

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

June 10, 2015

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Hamilton at 7:04 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

ROLL CALL

ATTENDANCE

BOARD PRESENT: Gonzalez, Limbaugh, Hamilton, Swanson
BOARD ABSENT: Chandler
STAFF PRESENT: Woods, Miller, Abreo, Hamm, Glass, Thomas

APPROVAL OF AGENDA

It was moved by Director Limbaugh, seconded by Director Gonzalez, and carried unanimously to approve the Agenda by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson
NOES: None
ABSENT: Chandler
ABSTAIN: None

FLAG SALUTE

The Flag Salute was led by Director Limbaugh.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

Message to the Public/Public Comment was read. There were no public comments.

PROCLAMATIONS AND PRESENTATIONS

Relay for Life was unable to attend the District Board meeting and will be invited to next month's meeting.

Mr. Hamm presented the winners of the Rick Novack Scholarship to the Board for recognition. The following students were in attendance for the presentation: Carter Gray - Hesperia High School; Destinee Chapman - Sultana High School; Josefina German - Canyon Ridge High

School; Nathanael Dupree – Hesperia Christian School; Linda Avina and Victoria Castaneda – Mojave High School. The following students were recognized, but were unable to attend the meeting: Briana Campos – Mojave High School and Huda Abunaja – Oak Hills High School. The Board congratulated each of the scholarship recipients and wished them luck in their future endeavors.

Tim Glass recapped the No Drugs America event held in April and presented a certificate to Frank Kelly. Mr. Kelly presented the District with the Community Action Hero Award for contributing to the event. On behalf of Assemblyman Jay Obernolte, Mr. Kelly presented the District with a certificate of recognition from the California State Assembly for the District's participation in No Drugs America.

Tim Glass presented Ed Rue the Hesperia Recreation and Park District Volunteer of the Year award. Mr. Glass thanked Mr. Rue for everything he does for the District and the sacrifices he makes for the children of our community. Mr. Rue also received the CPRS District 11 and CARPD volunteer awards. The Board thanked Mr. Rue for his commitment and dedication to the District and the youth of Hesperia.

Regina Bell from First District Supervisor Lovingood's office congratulated the high school scholarship winners and commended them on an outstanding job. Ms. Bell presented Ed Rue a Certificate of Recognition signed by First District Supervisor Robert Lovingood on behalf of the San Bernardino County First District in recognition of the Volunteer of the Year award presented by Hesperia Recreation and Park District. The Board thanked Ms. Bell for attending the Board meeting and congratulated Mr. Rue.

Meeting Recessed from Open Session at 7:34 p.m.
Meeting Reconvened into Open Session at 7:40 p.m.

With no objections, the closed session was moved.

Meeting Recessed from Open Session 7:40 p.m.
Meeting Reconvened into Closed Session at 7:41 p.m.

CLOSED SESSION ITEMS

- L. Conference with Legal Counsel – Anticipated Litigation – 2 Cases (Closed Session, Government Code Section 54956.9 (d) (2))

Meeting Recessed from Closed Session at 8:10 p.m.
Meeting Reconvened into Open Session at 8:11 p.m.

REPORT FROM CLOSED SESSION ITEMS

No reportable action taken.

CONSENT ITEMS

The following items are expected to be routine and non-controversial, and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

- A. Approval of Minutes of Regular Meeting, May 20, 2015.
- B. Approval or Denial of Claims.
- C. Authorization to advertise for bids: None

MOTION: It was moved by Director Limbaugh, seconded by Director Swanson, and carried unanimously to approve Consent Items A through C by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson
NOES: None
ABSENT: Chandler
ABSTAIN: None

PULLED CONSENT ITEMS

None

DISCUSSION/ACTION ITEMS

- D. Approval of Fiscal Year 2015/2016 Draft Budget.

Mr. Limbaugh stated that he had some comments that he will bring to the next Board meeting. He also requested that the Board schedule a Budget Workshop during the 2015/2016 fiscal year.

MOTION: It was moved by Director Gonzalez, seconded by Director Swanson, and carried unanimously to approve the Fiscal Year 2015/2016 Draft Budget by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson
NOES: None
ABSENT: Chandler
ABSTAIN: None

- E. **PUBLIC HEARING** - Regarding ordering the levy and collection of assessments for Landscape and Lighting Assessment District No. 1, for Fiscal Year 2015/2016.

Public Hearing opened 8:12 p.m.
No comments from the public.
Public Hearing closed at 8:13 p.m.

- F. Resolution No. 15-06-01, Ordering the Levy and Collection of Assessments for AD #1, for Fiscal Year 2015/2016.

RESOLUTION NO. 15-06-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, AMENDING OR APPROVING THE ENGINEER'S REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 1, FOR FISCAL YEAR 2015/2016

MOTION: It was moved by Director Swanson, seconded by Director Gonzalez, and carried unanimously to approve Resolution No. 15-06-01 amending or approving the engineer's report and ordering the levy and collection of assessments for Landscape and Lighting Assessment District No. 1, for fiscal year 2015/2016, by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson
NOES: None
ABSENT: Chandler
ABSTAIN: None

- G. **PUBLIC HEARING** - Regarding ordering the levy and collection of assessments for Landscape and Lighting Assessment District No. 2, including All Zones, for Fiscal Year 2015/2016.

Public Hearing opened 8:14 p.m.
No comments from the public.
Public Hearing closed at 8:15 p.m.

- H. Resolution No. 15-06-02, Ordering the Levy and Collection of Assessments for AD #2, All Zones for Fiscal Year 2015/2016.

RESOLUTION NO. 15-06-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, AMENDING OR APPROVING THE ENGINEER'S REPORT AND ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 2, INCLUDING ALL ZONES, FOR FISCAL YEAR 2015/2016

MOTION: It was moved by Director Swanson, seconded by Director Gonzalez, and carried unanimously to approve Resolution No. 15-06-02 amending or approving the engineer's report and ordering the levy and collection of assessments for Landscape and Lighting Assessment District No. 2, including all zones for fiscal year 2015/2016, by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson
NOES: None
ABSENT: Chandler
ABSTAIN: None

I. Approve updated Employee Handbook.

Mr. Woods highlighted some of the significant updates to the handbook. Mr. Limbaugh stated that the personnel committee recommends approving the updated Employee Handbook.

MOTION: It was moved by Director Swanson, seconded by Director Gonzalez, and carried unanimously to approve the updated Employee Handbook, by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson
NOES: None
ABSENT: Chandler
ABSTAIN: None

J. Ratification of amendment to the General Manager's Contract.

MOTION: It was moved by Director Limbaugh, seconded by Director Gonzalez, and carried unanimously to ratify the amendment to the General Manager's contract, by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson
NOES: None
ABSENT: Chandler
ABSTAIN: None

K. Resolution No. 15-06-03, July 2015 is Parks Make Life Better Month.

RESOLUTION NO. 15-06-03

JULY IS PARKS MAKE LIFE BETTER!® MONTH

MOTION: It was moved by Director Gonzalez, seconded by Director Limbaugh, and carried unanimously to approve Resolution No. 15-06-03, by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson

NOES: None
ABSENT: Chandler
ABSTAIN: None

CORRESPONDENCE/WRITTEN COMMUNICATION

Mr. Woods highlighted the following: ASBCSD meeting flyer, thank you letter from patron, invitation from Bob Teran for the ECH trail ride, City of Hesperia water conservation flyer, and the District calendar.

Correspondence in Board Packet:

1. ASBCSD Meeting flyer.
2. Letter from Amy Byrnes thanking the District's lifeguards for the great job they did at her daughter's pool party.
3. Newspaper article, Hesperia Star, May 19, 2015, "Movies in the Park Program Returns in June."
4. Newspaper article, Daily Press, May 20, 2015, "Lime Street Park Pool to Reopen Saturday."
5. Newspaper article, Daily Press, May 29, 2015, "WAB Foundation Casino Night Pays Off."
6. RSP Soccer Evaluations.

GENERAL MANAGER/STAFF REPORTS

- a. Recreation Programs
- b. Hesperia Lake
- c. Golf Course
 - Mr. Limbaugh commented that the painting, signage, and course look great. The Board agreed that the course looks the best it ever has.
- d. Parks Division
- e. Park Ranger
- f. General Manager Summary Report of Items of Interest
 - Hesperia Lake Well project was supposed to be completed on the 9th. They have not completed the project and are now incurring liquidated damages of \$500 per day. Planning to have it operating by Friday.
 - Mr. Woods highlighted the CSDA training that he and Ms. Miller attended.
 - Mr. Hamilton stated that he would like to attend the CSDA conference.
 - Mr. Woods stated that the cell tower construction at Palm Street Park should be completed in the next 45 days. Sunkay believes we will be able to sell the tower.
- g. Monthly Budget Report

BOARD MEMBER REPORTS

Standing Committees:

Recreation Foundation - Chandler/Gonzalez

Minutes provided in Board Packet. Mr. Gonzalez said the Foundation and the committee were very impressed with the scholarship applicants.

Tri-Agency - Swanson/Hamilton

Director Swanson reported on the Tri-Agency meeting held June 10, 2015.

Safety and Security - Chandler/Swanson

No meeting held.

Personnel Committee - Limbaugh/Hamilton

Minutes provided in Board Packet.

Audit Committee - Limbaugh/Hamilton

No meeting held.

BOARD MEMBER COMMENTS

Mr. Gonzalez commented that the A/C keeps going out at the Rick Novack Community Center and that it is very warm. Mr. Woods said that he will report it to our Park Supervisor. Mr. Gonzalez asked about smoking restrictions. Chief Ranger Thomas stated that it is 50 feet from a building or activity.

Mr. Limbaugh commented that the new format for the minutes is working out well. Mr. Limbaugh and the Board thanked Lindsay and the staff for their hard work on the updated Employee Handbook. Mr. Limbaugh commended Lindsay and the District on the way they have handled all the changes.

Mrs. Swanson commented that the City of Hesperia will be enforcing no watering on Tuesdays and Thursdays. She is pleased with the minutes and budget formats. Mrs. Swanson commented that she is still interested in hearing about foot golf and wondering if our constituents would be interested. Mr. Woods said when time allows he and Brad Cook will check out some courses down the hill and talk to other agencies about their programs.

ANNOUNCEMENTS

The next Regular Board Meeting is scheduled for July 8, 2015 at 7:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned by declaration by President Hamilton at 9:03 p.m.

Respectfully submitted,

Lindsay Woods, General Manager

Willow Miller, Business Manager