

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

September 11, 2013

FLAG SALUTE

DIRECTOR LIMBAUGH: Good evening. I'd like to call this meeting of the Hesperia Recreation and Park District for September to order. And as usual, we do start with our flag salute. And following our flag salute, we'll have a brief moment of silence in remembrance of 9/11. Director Chandler, would you lead us in the flag salute tonight?

DIRECTOR CHANDLER: Yes. Ready? Begin.

Director Chandler led the Pledge of Allegiance

DIRECTOR LIMBAUGH: Now if you would all remain standing.

(A moment of silence was observed in honor of the victims of 9/11.)

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Limbaugh at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

DIRECTOR LIMBAUGH: Okay. Thank you all very much. Okay. As usual at our meeting, I'd like to welcome everybody who's here tonight. And if you have something to say, you can fill out a card and give it to Mr. Lindsay in the green tie there. And we just ask that you limit your talk to as long as you think you should talk, around five minutes. But we do encourage you to speak at our meetings. So before we call you up, we'll have a call to order of the Board.

ATTENDANCE

BOARD PRESENT: Gregg, Chandler, Limbaugh, Cowan, Swanson

BOARD ABSENT: None

STAFF PRESENT: Woods, Thomas, Cook

COMMUNICATIONS

WRITTEN COMMUNICATION

1. Association of the San Bernardino County Special Districts September 16, 2013 Membership Meeting notice.
2. Letter and Certificate from the Hesperia Police Department for participating in the 30th Annual National Night Out celebration help on August 6, 2013.
3. Letter from Valley-Wide Recreation and Park District regarding CAPRI Member at Large opening on the CAPRI Board.

4. Memo from CADS regarding "2014 CSDA Committee & Expert Feedback Team Participation".
5. Thank you note to the District from Bob White's family.
6. Newspaper article, August 13, 2013, Daily Press, "Hesperia skate plaza set to be finished 'within a month'".
7. Newspaper article, August 13, 2013, Hesperia Star, "National Night Out - Community spends night out together" and "Out and About with Charlene - Enjoying National Night Out".
8. Newspaper article, August 13, 2013, Daily Press, "Summer getaway at Hesperia Lake".
9. Newspaper article, August 13, 2013, Daily Press, "Victor Valley senior shocked to discover closed Meals on Wheels centers".
10. Newspaper article, August 16, 2013, Western Outdoor News, "Heavyweight cats fighting at Lake Hesperia!".
11. Newspaper article, August 21, 2013, Hesperia Star, "Sinatra to croon at Civic Plaza Park Saturday".
12. Newspaper article, August 27, 2013, Hesperia Star, "'Mexican Folklorico' class kicking off Sept. 3".
13. Newspaper article, August 27, 2013, Hesperia Star, "First Miss Hesperia and Rodeo Queen returns as Grand Marshall".
14. Newspaper article, August 30, 2013, Western Outdoor News, "Cats are the sure bet as Hesperia doubles down - again".
15. Newspaper article, September 3, 2013, Hesperia Star, "In the beginning was the trail".
16. Water Aerobics Evaluations.

DIRECTOR LIMBAUGH: So do we have any folks who want to talk tonight?

MR. WOODS: I have two comment cards. Who wants to go first? Bob? I have Bob Teran with the Equestrian Council of Hesperia.

DIRECTOR LIMBAUGH: Good evening, Bob.

MR. TERAN: Good evening. Just wanted to give a quick update what ECH has done -- is doing out there at the horse camp. First, I want to thank Lindsay and Don for all the support we've had. Our Cox Ride this year, we had 37 riders. We had Juliet Bascom singing with her dad John and them. It was a really nice evening. And we served about 65 dinners that night for the ride. It was a real successful ride. ECH had four work parties, which we sent all the paperwork to Don through June of this year so far. The total we worked -- I should say is those seven signs, the directional signs, we actually put them in this year. And they look great out there, you know, telling them where the horse camp is and that. We did work inside the line shack due to water-leaking stuff, and then fixed a bunch of stuff in there. The barbecue cover is just about complete with the shelves in there; a place to go in and barbecue now and stay out of the wind. Total thing with the countertops and that -- with our labor and materials so far, it's about \$2,033; we've done this year so far. So that's part of our agreement with the Park. We were planning something for the Founders Memorial Day Ride, and we want to do a dedication to Val Shearer and put a day-use corral in for him. He wasn't part of ECH. He was mainly a wrangler, but he was really a horse person and really somebody we felt we should put a corral in for. So I'm going to stop for a second and bring Lew up. He's the president from the Equestrian Trails International. His corral is Corral 103 out at Hesperia. And he

wants to talk a little bit about what they had told us they wanted to help ECH in support and stuff. So I'll let Lew come up real quick.

MR. GRIGGS: One of the reasons they have me as president is I don't talk a lot. (Laughter) But we really wanted to show our appreciation for the tremendous asset that Hesperia Lake, Park, the Equestrian Center is -- for all the horse people in the High Desert, whether it's for camping, day use, just a place to pass through and have lunch under the trees. With all the hard work of ECH and obviously you folks, it's a tremendous asset for us. And towards that, the ETI agreed voted to donate \$500, I guess, through ECH towards another day-use corral. It won't pay for all of it, but apparently it will pay for a good part of it. And we usually try to help him with his work parties too. So I guess I can give this to you.

MR. TERAN: Yeah. Thank you.

(Applause.)

MR. TERAN: Getting back to it, so we decided to do this for Val Shearer. And when Lew had mentioned that they were going to donate \$500 for ECH to help do that -- And another thing I would like to say is 103, most of their members are part of our Equestrian Council. They go to all of our work parties, they help us out, they're always there helping us do all the work we're doing there, support us with everything, so we're really glad to have that relationship. I'd just like to say a few other things we're planning to do this year. One of them -- and like I said, we had some problems, and we ripped out the carpet and we're going to put a new floor in the line shack. And I again want to thank Lindsay. He arranged for Golden State Flooring to donate us all our tiles for in there. So we have new flooring to put in. It took him like a second to call somebody. If I had known, I'd have him call all the time. But anyway, we got the flooring in there, and we're going to do that, put new baseboards in there. And we did order a couple of signs. One says, "Line Shack." That long shack there, it's a line shack is what we're calling it. And where the barbecue is, we're going to call it "Blacksmith," and put that in there. And these signs will be hung on hooks so we can pull them off and put them in because somebody, I'm sure, would like to walk away with them. So we'll be doing about four or five more work parties to the end of the year, and I'll report next year on everything we've accomplished. The big thing is for Val Shearer, we've ordered -- we'll get the corral, the shelter, and the plaque with his name on it, and it's right under \$900 that we're going to put in there for him. But we really think it's a good thing to have him in there with all the rest of them. Okay. Well, thank you. That's what it was. Thank you.

DIRECTOR LIMBAUGH: Nice to hear from you guys. ECH is alive and well -- and doing well.

MR. TERAN: Things are going real well. Thank you.

DIRECTOR LIMBAUGH: They're not going to bother you at Hesperia Days out there, are they?

MR. TERAN: No.

MR. WOODS: We had a couple of written correspondence that I'd like to bring to the Board's attention. We had a thank-you from the Hesperia Police Department for our participation in the Annual Night Out event that they hosted. We also had a thank-you card in here from the family of Bob White, who's a long-time employee of the District that passed away on July 4th. And that concludes the --

MS. THOMAS: I have a couple.

MR. WOODS: Oh, you've got a couple.

MS. THOMAS: I gave you each the open enrollment memo, and in your package you have your Hesperia Days itinerary. Apparently, the Hesperia Wranglers are starting earlier than we had down there. They're going to have their preshow at 6:00 p.m., so I'm just giving you their letter we received today.

DIRECTOR LIMBAUGH: Instead of 6:30?

MS. THOMAS: Instead of 6:30.

MR. WOODS: That concludes the communications --

MR. TERAN: The ride -- the dedication for the corral is October 5th, on Saturday, October 5th. And we'll probably dedicate the corral about 9:30. It's going to be about a two-hour ride, and we're going to serve a continental breakfast to everybody. And whoever would like to come out, would like to make it, it will be a big thing. We're going to dedicate the corral at that time. Sorry. I forgot to invite you.

DIRECTOR LIMBAUGH: It's okay.

MR. WOODS: And then you've got the latest edition of the Park District's publication there in front of you, as well as the flyer that outlines the Hesperia Days festivities.

DIRECTOR LIMBAUGH: These are nice. It's a lot cheaper to do this than print that big magazine, right?

MS. THOMAS: Yes.

DIRECTOR LIMBAUGH: And we got two flyers this past month in the mail -- there was two? Two or three. Those little postcard things.

MS. THOMAS: Well, you received the publication, and then --

MR. WOODS: And then you got the invitation to the staff gathering --

DIRECTOR LIMBAUGH: No, those little --

DIRECTOR COWAN: Skate Plaza.

MS. THOMAS: He got the Skate Plaza.

DIRECTOR LIMBAUGH: There was another one too.

DIRECTOR COWAN: I think we got one talking about ASAP.

MS. THOMAS: Did you get the ASAP part too?

DIRECTOR LIMBAUGH: Yeah, ASAP. So there was two.

MS. THOMAS: Yes, three.

DIRECTOR COWAN: That's what I got.

DIRECTOR LIMBAUGH: Okay. Do you have any other oral communications?

MR. WOODS: No, I do not.

CONSENT ITEMS

MOTION: It was moved by Director Swanson, seconded by Director Chandler and carried by the following roll call vote to approve Consent Items A through D:

- A. Approved Minutes for the Board Meeting, August 14, 2013.
- B. Approved Claims for Payment: None
- C. Accepted written staff reports.
- D. Authorization to advertise for bids: None

PROCLAMATIONS AND PRESENTATIONS

DIRECTOR LIMBAUGH: Okay. Proclamations and presentations.

MR. WOODS: Well, tonight we would like to recognize the individuals that were our Skate Plaza partners. And the first person that I would like to bring up is the guy that had a dream to give back to his community and help a local agency to build a skate plaza, and that is Donny Damron from the Pharmacy Board Shop. And with him is his son. And I didn't catch his name.

MR. DAMRON: Donovan.

MR. WOODS: And also Cory Bosacki. So they worked very hard on helping us. They did the design and coordinated a lot of the labor and materials that went into the project. So we just wanted to recognize them and thank them. And we thought it appropriate to give them a skateboard deck with some language on it to commemorate our appreciation for everything you've done. So if I could get you guys to come up.

DIRECTOR COWAN: If you jump and grab it, we'll take a picture.

(Pictures were taken.)

MR. WOODS: Donny, did you want to say anything? I know I didn't ask ahead of time, but --

MR. DAMRON: Do you guys have any questions about anything? I'm more than willing to give you my thoughts. But you know, I'm -- honestly, I just feel like it was money well spent, you know, on your guy's part, and you know, my part. And I mean, as you guys can see -- anybody that's driven by -- it's packed like every day.

DIRECTOR LIMBAUGH: So let's ask the question. If this thing works and people do attend it and it's used a lot, or some, would it be more advantageous to put one at another location in town at another park --

MR. DAMRON: Yeah.

DIRECTOR LIMBAUGH: -- or put a bigger one here at Lime Street?

MR. DAMRON: My personal opinion would be to put another small one on the other side of town. I mean, there is a couple things I would like to add, you know, to this one to --

DIRECTOR LIMBAUGH: Well, as you know, we have a committee for the Skateboard Park, so I think maybe after four or five months --

MR. DAMRON: Exactly.

DIRECTOR LIMBAUGH: So sometime in the next year, the committee gets together and we look and see -- because really, for us, based on the volunteerism we got out of this deal, it was pretty inexpensive to do a facility for kids to come and use.

MR. DAMRON: Totally.

DIRECTOR LIMBAUGH: And adults -- I don't know.

MR. DAMRON: And that was my -- my whole goal of that project was just to get something, like, accomplished and finished that's, you know, small, simple, and then let you guys and the City, you know, see how it works, and, you know, how used it is, and, you know, how much a problem it really won't be. And you know, hopefully, it will open your guys's eyes to want to do more in the future.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR SWANSON: It's been on our agenda for about 10 years now, so I'm glad to have it here.

MR. DAMRON: Yeah. No problem.

DIRECTOR LIMBAUGH: And we'll stay on top, so if it needs to move forward with more of similar facilities -- I mean --

MR. DAMRON: Yeah, yeah. Totally. That's totally your guys' call, but I'm definitely here to help.

DIRECTOR COWAN: It's the community's call also. It's the community.

MR. DAMRON: All right. Thank you.

MR. WOODS: The other person that I'd like to recognize that wasn't able to make it tonight was Western Fabricators. They donated steel and did some of the welding on the metalwork out there, so I'll drop this off tomorrow by their shop. I know that one of the owners' son is in the BMX program, so he didn't want to miss BMX. I'm sure they're over there doing that. Brad, you're the other person I wanted to thank because without you and the crew jumping in and helping out -- there was a couple of tight times that we were up against deadlines -- appreciate all the hard work that you and your staff did. I think it was a good project for the community in the way that we partnered together and worked with local business owners and donors to support the project. Hopefully, we'll be able to do more of that in the future. So thank you, and thank your guys.

DIRECTOR SWANSON: Thank you, guys.

MR. WOODS: That concludes our presentations and proclamations.

(Applause.)

DIRECTOR LIMBAUGH: At this time, the Board will take a couple-minute break, so --

DIRECTOR COWAN: Let's go skate.

Meeting Recessed at 7:15 p.m.

Meeting Reconvened at 7:19 p.m.

DIRECTOR LIMBAUGH: Okay. Let's go forward with the Staff Reports; Recreation Reports, Golf Course, Park Division, and Park Ranger Report. Lindsay?

STAFF REPORTS

Recreation Programs

MR. WOODS: On page 1 of the Recreation Report, it's like the highlight of this summer is the basketball program that our enrollment -- participation numbers were up 474, which was an increase of 52 over the previous season. And that on page 2, that -- if you see a lot of kids running around with football equipment on, Hesperia Youth Football League is now here at Lime Street, and they'll be practicing off and on through the month of December. So they'll be on site for quite a while. Hesperia Lake on page 3, numbers varied a little bit. But it seems like we're being pretty consistent in the numbers that we're getting for Hesperia Lake, so we're glad to see that. And that concludes the Recreation Report. Were there any questions on any of the other items?

DIRECTOR LIMBAUGH: Just that the -- from my comments on the Kids Kamp from last month, it really pulled out quite a bit of kids for participation.

MR. WOODS: Uh-huh.

DIRECTOR LIMBAUGH: So the Lime Street program had almost 2,000 kids. That runs the full eight, nine -- summer's ten weeks?

MR. WOODS: That was just for the month of July, and that's daily attendance.

DIRECTOR LIMBAUGH: That's just for the month of July?
MR. WOODS: Daily attendance for the month.
DIRECTOR LIMBAUGH: Wow. And that's -- the same is true with the Outdoor Kamp which is held at the lake --
MR. WOODS: Yes, correct.
DIRECTOR LIMBAUGH: -- in the Swisher Museum?
MR. WOODS: Yes.
DIRECTOR LIMBAUGH: So, like, when you took daily attendance, could I divide this by 30, and assume there were --
MR. WOODS: It fluctuates, but you could come up --
DIRECTOR LIMBAUGH: I could come up with an average per day?
MR. WOODS: Yeah, you could come up with an average.
DIRECTOR LIMBAUGH: And that's generally how the program works? I guess it would be 22 since you don't do it on the weekend, do you?
MS. THOMAS: No.
DIRECTOR LIMBAUGH: It's just Monday through Friday, correct? And what was the cost of those camps to the participants? Free?
MR. WOODS: It was \$55 for the Kids Kamp program, and I believe it was \$50 for the Oak program.
MS. THOMAS: And then there were also drop-in rates for a day or two days.
DIRECTOR LIMBAUGH: And they provided lunch? You get lunch with that?
MR. WOODS: They bring their own lunch.
DIRECTOR LIMBAUGH: They bring their own lunch. Do they get drinks or something?
MR. WOODS: They bring all their own everything that they need. They provide their own snacks.
DIRECTOR COWAN: Allergies, things like that. I'm sure that's --
DIRECTOR LIMBAUGH: There was one comment from a parent in the written stuff about the swimming. Did that have to do with the Kids Kamp? Did they swim at Kids Kamp?
MS. THOMAS: Here.
DIRECTOR LIMBAUGH: If they didn't do the swimming, the kid didn't like it or something?
MR. WOODS: Right.
DIRECTOR LIMBAUGH: That was one comment.
MS. THOMAS: A lot of the kids like to swim every day, but some of them don't.
DIRECTOR LIMBAUGH: So part of the activities of the Kids Kamp was swimming?
MR. WOODS: Correct.
DIRECTOR LIMBAUGH: But you could choose not to or -- it was --
MS. THOMAS: It was a daily thing, yeah.
MR. WOODS: But sometimes they -- it's up to the kids. The parents sign them up for swimming, but they ask, do you want to go. Sometimes the kids don't want to go swimming. They might want to do some other activity with their friends, so -- but that's why I think Lime Street is much more successful in numbers, is because of the swimming and just the general facilities here support a lot greater recreational opportunities for them.
DIRECTOR LIMBAUGH: So, in your opinion, this program again was fairly successful?
MR. WOODS: Yes.
DIRECTOR LIMBAUGH: If not really successful?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: Anybody have any comments on the recreation? Okay.

Golf Course

MR. WOODS: Moving on to the Golf Course Report, we had 3,117 rounds of golf played, which was an increase over 2012, July, by 182 golfers, and an increase of 85 from the previous month. And our golf specials that are currently going on is our Two-fer Special, two for one, and also the Five after 4:00, which a lot of people have been using. And that concludes the Golf Report.

DIRECTOR GREGG: Any estimation of when the pump's going to be fixed?

MR. WOODS: The pump is fixed. This report is from July. So the pump is fixed.

DIRECTOR GREGG: And as of May, they -- in the month of May, we didn't use any water because the motor was out?

MR. WOODS: May, June, and a portion of July, we didn't use any water from the well because the pump was down.

DIRECTOR GREGG: The City did supply us with water though. Are they accounting for that?

MR. WOODS: I -- they measured it but they're not --

DIRECTOR GREGG: They're going to put it against our total?

MR. WOODS: They haven't said anything towards that, so I would not believe that they are. If they did, then it would go in the acre count feet because they'll convert it back to acre feet.

DIRECTOR LIMBAUGH: Sure. They'll probably count it.

MR. WOODS: Never know. I'm not going to bring it up. If they don't want to count it, it's up to them.

Parks Division

MR. WOODS: All right. Moving on to the Maintenance Report, page 1, the -- we've had some comments and some concerns about when you exit the parking lot here onto Hesperia Road, that the people were parking so far to the south on the dirt there on the edge of the wall that you couldn't see oncoming traffic, and you had the corner and -- so staff discussed it, Safety Committee reviewed it, and they've installed some no-stopping signs. And why no-stopping? Because no-stopping is better than no-parking. It means you can't stop there for any reason. So we've been working with the parents to educate them for safety reasons. So we did that. And then we also recently, down by the Skate Plaza, we had to install some no-parking signs so that we could maintain the access to get into the interior of the park there. So we've added some signage to help with patron safety as they leave the facility. And that's it for the Maintenance Report. Any questions on maintenance?

Park Ranger

MR. WOODS: Ranger Report, 83 percent of our preventative contacts were after-hours contacts in the park, which is pretty standard. And as you can tell, as the weather warms up, Jack's after-hours contacts pick up as well. And moving on to the more serious things, we did have a couple of incidents on July 13th. It was two incidents here at this facility. One was a report of a fight. When the rangers arrived, nobody knew anything about any fight. No one could be found. And then later that same day, there was a report of a gunshot fired, and they responded to that. When they got here, nobody knew anything, heard anything. It was

actually one of the aquatics staff that called in, made the phone call. There was a vehicle that sustained damage. They're unsure where the gunshot came from, but I believe Jack thinks that it was probably the parties that were involved in the altercation that didn't occur, as one of them was leaving, discharged a firearm somewhere. But we don't know if it was on the property or off the property. So those were the more serious incidents. And that concludes the Ranger Report. Any questions?

DISCUSSION/ACTION ITEMS

E. Continuing Education Allowance Policy.

DIRECTOR LIMBAUGH: Okay. Next is a discussion/action item. We have one item, E, "Continuing Education Allowance Policy," and it's contained in your packet. The recommendation for the Board is to maintain the current policy that we have -- which I guess is largely based on how much we've spent in previous years for continuing education allowance. So, basically, your policy is pretty much what's in our manual now, right? Those two pages that are in here?

MR. WOODS: No, this is the proposed policy.

DIRECTOR LIMBAUGH: The new policy?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: But the money hasn't changed?

MR. WOODS: No.

DIRECTOR LIMBAUGH: So we don't have a policy about this now?

MR. WOODS: We do not have a policy --

DIRECTOR LIMBAUGH: It's not expanded like this?

MR. WOODS: We have a policy that says Board members and staff members are encouraged to continue their education. And then the Board adopts a budget annually that identifies what that training allotment is, and then also the travel expense allotment as a lump. It's not broken down per individual.

DIRECTOR LIMBAUGH: Okay. So this is the first cut at a new addition to our policy?

MR. WOODS: Actually, this is the second. I brought something back earlier. The Board requested that it have more detail.

DIRECTOR LIMBAUGH: -- before?

DIRECTOR COWAN: I think before, it just said this much money for this person, this much for this, and then it left it blank.

DIRECTOR LIMBAUGH: Oh, yeah. That's right.

MS. THOMAS: Yeah. It was before the policy manual.

DIRECTOR LIMBAUGH: Okay. Do I have a motion to do something about this? Add it?

DIRECTOR CHANDLER: I make a motion that we pass it, adopt.

DIRECTOR LIMBAUGH: Okay. Do I have a second?

DIRECTOR COWAN: I second.

DIRECTOR LIMBAUGH: I have a second. Okay. Seeing a first and second, let's have some discussion about this. Does anybody have any comments on what's presented here in the board packet? You tried to keep it pretty broad-brushed, right?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: All under the guise that we do encourage for continuing education and continuing skill learning, whatever the case may be, right?

MR. WOODS: Yes.

DIRECTOR GREGG: This doesn't cover anybody like -- this only pertains to staff assistant or higher?

MR. WOODS: Correct.

DIRECTOR GREGG: So none of your maintenance workers, none of them --

MR. WOODS: Most of that training -- most of that training, we bring them in. If I had to send them, then that would be a decision that I would make to send them. We're not sending the staff that are below that level to trainings on a regular basis. Once they get that pool certification, that's once every five years. So it wouldn't be a recurring, where this would be more addressing recurring continuing education.

DIRECTOR GREGG: Continuing, recurring, same to me. All I'm looking -- this just limits -- limits staff assistant or higher, which means all of the office staff here, right? Nobody in the grounds maintenance.

MR. WOODS: Staff assistant would be like lowest position and above.

DIRECTOR GREGG: All right. So nobody in the field? This doesn't pertain to anybody in the field?

MR. WOODS: Correct.

DIRECTOR GREGG: Yeah. To me, I think it's just a little bit -- again, we're looking at -- at limiting the potential for anybody out of this district office, and I just don't -- I don't know that that's -- you send people to conferences all the time, right? People go to conferences regularly?

MR. WOODS: We have staff that go to conferences, yes.

DIRECTOR GREGG: So it should cover the whole entire district, wouldn't you think? Not just senior staff and above. You set a policy --

MR. WOODS: The majority --

DIRECTOR GREGG: Shouldn't it cover the district-wide instead of just --

MR. WOODS: If the Board would like it to cover any and all employees, we can do that.

DIRECTOR GREGG: Why don't you cover district staff? Not any and all employee. District staff. If we set limits on ourselves, we should -- or we set limits on other people, we should accept the same limits ourselves. So, again, I think that this is a little bit too -- too narrow into just the general area of the district offices, but that's just my opinion.

DIRECTOR COWAN: Okay. So I have a few questions. Where did you get the numbers?

Did you end up just looking historically at what we spent in the past, or did you check other --

MR. WOODS: The numbers that are attached?

DIRECTOR COWAN: No, no, not the ones that are attached, but the recommendation here for registration fees for \$800 for GM, \$500 for district staff --

MR. WOODS: We've done some reductions over the past couple of years, so I just -- this is what I'm recommending if this is going to go forward. If the Board would like to see an increase in any area, we can do that.

DIRECTOR COWAN: I don't want to see increase or decrease. I'm just asking how you got the numbers down.

MR. WOODS: Yeah, I just kind of arrived at a number. So I looked at -- the numbers that I provided you in your expanded --

DIRECTOR COWAN: Yeah, I looked at that. I'm just wondering historically what we've done. And then, when it says, "District personnel reimbursement of incurred expense, policy will apply" -- so the \$800 is strictly just the registration fee for that person?

MR. WOODS: Correct. Correct.

DIRECTOR COWAN: We're not paying their mileage to get there --

MR. WOODS: That's all set by other policies that we already have.

DIRECTOR COWAN: Okay. And then same thing with hotel or -- so this is just strictly the registration fees?

MR. WOODS: Correct.

DIRECTOR COWAN: Is it normally a big difference compared to sending them to a conference in Vegas when the same conference might be in Ontario? Is it normally the same registration fee, if they --

MR. WOODS: I don't know --

DIRECTOR COWAN: I mean, if there was like identical --

MS. THOMAS: Most of the conferences --

MR. WOODS: Usually when that happens, those are one-day training sessions, and they're a fixed rate like \$99 no matter what --

DIRECTOR COWAN: Where they're at. Okay. That's what I was wondering.

MS. THOMAS: But if you're talking about a conference, usually -- like CARPD only does one a year one place, not two places. Or CSDA does one one place in the year, not two places. But they usually -- like, one year it's in Southern California, one year it's in Northern California.

DIRECTOR COWAN: That's what you explained in the past. And for regular line staff or the worker people, how often do they actually go and do something? I mean, as far as, are we going to train them on a new system, are we going to train them on new equipment?

MR. WOODS: Really, when we do that, we bring in the training, if we've got a new mower or a new piece of equipment, we would bring the trainer here because it's more efficient to do it that way. Really, the only -- one of the only things that I could think of is like the pool school; when we send them once every five years, they might have an overnight expense.

DIRECTOR COWAN: Okay. And then what about for the rangers though? Don't they go to continuing education for their PCA 32 or for their POST?

MR. WOODS: Most of that is handled in-house because our Ranger Richardson, has pretty much every instructor authorization. So when he comes up to have meetings with Jack and the rest of the rangers, they take care of their education at that point.

DIRECTOR COWAN: Okay. Thank you.

DIRECTOR LIMBAUGH: Park District doesn't have a tuition reimbursement policy?

MS. THOMAS: No.

DIRECTOR LIMBAUGH: So, in other words, if a staff member -- whether it be administrative, supervisory, or an employee -- they can't get tuition reimbursement from the District, right? We don't have any policy?

MS. THOMAS: It's not in the policy -- right, there is no policy.

DIRECTOR LIMBAUGH: And we've never done that, correct?

MS. THOMAS: Not in my tenure.

DIRECTOR LIMBAUGH: Okay.

MS. THOMAS: It's not that we couldn't, but it's never been --

DIRECTOR LIMBAUGH: So, basically, if you're below a supervisory level, what type of training is available to somebody that we would pay to have them go do to improve their job or improve them as employees to the Park District? Are there things available for that?

MR. WOODS: Occasionally, CPRS may offer a one-day training. What's happened in the past is, they've come to us. Because between Victor Valley, Apple Valley, and Hesperia, there's enough need here. So they come up, and we share that cost. So it's not an individual --

DIRECTOR LIMBAUGH: So if I was a lawnmower person, Maintenance Worker I, I guess -- is that the lowest maintenance worker? -- and I wanted to learn about trees, become an arborist, I would have to do it on my own? I couldn't do it through the Park District?

MR. WOODS: Right.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: We have had some of our staff take college courses at VVC --

DIRECTOR LIMBAUGH: But neither could a supervisor because we don't have a tuition reimbursement program?

MS. THOMAS: Correct.

DIRECTOR LIMBAUGH: These are basically kind of like nepotistic subjects that are taught by either the State -- I don't think the Federal Government offers any continuing education classes, per se, or other sister districts in California, right? There is no other outlet for people to learn something about what they're doing here at the Park?

MR. WOODS: There's probably outlets out there.

DIRECTOR LIMBAUGH: Like at the junior college?

MR. WOODS: Junior college, university, and there's organizations like PAPA. And Brad has his arborist license. So as those trainings come along, those are things that he participates in.

DIRECTOR LIMBAUGH: I mean, as the manager of this District, if you thought it was advantageous for us to send any staff, regardless of their station, to a class where they could become better employees for the District, we would do that?

MR. WOODS: Right.

DIRECTOR LIMBAUGH: Whether it was in the policy or not probably?

MR. WOODS: Right.

DIRECTOR LIMBAUGH: So this is mainly just a guideline; it's not an absolute? So if you wanted to send all the guys that are doing pesticides to some great environmental thing that they could learn about pesticides, you would do it? You would come to us and ask us to do it?

DIRECTOR COWAN: He said before that he could just do it. He said he didn't have to come to us.

DIRECTOR LIMBAUGH: No, but I mean if it was something out of the ordinary.

MR. WOODS: It's within my operational purview to send staff -- when we did the granite harvest, you know, for our monuments, we had to have staff trained on how to relocate desert tortoises. And instead of sending them out to do that, again, we typically bring people here because it's -- we don't have staff traveling. It's just an easier -- Now, when we have conferences for management staff, that's when typically they're going out of the area.

DIRECTOR COWAN: And then other requirements that we may have as far as sexual harassment training or board etiquette, things like that, Acorn provides our training?

MS. THOMAS: Well, no. Target Safety.

DIRECTOR COWAN: Target Safety, sorry. Target Safety provides that for free, correct?

MS. THOMAS: Correct. And they can do it here.

DIRECTOR COWAN: Okay. That's where they get their training. I just think it's kind of risky to talk about tuition assistance because that opens up a big door of financial responsibility to our District. So I think we should definitely stay away from using that verbiage on anything. Now, if we call it "continuing education approved by the District," that's a different subject.

DIRECTOR LIMBAUGH: Could we call this a guideline rather than a policy?

MR. WOODS: The Board asked me to bring back a policy. If you -- I can call it whatever you would like to do with it.

DIRECTOR COWAN: I don't like that idea because a guideline doesn't set any limits.

Anybody could say that was just a guideline; it was just an idea; I don't have to do it. That's why we do policies is to make sure --

DIRECTOR LIMBAUGH: But I'm kind of thinking --

DIRECTOR COWAN: If you think we should raise numbers, we can --

DIRECTOR LIMBAUGH: I'm not into numbers. I'm okay with them. I'm kind of thinking, you know, that it's not an all-inclusive policy; it's an exclusive policy.

DIRECTOR COWAN: So add into this --

DIRECTOR LIMBAUGH: But I don't know if there's justification to make it an inclusive policy because there is really no opportunity for other people that perform certain functions here at the District to go out and get continuing education under this policy. There's -- there's nothing they can go take -- yeah.

DIRECTOR COWAN: But if something did come up --

DIRECTOR LIMBAUGH: But if that's the case, why can't we include them? If they're never going use it, but it is there.

DIRECTOR COWAN: -- 250, then stop, then add a Charlie that's going to say, you know, if you're going to go outside this policy, not guideline --

DIRECTOR LIMBAUGH: I like having the limits because it's a check-and-balance --

DIRECTOR COWAN: Okay. That's why I was saying policy --

DIRECTOR LIMBAUGH: If you get a continuing education response that says this is going cost \$10,000 for this one guy to go to a week's class, you know, you'd be outside the policy, and you'd have to come back to us and --

DIRECTOR COWAN: Correct. But you could have --

MR. WOODS: Last year we budgeted \$14,000 and some change, and I think we spent \$6,000 on staff going for registration.

DIRECTOR LIMBAUGH: Okay. But I think -- okay. One way of looking at this policy is the economic thing. But the other way to look at it is, how does it make our District better through continuing education? I mean, that's -- you don't want a policy that restricts opportunities for people who work in the District, even though for some, they're nonexistent or they're very limited to what they can do. But for others, there's probably a wide variety of things they can apply themselves to, that the District can reimburse them for.

DIRECTOR CHANDLER: You're talking about a different type of policy. You're talking about an incentive, aren't you?

DIRECTOR LIMBAUGH: No.

DIRECTOR CHANDLER: What he's -- normally, what you do, if somebody needs to be trained up in something -- let's just say the -- one of our workers --

DIRECTOR LIMBAUGH: We'll make sure --

DIRECTOR CHANDLER: -- we'll send somebody on staff, right, to go out and get trained, make sure they're trained, and then they go out and train the workers, right? Isn't that normally the way it works?

MR. WOODS: If we need -- and that's what we do in aquatics. We have a person that trains, and they make sure that they're up to the training standards.

DIRECTOR CHANDLER: Right.

MR. WOODS: Same thing with rangers. And we have done that in some areas with maintenance.

DIRECTOR CHANDLER: Right. So if -- but if someone wants to expand on their own education, they can go to school, right?

MR. WOODS: Right.

DIRECTOR CHANDLER: Okay.

DIRECTOR LIMBAUGH: We're just not going to pay for it. So would you say that this policy does not limit you to execute your job with regards to keeping the employees up to date with training and their ability to perform their function? It doesn't limit you in that aspect?

MR. WOODS: No. It would just mean that as I start getting close to the limit, if I have that situation, then I have to come back to the Board for approval before sending. So if you don't see that as a limitation, then the answer would be no.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR COWAN: And then there's no sharing, correct, of the allotted amount? So if I say I'm not going to my meeting or going to my conferences, I can't give it to another Board member, correct? There's none of that allowed? Just like if our staff said, I'm not going to -- well, just like you can get -- there's no vacation days, personal days that's incumbent --

MR. WOODS: There's no pooling.

DIRECTOR COWAN: Okay. I just want to put that out there that we're not doing that.

DIRECTOR LIMBAUGH: Any other comments on this policy? Okay. I have a motion and a second to adopt this policy as written. All those in favor say -- Is it roll-call, or is it --

MS. THOMAS: No roll call.

DIRECTOR LIMBAUGH: Okay. All those in favor, say, "aye."

DIRECTOR SWANSON: Aye.

DIRECTOR LIMBAUGH: Aye.

DIRECTOR COWAN: Aye.

DIRECTOR CHANDLER: Aye.

DIRECTOR LIMBAUGH: Opposed?

DIRECTOR GREGG: No.

MOTION: It was moved by Director Chandler, seconded by Director Cowan and carried with a 4 aye (Swanson, Limbaugh, Cowan, Chandler) 1 noe (Gregg) vote to Adopt the Continuing Education Allowance Policy as presented.

DIRECTOR LIMBAUGH: Okay. Get it in there. And if for some reason, if there are changes --

MR. WOODS: Uh-huh.

DIRECTOR LIMBAUGH: So you're going to give us a copy of this to put in our manual thing that we have?

MS. THOMAS: Yes.

DIRECTOR LIMBAUGH: Okay.

MS. THOMAS: Because we'll have to put it in the back at this point and then add it to eventually.

DIRECTOR LIMBAUGH: Refresh my memory. Did the policy manual have dates and stuff when things were changed on each section?

MS. THOMAS: We talked about putting it from this forward.

DIRECTOR LIMBAUGH: Okay. So --

MS. THOMAS: So this would be adopted 9/11/13.

DIRECTOR COWAN: Is this the only one that we've added?

MS. THOMAS: So far. We just finished it.

SPECIAL REPORTS

General Manager

DIRECTOR LIMBAUGH: Okay. Special Reports. Lindsay?

MR. WOODS: Looking at page 1 of the General Manager's Report, Skate Plaza, it's open. We had a really nice ribbon-cutting ceremony last Friday. To date, the District's contribution on that project is \$21,083. And the last time that I spoke with Mr. Damron about it, he indicated that they were just shy of \$20,000 themselves. Rachel and I met with SCE, so we were able to get some energy savings. The estimated energy savings by making some adjustments to some of the accounts was projected to be \$17,500. Cell tower, you saw that you got a copy of the check. The check came in. We're glad that that's done. And staff is working on paying off the mortgage on the Corona Center. You have some ASAP numbers included. Was there any questions about the ASAP before I move on to Kids Kamp?

DIRECTOR GREGG: Just received your email regarding the expenditures. It would cost the district \$49,000 for the rest of the school year to subsidize that program; is that right?

MR. WOODS: Yes. Now it's 42, because as time goes on --

DIRECTOR GREGG: Can we get the hard numbers? I mean, on the record today, can you tell us exactly? Because I'm getting some mixed information from the Superintendent of Schools of what the numbers are. Who's -- what the -- what's the bar? What's the magic number that has to be --

MR. WOODS: 27 is the number.

DIRECTOR GREGG: Okay. Because they're being told 28, and one is a difference. But -- and when we originally talked about the ASAP program, bringing it back, we were at 25.

MR. WOODS: I -- at that meeting, I said it's 25-ish. I didn't have a defined number at that time --

DIRECTOR GREGG: Okay. So -- and just while you're -- well, I'll wait for the Golf Report, but -- I'll wait for the golf expenditures, but --

DIRECTOR LIMBAUGH: So we're funding all these programs now at every school?

DIRECTOR GREGG: No, we're not funding any of it.

MS. THOMAS: Page 2.

DIRECTOR LIMBAUGH: Oh, it hasn't started yet?

MR. WOODS: -- no. Last month, the Board asked how much would it be if we were to subsidize the five schools that are not open yet.

DIRECTOR GREGG: And the question about ASAP, did the District -- because there's some conflict about the contract as well. Did the District alleviate the fees for the facilities?

MR. WOODS: They have not officially alleviated the fees for the facilities, no. They've said that they will, but the agreement has not been changed and I have not received anything in writing.

DIRECTOR LIMBAUGH: How much is the fee?

MR. WOODS: It's \$100 per school per month.

DIRECTOR COWAN: So even if we run two programs there, we're still paying the \$100.

MR. WOODS: 100, yes.

MS. THOMAS: One facility fee.

DIRECTOR COWAN: Okay. And then when you figured out the -- how much it would take to subsidize the programs, did you do it all based off of 27, or based off of 30 students?

MR. WOODS: It was off the 27.

DIRECTOR COWAN: Off the 27. And then did we deduct the 10 to 13 percent profit?

MR. WOODS: Break-even. There was no projected --

DIRECTOR COWAN: So, it was break-even, not --

MR. WOODS: It was break-even.

DIRECTOR GREGG: The other portion I had is that looking over the contract with the School District -- and I may have misread it or something, but I'll ask for those documents later -- but the proposal for the School District -- the proposal from the Park District to the School District only showed a 1 to 3 percent profit margin, and we're showing how much profit margin from the documents you showed us?

MR. WOODS: The documents the School District has and the documents that I provided to you are the same. There was a projected budget which showed of 13 percent net profit. Why is there a 13 percent -- excuse me. The projected budget indicated that there could be a 13 percent gain from the program, but it's projected as numbers fall off, expenses that we didn't expect to come up -- that's a small buffer. That's what that was meant to be. If we did --

DIRECTOR GREGG: In our documents, it showed like 16 percent -- yeah, yeah -- profit margin.

MR. WOODS: No. Everything's always been 10 to 13 percent.

DIRECTOR GREGG: Okay. Is there any way that we can get -- I can request a copy of the documents for the contract for the District -- for the Park District to the School District so I can compare the same document?

MR. WOODS: All there is is an MOU, so I'm not sure what you're referring to.

DIRECTOR LIMBAUGH: If the School District rescinds their thing that they're going to charge us \$100 a month per facility, in reality, then, we could probably afford a couple more of these programs, right?

MR. WOODS: That \$100 a month, if you look at the program being \$25, that would be one child per school that could be added.

DIRECTOR COWAN: All right. So you did it at 27, and then we're still estimating the 13 percent profit?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: You could take away the 13 percent profit off the 42,096 --

MS. THOMAS: No, this was done at the break-even, not the 13 percent.

MR. WOODS: It was done at the break-even.

DIRECTOR COWAN: And then was it done at every school; Carmel, Joshua Circle, Juniper, Lime Street, and Maple? Are they all at the \$25, or are they at the different rate?

MR. WOODS: It was done at their rate for that school.

DIRECTOR COWAN: Okay. So it was done individually?

MR. WOODS: Yes. And the other thing that you need to keep in mind is we base it on the number of weeks. There were 32 weeks of school left at the time this was calculated. 25 of those weeks are five-day weeks, six of those weeks were four-day weeks, and one week is a three-day week. So as those weeks -- those numbers of days of the program change, so does the program fee.

DIRECTOR COWAN: All right. So you accounted for all that?

MR. WOODS: Yes.

DIRECTOR COWAN: So this really is the lowest --

MR. WOODS: Yes.

DIRECTOR COWAN: -- aside from accounting for if the School District does waive the \$100 facility fee, and we just can't do that because we don't know what they're actually doing?

MR. WOODS: Correct.

DIRECTOR GREGG: And those numbers do include the same overhead projection that we put in for the golf course?

MR. WOODS: Yes.

DIRECTOR GREGG: For management staff and all that?

MR. WOODS: Correct.

DIRECTOR GREGG: Even though we've hired people to do those positions and accounted for that money already? So at 35 percent unexpected fee -- unexpected 35 percent for the golf course expenditures --

MR. WOODS: Are you talking about the indirect cost?

DIRECTOR GREGG: Indirect cost, yeah.

MR. WOODS: It's not 35 percent.

DIRECTOR GREGG: What is it?

MR. WOODS: I believe it was 18.

DIRECTOR GREGG: So we added an additional 18 percent in indirect costs for ASAP?

MR. WOODS: Correct.

DIRECTOR GREGG: Okay.

MS. THOMAS: And that is not all management.

DIRECTOR GREGG: Again, all I can say is that we can -- we can lose \$50,000 -- we can say that we can afford to lose \$50,000 a year on the golf course -- like, we lost \$8,000 this past month -- and not subsidize youth programs for the kids and work with the School District for the needs of our future. Just want to put that on the record again.

MR. WOODS: And from Day One, since we've talked to the School District about taking the program over, and also with this Board, was the program and the sites needed to be self-sustaining, which meant no subsidy. And that was pretty clear to everyone -- on everyone's part. All right. Moving on to Kids Kamp, last month Director Limbaugh was asking about the numbers. I checked into the numbers. As you can see, really, what I think it comes down to is after comparing the 2011 to 2012, and then to 2013 -- 2012, there was just a spike in registration. Because when you look at the graphs that I've provided you, they're pretty well balanced, except for 2012, when they were increased.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: And finally Hesperia Days -- not this weekend, next weekend -- a lot of activities going on, so please be aware of -- if you're going participate -- that -- when the road closures go into effect and where you need to be and when you need to be there, because it's not always easy to get around town, especially Saturday morning when the roads are closed. And that concludes my report.

DIRECTOR GREGG: It's nice to see that we received -- was it \$490,000 from the cell tower -- America Tower?

MR. WOODS: Yes.

DIRECTOR GREGG: Is that payment in full now?

MR. WOODS: Yes.

DIRECTOR GREGG: And we still haven't earmarked anything for what we're going to do with that money?

MR. WOODS: In the General Fund.

MS. THOMAS: The excess. We're going to pay off the Corona Building.

MR. WOODS: The excess is in the General Fund.

DIRECTOR LIMBAUGH: About 80,000 left. Next month we'll get two finance reports?

MS. THOMAS: It's always this way because the way the County produces the FAS reports.

DIRECTOR COWAN: On the Skate Plaza, where it says 20,000 thousand contributed from our project partners, is that to include what would have been paid in labor, or is that just material alone?

MR. WOODS: From them? That's whatever they expended on the project. I don't know -- like, if they paid the gentleman that did the drawings on the design --

DIRECTOR COWAN: Correct.

MR. WOODS: -- then that would be labor and his product.

DIRECTOR COWAN: So -- but you don't know if they accounted for people that came out and did the rebar, the people that came out --

MR. WOODS: To my -- I believe the majority of that was not paid, it was volunteer.

DIRECTOR COWAN: Okay. So could we ask them how many hours they estimated just so -- the reason I'm asking is so we can start looking at doing another Skate Plaza, seeing how many hours were involved, finding out what a correct bid would look like from one of our prospective builders if we had to go out of our District to get it done, look at and see how many hours were actually spent. And I know that, of course, if we do a contract, it's going to be a lot more, but I think it's important to start looking at it now. Just like -- we did tell our partners that -- come back to us in a few months, give us a little bit of insight from the community, and move forward on it. There's more kids using that than there probably is at the golf course every day -- I mean, if you compare the two. And so I think it's a great program and a great thing. So we need to start looking at it now, so six months down the road, we can have another one.

DIRECTOR GREGG: One other question under your Special Reports, on the Golf Course Report, on the Reported Normal Operations, explain -- the Personnel Total under A, that's year-to-date, right?

MR. WOODS: Yes.

DIRECTOR GREGG: So \$30,981.77, that's -- that's year-to-date? Or the 8 -- I'm sorry -- \$8,030.86, that's for the month of July, correct?

MR. WOODS: Yes.

DIRECTOR GREGG: That's not included in the Total Expenditures, though, for -- under -- on the next page, correct? The \$8,030.86 is not included in the Total Expenditures on the next page? Other Expenditures Total, B, \$36,780? I don't see -- I don't see where we're accounting for the expenditures for the personnel costs.

DIRECTOR SWANSON: It's A plus B is the final amount.

MS. THOMAS: A plus B. The 67,000 --

DIRECTOR GREGG: Is total for the month?

DIRECTOR SWANSON: It's A plus B.

MS. THOMAS: That's the total of A, the 30,000, and total of B, the 36,000.

DIRECTOR GREGG: So there was a loss of 8,000 for the golf course in July?

MR. WOODS: Uh-huh.

DIRECTOR GREGG: 8,662.02?

MR. WOODS: Yes.

DIRECTOR GREGG: Okay. Thanks.

DIRECTOR LIMBAUGH: Any other questions on the General Manager Reports? Okay. Board Member Reports. Recreation Foundation. Rebekah?

Board Member Reports

Standing Committees

Recreation Foundation – Swanson/Cowan

DIRECTOR SWANSON: Well, we had our meeting on August 22nd, and the budget was complimented for all the information. And Percy Bakker mentioned Carl Clark. I'm not familiar with that name.

MS. THOMAS: He was the GM before Cal.

DIRECTOR SWANSON: Oh, goodness me. So we are going back in time.

MS. THOMAS: He is the one that set up the Foundation.

DIRECTOR SWANSON: Yeah.

MS. THOMAS: He was here when they established the Foundation.

DIRECTOR SWANSON: Everybody else realized they needed one about five years ago. So that was good that everybody was pleased with the budget. And there was some discussion about how popular the Movies in the Park were. But Jeanne was very -- one of our Foundation Board members mentioned that we are Hesperia Recreation and Park District, and that we all need to say it that way. I guess there was some announcement where it said Hesperia Park and Rec, or something, which means it's a city-owned thing, and we need to distinguish ourselves from a city-owned or city-managed entity as a special district. And I correct people whenever I can. It's just a common term. So I agree with her. We need to make sure that we retain our separate identity because it has made it possible for us to do so much more for our community than our neighboring communities have been able to do with the city-run park and recreation as opposed to a recreation and park district. There was some discussion about the entertainment provided -- I don't think entertainment would be the right word -- the fascination that was felt by some people at the ranger reports. I read them, too, and it gives me a feeling that -- I -- I see how many times that we contact and prevent problems before they even begin, and how few problems turn into something even significant.

And I agree with her there. And then there was some distribution of some of the same information that we received ourselves.

DIRECTOR LIMBAUGH: Okay. Thanks.

Tri- Agency - Swanson/Cowan

DIRECTOR LIMBAUGH: Tri-Agency. You guys have a meeting today?

DIRECTOR SWANSON: Yes, we did. The -- well, there was going to be, again, the rehab project on the 23rd -- beginning September 23rd, outside of Target, where there will only be two lanes open back and forth so that part of the asphalt can be rehabilitated. And there was one protest about the plans for the reclamation facility, and so that went to the City Council; be there on the 1st of October, as a discussion item. The Fire Station 301 is being moved into with temporary buildings. And then by the end of October, we'll have personnel there. We have an Orchard -- a home improvement store run by Orchard that has been taken over by Lowe's, and they -- although they have closed quite a few of them, they are not going to close the Hesperia Orchard store because of its popularity. On January 4th, on or about, Vallarta Market will be opening in the plaza that used to hold the Vons in that same building. And I believe we've all received the State of the City invitation for that -- to be held on Wednesday at 6:00, if we could refer to those invitations. We have -- currently, we have around 91,000 people living in Hesperia. And then that -- I'll segue into the Hesperia School District, of course, that we --

DIRECTOR LIMBAUGH: How many do we have?

DIRECTOR SWANSON: Around 91,000. I asked that question for you, Mr. Limbaugh.

DIRECTOR LIMBAUGH: How come they don't change the signs then?

DIRECTOR SWANSON: Because they only change them right after the census. So you'll have to wait until the next census.

DIRECTOR LIMBAUGH: Oh, 2016?

DIRECTOR SWANSON: I believe they run them every 10 years.

MS. THOMAS: 2020.

DIRECTOR LIMBAUGH: 2020?

DIRECTOR SWANSON: Sorry, dude.

DIRECTOR LIMBAUGH: Well, how do they know it's 91,000?

DIRECTOR SWANSON: Because they do a calculation based off formulas --

DIRECTOR LIMBAUGH: I think we ought to put that on the ballot that they change the sign.

DIRECTOR SWANSON: Could we get Mr. Limbaugh some paint, and he could go out and change --

DIRECTOR LIMBAUGH: I'll graffiti the signs.

DIRECTOR SWANSON: The School District is up 350 over projection, giving them a total of 21,342 students, necessitating the hiring of four new teachers and generating extra revenue from those students.

DIRECTOR LIMBAUGH: You know, Montecito hasn't changed their -- there's always been 10,000 people in the last 30 years living in Montecito. That's kind of weird.

DIRECTOR SWANSON: I was going to say for --

DIRECTOR LIMBAUGH: No, they've got one sign. It always says 10,000.

DIRECTOR SWANSON: Thank you for sharing that, Mr. Limbaugh. I think we're all gratified that --

DIRECTOR LIMBAUGH: It's a California thing. I don't know.

DIRECTOR SWANSON: Yes. I don't even know if I've been to that town. Probably have.

There have been 10 -- there is some development fees coming into the City. There have been about 10 applications pulled for the building of homes; however --

DIRECTOR LIMBAUGH: Must be because of that reduction.

DIRECTOR SWANSON: Could have been. There has been some more movement on the Rancho Las Flores project. There was a meeting between the developer between the City, and Lindsay, I believe you were there at that meeting?

MR. WOODS: Yes.

DIRECTOR SWANSON: And there was some general discussion, but they shared a plan. Is there anything that stuck out to you that you would like to reference?

MR. WOODS: It'll be nice if they can get it built. There's a lot of amenities and park amenities. There's pocket parks, green belts community parks. I believe there was over 100 miles of recreational trails.

MS. THOMAS: Maybe a waterfall.

DIRECTOR SWANSON: What? I didn't hear about that.

DIRECTOR LIMBAUGH: Green belt? We live in the desert.

MR. WOODS: Well, their plan right now is conceptual.

DIRECTOR LIMBAUGH: Look at the green belts we have now and how lousy they turned out.

MR. WOODS: And we discussed that.

DIRECTOR LIMBAUGH: Yeah. So they don't even know about -- in all those spotty housing developments out there --

MR. WOODS: The paseos, they run --

DIRECTOR LIMBAUGH: -- between Escondido and Cottonwood.

UNIDENTIFIED AUDIENCE MEMBER: Oh, those are the ones that are like in the drainage ditch, the little parks?

DIRECTOR LIMBAUGH: Yeah, those are the pocket parks.

DIRECTOR SWANSON: Those are put in there by the City.

DIRECTOR LIMBAUGH: There's big concrete pathways through --

DIRECTOR SWANSON: We aren't responsible for planning --
(Several people speaking at once.)

DIRECTOR SWANSON: However, this -- any development at all in that area -- or most of it depends on the home of the Arroyo toad, which could be as -- I felt that that may be the appropriate mascot for any schools that are built in that area perhaps.

DIRECTOR LIMBAUGH: You know the song of the plight of the Arroyo toad of the High Desert?

DIRECTOR SWANSON: Do you have a song about the plight of the Arroyo toad?

DIRECTOR LIMBAUGH: Yes. And you have to -- you can get it on the internet. The woman who was the head of the EPA under Clinton, she was running out of stuff to do, so she listed three endangered species in new areas. The Arroyo toad is only native to the Ventura Valley in California, and that's a proven fact. But they found one up here at the --

DIRECTOR SWANSON: Could she have brought it --

DIRECTOR LIMBAUGH: Just a minute. -- on the west fork of the Mojave, okay? And so they decreed the native habitat endangered area. When she got fired, her subordinates proved that

she had erroneously set up these three native habitat zones, and one of them was the Arroyo toad. So, you know, if somebody --

DIRECTOR SWANSON: It is quite a saga. I --

DIRECTOR LIMBAUGH: But it's true.

DIRECTOR SWANSON: You have brought much to this meeting this evening.

DIRECTOR CHANDLER: Thank you, Mike.

DIRECTOR LIMBAUGH: Arroyo toad.

DIRECTOR SWANSON: They wrote a song about it. Want to hear it? Here it goes.

DIRECTOR LIMBAUGH: It's kind of an interesting story.

DIRECTOR SWANSON: It is. It is. Hopefully, that will be taken into consideration at further planning meetings.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR SWANSON: Mr. McLaughlin shared some of his strategic framework that he has presented to the School Board and to the School District, and his plan is going to be for the community and how IT and business can integrate and collaborate with the surrounding area and provide the best education in the High Desert. But one of the things that I think was really important today, also, was a discussion about the Red Cross shelters, and how the Park and -- the Recreation and Park District, the School District, and the City could get together and be on the same page if we were to again host neighboring communities like we did in 2003. We had many of the people from the mountains come and use our facilities. And our School District did a fantastic job making sure that our neighbors had places to stay that were safe and secured and were fed. And we pitched in and we did stuff for some of the kids -- the Park did -- and provided places for people to stay in our campground. But it was a good conversation between agencies that we need to coordinate together and have more of a conceptual plan that includes all of the agencies and perhaps even a dialogue with some of the government. The -- we were talking about the government building that is in Hesperia now that wasn't here, so there may be some more services that can be coordinated through the County, and all those things can come together to benefit all of our community. It went over our usual time.

DIRECTOR CHANDLER: Back then, everything moved pretty smoothly, didn't it? I mean, as far as -- and we utilized Hesperia Lake down there, the campgrounds --

DIRECTOR SWANSON: Uh-huh.

MR. WOODS: I think there was some hiccups with the Red Cross and the School District.

DIRECTOR SWANSON: The Red Cross wanted to administer everything that happened at the School District, at our site, and they were disavowed of that opinion.

MR. WOODS: But our operations went very smoothly because of the community support.

DIRECTOR SWANSON: Yeah, a lot of community support. People coming out and having a Halloween party for the kids. And the Park helped in establishing that, making sure that people had food and entertainment and supplies that they needed, and blankets. And the community was very generous and wanted to help. Wanted to help so much that we had donations that we had no place to store. And they came into the Park District. They came into the School District. And the School District determined that nothing would be turned away. We would just handle it later because of the kindness of people wanting to help. We felt that was more -- the School District at the time felt that was more important to honor that kindness than it was to tell them that -- what -- that they couldn't take the donation and turn them away, which is what the Red Cross's policy is. So we had a little more latitude, I think, at the Park

District, and wanted to acknowledge the receipt of all of that largess from our community. And I think that was a very good move. We can handle the storage later. But to honor someone who wants to help a neighbor I think is more important than following a set of bureaucratic rules that doesn't apply to our particular community, which is what the Red Cross had to do according to their policy. So it was a very good dialogue, I think. And that concludes my report.

DIRECTOR COWAN: Does our staff currently take any FEMA classes or National Fire Academy --

MR. WOODS: Jack has taken FEMA classes. I have a few FEMA classes. Our role, if there's ever a disaster, is support to the City. We follow in their emergency plan, so we haven't had to -- we respond in support. We get our vehicles out, our people out, and ours is a support role, where the School District's mandated that they have to have their own separate emergency plan. We're dovetailed in with the City.

DIRECTOR COWAN: Does the City have any mandatory training that we have to do to meet their emergency plan?

MR. WOODS: No.

DIRECTOR COWAN: So we just fall in without any training?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: Okay. Thanks, Rebekah. Security and Safety, Bob?

Safety and Security - Chandler/Gregg

DIRECTOR CHANDLER: You probably read the minutes for the -- of the meeting, and they're very comprehensive, and I have nothing to add to them. Kelly, you might have something?

DIRECTOR GREGG: Nothing to add.

Personnel Committee - Limbaugh/Chandler

DIRECTOR LIMBAUGH: Okay. Personnel Committee, we did have a meeting two weeks ago, and we brought -- recommended that some be booked for under our closed-door session, so we'll talk about that when we go into closed-door.

Audit Committee - Limbaugh/Gregg

No meeting held.

Ad Hoc Committees

Golf Course Ad Hoc Committee - Limbaugh/Cowan

No meeting held.

Civic Plaza Ad Hoc Committee - Limbaugh/Gregg

No meeting held.

Monument Ad Hoc Committee - Chandler/Cowan

No meeting held.

Skate Plaza and BMX Ad Hoc Committee - Chandler/Gregg

No meeting held.

Other Related Business

DIRECTOR LIMBAUGH: Ad hoc committees, did any of them meet?

DIRECTOR CHANDLER: Yeah, I want to bring something up.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR CHANDLER: I know with the Skate Plaza Ad Hoc Committee and the BMX Ad Hoc Committee, I think we only met one time for each one of those, related to those subjects, so -- and I think, you know, as far as adding on to the Skate Plaza Park that we have now, I think that could probably be done through staff. I don't think it has to go through a committee. And I don't know when we're going to be beginning to build another Skate Plaza Park or adding on to the BMX program that we have, so I would like for the Board to consider just not having those anymore, just disbanding those ad hoc committees. I don't think we need them.

DIRECTOR LIMBAUGH: It's a possibly. We'll let them run a little longer.

DIRECTOR COWAN: Is there any harm in having them?

DIRECTOR LIMBAUGH: No.

DIRECTOR CHANDLER: Well, they just don't --

DIRECTOR LIMBAUGH: They're standing, so we don't have to form them again. And if we ever need to meet them, we can have a meeting without -- we can have a meeting without having the Board convene, so you don't have to wait for the Board meeting. So I think it's a good thing to have, you know, in our pocket.

DIRECTOR CHANDLER: Just leave them?

DIRECTOR LIMBAUGH: Yeah, they're fine. We could maybe --

DIRECTOR CHANDLER: Because, you know, we are paid to be attending these things, and if we don't have to -- like I said, we only had one --

DIRECTOR LIMBAUGH: You don't have to go to an ad hoc committee if we're not going to have an ad hoc committee, but it is -- it's not a standing committee as the Personnel and the Safety Committees are. It's just -- so they're just there as --

DIRECTOR CHANDLER: Is it up to the Board?

DIRECTOR LIMBAUGH: But the only thing that it does do -- well, it's really up to me. It's the president who signs these.

DIRECTOR CHANDLER: Okay.

DIRECTOR LIMBAUGH: And what's nice having them, if something -- an issue comes up and Lindsay calls me and says, this happened or whatever, and it can be handled by an ad hoc committee before it comes to the Board, then that means the ad hoc committee can look at it much quicker than the Board will look at it. And you've already digested some of the materials and you can share that with us in a Board meeting. So, not -- being that they're up and running facilities, you do have a point because most of this work was involved with the planning of those facilities and they're up and running. But I think with regards to the Skate Park in particular, I think we want to have an assessment of that. And maybe we don't need an ad hoc committee; that information should be directly brought to us as a body rather than go through an ad hoc committee. So we'll let them stand for a little while.

DIRECTOR CHANDLER: All right.

DIRECTOR LIMBAUGH: If that's all right.

DIRECTOR CHANDLER: Yeah.

DIRECTOR LIMBAUGH: Yeah. Thank you for bringing that up. Other related business. Rebekah?

DIRECTOR SWANSON: I have nothing.

DIRECTOR LIMBAUGH: Kelly?

DIRECTOR GREGG: I just want to mention that I've been out to BMX quite frequently lately, and the netting's been put up from the ball field, which alleviates the balls from coming over into the BMX facility, which alleviates potential hazards for the riders out there. But a big concern that I have is we're not seeing any track marshals out there, turn marshals. And what they are is they're safety volunteers, parents, in the corners of the track. Apple Valley and numerous tracks I've attended have them out there. So if a rider goes down, there's immediate attention to the rider. I contacted John David from ABA/BMX or USA/BMX, and I'm waiting to hear back from him regarding any policy that they have on those. But I've been told that a City staff member -- which I find hard to believe -- or a District staff member has directed this separate group, Hesperia BMX, that they're not to have any volunteers out there performing any of those duties without consent or fingerprinting or whatever through the District. So I think the Board needs to look at that. It's a big safety issue. And, of course, safety is Number One in all of the events and projects that we do -- or should be. And for parents to be out there and to be able to be on the track -- they're on the track anyway -- to be in a corner to assist assisting a downed rider, I think we need to look at that. I tried to talk to the track operator out there regarding this information, and there was some other issues that had come up, so I didn't hear anything back. I figured I'd go ahead and bring it to the Board. I don't know if it needs to go back to Safety Committee or what, but we need to do something. And I'll pass that information on from USA/BMX whenever I get it from the president, John David.

DIRECTOR LIMBAUGH: Anything else? Bob?

DIRECTOR CHANDLER: Huh-uh.

DIRECTOR COWAN: All right. I have two things I want to bring up, and I'm not sure if they need to go to the Safety Committee or not. One of them is, I'd like to see added to next month's agenda, is a discussion and possibly an action item to send a letter from our Board telling the City that we would like to see rules posted or ordinance posted so that our rangers, if they're patrolling that area, can actually enforce park rules. And I do understand that we may need to look at adjusting our normal park rules. And the main reason I say that is there's a lot of community members --

DIRECTOR LIMBAUGH: Where? Where?

DIRECTOR COWAN: At Civic Plaza. Because there's a lot of community members that use Civic Plaza to walk at night, and I don't want to discourage that. It is well-lit. It is a safe location. So I think that we may need to adjust our operating hours. But I'd like to see us post rules at that location. And I know in the past the Board has liked to. I just don't know if we have ever sent a letter from our Board to the City. So if we can get that added. Then the other item -- once again, I'm not sure if it needs to go to the Safety Committee or with us -- I would like to find out if the caretaker facilities are considered residential property or personal property of the caretaker that's inside of it, and whether or not the District needs to look at personal weapons being on grounds at those locations. So if a caretaker drives across Park property and takes his weapon, personally-owned weapon, to the caretaker facility, has he broken State law? Then, once again, if they are leaving a weapon on the premises and it's not locked up safely -- we have kids, we have adults; we have everybody running around our parks. What happens if the caretaker facility gets broken into and that weapon is now used in a crime? Are we responsible for that because that's a District facility? So if we can maybe talk to our chief ranger and see what he says. But it just seems that that's something we need to address. If it means discussing it and making it a mandatory lock-up of any personal weapons

just to ensure that, or if it means telling our staff that live there that they can't have a weapon on the premises, that might be something we need to discuss. Now, I am in favor of weapons and personally own weapons, so I'm not saying that we need to take it away. I just think that our staff needs to look at it. And I believe we haven't looked at it in the past. And it's not because of anything that occurred. It's just that we need to not open ourselves up to liability by having nothing written down and allowing them to have weapons on the site.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR COWAN: That's it.

DIRECTOR LIMBAUGH: Anything else? Okay. Good. I just had a few things before we go to closed session. If we have -- I'd like to send a letter to the Star. They've really done a good job over the last two months covering our -- the coverage on the Skateboard Park was really nice. It was on the front page. And it seems most of the articles in the Hesperia Star is from Parks -- yes -- which is great. And they put all our schedules in there. And I think that's wonderful. So they've really worked -- staff and the paper have worked well together doing that. Can you -- how did we end up with the financing of the fireworks this year? I know it's not part of this fiscal report, but how did we end up with funding them for what we're going to do this year?

MR. WOODS: Donations are still coming in.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: The agreement with the City on the original \$10,000 is they pay 75 percent of it, we pay 25 percent. And the donations, because it's primarily us going out into the community and asking, we apply it to ours, and then it goes over into the City's. But the City also contributed an additional 5,000, so it's a \$15,000 fire show.

MS. THOMAS: For their 25th anniversary.

MR. WOODS: Last year, I believe that there was -- we totaled \$3,600, approximately, in donations.

DIRECTOR LIMBAUGH: And because we do it in September, we usually get a really good blow-up deal because it's off season; it's not 4th of July.

MR. WOODS: Correct.

DIRECTOR COWAN: So are we on track with donations right now to reach our original \$2,500?

MR. WOODS: I don't know that I'd know that off the top of my head. I know that there have been donations coming in, but I don't know where we're at with it.

DIRECTOR LIMBAUGH: And lastly -- thank you, Bob, for speaking at the Skateboard dedication.

DIRECTOR CHANDLER: The pleasure was mine. It was a lot of fun.

MS. THOMAS: It was hot.

DIRECTOR LIMBAUGH: It was hot. Okay. At this time, we'll adjourn our regular board meeting and take a couple minutes.

Meeting Recessed from Open Session at 8:21 p.m.

Meeting Reconvened into Closed Session at 8:28 p.m.

F. Closed Session
CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO Govt. Code Section 54957.6
Negotiation for HRPD: Lindsay Woods/Personnel Committee
Negotiating with: Unrepresented employees
Contract/Extra Help Employees

Meeting Recessed from Closed Session at 8:59 p.m.

Meeting Reconvened into Open Session at 9:00 p.m.

It was moved by Director Chandler, seconded by Director Cowan and carried unanimously to authorize the General Manger to enter into negotiations with the District's Contract Employees to transition them into Regular Full Time Employees.

MOTION: It was moved by Director Limbaugh, seconded by Director Cowan and carried unanimously to reschedule the October 9, 2013 board meeting to October 16, 2013.

ADJOURNMENT

The meeting was adjourned by declaration by President Limbaugh at 9:01 p.m.

Respectfully submitted,

Lindsay Woods, General Manager

Rachel Thomas, Admin. Op. Mgr.