

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

March 14, 2012

FLAG SALUTE

Director Chandler led the Pledge of Allegiance

DIRECTOR LIMBAUGH: I'd like to thank everybody in the audience for coming tonight, and particularly our Foundation Board is well represented. All five members are here. Thank you so much for joining us tonight.

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Limbaugh at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

ATTENDANCE

BOARD PRESENT: Gregg, Chandler, Limbaugh, Hamilton, Swanson
BOARD ABSENT: None
STAFF PRESENT: Woods, Thomas

COMMUNICATIONS

WRITTEN COMMUNICATION

1. Association of the San Bernardino County Special Districts meeting notice for March 19, 2012.
2. Letter from the Equestrian Council of Hesperia dated February 8, 2012, regarding the Day-Use corrals.
3. Letter from Marolyn Kayser regarding the Concerts in the Park Series.
4. Newspaper article, February 16, 2012, Hesperia Resorter, "Legends on the Green Closure".
5. Newspaper article February 21, 2012, Hesperia Star, "Golf course restaurant closing for second time".
6. Newspaper article, February 28, 2012, Daily Press, "Apple Valley eyes cuts".
7. Newspaper article, March 6, 2012, Hesperia Star, "Star Talk".
8. Newspaper article, March 6, 2012, Hesperia Star, "Anti-drug event coming to Civic Plaza Park".

ORAL COMMUNICATION

DIRECTOR LIMBAUGH: Communications. Written. Any additional ones to what's in our agenda packet and this magazine and these two fliers we got?

MS. THOMAS: Correct.

DIRECTOR LIMBAUGH: Joann's Fabric and Care & Cures. That isn't a ground-breaking, is it?

MR. WOODS: No. They're actually opened for business.

DIRECTOR LIMBAUGH: Okay, any comments on any of the written communications in the Board packet?

MR. WOODS: I do have a few oral comment cards.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: The first speaker is Elizabeth Krall of Hesperia, California. Elizabeth.

MS. KRALL: Good evening. We are providing you with a packet right now which has more detailed information about what we're going to present to you tonight. We would like to thank you ahead of time for the opportunity to share our organization with you. I'm going to be speaking first. I'm going to share with you a short history of our founding and relationship to Recreation and Parks. Mary Teran is going to cover our relationship and sponsorship history and why we have always believed our rides were co-sponsored by Recreation and Park and including insurance for the rides. Cindy Barrett is here, our treasurer, and she's going to go over our donation history. And Bob Teran, the gentleman right there (indicating), will round out the presentation with an overview of our accomplishments. In autumn of 1988, Mr. Camera, with other local equestrian groups, held a meeting here at Lime Street Park, and he invited the public to attend. It was in The Daily Press. The meeting covered the needs of the Recreation and Park District and interested citizens in forming a committee to work with Recreation and Park. We had just become a city, and, at that point, they were working on a 20-year master plan. And we were going to be involved in some of the overlay situations. The things that were discussed was establishment of a trail system -- recreational trails, so it wasn't just for equestrians. It would be for people walking and things like that also. And they wanted us to work with the City with the general plan overlay at that point. At that time there also was talk about a mounted unit to patrol the trails, the Hesperia equestrian patrol. And eventually, we would shift our efforts to the establishment of a horse camp at Hesperia Lakes also, which would be a major trailhead for the trail system that we hope to establish in Hesperia. At first our organization, the Equestrian Council of Hesperia, was very involved with the City of Hesperia working out a viable trail system. We went head to head with chosen administration views as the City of Hesperia, not Recreation and Park, of what Hesperia should look like and what influence, at that point, Las Flores should have in the already established areas of Hesperia, including at that point zoning and recreational trails. There were things that we could do at that -- as a separate entity for Recreation and Park that would further along our joint goals. And we could be political in a way that Recreation and Park could not be with the City of Hesperia. There were things that we could say at City Council Meetings that Recreation and Park was not in a position to talk about with them. Members of our group attended countless City, Planning, Recreation and Park, County meetings. We learned. We listened, and we addressed the needs of Hesperia's equestrians and potential recreational trail users. We worked with the City of Hesperia Recreation and

Park District, the Planning Commission of Hesperia and the County of San Bernardino and the County of San Bernardino Sheriff's Department in all of these efforts. We initiated meetings with various entities that could grant us right-of-ways to establish the trail system. Originally, ladies and gentlemen, when we came together, we met here. We were not Park employees. But we worked very closely with Mr. Camera and his staff as -- for 23 years. And we came together to support Mr. Camera and his efforts for the Recreation and Parks District. Our goals were shared by Recreation and Parks. And, ladies and gentlemen, it's for over 23 years. We had the same mission statement and the same vision of what we were thinking about for the equestrian needs and the recreation trail system. As a founding member of E.C.H., it saddens me that I have -- I choose tonight to stand before you and clarify part of our shared history. Looking back, Hesperia was a different place 23 years ago, and a lot of you lived here then. Stephen King had wrote that the world has moved on. And I agree. But I know responsibilities have shifted with the equestrian council. We are not a political organization like we were at the beginning. But our focus is now at the horse camp at Hesperia Lake. But we are still a viable organization who supports Recreation and Park with fundraisers, work parties, and always you're mentioned in our pub- -- that was easy to say -- publicity. I would hope, ladies and gentlemen, the Recreation and Parks District would look at the positive things that we have contributed to the District and the City of Hesperia and want us to continue to help and support you. Thank you.

DIRECTOR LIMBAUGH: Thank you.

DIRECTOR CHANDLER: Thank you.

MR. WOODS: Next we have Mary Teran of Apple Valley.

MS. TERAN: Good evening. And thank you for the opportunity to address a great working relationship we've had with the Hesperia Recreation & Park District over the years. The history points that I passed out to you are kind of in an organized manner because we really wanted you to have a feel for the history that we've had and the shared relationship, like Elizabeth said. I also brought a whole 22 years of documentation that the late Frannie Cox put together on the Equestrian Council, and all of the accomplishments that we've had over the many years. For history purposes, the information packet contains documents substantiating E.C.H. as a separate entity, but co-sponsored by H.P.R.D. -- H.R.P.D. -- excuse me -- since the late '80s. For example, on page 7 is April 1989, resolution of the City Council of Hesperia which recognizes the Equestrian Council of Hesperia for the development of trails within the City. And on page 8 is a Daily Press September 1989 article for the E.C.H. poker ride, which was co-sponsored by Hesperia Recreation & Park District. And, please note, that in 1996 the staff provided the logo and asked to be sure that "sponsored above" went on all the logos and the logo on all the fliers and handouts. And then the next page, 9, in the summer of 1991 is the quarterly publication that designates E.C.H. as a community group, which we've always been a community group of volunteers. Page 10 is a winter quarterly publication, and it includes the map of the trails throughout Hesperia. And all of these, with the dark background, have all been put together by Fran Cox, which came out of historian books. And if you'd ever like to take a look at them, they're full of dust because we put them out at every ride, but you're certainly welcome to. On page -- let's see. Sorry. On page 12 is the winter program -- or -- I'm sorry. I did that already. Page 13 is the waiver. And we've always been asked to provide a waiver. Here's a copy of one that we used at one of our rides. Park District asked it to be completed by everyone on site. And then we send it back to the office after each of the annual

E.C.H. rides. And we always assumed that was for, you know, insurance purposes. I included page 14. It's the 2011 annual membership ride flier, which we had put out last year. We have this ride usually every year in March. We did not have it this year. But just so you can get an idea as to what our publications look like. And page 15 I thought was really interesting, because just last week on March 6th, the Hesperia Star newspaper in their "Star Talks" collection -- or section interviewed six people about how -- do you go to any of the Hesperia parks, and which one do you prefer. And, as you can see, three of the six Hesperia residents interviewed listed Hesperia Lake Horse Camp as one of their favorite parks, which is really pretty neat. We're very proud of our association with the park, as well as the horse camp we've put in down there with your help. I'd like to refer you to the E.C.H. brochure. This is a tri-fold brochure that we have put out for many years. This particular one was printed by Hesperia Recreation & Park District. But right in the center here, "The Equestrian Council of Hesperia is a citizens group sponsored by the Hesperia Recreation & Park District. Formed in 1987 to preserve the rural lifestyle of the City." And so this is verbiage that we've lived with ever since we've been involved. I know that a lot of it is dated. It goes back a little bit further. But just to substantiate the fact that we've always been co-sponsored by Park & Rec. So, in closing, I'd like to link that to the present, because on March 7th there was some fiasco up in Oaks Hills. And, first, County Supervisor Brad Mizelfelt made a comment about Oak Hills, which I think could be applied to any city, including Hesperia. "It's a great family-orientated community where they treasure and defend their rural lifestyle and traditional values," which I think is reflected in our brochure, as well. So we really appreciate you allowing us to come and share some of the history, in case you weren't really aware of it. I would like to just close, though, by saying, I'd like to ask one more time, because tonight you're going to be discussing the four day-use corrals, and each corral -- I'm sure maybe -- I don't know if you're really aware, if any of you have been down there. However, each corral is dedicated to a horse person from Hesperia that was very influential. Here's a photograph of the plaques that we've put on each and every one of those corrals. And they're dedicated to past Hesperia horse people who've been influential in our history. And our intent was for those corrals to be used just for family recreation, separate from the overnight camping area. So, hopefully, you guys will consider that when you talk about it tonight. And then, in closing, we request that we continue as a separate volunteer entity and that possibly you continue to sponsor our three rides as you've done in the past. And we appreciate all of your consideration. So thank you very much.

DIRECTOR LIMBAUGH: Thank you.

DIRECTOR GREGG: Thank you.

DIRECTOR SWANSON: Thank you.

MR. WOODS: Next, I have Cindy Barrett of Hesperia.

MS. BARRETT: I'm also the -- keep the budget, our treasurer for our club currently. So I'm just going to give you a quick -- it's in the packet that you have. But, first, I want to talk about the fees we have paid for camping and corrals, because we heard there might be confusion on whether we pay for our camping when we have our rides. But this document shows you that since 2004 till 2011 all those rides, we did pay \$2,272 towards camping. Also, the donations that we've given to the Park District since 1987 have added up to \$18,400. And also some of the recent items and some of the old items that we've purchased to maintain the horse camp and add to the horse camp comes to \$502.08; which totals -- is a total of \$21,174.08. So we feel

that we have contributed to that horse camp and the whole area. I do personally want to also talk just shortly about the corrals that we have down there and some of our -- my concerns of them being locked. I've traveled all over. My husband and I, we've camped all over. We've never seen horse camps -- corrals locked. And one of the issues is, if we ever have to fire evacuate, that's a perfect place to go. But the corrals will be locked so no one will be able to use them. The corrals make a perfect buffer to the public who come down there to see the horses, instead of a horse tied to a trailer or tied to an outside of a corral. It's a safety issue. And it's -- it's our playground as equestrians. Children aren't locked away from the playgrounds at parks, and so we feel we shouldn't -- our equestrian population shouldn't be locked away from us in the corrals. So that was just my personal opinion on the corrals issue. And thank you for letting us present.

DIRECTOR LIMBAUGH: Thank you for coming tonight.

DIRECTOR GREGG: Thank you.

MR. WOODS: There is a final comment card I have. It's Bob Teran of Apple Valley.

MR. TERAN: I want to thank everybody for giving us this opportunity to talk to you. We felt it was really important to give you some of our history. We now have some new Board members here, you know, that haven't been around a while. And this club has been going since 1987. And we really wanted people to know everything we've done to help out. What I was going to talk about briefly were accomplishments we've done. And as Elizabeth said, by 1997 we had put all our trails on Hesperia's master plan. And we also -- I worked with Edison, being that I was from Edison, to get trail agreements to use their right-of-way -- transmission right-of-away. I helped with that so the Park could sign their agreements to use those for the equestrian and hiking trails. So Hesperia is one of the few cities that has rights to ride horses or hike through those right-of-ways. So that was one of the things we accomplished. After the trails were done, as they mentioned, it was from way back in the '80s and early '90s that they had already talked about, once you get there, we needed a trailhead and an equestrian camp. So when I was first asked about it -- and this was when I became president. And they asked, let's talk about it. The Equestrian Council did all the research. And we established this as a first-class equestrian camp. And this is a new source of income for Hesperia Park & Rec -- the Recreation & Park District. Research, we sent people -- they went to all these different horse camps and took pictures. We looked at those. We got the pictures. We set up presentations to Cal. We did all this so he could see what horse camps looked like, because he had no idea. Then we developed and designed and obtained District approval for the horse camp. And this was in conjunction with the master plan that Cal had. We actually did an overlay to make sure our corrals would not run into the arena. At one time we were going to circle, make a horseshoe. And Cal said, you can't do it. The arena is going over there. Go straight down the way. So everything was done according to the master plan. And we also provided detail cost estimates for each phase of construction. Each phase Cal had a complete spread sheet, where to buy things, what the costs were, the whole bit on everything on the horse camp. We organized 13 work parties for the horse camp since 1998. And I can tell you, we have hundreds of man-hours of volunteers. Equestrian Council, we would organize. We would get people from other corrals to come help. I know the first -- we've had some -- we've had 20 people there for two weekends working to get things all done. So we established that. We installed 28 corrals with the covers, two wash racks, poured the concrete slab, and four hitching rails. We did all that. We installed two separate water systems, which included over

4,000 feet of water lines. One of the water systems is for water at each campsite and water at each -- at every fourth corral. And then the other water system is the irrigation water out there for all the trees. And we put all that in. We installed 90 peeler poles to designate the campsites to match what the roads were - existing peeler poles on the road. So we used those. Established all the campsites, numbered them, painted the Peter poles, got them all ready. A quick note so you know, the cost of the corrals, covers, wash rack, concrete, and hitching rails totaled \$17,909. I have copies of all the invoices that we had worked up so the Park could pay it. So as you see, as Cindy mentioned, E.C.H. has provided over 18- -- well, 18,400 in donations. We have all this documented all through our paperwork, as Mary said, and additional funds that we actually spent on the camp itself on improvements. Instead of going to the Park, we just pulled it from our budget to pay for things going on, and for additional funds. The other thing E.C.H. did is, we prepared a list of suggested signage. And when the horse camp was first opened, we gave a campsite rules handout for people -- so the store could have them and know what the rules were at the campsites. I don't know what happened to them, but we had prepared all that so they could hand it to them. They knew what to do there and the whole bit. Also, we continually provided general maintenance on that -- those campsites. We would go out, and we would check the lathes, make sure they worked. We would do that out there on that. We'd have a work party. We'd clean up around the trees. We'd paint the hitching rails. We did things to maintain that horse camp. And that was continually us doing it. Next thing I wanted to talk about -- and I call it the picnic area because that's where that shed is, which everybody is aware of. When we put that shed in, it wasn't believed there was going to be a building permit. Well, unfortunately, with the City, anything over 120 square feet requires one. I worked with the City of Hesperia. I met with them twice and got them to give us a waiver on the building. So we didn't have to permit the building. I pulled the permits from San Bernardino County, where the shed was first installed, explained to the City it was already approved by the County. They agreed and said, okay. You don't need it. But you do need permits for the patio and the porch. Well, unfortunately, I had -- we had already built the patio and porch. So what I had to do was go back and make drawings, which I did. I made drawings for the patio cover, porch, foundations with calculations and the electrical for the building. I had to convince the planner that I could -- on the existing foundations that we could just add more concrete and that. And I showed him the calcs that would work. He agreed with me. We got the whole building permitted for everything, even the electrical. So it's all permitted. As of today, we organize four work parties, 189 man-hours for the building. The remaining work on that building is to paint the outside of the building, add the trim -- the white trim around it, the new trim, and install the electrical. So that's where we're at on that building. We've had everything else signed off on that that we've built. E.C.H. moving forward: Here's our -- here's -- we've given you this and -- this presentation, and here's what we -- we'd really like to continue doing: We would still like to be an independent citizens group. In other words, we -- that's why we had our own checking account, et cetera, because we're independent. We're not really part of the Park. We're a citizens group. We volunteer and organize work parties for the equestrian activities. And that's at the horse camp. We'll get volunteers. If things need to be done, we'll get them, and we'll get the work done out there. So, to me, for the Park, you get free labor. You get someone. And the other thing we do is, we try to contribute yearly donations to the District. This is from the money we make from the rides. We always try to give you guys -- as you see

with that 18,000. The only request that E.C.H. has for Hesperia Recreation & Park District is, one -- and the reason we're formed, to maintain equestrian activities in the Park program, you know, and that was by co-sponsoring our three rides a year. For the Park itself, just if you co-sponsor it -- and that's what was told to me before when we did that -- we're putting these rides on for the Park so the Park can say; we have equestrian rides going on at the camp. The horse camp is pretty -- is pretty popular with groups from all over, as people know. In fact, I made a call -- I got a call from the lake yesterday, if I could call somebody that wants to rent it for the weekend, the camp. And they wanted to know about trails and that. So they asked if I could call them and explain where the trails are and stuff. So, as I said, my request is that if we could continue that -- the Park would continue -- or consider to continue to sponsor our three rides a year. And that would be the three rides, and by sponsoring that would be the insurance. This is all we're requesting. To me, as far as I'm concerned, as far as that, we have a group that's been together and worked and done a lot of work for the Park, established the horse camp. And I just hope you will consider doing that. I know you have one other item today on the agenda on the cost for the day-use. I've talked with Lindsay, and he's met with me. I wrote him an e-mail about it. I hope you will consider that, especially the four corrals being unlocked. It just feels like -- that's what the whole thing was about with those four to come in. I can see charging for camping. I can see charging people in organized rides to use those campsites as for the day-use. I can see charging that. But those four in that day-use area, I feel should remain open because people ride in, put their horses in for an hour, eat, and ride out. And we see that all the time. So thank you for your time and thanks again.

DIRECTOR LIMBAUGH: Thank you, Bob.

DIRECTOR GREGG: Thanks.

DIRECTOR CHANDLER: Thanks to all of you.

DIRECTOR LIMBAUGH: Is that it for Oral communication?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: This presentation was very well done.

MR. TERAN: That was my wife.

DIRECTOR LIMBAUGH: She did a good job.

CONSENT ITEMS

MOTION: It was moved by Director Chandler, seconded by Director Hamilton and carried unanimously to approve Consent Items A through D:

- A. Approved Minutes for the Regular Meeting, February 8, 2012.
Approved Minutes for the Special Meeting, February 23, 2012.
- B. Approved Claims for Payment.
- C. Accepted written staff reports
- D. Authorization to advertise for bids:
 - Bid # 2012-3-1 Hesperia Days Firework Show, September 15, 2012.

DIRECTOR LIMBAUGH: For the audience, the only thing that's on here that might be of interest is, we're going out to bid for Hesperia Days fireworks show, which will be -- the date of Hesperia Days is September 15th.

PROCLAMATIONS AND PRESENTATIONS

MR. WOODS: Well, tonight we want to recognize one of our Foundation Board members. And before we get started on that, I'd just like to let everyone know what the Foundation Board's mission is and that's to act in an advisory capacity to the Hesperia Recreation & Park District and to help foster communication and cooperation between the citizens, institutions, special-interest groups, District's personnel in order to help the District provide maximum recreation opportunity, services and park facilities to the residents of the Hesperia Recreation & Park District. Tonight, we want to recognize Jeanne Helsley, who has been on the Foundation Board since January 23rd, 1990. So if I could have the Board come forward; we have a nice plaque for Jeanne, something a little different than what we normally do. It has a beautiful picture of Hesperia Lake in the background. It says, "Hesperia Recreation & Park District recognizes Jeanne Helsley for her 22 years of service on the Hesperia Area Recreation District Foundation Board as presented March 14th, 2012."

MS. HELSLEY: My favorite lake.

DIRECTOR SWANSON: It better be.

DIRECTOR CHANDLER: Congratulations, Jeanne.

(The Board of Directors took a photograph with Ms. Helsley.)

MR. WOODS: If we could have the rest of the Foundation Board come up, and I'll get a picture with the joint Boards and Jeanne, as well.

MR. BAKKER: Well, you know, as chairman of the Foundation Board, I would like to say that Mrs. Helsley richly deserves the award you've just given her. But I think it also reflects on the longevity and the dedication of the entire Board.

(The Foundation Board and Board of Directors took a photograph with Ms. Helsley.)

MR. WOODS: Since we have the whole Foundation Board here, Carol Hill was installed on the Board on January 25th, 1996. That puts her at 16 years. Percy Bakker is right on her heels with 15 ½ years. Gary Drylie who's had six years, and Charlene Peters, believe it or not, doesn't seem like it, but it's been four years.

Meeting Recessed at 7:30 p.m.

Meeting Reconvened at 7:45 p.m.

DIRECTOR LIMBAUGH: Okay. We'll call the meeting back to order. And that was an amazing award for Jeanne Helsley. Thanks, Lindsay. That's a beautiful plaque.

DIRECTOR SWANSON: Yes. That is really nice.

DIRECTOR LIMBAUGH: That's great. Okay. Staff reports.

STAFF REPORTS

Recreation Programs

MR. WOODS: Well, we were gearing up for the busy season. Adult softball kicked off last night. We've been fingerprinting volunteers from our organization and other organizations. Little Leagues are kicking off this week also our youth baseball, youth volleyball. We've got a

lot of activities going on. Was there any questions in regard to the recreation report? Next week is spring break, so we'll be having the spring kids camp. One change that I need to make sure that the Board is aware of is the lifeguard training class. We annually have that here at Lime Street Park, so we have enough staff trained to hire for our pool season. We were able to work out an agreement with Spring Valley Lake for the use of their pool so that we don't have to fire our pool up for a month and pay for the chemicals and heating and staffing. That class has been moved to Spring Valley Lake Country Club, and that starts this weekend as well.

DIRECTOR LIMBAUGH: Nice.

MR. WOODS: We have "No Drugs America" this weekend, that's at Hesperia Civic Park on Saturday. The opening ceremonies start at ten o'clock. If you plan to be there and want to be recognized, I would recommend you get there at 9:30 and check in with Don Webb, as he will be the staff person in charge at that event.

Golf Course

MR. WOODS: You can see golf numbers were up, which is good. And we're doing similar specials to what we've done the month before. This month, for St. Patrick's Day, we have hidden a shamrock on the course somewhere. Whoever finds the shamrock and brings it back into the pro shop will receive a free game of golf for them and a partner.

DIRECTOR LIMBAUGH: Page 2 of the golf course of the report I think is last month's report.

DIRECTOR HAMILTON: You need to change that, under "restaurant operations."

MS. THOMAS: No. This is the report for January.

DIRECTOR LIMBAUGH: Oh, it is the -- okay. All right.

DIRECTOR LIMBAUGH: Because we closed the restaurant.

MS. THOMAS: Right, but not until February.

DIRECTOR LIMBAUGH: Would it be true, it's also closed on Mondays?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: Okay. Good.

DIRECTOR HAMILTON: If it's true on that, certain days a week, it would be closed on Monday.

MS. THOMAS: Well, it was closed then in January because of the employees.

DIRECTOR HAMILTON: No, but I mean, it's closed all week. It's still closed on Monday.

MS. THOMAS: Exactly.

DIRECTOR LIMBAUGH: On your water report, Lindsay, you say 12.43. You do the October to October the water year; right?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: The high schools are using the golf course for their high school golf programs.

DIRECTOR HAMILTON: How many high schools are using the golf course?

MR. WOODS: There are five they are the same groups that were using it last year have been using it and getting along just as well. It's working out.

Parks Division

MR. WOODS: Moving on to the maintenance report. The staff is just gearing up for our busy season, treating for weeds, and trimming trees getting ready for the spring months, as we will go back to an everyday mowing schedule, Monday through Friday. And we won't have time

to do some of the things that we have time to do in the winter months. Any questions about the maintenance report?

Park Ranger

MR. WOODS: And you have the Park Ranger report. Are there any questions in regards to the Park Ranger's report?

DIRECTOR GREGG: I just want to clarify. On 1-19-12, where Park Rangers removed three unauthorized soccer teams from the park, disrupting scheduled AYSO teams. I know that we had some discussions before on that. Again, can you just, again, clarify that -- that Maple Park wasn't built specifically for a specific group, and it was built for the citizens of Hesperia.

MR. WOODS: That's correct.

DIRECTOR GREGG: Can you clarify why we -- why we removed soccer teams from there?

MR. WOODS: AYSO has a regular user agreement that gives them access to the fields, and if there were individuals on the fields, much like the tennis courts -- if there's someone on the tennis courts during the time that we have tennis lessons, the District's programs or organized groups that have arrangements with the District take priority over general use of the public.

MS. THOMAS: It would be the same here if someone was on the ball field when Little League was scheduled to be on the ball field.

DIRECTOR LIMBAUGH: So it wasn't just a pick-up game? It was an organized -- who knows?

MS. THOMAS: We don't know.

DIRECTOR LIMBAUGH: But if somebody wanted to schedule those soccer fields, they can do that?

MS. THOMAS: They would have to follow all our regulations.

DIRECTOR LIMBAUGH: Just like if somebody wanted to play baseball during Little League season they better call the District and find out when the fields are open, rather than just show up.

MS. THOMAS: Exactly.

MR. WOODS: Right. And they have to meet all our policies for use.

MS. THOMAS: If it's an organized use.

MR. WOODS: Everybody's got to be fingerprinted and meet all other District requirements.

DIRECTOR LIMBAUGH: If that kind of happens on the weekend, how does -- how does an individual go about doing that? In other words, I'm scheduled to play at ten o'clock at Maple Park with my soccer team. And I show up, and there's a game going on at ten o'clock, and they just started. And you show up and say, get off the field. Who do you call?

MR. WOODS: They either call the Rangers or usually somebody from the League handles it.

DIRECTOR LIMBAUGH: So somebody with scheduled usage has a -- has a means of making sure that that facility is available to them at the time that they've scheduled?

MR. WOODS: Correct.

MS. THOMAS: They have a signed agreement.

MR. WOODS: They can see who has access to these fields.

DIRECTOR LIMBAUGH: It doesn't happen very often.

MR. WOODS: No.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: Any other questions?

DIRECTOR GREGG: Just a comment. I'd like to comment that Jack -- the Ranger program seems to be working fine. I see him out and about all the time at multiple locations throughout the City of Hesperia. So just in my ventures of being out to visit facilities, I'm seeing Jack more and more out, noticing him in the City.

DIRECTOR LIMBAUGH: He has three vehicles, you know.

DIRECTOR GREGG: Funny, he can only drive one at a time.

DIRECTOR LIMBAUGH: He has two clones driving around.

DIRECTOR SWANSON: That's a lot of acreage for one person to cover.

DIRECTOR LIMBAUGH: It is.

MR. WOODS: We do double up some weekends and for certain activities. Sometimes we do have two staff out. That's all I have for reports, unless there was any other questions.

DIRECTOR LIMBAUGH: Thank you, Lindsay.

DISCUSSION/ACTION ITEMS

- E. **Approve Resolution No. 12-3-1, initiating proceedings for the annual levy and collection for Assessment District No. 1.**

RESOLUTION NO. 12-3-1-

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 1, FOR FISCAL YEAR 2012/2013

MOTION: It was moved by Director Swanson, seconded by Director Hamilton and carried unanimously to Approve Resolution No. 12-3-1; initiating proceedings for the annual levy and collection for Assessment District No. 1 by the following roll call vote:

AYES: Gregg, Chandler, Limbaugh, Hamilton, Swanson

NOES: None

ABSENT: None

ABSTAIN: None

- F. **Approve Resolution No. 12-3-2, initiating proceedings for the annual levy and collection for Assessment District No. 2, including All Zones.**

RESOLUTION NO. 12-3-2

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 2, INCLUDING ALL ZONES, FOR FISCAL YEAR 2012/2013.

MOTION: It was moved by Director Hamilton, seconded by Director Swanson, and carried unanimously to Approve Resolution No. 12-3-2; initiating proceedings for the annual levy and collection for Assessment District No. 2, including All Zones, by the following roll call vote:

AYES: Gregg, Chandler, Limbaugh, Hamilton, Swanson

NOES: None

ABSENT: None

ABSTAIN: None

G. Approve New Fiscal Assistant Position.

DIRECTOR LIMBAUGH: The next item we have is the approval of a new financial assistant position. Just out of curiosity, Lindsay, is this customary for us to approve new positions?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: Are you asking our concurrence?

MR. WOODS: Yes.

MS. THOMAS: It's not already in the budget.

MR. WOODS: This is not a budgeted item.

DIRECTOR LIMBAUGH: As the Board knows, we've discussed this both at the Audit Committee and Personnel Committee, and we've discussed it here at our Board Meeting several times about bolstering the District's financial staff to help make sure that we're -- we're dotting our "I's" and crossing our "T's." The item talks about what establishing this new position would cost. And I guess if anybody has any questions about that, address them to Lindsay right now.

MR. WOODS: Actually, Rachel.

DIRECTOR LIMBAUGH: To Rachel. Okay. Good. Pass it that way. Any discussion about this position?

DIRECTOR GREGG: I -- just on the group insurance, 15 -- 1439. And, again, being the newcomer, I need to probably get up to speed more on the -- this kind of information. But is that -- is that standard, or when did we shop prices for insurance lately? Because I've looked at other entities, and they're not paying quite that much for insurance. Whenever I look over and see \$17,000 for insurance for the year, that substantially boosts that position from 32,000 to 61,000.

MS. THOMAS: Your question is, when do I shop for insurance?

DIRECTOR GREGG: I'm just saying, how -- how -- when was the last time that we've done that?

MS. THOMAS: Not for a long time. I don't have time to do that. That's one of the reasons why I need another position because you're burning me out.

DIRECTOR GREGG: Me personally?

MS. THOMAS: I can't do everything.

DIRECTOR LIMBAUGH: This is what they can get. They may not get this much.

If you compare a single individual they're going to get some other health program. It will be less than this. I see what you're saying. It is expensive.

MS. THOMAS: But, again, we had that conversation. Mr. Limbaugh requested that a couple of months ago.

DIRECTOR LIMBAUGH: Yeah.

MS. THOMAS: And Jack said that he had just shopped for it for his -- at his work, and it was about the same cost.

DIRECTOR LIMBAUGH: So is this like the HMO rate for married, plus family?

MS. THOMAS: Correct. I can do it, but something else at this point will suffer.

DIRECTOR HAMILTON: But that also includes all the whole insurance. That's not just major medical.

MS. THOMAS: Correct.

DIRECTOR HAMILTON: So it's a combination of everything.

MS. THOMAS: Right.

DIRECTOR GREGG: I just want to let you know, Rachel, I appreciate the job you do for the District.

MS. THOMAS: Thank you.

DIRECTOR GREGG: I'm sorry we're over burning you, and that's why I think that we need this position.

DIRECTOR SWANSON: At this point, because of the people who have left and not hired a new person.

MS. THOMAS: Right. There are just not enough hours in the day.

DIRECTOR LIMBAUGH: But maybe this would be one area that eventually we're going to have to look at. Because it is a big hit on the budget.

MS. THOMAS: Now, remember, because of the agreement that was signed with PEMCHA, it doesn't matter whether we stay with PERS or not. The OPEB for retirees is still in effect.

DIRECTOR LIMBAUGH: Right. Any other comments on the establishment of a financial position?

DIRECTOR HAMILTON: The one thing I just would -- I'm assuming that it came from Betsy, but on the bottom of page 2, I just thought it was wise. When I started reading through this, it says, the provision of this bulletin does not constitute a contract, express or implied, on any provision contained in this bulletin and may be modified or revoked without notice. I just think it's good that something like that is stated because there are things above here that would not necessarily stay in place. Because even -- even like a 90-80 work schedule -- we may change that -- next person, and that person could come back to you and say --

MS. THOMAS: Wait. You hired me as this.

DIRECTOR HAMILTON: I don't know. Did Betsy put that in there?

MS. THOMAS: This is pretty standard. Actually, most cities, like the City

DIRECTOR HAMILTON: They have statements like that?

MS. THOMAS: Everything on that back page, the immigration law, the reasonable accommodations for the disabled, and all that.

DIRECTOR HAMILTON: Yeah. I just thought -- I started reading it, and I started thinking, man, are we committing ourselves to this for perpetuity? And then I get down to the bottom and I see that. I thought it was a nice disclaimer.

DIRECTOR LIMBAUGH: Good. Well, let's hope we get the same kind of response for this position that Jack got for his position over there. He had a wide selection.

DIRECTOR HAMILTON: Well, how will you do that, Rachel, process-wise?

MS. THOMAS: I will screen for qualifications, and those who qualify will be tested.

DIRECTOR LIMBAUGH: Okay.

MS. THOMAS: And then we score that, and then the top eight or ten people are invited to interview. And then we do an assessment center also, it's worked out really well. The employees that we've hired with this process have been good employees.

DIRECTOR HAMILTON: Well, that's a very good process.

DIRECTOR SWANSON: It's thorough.

DIRECTOR HAMILTON: Where did you get the test, your two-hour test? I'm just curious. Is that a standardized thing, or did you guys create it?

MR. WOODS: There are some resources around.

MOTION: It was moved by Director Chandler, seconded by Director Gregg and carried unanimously to approve the new Fiscal Assistant Position as presented.

H. Improvement Proposal for John Swisher Community Center.

DIRECTOR LIMBAUGH: Next item on the agenda is improvement proposal for John Swisher museum. And I think, while Lindsay is talking, if you would -- in the item itself there's a little map that outlines the improvements. And if you'd look at that while he's describing what we've talked about in previous meetings of improving, he's now come back to us with a recommended budget of \$75,000 for the three improvements that are outlined in Item H in your packet. Lindsay, do you want to run us through the details of this improvement?

MR. WOODS: We have three issues at the center. Two issues deal with protecting the asset. The concrete that the facility was built on does not have proper slope for drainage. And when it rains, the water comes back towards the building, puddles and seeps to the interior of the building. Also, the exterior of the building needs to be sealed, as it is a plaster covering, and the block that it covers is porous. And the water, during the rains, soaks in through the exterior into the interior and will eventually cause plaster damage as that water freezes. Those two items are to protect the asset to make sure that we don't have future damage down the road. The third item is more aesthetics than anything. It's for us to be able to promote that facility for weddings, and receptions. It needs a little bit of landscaping done. If you remember, the previous General Manager had come back with a recommendation. It was quite costly to just have the plants done. Staff and I met, staff came up with a simple landscaping plan that will add some color and variety to the facility and hopefully make it more attractive for additional renters at the facility. So those are the three items. We do not anticipate that it's going to be more than \$75,000. And we hope that it comes in less than 75-

DIRECTOR LIMBAUGH: Any questions?

DIRECTOR GREGG: We're going to keep the current chain-link fence around the entire project?

MR. WOODS: Yes. That is not part of this project. I believe to redo the chain-link fence was an additional \$14,000.

DIRECTOR GREGG: When was this project started?

DIRECTOR LIMBAUGH: Which project?

DIRECTOR SWANSON: This phase.

DIRECTOR GREGG: When was the original earth turned to begin this project?

DIRECTOR LIMBAUGH: When did matter start?

MS. THOMAS: Probably 1990-ish.

MR. WOODS: '90, '92.

DIRECTOR LIMBAUGH: It was a long time ago. Like 15 years ago.

DIRECTOR CHANDLER: I was here when it was first started, so '92.

MS. THOMAS: I could look that up for you.

DIRECTOR LIMBAUGH: Is there any questions about any of the improvements that Lindsay is talking about?

DIRECTOR GREGG: There is.

DIRECTOR LIMBAUGH: Oh, understanding that this is the first of some other things that may be done out there. This is reasonable to get us started and prevent further damage to the facility.

DIRECTOR HAMILTON: Do you anticipate -- Lindsay, once this is done, to increase the usage of it and -- as far as rental?

MR. WOODS: That would be directly tied to the aesthetics portion. The actual building, we need to do that to protect the asset.

DIRECTOR HAMILTON: Yeah.

MR. WOODS: During the rainy season, it could be used it because it's not leaking.

DIRECTOR HAMILTON: Yeah.

MR. WOODS: But really I think it's a combination of both.

MOTION: It was moved by Director Chandler, seconded by Director Hamilton and carried with a vote of 4 ayes (Chandler, Limbaugh, Hamilton, and Swanson) and 1 no (Gregg) to authorize up to \$75,000.00 for the completion of the improvements to the John Swisher Community Center.

I. Hesperia Lake Equestrian Day Use Fees.

DIRECTOR LIMBAUGH: The next item on the agenda is the Hesperia Lake Equestrian day-use fees. You guys perk up. This is -- you stayed around for this one. Last month we talked a little bit about the equestrians, and this month we have an item on our agenda to revise the usage rates that some of the folks spoke to tonight and at our last meeting last month. So, Lindsay, do you want to run us through the options here and any other things you might supplement, your recommendations on here, which was to clarify Option A or Option B at Board's consensus.

MR. WOODS: Okay.

DIRECTOR LIMBAUGH: Would you like this in -- could we do this in two motions or one motion? One motion?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: So if we discuss Option A and B, what that means, then we -- the motion would include either Option A or Option B?

MS. THOMAS: Correct.

DIRECTOR LIMBAUGH: So we'll keep in mind, whoever makes that motion, that you would say, I make a motion to approve the fees, Option A or Option B, whichever is the Board's pleasure for the motion. Okay. So run us through this.

MR. WOODS: We received a letter from E.C.H. requesting that the four corrals that are in the day-use area be left unlocked and not be fee based. You can see my General Manager's

recommendation. Since the time of me writing this, I agree that we should go ahead and leave it unlocked and charge no fees for the day-use four corral and they can just come and use it. It would be great if we could get them to agree to sign waivers, but I don't know that that's going to be something that we're logistically going to be able to make happen.

DIRECTOR HAMILTON: Lindsay, what does it mean to sign a waiver?

MR. WOODS: When a participant comes onto a facility and signs a waiver, basically it's an assumption of risk. They understand that they're utilizing the facility and the activity could be harmful to them or themselves and that they're responsible for themselves.

DIRECTOR HAMILTON: Okay.

MR. WOODS: Moving down to the camping, last month when I went through and read the minutes, I didn't see anyone, other than the letter from E.C.H., that said that they wanted the fees to be eliminated. It was that the fees were too high. So I had originally thought that we would go to a \$5. But after thinking about it and discussing it with a few other people, I believe that just doing the open access for those four corrals is fine at this point. The camping areas, the E.C.H. and everyone seems to be fine with the \$20 for the two corrals with one truck and one trailer. Organized day rides using the campsites, they had proposed that there be a reduced fee, \$10 for the space, for the two corrals. And then any overnight campers would have to pay for the use of those corrals. My recommendation there is, leave it at \$20 for the two corrals, the one truck and trailer. Anyone using those campsites must meet regular facility rental requirements, which includes a rental application, deposits, payment of rental fees in advance, and all participants sign a waiver and an additional certificate of insurance to be required. And I would agree to do the \$10 space for an organized group. So individuals would be \$20. Organized groups would get a discounted rate because they would be renting multiple corrals.

DIRECTOR LIMBAUGH: On the -- since we call it a camping area, is it like -- what's different than this camping area than the campground at the lake, where you can just go and rent a space for \$35? You don't have to sign an insurance certificate. What's the difference?

MS. THOMAS: This would be organized groups.

DIRECTOR LIMBAUGH: Okay. So if I had a group down at the camp, I'm going to have to sign an insurance certificate.

MR. WOODS: Camping is also not considered to be a high-risk activity. Equestrian activities are considered to be high risk.

DIRECTOR LIMBAUGH: Okay. And they're not allowed to have ATCs or dirt bikes?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: Okay. I understand that.

MR. WOODS: The picnic area, which we've had barbecues there in the past. The recommendation of E.C.H. is that the picnic tables are open to the public. They should be open to a group. However, all the group areas at Hesperia Lake Park for organized groups are based on a rental. And that is a hundred dollars for every day that you want to rent it. And it gives you all-day access to that picnic area. If you leave it open to the public, they can show up, and somebody be there utilizing it, because we have had conflicts in the past where the group had the area reserved, and there was people in there, and staff had to go out and ask them to leave. But we would make that consistent with the picnic areas that are in the front. They're similar size. Just one is a little bit more rustic than the ones that are at the front of the campground or at the front of the park.

DIRECTOR GREGG: Are you done with that?

MR. WOODS: Yes?

DIRECTOR GREGG: While we're on that, when was the last time that these fees were looked at? When were these fees set at a hundred dollars per day?

MS. THOMAS: Are you talking about at the group picnic area and the picnic area at the lake?

DIRECTOR GREGG: When was the fee of a hundred dollars per day established for the picnic area?

MS. THOMAS: That was during Cal's tenure.

MR. WOODS: I don't know.

DIRECTOR GREGG: Okay.

MR. WOODS: So those picnic areas, just to give you an example, they have seating for a hundred people. So I don't know how they derived that fee. But basically it was a dollar per person, is what it roughly worked out to be.

DIRECTOR GREGG: If you have a hundred people.

MR. WOODS: Correct.

DIRECTOR GREGG: Do we adjust that rate if there's 50 people?

MR. WOODS: No.

MS. THOMAS: One of the picnic areas holds 50 people. I believe the other two hold a hundred people. So the one group picnic area is \$50. The other two group picnic areas are a hundred dollars.

DIRECTOR GREGG: Thank you.

MR. WOODS: So the next thing is, other organized ride options. Option A would be considering the flat rate of \$150 to reserve the equestrian picnic area, and that would include eight equestrian campsites with two corrals each. Or Option B would be a hundred dollar payment for the picnic area use and an individual payment for corrals as used. And both of those options would require the application, the deposit, advanced payment, waiver and certificate of insurance.

DIRECTOR GREGG: Do we charge our regular picnic people -- I mean, do we have our regular people that apply for picnic permits to sign waivers?

MR. WOODS: No. But, again, picnicking is not a high-risk activity.

MS. THOMAS: Versus horses.

MR. WOODS: If you're having an equestrian event, it's a high-risk activity, as defined by insurance.

DIRECTOR HAMILTON: Back to first one, Lindsay, you know, when I had asked about the definition of a waiver -- we have Bob's recommendation on the left on this chart and yours. And basically you're going along -- or, at least, recommending the one on the left. The original recommendation you gave was \$5 per day and sign a waiver. Would that mean they would be signing a waiver every time they came to use it?

MR. WOODS: Well, if they were doing the \$5 per day, when they came, they would have to go to the store.

DIRECTOR HAMILTON: Check in?

MS. THOMAS: And sign.

MR. WOODS: And pay and they sign a waiver. Just like the fishermen do.

DIRECTOR HAMILTON: What I was wondering, would there be kind of a between, what you're recommending and what the two extremes would be? Could someone sign a waiver

for the whole year and sign it one time and use it for free at any time? We still have a waiver on file.

MR. WOODS: If you're talking about the first item, I think we're in total agreement with E.C.H. on that item. Could we do some type of membership thing? The problem would become policing it.

MS. THOMAS: Enforcing it. Keeping track.

MR. WOODS: How would you know if the -- and then we've got to send staff out there every time we see somebody with a horse. It's just kind of a headache.

DIRECTOR HAMILTON: Yeah. It's not worth the effort.

MR. WOODS: Right. It's just much easier, if we're going to charge a fee and require the waiver, to have them sign in and pay at the store as they come in.

DIRECTOR HAMILTON: Yeah. No. I was trying to look at a way to not charge the fee, but have like an annual waiver for anybody that was using the -- the four --

MR. WOODS: The nice thing about the -- having the waiver -- but I think in talking with Bob, even checking in the store would be problematic. The nice thing about doing that is, we have the waiver. But the other side of it is, it also gives us a tracking mechanism to see how many people are using the facility. If there was damage and it wasn't that way the day before and it was that way that afternoon, we might be able to go back and say, these were the people that used it.

DIRECTOR HAMILTON: Okay.

MR. WOODS: We do have other equestrian groups, besides E.C.H., that use the facility for trail rides. So my goal is to get a decision reached on this so that we can go out and inform them of what the procedures are, because, my understanding is, the procedures have been a little bit of a moving target. And nobody really knows what to expect. So we're trying to get things set in stone so that they know when and where and what they need to do for us.

DIRECTOR LIMBAUGH: Any other questions about these rates?

DIRECTOR GREGG: Just that we're staying with the original day-use area, the four corrals, we're accepting Bob Teran or E.C.H.'s recommendations as yours?

MR. WOODS: Yes.

DIRECTOR HAMILTON: But the other ones would be all in that other column?

MR. WOODS: Correct. And they're similar, it's just there's a little more detail.

DIRECTOR HAMILTON: Mike, I was a little bit confused when you opened the discussion up about how to make the recommendation or how to make the motion.

MS. THOMAS: The General Manager's recommendation and either Option A or Option B.

DIRECTOR LIMBAUGH: Option A or Option B.

DIRECTOR SWANSON: But only for the other organized rides?

MS. THOMAS: That's the only place there's an Option A or an Option B.

DIRECTOR SWANSON: Okay.

DIRECTOR LIMBAUGH: That's -- so when you make a motion, you can't just say adopt the rate, because we wouldn't know which rates we were adopting.

DIRECTOR HAMILTON: I gotcha.

DIRECTOR LIMBAUGH: And to be clear, Lindsay, on the picnic area deal, if a -- if a single person goes out there and wants to use the picnic tables, they're just like anybody else that shows up at the park?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: But if 50 people are out there --

MR. WOODS: 25 or more.

DIRECTOR LIMBAUGH: -- and it's in a group -- How many?

MR. WOODS: 25 or more.

DIRECTOR LIMBAUGH: 25 or more. Okay. That seems pretty reasonable to me. 25 or more.

MR. WOODS: And that's -- I believe that's a District ordinance, that stipulates 25 or more.

DIRECTOR LIMBAUGH: Well, actually the General Manager likes the day-use area four corrals more in the left column.

DIRECTOR GREGG: I'm confused, too. Because am I going to put an "A" on Bob Teran's side and a "B" on General Manager's side? Is that the way we're going to --

MR. WOODS: No. The recommendation -- I'll give you the rundown. The recommendation for day use is, four day-use corrals -- no fees, no waiver.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: That's that.

MS. THOMAS: So on the General Manager's side, draw a line through "must stop in and register at the store, fees \$5 per day and sign a waiver." Draw a line through that.

DIRECTOR LIMBAUGH: Yes. Okay. And now, camping areas.

DIRECTOR HAMILTON: Would it not be better to do each one of these separate?

DIRECTOR GREGG: Yes.

MR. WOODS: You can do it however --

DIRECTOR GREGG: That's what --

DIRECTOR CHANDLER: Right.

DIRECTOR HAMILTON: No. I think we're thinking the same way, but he's confusing me.

DIRECTOR LIMBAUGH: No. No. That's okay.

DIRECTOR HAMILTON: Not you. I mean, you are, when you said the "A," "B" thing.

DIRECTOR CHANDLER: But I like how he explained it.

DIRECTOR HAMILTON: I want to understand what I'm doing here.

DIRECTOR CHANDLER: It's a little bit clearer.

DIRECTOR LIMBAUGH: That's all right.

MOTION: It was moved by Director Swanson, seconded by Director Chandler and carried unanimously to approve the General Manager's recommendation for the Day Use Area - 4 Corrals to be left unlocked, no fees or waivers, parking for trucks and trailers in the day use area not in the equestrian campsites and the Riders are to remove their own manure and trash.

MOTION: It was moved by Director Hamilton, seconded by Director Gregg and carried unanimously to approve the General Manager's recommendation for the Camping Area - Campsite fees \$20 with two corrals, one truck and trailer. Organized day ride using available campsites. Must meet facility rental requirements: Rental application, deposit required, payment of rental fees in advance, all participants sign waivers, and certificate of Insurance required. \$10 for space with two corrals. Overnight campers have priority on the use of corrals.

MOTION: It was moved by Director Hamilton, seconded by Director Chandler and carried with a vote of 4 ayes (Chandler, Limbaugh, Hamilton, and Swanson) and 1 no (Gregg) to

approve the General Manager's recommendations for groups over 25 – Picnic table are open to public for non-organized used. All other group picnic areas at the Lake are \$100.00 per day with a reservation and deposit required for organized groups. This would allow the groups to reserve the area.

DIRECTOR LIMBAUGH: Because that is confusing. I think --

DIRECTOR SWANSON: Because if it's not over 25 --

DIRECTOR LIMBAUGH: That really clarifies it to me that that's not -- so it's not -- if ten people show up, they're okay. They don't have to pay anything. Or if five people show up with horses, they don't have to pay anything.

MR. WOODS: Unless it's an organized group. If it's an organized group or activity, they require it. If it's a group of 25 or more, then, yes.

DIRECTOR LIMBAUGH: You mean if they're not organized.

DIRECTOR GREGG: If they're unorganized, then they're fine.

DIRECTOR LIMBAUGH: All right.

MR. WOODS: So the difference is, after church a group says, let's go to the park and kick the ball around. That's unorganized. If they say, hey, our church is challenging that church. That's an organized activity.

DIRECTOR LIMBAUGH: Okay. Good. That's clear. Okay.

DIRECTOR LIMBAUGH: Okay. Other organized ride options, the rate for other organized ride options. We have two alternatives. One is Option A and one is Option B. The Chair will hear a motion for either option or either. Anybody?

DIRECTOR CHANDLER: Could you explain this a little bit further?

DIRECTOR SWANSON: Yeah. I don't have a preference the way it's written. And I'm not sure why I don't.

MR. WOODS: Basically, this would give them the option that they can pay a flat rate for the use of the equestrian area. That would include the picnic area, the barbecue and eight corrals for an organized one-day trail ride. That would be Option A.

MS. THOMAS: Eight sites, which is two corrals each.

DIRECTOR SWANSON: It's 16 corrals; right?

MR. WOODS: Right. Okay. So that's what Option A is. Option B would be, they're just paying for the rental of the picnic area, and then they would pay individual fees for the corrals. So Option A would be \$150. Option B would end up working out to be probably closer to \$180.

MS. THOMAS: Because they would be paying the \$10 per -- for the sites.

MR. WOODS: Correct.

DIRECTOR SWANSON: Can we let the user decide what option they would prefer? Why can't we keep both options available? Why do they necessarily cancel each other out? It's like, do you want the facility for three -- it's -- When I was looking at the facilities agreement that amended last time, you had an option. You could go four hours at this facility, or you could break it down a different way.

DIRECTOR CHANDLER: Honestly, I'm lost with everything going on. I don't know which options are options.

DIRECTOR SWANSON: Different times, different things may be better.

MR. WOODS: Sure.

DIRECTOR SWANSON: Why do we have to --

MR. WOODS: Okay. We can say that we can accept those two options and make those available to them and they can choose. They can choose which one they want to go with.

DIRECTOR CHANDLER: How did we determine the cost? What is the -- how do you determine the \$150 or the hundred dollars?

MR. WOODS: The \$150 is if the picnic area is a hundred, and they wanted eight sites, we're just discounting the eight sites.

DIRECTOR LIMBAUGH: So you get a discount?

MS. THOMAS: So they're paying for five sites, but they're getting three free sites?

MR. WOODS: Correct. Or the simplest thing would be, say, charge them a hundred dollars, and let them pay their individual \$10 per site that they use.

DIRECTOR LIMBAUGH: How many sites are there?

MR. TERAN: 12 sites.

MR. WOODS: There are 12 sites, not counting the day-use sites.

DIRECTOR LIMBAUGH: So if you pay the 150, use eight, and there's four left over?

DIRECTOR SWANSON: For whoever wants to use that.

MR. WOODS: That might want to come in and go camping.

DIRECTOR GREGG: You can only use Option A once, then; right? I'm just saying, because you couldn't offer them eight sites for 150 -- To me, it's confusing. I have to agree with -- with Rebekah, that -- I mean, we should -- we do it for facilities. We should do it for the lake, too. Give them the options. Let them choose.

MR. WOODS: Correct. And that's an option. If you want to make a motion that you approve both of those, and then that's what we give them as --

DIRECTOR LIMBAUGH: And Option C would be to have both of these rates. Option C would be, it's your option, A or B.

DIRECTOR GREGG: The only concern I have is this big bold print down here about, will require application, deposit, advanced payment, waiver and certificate of insurance. So all of our organized groups have certificates of insurance on file? All of them?

MS. THOMAS: Yes.

DIRECTOR GREGG: Give me somebody that you're talking about.

MS. THOMAS: Little League.

MR. WOODS: Little League, Hesperia Wranglers. They all have certificates of insurance.

DIRECTOR HAMILTON: As additional insured?

MS. THOMAS: Correct.

MR. WOODS: Correct, with endorsements.

MS. THOMAS: It's nothing that we're not asking Hesperia Wranglers to do.

DIRECTOR GREGG: I'm not even -- I'm not even going to Hesperia Wranglers. I'm saying that, here we're going to use the church party of 26 people to go down there. Do they have a certificate of insurance? No. Because it's not a high-profile ride. I understand that. I'm just --

DIRECTOR LIMBAUGH: Not high profile. High risk.

DIRECTOR GREGG: They're not high risk. I'm sorry.

DIRECTOR LIMBAUGH: Well, whatever we do tonight doesn't mean -- it's just we've established some rates. Okay? It doesn't mean we can't revisit this at a future date or anytime we need to. So I think it's important that we have some rates that we can put out -- and we can always -- we can always move from there. Okay? So at least we've taken some actions so we

know where we stand. Do -- with regards to the waivers and certificate of insurance, that's a legal matter that we would seek advice from either our attorney or our insurer -- or the people who insure us, which is CAPRI. So if we need clarification on that, we don't ask them. We'll ask the people who write the paper for us. Okay?

DIRECTOR GREGG: Because I still have to ask them to get that information back to me; right?

DIRECTOR LIMBAUGH: We need to get that.

DIRECTOR GREGG: Okay. And so that's -- I'm asking that that information be provided.

MR. WOODS: Well, it's also a matter of policy.

DIRECTOR LIMBAUGH: Because -- because right, wrong or indifferent -- right, wrong or indifferent, if we are -- are to be held liable for activities that we are not covered for, then that's -- we need to correct that.

DIRECTOR GREGG: Right.

DIRECTOR LIMBAUGH: Okay. And so -- and some people may be penalized for that. But we'll continue to work with them and try to get it resolved, because we don't want to -- we don't want to send anybody away from us. We want to work with them and make this thing continue to work for everybody that's involved.

DIRECTOR SWANSON: That would be my preference.

DIRECTOR LIMBAUGH: So do I have -- we've done the other three rates. So if we get this rate solved, then we -- the rates are fixed, and if we need to revisit the rates for some reason, if they're not working right and we need to change it to make them better reflect how they're -- how they're applied to the people that use this facility out there, we can do that then. But I think now we either adopt these rates or just go with the first three that are approved and maybe get some information back about these organized ride options. So what's the Board's pleasure? The Chair will entertain a motion.

DIRECTOR CHANDLER: One other thing I want to comment on, I just want to make sure that the purpose of this basically is just to make it consistent with all the other user groups that do the same thing; right? So we're just being consistent. That's all. And normally we keep -- we keep, you know records of application or waivers or certificates of insurance, that kind of thing, we keep it on hand; right?

MS. THOMAS: Yes.

DIRECTOR CHANDLER: So all they have to do is, come in and make out the form, sign a waiver -- or make your payment basically; right? And then sign maybe your name, and then you're done, to use this facility, with either option.

MS. THOMAS: They'd have to fill out an application.

DIRECTOR CHANDLER: It's like our other -- like Little League, all that insurance and all that other information is already kept on hand.

MR. WOODS: They're not a renter. They're a regular user and they have a contract. And they provide us with annual insurances and all the -- you just approved regular user agreements a month or two ago. This would be more of rental of the facility.

DIRECTOR CHANDLER: Okay. That's more of a rental then.

MR. WOODS: So could they get insurance that would cover up to "X" amount of rides, yes. They could get that once. But each individual ride would require a separate rental and application process.

DIRECTOR CHANDLER: Okay. And a lot of this -- because it's a -- high risk event; right?

MR. WOODS: The insurance is. But the rental portion of it is no different than if they wanted to rent the John Swisher building three times throughout the year. They have to fill out separate rental applications for them and provide the necessary information --

DIRECTOR CHANDLER: Okay.

MR. WOODS: -- pay deposits and -- it's our standard operating procedure.

DIRECTOR CHANDLER: Then we're back to here.

MOTION: It was moved by Director Chandler, seconded by Director Hamilton and carried with a vote of 3 ayes (Chandler, Limbaugh, and Hamilton) and 2 noes (Gregg and Swanson) to approve the Other Organized Ride Options by offering both Options A and B to the organized riders. Option A - flat rate of \$150 to reserve the equestrian picnic area and 8 equestrian camp sites (2 corrals each). Option B - \$100 payment for picnic area use, individual payment for corrals used, Day Use or equivalent corrals to be left available. **Both options will require application, deposit, advance payment, waivers and certificate of insurance.**

J. CSDA Board of Directors Call for Nominations - Seat A.

MR. WOODS: If any of you are interested in running for the CSDA board, now would be the time to let us know so that we can make sure that we meet the nomination deadline.

DIRECTOR LIMBAUGH: Well, it's not an action item. It's not really an action item, unless somebody wants to run.

MR. WOODS: Correct.

MS. THOMAS: Right. If someone says, yes, I would like to run, then it will come back as an action item next meeting. If no one wants to run, we can go to Item K.

DIRECTOR LIMBAUGH: Okay.

K. Approve Proclamation 12-3-1 recognizing March 17, 2012 as "No Drugs America Day".

PROCLAMATION 12-3-1

**A PROCLAMATION OF THE BOARD OF DIRECTORS OF
THE HESPERIA RECREATION AND PARK DISTRICT,
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
RECOGNIZING MARCH 17, 2012 AS "NO DRUGS AMERICA DAY"**

MOTION: It was moved by Director Hamilton, seconded by Director Gregg, and carried unanimously to Approve Proclamation No. 12-3-2; recognizing March 17, 2012 as "No Drugs America Day", by the following roll call vote:

AYES: Gregg, Chandler, Limbaugh, Hamilton, Swanson

NOES: None

ABSENT: None

ABSTAIN: None

MOTION: It was moved by Director Hamilton, seconded by Director Kelly, and carried unanimously to move Discussion/ Action Item L. Personnel – General Manager’s Contract Amendment (Closed Session Government Code 54937.4) to the end of the meeting after Board Member Reports.

SPECIAL REPORTS

General Manager

MR. WOODS: As you can see, I did have a meeting with Action Sports Design on February 14th, and we were able to get on the phone finally with USA BMX. I'm still waiting on a few things from them before we can move forward. An interesting note, that during the conversation I learned that 80 percent of all the Olympic BMX riders actually reside within Southern California. Employees years-of-service recognition. We've been talking about this for a while. We have a great deal of employees that have been here for five years or more, and they're the second group. We recognized the one-year people already. And the five-year people would be receiving a laser-etched coffee mug, which was actually an idea of staff, and then they have years-of-service pins that we can also issue staff. So as of right now the plan is all the staff members that have been here five years or more, at the District wide May staff meeting, they'll be recognized for their years of service. We had talked about possibly having them come to a Board Meeting. However, due to the sheer number, it would take forever to get through that, so we're going to do them as a group at that staff meeting, which you all are invited to participate in.

DIRECTOR LIMBAUGH: This isn't scheduled yet, or it is scheduled?

MR. WOODS: May 25th is the District wide staff meeting.

DIRECTOR LIMBAUGH: What time is that?

MS. THOMAS: Usually 8:30. Like the Christmas party.

MR. WOODS: I'll let you know next month.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: Policy manual. We looked through the first section, Part I, and now Rachel has the next section for you that she's going to pass out. It's the same as the last time. If you can take these, go through them this month. If you have any questions during the month, mark them up and get back with Rachel or I, if you have questions. And we can discuss these at next month's Board Meeting. And hopefully next month we'll be able to go to a new section and add these as approved to the already approved section.

MS. THOMAS: The page on top that's blue is blue because I wanted to differentiate. That will be put in the section that you already looked at. That's why it's separated, and then the white is the next section.

MR. WOODS: The 9/80 work week kicked in on February 27. Everything has been going well. We haven't seen any disruptions. Employees that we've talked to seem to be enjoying the additional day. So it seems successful thus far. The audit, they've postponed the meeting. And do we have a new meeting date set?

MS. THOMAS: No. I will know more next week. Are you both available the first week of April?

DIRECTOR LIMBAUGH: So far. I do have one meeting, but I don't know when it's going to happen, but I'll know in the next couple days.

MS. THOMAS: Okay. Kelly, how about you?

DIRECTOR GREGG: Yeah. I'm not sure yet. I'll be out of town. I'll know probably the first part of the week if I'll be out of town the first week or the second week.

DIRECTOR LIMBAUGH: If need be, we could do it before our meeting on Wednesday too.

MS. THOMAS: On the 11th?

DIRECTOR LIMBAUGH: On the 11th. Tentatively schedule it for that day because I know I'm going to be here that day. You could have it like at one o'clock on the 11th. Whatever works. Tentatively. If you can get us earlier, okay too.

MS. THOMAS: Okay.

DIRECTOR LIMBAUGH: Because it doesn't leave us much time to -- if we find something we don't like as a committee, then we --

MS. THOMAS: Yeah. I think that's why they wanted to do it before the actual day.

DIRECTOR LIMBAUGH: Okay. Right now I'm all flexible so work around Kelly, and I'll work it in. Afternoons -- after lunch is always easier for me.

MS. THOMAS: Okay.

DIRECTOR LIMBAUGH: Is that better for you too?

DIRECTOR GREGG: Depends on what day.

MR. WOODS: Moving on to the Legends Restaurant. The restaurant was closed on schedule. After the announcement hit the newspaper, we were contacted by a couple of individuals or local business owners that said that they might be interested in the possibility of operating the restaurant. I have discussed the option with Mr. Podegracz, and we're both looking at what the requirements would be for both of our agencies to come up with some type of RFQ or RFP process to open it up to the community to see if there is anyone that would actually want to go down there and try to operate the restaurant.

DIRECTOR SWANSON: And that would be, they would do everything independently?

MR. WOODS: It would be a concession there. They have nothing to do with us. Other than they possibly have to pay a lease or a rent payment on the area that they're using. Golf and country club. You saw the report. We're looking at every month where we're at financially and trying to tweak and make improvements. So we're going to continue to do that because our goal is to make sure that the District doesn't have any subsidy of that facility. And I believe we're moving in a positive direction. The Prop 84 grant, I've been getting a lot of questions off and on. I contacted our project manager that was supposed to be in charge of the project. They no longer even work for the State Parks Division of the State. So they gave me someone else's e-mail to contact. I contacted them. They would not give me a response beyond; we hope to be making the announcement soon. They couldn't tell me if we were still in the running, had been eliminated. And we have not received any written correspondence to notify us of that either, that is that project right there that's displayed on the board with the splash park and the skate park and accessibility issues addressed.

DIRECTOR LIMBAUGH: Any other comments on Lindsay's report? I have one on the money. On page 3 of the budget stuff, I don't know if you told me this last month or when I -- so everybody knows, we got \$304,000 for what is that pass through?

MS. THOMAS: Pass through from the City. Yes.

DIRECTOR LIMBAUGH: And what is exactly that for? RDA?

MS. THOMAS: Pass through? Yeah. That's what RDA is, pass through.

DIRECTOR LIMBAUGH: We're not going to get any more of that, though?

MS. THOMAS: Not from the City.
MR. WOODS: Not from the City. Just from the county, if it comes.
DIRECTOR LIMBAUGH: And is that potential?
MS. THOMAS: I have no idea.
MR. WOODS: It depends on who you talk to.
MS. THOMAS: Yeah. We don't know.
DIRECTOR LIMBAUGH: Well, I mean, before we got this, we thought we weren't going to get any more.
MR. WOODS: Right.
DIRECTOR LIMBAUGH: And 300,000 showed up. That's a pretty good deal.
MS. THOMAS: Yes.
DIRECTOR LIMBAUGH: Nobody knows?
MS. THOMAS: No.
DIRECTOR LIMBAUGH: So that's still --
MR. WOODS: And the reason --
DIRECTOR LIMBAUGH: But we're not going to get this -- we don't have to give this back. And it's not attached; right? We get it.
MS. THOMAS: No. It's ours.
DIRECTOR LIMBAUGH: Okay.
DIRECTOR HAMILTON: What was the timeframe on that, Rachel? Like what -- what period of time was that 304-? I mean, like --
MS. THOMAS: This year.
DIRECTOR HAMILTON: From January --
MS. THOMAS: No. Fiscal year.
DIRECTOR HAMILTON: From July 1 --
MS. THOMAS: '11-'12, so --
DIRECTOR HAMILTON: Yeah.
MS. THOMAS: -- July 1st, 2011.
DIRECTOR HAMILTON: '11 to wherever we are now?
MS. THOMAS: Correct.
DIRECTOR LIMBAUGH: And next year we probably won't be budgeting for any pass through.
MS. THOMAS: I don't plan to. I'd rather not.
DIRECTOR LIMBAUGH: Unless you get more information about -- yeah.
MS. THOMAS: Correct.
DIRECTOR LIMBAUGH: If you're going to get something.
MS. THOMAS: Correct. But I wouldn't --
DIRECTOR SWANSON: Don't hold your breath.
MS. THOMAS: I'm not going to count on it to, you know, feed the baby.
DIRECTOR LIMBAUGH: Is that a technical term?
MS. THOMAS: Yes.

Board Member Reports

Recreation Foundation - Chandler/Gregg

DIRECTOR CHANDLER: What's in the Board packet is what you see and what occurred.

Tri- Agency - Chandler/Swanson

DIRECTOR SWANSON: They're just still trying to figure out, the City, what they -- what the RDA is going to mean in terms of losses. And they expect an increase in sales taxes due to the increased cost of gasoline and the additional large retail establishments that are starting to come into Hesperia now. They're working on the bridge -- the actual bridge structure for the underpass -- overpass --

DIRECTOR HAMILTON: Ranchero.

DIRECTOR SWANSON: -- yes, Ranchero. And there was a clarification at -- for the brand-new movies that we hope to have built by the end of this year, that alcohol is not to be served to all, and sundry, but in a 21 or older lounge, and they're -- if any theaters are to, they would be specially designated 21 and older theaters, because they plan on having big Super Bowl and Academy Award types of programs or fundraisers or that kind of thing, and that would be very restricted. Joann's -- well, you already have that -- Fabric opens next Thursday at 8:30. It's already open now. And they talked briefly about the increase and expansion of the Advance Disposal costs. There are only 44 days left in the school year. The gym is coming along on pace. And the Chamber talked about their golf tournament in June. And there's a leadership event that they are looking for sponsorship for that they did last year. They sent a lot of the kids to -- which is the Chick Fillet leadership -- leadership seminar, and it's -- they would go to the foremost health center, which will be kids in leadership positions that get these scholarships or paid \$65 a piece tickets. And they would participate in this leadership seminar, which included Tim Tebow and some other people in a position of leadership that the kids would know about.

DIRECTOR LIMBAUGH: Are they going to have to do that pose?

DIRECTOR SWANSON: Yes. They're all going to "Tebow" during and after, I'm sure. They'll teach them how to do that. And that's sponsored by Chick Fillet. It's called "Leader Cast." And they're asking for sponsorship to send kids to participate in that. That's all I have.

DIRECTOR LIMBAUGH: Okay. I believe --

DIRECTOR SWANSON: Oh, Victor Valley Transit ribbon cutting on the 20th.

Safety and Security - Chandler/Hamilton

No meeting held.

Personnel Committee - Hamilton/Limbaugh

No meeting held.

Golf Course Ad Hoc Committee - Hamilton/Limbaugh

No meeting held.

Skate Plaza and BMX Ad Hoc Committee - Chandler/Hamilton

No meeting held.

Audit Ad Hoc Committee - Limbaugh/Gregg

No meeting held.

Other Related Business

DIRECTOR LIMBAUGH: I was in Sacramento today and no good news from the budget. And who knows what's going to happen. You mentioned about the pool. There is a bill circulating that all pool operations will have to have a certified operator. It hasn't passed yet.

MR. WOODS: We have three on staff.

DIRECTOR LIMBAUGH: Okay. So, see, we're probably covered. But they're going to make it mandatory. There was one other bill that I don't think will affect us. But there's not very

many bills right now in the House or Assembly for -- that relate to parks. Most of them were about money. And that's -- so we'll see what happens. Anyway, our conference is May. The executive director for CARPD is going to retire. And we're not sure what we're going to do. But before the end of the fiscal year, CARPD will have a new one, appointed person to take that over. Anyway, that's all I have. Seeing that, we'll close our general session and adjourn to meet in the closed session.

Meeting Recessed at 8:49 p.m.

Meeting Reconvened to Closed Session at 8:59 p.m.

Meeting Reconvened from Closed Session at 9:10 p.m.

L. Personnel - General Manager's Contract Amendment (Closed Session, Government Code 54937.4).

No action taken.

ADJOURNMENT

The meeting was adjourned by declaration by President Limbaugh at 9:11p.m.

Respectfully submitted,

Lindsay Woods, General Manager

Rachel Thomas, Admin. Op. Mgr.