

**HESPERIA RECREATION AND PARK DISTRICT**  
**PARK RANGER**  
**(Full Time/At-Will Position)**  
**JOB DESCRIPTION**

**Definition**

Under the direction of the General Manager or his designee, the Park Ranger shall be responsible for patrolling park facilities and grounds to ensure a positive family atmosphere and provide for the safety and security of park patrons, employees, and District property. Peace officer authority and scope is limited by the Hesperia Recreation and Park District's Board of Directors. This is a two year grant funded position, with a possibility for continued employment after the two year benchmark.

**Essential Functions**

Duties and responsibilities include, but are not limited to the following:

- Provides information on park rules and regulations.
- Provides security checks of buildings against fire, theft, and vandalism.
- Properly executes all lawful orders issued by a superior.
- Remains vigilant that his/her primary responsibility is to advise, assist, and protect the public on park grounds at all times.
- Interprets and enforces District, City, County, and State rules, ordinances, and laws, including educating, issuing verbal warnings and citations, and expelling or arresting as necessary to ensure that District parks, facilities, trails, open spaces, and related facilities are safe for public use.
- Patrols District owned and controlled facilities in vehicle and on foot.
- Provides traffic and crowd control for District events.
- Administers first aid and emergency care, and notifies the appropriate City and/or County agencies.
- Interacts with individuals or groups using District facilities.
- Reports items requiring maintenance of District facilities and vehicles to appropriate staff.
- Works closely with and coordinates park security requirements with appropriate local law enforcement agencies.
- Facilitates and maintains excellent working relationships with other law enforcement authorities and governmental agencies.
- Completes activity logs, recordkeeping, and other legal forms and documents.
- Responds to court subpoenas and testifies in court.
- Maintains the ability to qualify with a hand gun and obtain the minimum or higher score.
- Informs supervisor of issues, updates, and other pertinent information in a timely manner.

**Marginal Functions**

- Will perform additional tasks as required and needed.

While performing any of the above duties, must be aware that he/she is acting as a District representative and must be public relations conscious.

This position is a full time (40 hours per week), at-will position. A variety of days and times may be required.

Hours vary with programs, activities, and events scheduled or unscheduled. A variety of days and times will be required. Possible days, nights, weekends, and holidays could be required at different locations throughout the community.

### **Minimum Qualifications**

- Be at least 21 years of age.
- Possess a high school diploma, G.E.D., or a U.S. Department of Education approved High School Equivalency Test.
- Possess a valid California Class C Driver License.
- Be a United States citizen.
- Be fingerprinted and pass an extensive background investigation that includes interviews and may include a polygraph, written and oral examination.
- Pass a thorough background investigation.
- Pass a medical examination and controlled substance test.
- Pass a psychological screening test.
- Hold a current First Aid/CPR certification.
- Possess a P.O.S.T. 832(a) arrest and firearms certificate.

### **Preferred Qualifications**

- Experience with a law enforcement agency as an armed sworn peace officer.
- P.O.S.T. Level II certificate.

### **Benefits**

- District paid employee and dependent health, dental, and vision insurance coverage.
- Term life insurance coverage of \$50,000.
- Paid vacation of up to 25 days a year depending on tenure, plus an employee buy back option.
- Paid sick leave as per policy.
- 13 paid holidays per year.
- Retirement with San Bernardino County Employees' Retirement Association.
- Voluntary Deferred Compensation Program available.

District does not participate in the Social Security Program, except for the mandatory 1.45% Medicare Contribution.

### **Working Conditions**

*Environmental Conditions:* Field environment in a variety of inclement weather conditions ranging from: heat, cold, rain, sleet, snow, lightening; travel from site to site; exposure to smoke, wind, dust, pollen, stinging insects; work around uneven surfaces.

*Physical Conditions:* Essential and marginal functions may require maintaining physical condition necessary for running, kneeling, bending, stooping and lifting; sitting, standing, or walking for prolonged periods of time; use of hands to handle, finger or feel objects, tools, write

reports, and operate motorized vehicles. Must have the ability to physically subdue someone and swing defensive equipment vertically and horizontally.

**Examination/Selection Process**

All applications will be screened and only those candidates who best match the needs of the District will be invited to compete further in the examination process. Must possess a valid California Driver License and produce a DMV printout of driving record upon request. Undergo and clear fingerprinting and background as a prerequisite of employment.

**Final Filing Date**

The position is open until filled. First review of applications is on January 31, 2022. All applicants are required to complete a District application form along with copies of required supporting documents. Application forms are available at the District Office or [www.hesperiaparks.com](http://www.hesperiaparks.com) and can be submitted in one of the following ways: email to [jobs@hesperiaparks.com](mailto:jobs@hesperiaparks.com); in person at Hesperia Recreation and Park District, 16292 Lime Street, Hesperia, CA; or mail to P. O. Box 401055, Hesperia, CA 92340.

Prior to employment, the successful candidate shall be required to present documentation establishing identity and employment eligibility in accordance with the U.S. Citizenship and Immigration Services.

**Salary Range:** A Step \$25.00 – E Step \$30.46 per hour

**Hesperia Recreation and Park District is an Equal Opportunity Employer.**