

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
July 13, 2022**

**MINUTES**

**CALL TO ORDER**

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Aguilar at 6:00 p.m., at the Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

**ROLL CALL**

**ATTENDANCE**

<b>BOARD PRESENT:</b>	Aguilar, Roberts, Irish, Gonzalez, Gregg
<b>BOARD ABSENT:</b>	None
<b>STAFF PRESENT:</b>	Woolley, Darling, Swims, Garcia, Chavez
<b>OTHER:</b>	Park Ranger Zepeda; Park Ranger Hernandez; Mayor Brigit Bennington, City of Hesperia; Corrine Mora, Field Representative, Office of Congressman Jay Obernolte; John O'Hanian, Silverwood Development; Shannon Finch, Double F Cattle Co.; HARD Foundation Chair Member Drylie; HARD Foundation Vice Chair, James Blocker; HARD Foundation Member, Carol Hill

**APPROVAL OF AGENDA**

It was moved by Director Gregg and seconded by Director Gonzalez to approve the Agenda. The motion passed by the following roll call vote:

<b>AYES:</b>	Roberts, Irish, Gonzalez, Gregg, Aguilar
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**FLAG SALUTE**

The Flag Salute was led by Director Gonzalez.

President Aguilar recognized dignitaries in attendance.

**PROCLAMATIONS AND PRESENTATIONS**

- Mr. Woolley recognized Park Ranger Zepeda for his life-saving measure on a patron at Hesperia Lake Park. Sr. Park Ranger Chavez presented him with a pin recognizing the honor.
- President Aguilar swore in Park Ranger Robert Hernandez.
- Sr. Park Ranger Chavez presented General Manager Kyle Woolley with a token, welcoming him to the District and his new position.

- John Ohanian, Silverwood Development, presented on the upcoming Silverwood project in the works on the southeast portion of Hesperia.

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

- Amanda Geingrich, Hesperia AYSO, spoke on behalf of Maple Park. She thanked the Board for their hard work and the recently installed fences. She expressed that Maple Park needs more parking, and that Hesperia needs more fields and green spaces, considering the addition of the Silverwood residents. The parks are in need of bathrooms, universal fields, drinking fountains, and parking.

The Board requested to move Item E. before the Consent Items.  
Item E. was addressed at this time.

Meeting recessed from Open session at: 6:44 p.m.  
Meeting reconvened into Open session at: 7:12 p.m.

**CONSENT ITEMS**

- A. Approval of Minutes of Special Meeting, April 28, 2022**
- B. Approval of Minutes of Special Meeting, May 2, 2022**
- C. Approval of Minutes of Regular Meeting, May 11, 2022**
- D. Approval or Denial of Claims**

**MOTION:** It was moved by Director Gregg and seconded by Vice President Roberts to approve Items A, B, and C, pulling Consent Item D. The motion passed by the following roll call vote:

**AYES:** Irish, Gonzalez, Gregg, Aguilar, Roberts  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**PULLED CONSENT ITEMS**

- D. Approval or Denial of Claims**

Director Gregg requested more information on the following: charges to Home Depot; Frontier CA; fleet repairs; Corona Center roof repairs; utilities at Palm Street; fencing expenditures; payment of prevailing wage for labor at Lime Street Park; Malibu Park splash pad; meal receipt submission; and General Manger mileage reimbursement.

**MOTION:** It was moved by President Aguilar and seconded by Director Roberts to approve Item D. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Gregg, Aguilar, Roberts, Irish  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**DISCUSSION/ACTION ITEMS**

**E. Welcome Newly Appointed General Manager**

**MOTION:** No motion was made.

**F. Grants Discussion with Townsend Public Affairs, Inc.**

**MOTION:** No Motion was made.

**G. Hesperia Rodeo**

**MOTION:** It was moved by Director Roberts and seconded by Vice President Irish to move forward with the Rodeo Committee and funding, not to exceed \$55,000. The motion passed by the following roll call vote:

**AYES:** Aguilar, Roberts, Irish, Gonzalez, Gregg  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**H. Waiving Reading in Full and Second Reading of Ordinance No. 22-03, an Ordinance of the Hesperia Recreation and Park District Levying Special Tax within Hesperia Recreation and Park District Community Facilities District No. 2022-1 (Maintenance Services), Including Certain Annexation Territory**

**MOTION:** It was moved by President Aguilar and seconded by Director Gregg to waive reading in full and the second reading of Ordinance No. 22-03, an Ordinance of the Hesperia Recreation and Park District Levying Special Tax within Hesperia Recreation and Park District Community Facilities District No. 2022-1 (Maintenance Services), Including Certain Annexation Territory. The motion passed by the following roll call vote:

**AYES:** Roberts, Irish, Gonzalez, Gregg, Aguilar  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**I. Waiving Reading in Full and Second Reading of Ordinance No. 22-04, an Ordinance of the Hesperia Recreation and Park District Levying Special Tax within Hesperia Recreation and Park District Community Facilities District No. 2022-1 (Maintenance Services), Including Certain Annexation Territory**

**MOTION:** It was moved by Director Gregg and seconded by Vice President Irish to waive reading in full and the second reading of Ordinance No. 22-04, an Ordinance of the Hesperia Recreation and Park District Levying Special Tax within Hesperia

Recreation and Park District Community Facilities District No. 2022-1 (Maintenance Services), Including Certain Annexation Territory. The motion passed by the following roll call vote:

**AYES:** Irish, Gonzalez, Gregg, Aguilar, Roberts  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**J. Approval of Fiscal Year 2022/2023 Salary Schedule**

**MOTION:** It was moved by Director Gregg and seconded by Director Roberts to approve the Fiscal Year 2022/2023 Salary Schedule. The motion passed by the following roll call vote:

**AYES:** Gonzalez, Gregg, Aguilar, Roberts, Irish  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**K. PUBLIC HEARING – Fiscal Year 2022/2023 Final Budget**

**Public hearing opened at 8:22 p.m.**  
**No public comments.**  
**Public hearing closed at 8:22 p.m.**

**L. Approval of Fiscal Year 2022/2023 Final Budget**

**MOTION:** It was moved by Director Gregg and seconded by Vice President Irish to Approve the Fiscal Year 2022/2023 Final Budget. The motion passed by the following roll call vote:

**AYES:** Gregg, Aguilar, Roberts, Irish, Gonzalez  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**M. Approve Change of Signers on HRPD and HARD Foundation Bank Accounts**

**Current Signers:**

Signers of the Hesperia Recreation and Park District Accounts

Desert Community Bank	Checking Account	xxxxxx6817
Desert Community Bank	Checking Account	xxxxxx6825

Mario Chavez – Interim General Manager

Marshawn Swims - Administrative Operations Manager  
Amber Darling - Finance Manager  
Shawna Irish - HRPD Board Member

Signers of the HARD Foundation Accounts

Desert Community Bank	Checking Account	xxxxx6501
Desert Community Bank	Savings Account	xxxxx3311
Desert Community Bank	CD Account	xxxxx6526
Desert Community Bank	CD Account	xxxxx6546

Mario Chavez - Interim Executive Director/Interim General Manager  
Marshawn Swims - Administrative Operations Manager  
Amber Darling - Finance Manager  
Gary Drylie - HARD Foundation Board Member  
Carol Hill - HARD Foundation Board Member

**Reflected Changes-** authorized signers for the following District accounts:

Kyle Woolley - General Manager  
Amber Darling - Finance Manager  
Shawna Irish - HRPD Board Member

Current Hesperia Recreation and Park District Accounts

Desert Community Bank	Checking Account	xxxxxx6817
Desert Community Bank	Checking Account	xxxxxx6825

**Reflected Changes-** authorized signers for the HARD Foundation accounts:

Kyle Woolley - Executive Director/General Manager  
Amber Darling - Finance Manager  
Gary Drylie - HARD Foundation Board Member  
James Roberts - HRPD Board Member

Current HARD Foundation accounts:

Desert Community Bank	Checking Account	xxxxx6501
Desert Community Bank	Savings Account	xxxxx3311
Desert Community Bank	CD Account	xxxxx6526
Desert Community Bank	CD Account	xxxxx6546

**MOTION:** It was moved by President Aguilar and seconded by Director Roberts to Approve the change of signers on HRPD and HARD Foundation Bank Accounts as presented. The motion passed by the following roll call vote:

**AYES:** Aguilar, Roberts, Irish, Gonzalez, Gregg  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**N. Discussion and Possible Approval, ASAP Program MOU**

**MOTION:** It was moved by President Aguilar and seconded by Director Roberts to approve to amend Section 2, to clarify free and reduced priced meals, also change the language for Section 5, include that we are guaranteed facilities, and more detailed on the supplies, providing a sample list. The motion passed by the following roll call vote:

**AYES:** Roberts, Irish, Gonzalez, Gregg, Aguilar  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**O. Discussion, Malibu Park Splash Pad**

**MOTION:** No motion was made.

**P. Appoint Silverwood Project Ad Hoc Committee**

**MOTION:** No motion was made.

**Q. Approval of Employee Handbook Updates**

**MOTION:** It was moved by Director Gregg and seconded by President Aguilar to approve the item to include only Medical/Health Insurance tab, Regular Competitive Service Employees, and Retired Employees' and Dependents only. The motion passed by the following roll call vote:

**AYES:** Aguilar, Roberts, Irish, Gonzalez, Gregg  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**R. Approval of Resolution No. 22-07-01, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring July as Parks Make Life Better!® Month**

**MOTION:** It was moved by Director Gregg and seconded by Director Roberts to Resolution No. 22-07-01, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring July as Parks Make Life Better!® Month. The motion passed by the following roll call vote:

**AYES:** Gregg, Aguilar, Roberts, Irish, Gonzalez  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

## CORRESPONDENCE/WRITTEN COMMUNICATION

None

## GENERAL MANAGER/STAFF REPORTS

- a. Recreation Programs
- b. Lake
- c. Parks Division
- d. Park Ranger
- e. Marketing
- f. Development
- g. General Manager
- h. Monthly Budget

- Mr. Woolley highlighted the following: Upcoming meetings; fish stock; Bobcat's Summer Concert Series; Hesperia Days; and the upcoming workshop.

## BOARD MEMBER REPORTS

### Standing Committees:

#### **Recreation Foundation - Gonzalez/Roberts**

Director Gonzalez reported on the June 23 meeting.

#### **Tri-Agency - Aguilar/Roberts**

No meeting held.

#### **Safety, Security, and Maintenance - Roberts/Gregg**

Director Roberts and Gregg reported on the June 16 meeting.

#### **Personnel Committee - Irish/Gregg**

No meeting held.

#### **Finance Committee - Gregg/Aguilar**

No meeting held.

#### **Development - Gregg/Irish**

No meeting held.

## BOARD MEMBER COMMENTS

- Director Gonzalez welcomed Mr. Woolley to the District and expressed that he is looking forward to working together and helping the community. He thanked the staff and Sr. Park Ranger Chavez for the work they do.
- President Aguilar thanked Sr. Park Ranger Chavez for stepping in as Interim General Manager and the staff for their assistance.
- Vice President Irish thanked Sr. Park Ranger Chavez and the staff for the work they do.
- Director Gregg welcomed Mr. Woolley, and thanked Sr. Park Ranger Chavez. He stated that he has hope that we will be moving forward.

Meeting recessed from Open session at: 10:07 p.m.

Meeting reconvened into Closed session at: 10:16 p.m.

## CLOSED SESSION ITEMS

- S. Conference with Legal Counsel – Anticipated Litigation by the District  
One Case (Closed Session, Government Code Section 54956.9 (d) (4))

Meeting recessed from Closed session at: 10:33 p.m.  
Meeting reconvened into Open session at: 10:35 p.m.

**REPORT FROM CLOSED SESSION, IF ANY**

Nothing to report.

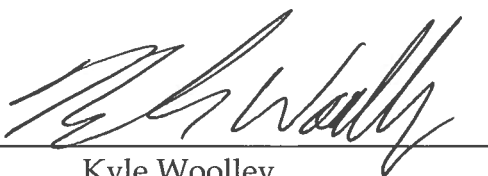
**ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for Wednesday, August 10, 2022, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

**ADJOURNMENT**

The meeting was adjourned by declaration by President Aguilar at 10:35 p.m.

Respectfully submitted,



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Kyle Woolley  
General Manager



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Karabeth Garcia  
Board Secretary/Clerk of the Board