LIMBAUGH: Is there any discussion about any particular fees or rates or the way we present the information? And, Lindsay, by all means chime in.

MR. WOODS: So not only is it simpler for the staff, more user-friendly for our facility users, but also, our rates are a little out of tune with the times in our current economic situation and our rentals have dropped off. Last year when the Board enacted the 25 percent fee reduction under Mr. Camara's request, we did see an increase. It wasn't a huge increase, but I believe if we do something on a more permanent level, then we will see rentals starting to return to our facilities because we would be the best price in the Valley for this type of activity. You might be able to use a church facility for less expensive, but as far as a government facility, I don't think you're going to find -- and especially not in the private industry -- will you find anywhere where the rates are lower.

DIRECTOR LIMBAUGH: If I might recall, last meeting we went over the different rates for the different park areas or -- some of them are owned by the City. But how they would charge them a little for the rent, then they would whack them with the insurance and the security and all those miscellaneous fees. So when you got down to what it actually cost somebody to rent a facility equivalent to what we offer in our district, we were much cheaper on the bottom line. And also, I might point out, Lindsay -- which you mentioned before -- is he shows the 25 percent. But in some of the rates, he's actually even reduced them a little bit more, like \$25 here and \$15 here, which is even more incentive for somebody who is planning an event. If they call around and say, well, how much is that? Well, I can get that over at Hesperia. Its 50 bucks less an hour, so I'll do that. So it's kind of like a good deal.

DIRECTOR SWANSON: And I like this -- the style -- better than this. It lends itself to someone being able to make those comparisons more easily. Whereas, if I were trying to listen to this over the phone and taking notes and trying to figure out how many hours and what the differences in the fees if I did this or I did that, I would just give up out of frustration and perhaps even pay more to someone who says it's this or this or that. So to me, this makes more sense in terms of how easy it's going to be to complete the process. And that's going to be attractive to people too.

MR. WOODS: A couple of things I would like to point out: On page 2 of the expanded, at the bottom, I referenced the non-resident rate on the previous document. It was approximately a 25-percent increase. I'm recommending that we reduce it to a 15-percent. And then, also, if we

operate -- if it is a commercial venture that wants to rent our facility -- so if there was an Avon person who wanted to sell Avon out of -- for some reason -- they would have to pay double the fees. And that is consistent with what was in existence with this document as well. Really, those are the only two variables with the new form that people would need to understand. There's no nonprofit rates. It's just straight rates unless you're a non-resident, there's an additional fee, or if you're a business, there's an additional fee. Staff is very pleased with this. Rachel and I have worked with staff. I've worked Steve. Probably the most excited individual is Ginger Price. There's a lot of buzz about this and just the excitement from staff about how much easier this is going to make things. And making this available to the community -- because keep in mind, right now we currently do not have anything on our website or any information posted anywhere. So our facility fees are really a secret. People have to call us or come in to get the information. And we need to change that. Because, if this was our personal business, we wouldn't do it that way we would publicize it and get that information out there and spread the word. And I believe by changing the format and changing the fee structure, we would be able to do that. More rentals, more revenue, more staff time, more use of our facilities, which is what they were built for.

DIRECTOR CHANDLER: Sounds good.

DIRECTOR LIMBAUGH: Okay. Any other comments or questions?

DIRECTOR CHANDLER: No.

MOTION: It was moved by Director Swanson, seconded by Director Chandler and carried unanimously to approve the Building Rental Fee Reductions as presented.

H. Hesperia Civic Plaza Park Concert Series

DIRECTOR LIMBAUGH: Okay. Item H, which was in the paper today -- so obviously, all the 60,000 people that read the Daily Press during the week must think it's a good idea because they're not here. Hesperia Civic Plaza Park Concert Series -- and I don't know. Did you talk about this at the Tri-Agency at all today?

DIRECTOR SWANSON: Yes.

DIRECTOR LIMBAUGH: Maybe that might be part of our discussion.

MR. WOODS: The article in the paper stemmed from the back of our recent publication. And it was listed "Concerts in the Park." The original conversation around this was Brandon had been looking at trying to bring bands into the market to increase attendance at the market and possibly do an occasional weekend. We don't have a lot of weekend nights available anyway during the summer because of Movies in the Park. We're doing three weekends out of every month. The original plan was open it up to the community, try to have local bands come, set up their own equipment, and perform. Don did a little bit of research and talked to a couple of bands that we have used for events in the past, and they have indicated that without a sound system such as what we use at Hesperia Days or at the Tree Lighting event, the bands would not probably have the equipment to be able to facilitate an outdoor venue such as Civic Plaza Park. So I charged staff with the task of talking to a couple of people, finding out what costs may be, so we can come back -- because I didn't want to put something together that didn't go over well, and then midstream, we would have to come back and try to rent or come up with better equipment. After doing so, Don found a local sound company that's given us an

estimate of approximately \$1,300 per event for the sound. They are the same sound company that the town of Apple Valley uses for their concert series. I've given you some numbers there as far as bands and band pay rates for local bands, as well as some big name bands, like when we brought up the Beatles tribute band at Hesperia Days the one year. Those bands typically run a little bit more. Or if we were to do the Phat Cat Swingers, they charge us more than most other local bands. I believe with the \$20,000 that we're requesting that we could probably do two larger bands, one to kick the season off, one either at the end or in the middle. And then we could do four smaller bands throughout the summer that would highlight local talent. Now, if you approve 20,000, are we going spend all of it? We may not. If I can get bands to do this for free, or I can get Pepsi as a sponsor or the City to kick in money, we'll take money to offset the costs. But I do not at this point see it costing any more than \$20,000. Any questions?

DIRECTOR CHANDLER: Yeah, there is a question. And that is, somewhere in the material that I read, I think I read where we have -- there were people who actually sponsor these things. Is there anything on our website that would indicate to people that if they want to sponsor an event like this that they can?

MR. WOODS: No, because the event is not approved yet. If the Board wants to have something, we could definitely on all of our literature say sponsorships are available. Much like Movies in the Park, we send out letters soliciting sponsorships to support those activities.

DIRECTOR CHANDLER: Because I think it would be an ideal thing to have someone sponsor the sound system, to pay for that part of it at least.

DIRECTOR GREGG: Is that the same sound system? I mean, because the Christmas Tree Lighting sound system, I don't know what happened, if they were having technical difficulties, but there seemed to be an issue. And you can't be having those kinds of issues.

MR. WOODS: It's a different company. And we're looking at -- depending on the outcome of tonight's meeting, we're already looking at putting the RFP to price-shop the Tree Lighting and also the Hesperia Days event for this year.

DIRECTOR LIMBAUGH: Okay. Any other questions or comments?

DIRECTOR GREGG: Of this 20,000 that you've got budgeted for that, do you have any real projections of -- if we're going to need \$20,000 for six concerts, or is that just --

MR. WOODS: I based it on if we went with \$3,000 for the two and then we did the remaining four at about a thousand dollars apiece, and then the \$1,300 for sound give or take.

DIRECTOR GREGG: And just -- I'm curious because booking bands myself for events that we have, we have some bands that do projects for the Park District that also do projects for us at Big Bear, and they have pretty good sound systems. So, I mean, if they bring their own sound equipment, are we just going to dedicate \$1,300 to every concert that's put on?

MR. WOODS: That's an interesting concept. If we had a band that was large enough that said that, hey, we don't need the sound system, then I would say we wouldn't hire the -- and we could definitely try it. The problem would be is if the band really didn't know what -- is yours an indoor or outdoor venue?

DIRECTOR GREGG: Both.

MR. WOODS: So if we have somebody that's proven, that you know of, that might be on our band list, and they could supply their own, I would say that we might pay them a little bit more and save the cost of not having to have the sound.

DIRECTOR GREGG: Yeah. I would just be cautious about the way that you put it, because if you offer the sound system, they're going to take the sound system. They're not going to say, yeah, we've got our own sound system. I'm just telling you things that we've run across in our venues as well.

MR. WOODS: Well, this is one of the first times that we're doing this, where we would be directly working with them. In Hesperia Days, that's all through the promoter for that event. The promoter contacts the band and coordinates all that. So this will really be the first time staff is doing this. I'll probably be in contact with you to get some information.

DIRECTOR CHANDLER: What style of entertainment are you talking about?

MR. WOODS: I would imagine we would do a little bit of classic rock and roll, a little bit of country, modern country -- I don't know what they call that.

DIRECTOR LIMBAUGH: I have a question about that. Has the City said we want this and if you don't give us that, then we'll do it ourselves?

MR. WOODS: No. The City would like to see us do this. They don't have the money we might be able to get them to help us with flyer design and some of the posters and getting signs on buses and at bus stops.

DIRECTOR LIMBAUGH: Where is the 20,000 going to come from? I mean, out of our budget.

MR. WOODS: We would primarily bring it from the Foundation into our budget. So it would just be adding it into the budget to allocate those funds.

DIRECTOR LIMBAUGH: Because this is a zero revenue, right? We don't get any money from this.

MR. WOODS: Unless we get sponsorships.

MS. THOMAS: Or if we did concessions.

MR. WOODS: Probably not.

DIRECTOR LIMBAUGH: Are we having -- is it possible to eventually, after if you find out like a thousand people show up and they want sodas --

MS. THOMAS: Like we do with Movies in the Park?

MR. WOODS: We would probably just allow a vendor to come in and vend, as opposed to try to run concessions by ourselves.

MS. THOMAS: But they would pay us.

MR. WOODS: Right, they would pay us, but it's not going to be a significant amount.

DIRECTOR LIMBAUGH: So you're not going to liquidate half the cost.

MR. WOODS: No. The only way that would happen is if we had sponsors.

DIRECTOR LIMBAUGH: Movies in the Park has paid off, basically, because you get a lot of people come there, so you get a pretty good -- you get a pretty good impact --

MR. WOODS: People love it. Positive PR.

DIRECTOR LIMBAUGH: -- for the money we spend. And I guess Apple Valley has a successful program, or has had in the past. So based upon that, it's something good for the community.

MR. WOODS: If one of the local churches wants to come in and host a night or sponsor a night, but we want to bring in a Christian rock band or something, anything reasonable, we could do something --

DIRECTOR GREGG: This isn't going to put us in any financial hardships, right?

MR. WOODS: I don't believe so.

DIRECTOR LIMBAUGH: But I think if you looked at, you know, what would you do with \$20,000, if you didn't have a concert? We could keep it in the bank, or we could, you know, pour some concrete someplace or -- we can't do a whole lot these days for \$20,000. How many events are we talking?

MR. WOODS: Six.

DIRECTOR LIMBAUGH: That's a lot of events for, you know -- and if like only 15 people show up to the first three, I guarantee you we probably won't have the second three. So, I mean, it is testing the waters.

MR. WOODS: Right. This would be the pilot for this year.

DIRECTOR GREGG: Do you have any information off of -- about Apple Valley's numbers of what they're showing people --

MS. THOMAS: Attendance?

DIRECTOR GREGG: Yeah, attendance.

MR. WOODS: They're claiming a thousand-plus every event.

DIRECTOR LIMBAUGH: Wow.

MR. WOODS: I haven't gone -- and that's staff talking with their staff. They're averaging about a thousand people.

DIRECTOR LIMBAUGH: Do we have room for a thousand people?

MR. WOODS: Yes.

DIRECTOR HAMILTON: What does that seat anyway? I don't even know.

MR. WOODS: I want to say the hard seating was supposed to be four or five hundred, and then the rest of it was total -- I thought it was about 1,600 if people were in chairs. If they're spreading out on blankets and lying down, that cuts in. But if the sound system's good, you could theoretically get away from the speakers a little bit, still carry on a conversation, but still listen to the music. So we could fit probably 7,000 people on that park if we had to.

SPECIAL REPORTS

General Manager

DIRECTOR LIMBAUGH: Okay. Moving on. Special Reports. General Manager's Report.

MR. WOODS: BMX track update. I sent a proposal to USA BMX, my proposal, their proposal. I sent mine snail mail. They sent theirs email. I think they crossed right before Christmas.

And so they've given us a proposal. I think they took some of the meat off of the bone, so we're trying to get some of that back on there. Mike McIntyre from ASD, the architect that did the design, texted me this morning and said that he was getting on a plane flying to Chandler, Arizona, to meet with John David with ABA and USA BMX to discuss the project. I am still pushing to try to get the USA or ABA officials here to look at the site and have face-to-face negotiations, tighten things up so that I can bring back a solid proposal to the Board. We do have money allocated, but I want to make sure that what we're doing is what you would like to see happen on the project. So we're still in a holding pattern, but I did include the -- their proposal. And I'm aware of another proposal that they have made to a similar organization that does not have the infrastructure that we currently have in place. I think that there's more for them to give to us than what they're offering.

DIRECTOR HAMILTON: Is it in the vicinity, the other proposal?

MR. WOODS: It is not on the West Coast. Its back east. But it's the amenities that they were offering. Like they were going to provide bicycles for underprivileged kids, helmets, the starting gates - everything I basically based my proposal request to them on was off of that, and I don't think they saw it before they sent theirs. So we're still going back and forth.

DIRECTOR LIMBAUGH: So their proposal is \$28,000, if you pick up both of the things?

MR. WOODS: Just for those items. And there are some other costs that would be associated with it. I don't believe his proposal addressed starting gates and some other things.

DIRECTOR LIMBAUGH: I didn't bring my -- what's our budget out of the --

MR. WOODS: It's 60,000.

DIRECTOR LIMBAUGH: And we haven't spent anything yet? Just the relocation?

MS. THOMAS: Just drawings.

DIRECTOR LIMBAUGH: So like a pittance? Couple thousand?

MR. WOODS: A little more than that. Probably like ten.

MS. THOMAS: Ten or fifteen, somewhere in between.

DIRECTOR GREGG: Was that including the move of the arena?

MR. WOODS: No. Architectural work is expensive.

DIRECTOR LIMBAUGH: So at the time that we get ready to decide this, you'll bring back --

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: District website has been updated to reflect the Current Board Information and Agendas posted. All of our standing committees and HARD Foundation agendas will all be posted on the website as well. And we're still working through that process and coming up with the format. We are in compliance as of right now, and we have a plan to continually work on that until we get it to where we like it. We will probably use the City's example as a model to work with our internet provider or website design.

DIRECTOR GREGG: And we will be posting up all the agendas? Like we talked to the City today about posting all agendas, Tri-Agency --

MS. THOMAS: Right. The standing committees -- or if there's a special meeting, we'll have to do that. So the Tri-Agency it will be posted on all three agency websites. And then HARD Foundation and any other standing committee that meets or special meetings.

MR. WOODS: Moving on to employee years of service is going to be on a quarterly system. This month we're going to recognize the employees that have completed their first year of service within the last quarter. The President will sign their letters. And I'm still working with staff developing some kind of pen or other program for each five-year increment after that.

DIRECTOR HAMILTON: Is there going to be some kind of staff meeting or something, Lindsay, or just a letter or certificate?

MR. WOODS: If you recall, when you complete your first year, you get a letter from the Board President, and then you get a certificate that is presented to them from their immediate supervisor at a staff meeting or some type of staff function. It might be staff getting together, they present theirs, or it could be that we present them at a quarterly District meeting. Then, when we get to the five years, there's a little bit more ceremony involved with it, with the pens and other awards that would be presented. And I would imagine we would be bringing them back to the Board meeting and presenting those items.

DIRECTOR HAMILTON: When they got to a certain level?

MR. WOODS: Correct. But we're still working on that plan. But everything is in place, and we're moving in a positive direction. Board member business cards -- Director Gregg was out, and he let us know. So we did order some more after last month's meeting when we decided what we wanted to do. If you're running low, then we'll be happy to order that. We also discussed last month the name badges, so we have your name badges. So when you're out representing the District officially at a function, we would encourage you to wear those so people will know who you are who may not know. And they are all magnetized at your request. And we also have name badges for the Foundation, but Rachel wants to torture them and make them wait until their next Foundation meeting.

MS. THOMAS: When they're all together.

MS. PETERS: You're all invited to come.

MR. WOODS: The District will be participating in the 22nd Annual High Desert Bridal and Quinceanera Expo, and that will be on January 28th and 29th at the Fairgrounds. And with the approval of the new facility rates, staff will incorporate that information into the information that we will have there. Last year, if you will recall, we had a booth. That booth primarily was highlighting the golf course with a little bit of Percy Bakker Center. This year it's going to be all of our rental facilities that you just approved the fee schedule for. Staff is putting together a PowerPoint slide show so that people can visually see what the different facilities look like. We can talk about prices. When they walk away, they can calculate their own fees if they needed to, and then call us with any other detailed questions that they might have. So we're hoping to get a lot of interest and a lot of bookings from this event.

DIRECTOR GREGG: Are you going to have some handouts with that fee schedule?

MR. WOODS: We'll probably actually have that fee schedule. I know they have a PowerPoint and a tri-fold and some flyers. So once we get past tonight, they're going to plug the information in and show me what they have. So we'll have a number of items for people to choose from. Conference. Rachel and I will be gone on February 2nd and 3rd.

MS. THOMAS: We're leaving on the 1st.

MR. WOODS: We're leaving on the 1st. So if there's something that comes up while we're out, we'll be on the phone able to handle business if we need to. But it was a conference that the information was given to me. I believe it was a CARPD function. And I contacted Betsy. Betsy said, yes, she was familiar with this firm and thought it would be great training for Rachel and I to participate in. John Swisher Community Center. I'm working with Brad on putting together a plan of what we're going to do and I'll be bringing that back to you next month or in March. I don't want to really start doing too many repairs because the weather this time of year can be unpredictable, so I don't want to start taking out concrete and then having mud issues. 9/80 work week. We've talked about it. And last month we discussed possibly surveying the staff that would be affected. And a few of the Board members had requested that we bring back a list of the affected positions. And you can see on page 2 there, midway, it says the positions affected will be the Parks Division, Contract Maintenance Workers I's, and the lead workers, which are the Maintenance Workers II's. Administration Division -- there's a list of staff, office clerk, receptionist, and so on. When we surveyed the staff above, you can see the Parks Division, their schedule would be, November through March, they would work 6:30 to 4:00. The reason for that is because during that time, it's Daylight Saving Time, and it would be dark and they don't need to be outside in the dark and the cold working for an hour, hour and a half before the sun comes up. And then in April

through October, which would be our spring/summer, it would be 6:00 to 3:30. And we have 23 staff in favor of, 5 that said that they didn't care, and three said no or they would prefer not. The Administration Division would work 8:00 a.m. to 5:30 p.m. And we had 11 say yes, one say don't care, 3 say no. So with that, my plan is to implement this 9/80 work week plan for these positions effective on the sixth pay period of this year, which is roughly February 25th. And I will be somewhat flexible with some of the office staff on some hours if there are some personal issues that need to be addressed.

DIRECTOR LIMBAUGH: That's what that means. 6th --

MS. THOMAS: 6th pay period out of 2012.

DIRECTOR GREGG: Now, I just got a couple of questions about that, if I can, while we're here. On the Parks Division staff, when you say there's -- I don't know -- 31 people there, of those people, how many of them were your grassroots people that are out --

MR. WOODS: That's the entire staff.

DIRECTOR GREGG: That's the entire staff?

MS. THOMAS: That's Parks.

MR. WOODS: There may have been two people that were absent, but that's pretty much the entire parks division staff.

DIRECTOR GREGG: And out of the Administration Division?

MS. THOMAS: That's everyone.

DIRECTOR GREGG: That's everyone?

MS. THOMAS: Yes.

DIRECTOR GREGG: Great. Thanks for your diligence, Lindsay. I really appreciate it.

DIRECTOR LIMBAUGH: Well, try it. If it creates problems, we can always go back to the five-day work week.

MR. WOODS: Any other questions, Director Gregg?

DIRECTOR GREGG: (Shakes head in the negative.)

MR. WOODS: The auditors have requested a meeting with Rachel and myself and a couple of Board members, and we've talked about this previously, about the formation of an ad hoc committee for audit. So hopefully tonight, during the Board Report Time, President Limbaugh can direct what the committee is. And that's all I have, unless there are any questions.

DIRECTOR LIMBAUGH: Okay. Thanks.

Board Member Reports

Recreation Foundation - Chandler/Gregg

No meeting held.

Tri- Agency - Chandler/Swanson

DIRECTOR SWANSON: The City discussed the progress made on the shoo-fly rail, and there's a fire station that's closing. The rails for -- the shoo-fly trucks are at the underpass site, so they're already working on that and -- or finishing that up. Joann's Fabrics is going to open in March and close in Victorville on the same day. They're hoping that the Beef O'Brady's will be open, so that's going to go in the former Bob's Big Boy site. A new Del Taco is opening by Target, and there's going to be an AutoZone and a new bank. So it just looks like we're the go-to place in the High Desert for new businesses or a new outlet of a business. There was some discussion of restrooms for the Civic Park. Lindsay, you were talking -- or we were listening to what the School District's doing, and they were saying that with the drop in the estimates to

complete buildings, it's almost easier and more -- and less expensive to build the current building instead of putting in a little temporary --

MR. WOODS: A prefab.

MS. THOMAS: That's the Hesperia High School football field.

DIRECTOR SWANSON: Right. So it's like we're already paying for the City Park. I don't know why we want to talk about restrooms right now because we've got a payment schedule. So I was interested on what you thought about that. I know it's on our plans to do.

MS. THOMAS: Not there.

DIRECTOR SWANSON: Not at the Civic Park?

MS. THOMAS: No.

MR. WOODS: The City removed that off of the original project. Mike had talked to me a couple of months ago about sitting down and meeting with him with the prefab restroom company similar to what we have at Timberlane and also Hesperia Lake. That meeting never happened.

DIRECTOR SWANSON: Oh, all right.

MR. WOODS: And my comment today was, we already have approved plans and stamped drawings. If the City wants to build them, I'll be more than happy for them to use the plans to build the bathrooms.

DIRECTOR SWANSON: The School District spoke about their gym at Hesperia Junior High. It's 60 percent complete. They were talking about the cut to transportation that the Governor's proposed budget is going to -- how it's going to impact the School District. Right now the cost of transportation for the School District is \$7 million, and that is with the \$2 million from the State. The State has eliminated that \$2 million, so now they have a shortfall that's even greater than the initial shortfall.

DIRECTOR HAMILTON: All that does is punish the rural districts and not the inner city districts where our Governor gets most of his support.

DIRECTOR SWANSON: I believe that's the truth. There is also discussion of the next Board meeting on the 23rd of January. It's going to be at Oak Hills High School. And that was it. Besides having the agendas now being -- the Tri-Agency agenda will now also be on the City website, and ours as well.

Safety and Security - Chandler/Hamilton

No meeting held.

DIRECTOR CHANDLER: But I want to -- I would like to have, Lindsay, maybe get together with you and set up three agendized meetings where we could actually go over and just discuss safety issues three times a year.

MR. WOODS: Rachel and I had a conversation because you had mentioned this. The last time the Safety Committee got together, they decided that we would meet the month following the Staff Safety Committee meetings so we can review information from that meeting as well. So I'll be happy to call you, and we can firm those dates up so we can get them calendared so we don't have any scheduling conflicts.

DIRECTOR CHANDLER: Okay. That would be good. Thank you.

Personnel Committee - Hamilton/Limbaugh

No meeting held.

Golf Course Ad Hoc Committee - Hamilton/Limbaugh

No meeting held.

Skate Plaza and BMX Ad Hoc Committee – Chandler/Hamilton

No meeting held.

Other Related Business

DIRECTOR LIMBAUGH: Okay. In other related committee business, here's the new committee list. There are only a couple of changes, and I added handwritten for the Audit Committee, Kelly and I will sit on that. And eventually, that will become a standing committee once we adopt the new policies. Also, Kelly is on the Skateboard Committee. Okay? And if anybody has any -- anybody wants to step down, just let staff know, and then we'll make those appropriate changes. Okay? Unless any Board member's got anything else -- anybody got anything else to talk about for the public? Director Gregg?

DIRECTOR GREGG: Actually, I just have a few things. You know, again, I was out visiting several sites in the past few weeks. Unbelievably, the parks are looking amazing. The staff is doing a great job on keeping things looking green and fresh. Maple Park seems to be having a little difficulties with the cold weather on the grass areas. It looks a little more like dirt than it does grass, but it could have been from the frost in the morning. But other than that, I think staff is doing a great job of keeping our parks nice, and I wanted to thank them.

MR. WOODS: I'll pass it along.

DIRECTOR GREGG: That's all I have.

DIRECTOR LIMBAUGH: Director Chandler?

DIRECTOR CHANDLER: I have nothing.

DIRECTOR HAMILTON: I want to apologize for being late. I went down this afternoon to be with my wife's daddy who has cancer, and going down to visit him. And then we got down there, and then the doctor wanted to talk to us. And the doctor talked to us about 5:00, said that they were going to let him come home from Kaiser Hospital. And it took like two and a half hours to check him out. That's what happened. So I don't even have my notebook because I was going to go home after the visit and then come back here, but I never made it. So sorry about that.

DIRECTOR LIMBAUGH: Okay. Rebekah?

DIRECTOR SWANSON: I like the save-the-dates. I think that's really sharp-looking. It's helpful. And again, just an excellent job all in all.

DIRECTOR LIMBAUGH: Thank you all for coming tonight, and good luck at your Foundation meeting this month.

Meeting Recessed 8:15 p.m.

Meeting Opened into Closed Session 8:23 p.m.

Meeting Reconvened from Closed Session 9:12 p.m.

I. Personnel – General Manager's 6 Month Evaluation (Closed Session, Government Code Section 54957 (b) (1)).

MOTION: It was moved by Director Hamilton, seconded by Director Swanson and carried unanimously to accept the Performance Evaluation of 6 months for the General Manager. The President of the Board will execute the evaluation with Mr. Woods.

J. Threat of Litigation - Closed Session with Legal Counsel Pursuant to Government Code Section 54956.9 (a) - Douge vs. Hesperia Recreation and Park District.

No Action Taken.

K. Conference with Real Property Negotiators (Closed Session, Government Code Section 54956.8) One (1) Property:

- **Property Address: 17970 Bangor Avenue, Hesperia**
- **Agency Negotiator: Lindsay Woods**
- **Negotiating Party: City of Hesperia as successor agency of Hesperia Community Redevelopment Agency**
- **Under Negotiation: Price and Terms**

No Action Taken.

ADJOURNMENT

The meeting was adjourned by declaration by President Limbaugh at 9:14 p.m.

Respectfully submitted,

Lindsay Woods, General Manager

Rachel Thomas, Admin. Op. Mgr.