

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**January 9, 2013**

**FLAG SALUTE**

Director Swanson led the Pledge of Allegiance

**CALL TO ORDER**

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Limbaugh at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

**ATTENDANCE**

**BOARD PRESENT:** Gregg, Chandler, Limbaugh, Cowan, Swanson  
**BOARD ABSENT:** None  
**STAFF PRESENT:** Woods, Thomas, Webb, Hamm

**COMMUNICATIONS**

**WRITTEN COMMUNICATION**

1. Association of the San Bernardino County Special District notice for Membership Meeting dated January 28, 2013.
2. Thank you card from Shannon Shannon for hosting the Chamber's Annual Holiday Mixer.
3. Thank you note from the Chamber of Commerce for hosting the Chamber's Annual Holiday Mixer.
4. Newspaper article, December 26, 2012, Daily Press, "More development coming to Hesperia".

DIRECTOR LIMBAUGH: Okay. So we'll start off with some written communications that are in our packet. We did receive one that you just gave us about the special districts meeting. As for those of you who don't know, Hesperia Recreation and Park District is considered a California special district. And we belong to a bigger brotherhood of all kinds of special districts like water agencies and mosquito abatements and cemetery groups, and there are even some fire suppression special districts. And so Rebekah Swanson is on that board; right?

DIRECTOR SWANSON: Yes, I am.

DIRECTOR LIMBAUGH: And they rotate where they meet. And the 28th of January, they're having their get-together here. They meet once a month; Is that right?

DIRECTOR SWANSON: Yes.

DIRECTOR LIMBAUGH: Once a month. That's special districts in San Bernardino County. So if you guys want to attend, I guess talk to you, Rachel?

MS. THOMAS: Yes, please.

DIRECTOR LIMBAUGH: Okay. Do we have any oral communications?

MR. WOODS: We don't have any oral. I do have a couple of written. We do have a couple of nice thank-you notes from the Chamber of Commerce in your board packet for our assistance with the Chamber Mixer. Everyone was very pleased with that event, and it was a wonderful time. There was a news release that the City did on a development that's potentially coming to the city, and there were some activities at Civic Plaza Park that were stated in there. I'm just giving you that for information only. I have received an email from Gwen Gregg, who's the president of National Little League. They are having their opening day on March 23rd, and they would like to have a board member present to address the crowd. I need to see if there were any board members that were available.

DIRECTOR SWANSON: I'd like to do that. That's a great group.

MR. WOODS: You would need to be there at 8:45 in the morning.

DIRECTOR SWANSON: 8:45?

MR. WOODS: The program starts at 9:00 o'clock, if any of you would like to add that to your schedules I will get more details as to where you need to meet and check in with them.

DIRECTOR SWANSON: All right.

DIRECTOR LIMBAUGH: Is that on our calendar?

MR. WOODS: No, this just came up. And that's all I have for the written.

DIRECTOR SWANSON: Sorry. You said 8:45; correct?

MR. WOODS: 8:45 check-in. They start at 9:00.

DIRECTOR LIMBAUGH: You know what I'd like to mention is January 11th, the Hesperia City, along with the County, Caltrans, and Sand Bag is hosting the groundbreaking for the Rancho Interchange out at the freeway. That's pretty amazing it didn't take 20 years to get that. It took Rancho 20, 20-plus, but the interchange was quicker.

## CONSENT ITEMS

**MOTION:** It was moved by Director Chandler, seconded by Director Swanson and carried unanimously to approve Consent Items A through D:

- A. Approved Minutes for the Regular Meeting, December 12, 2012.
- B. Approved Claims for Payment.
- C. Accepted written staff reports
- D. Authorization to advertise for bids: None

## PROCLAMATIONS AND PRESENTATIONS

DIRECTOR LIMBAUGH: Proclamations and Presentations. That's probably why all you folks are here tonight.

MR. WOODS: To start off our proclamations and presentations, Recreation Supervisor Don Webb will be recognizing those that participated in the Hot Rod Halloween event.

MR. WEBB: Good evening, Directors.

DIRECTOR SWANSON: Good evening, Don.

MR. WEBB: I'd like to ask you to come up in front, please. Tonight we're going to recognize a crew and an entity that helped us put together the Hot Rod Halloween show this past year. It's the first time we've ever had one, and it was pretty successful for a first-year event. I expect it to be two, three, four times that size next year, so I'd like to recognize some of the people that helped us out. Now, I would start with Charlie Ray. And Charlie Ray is with The Route 103 KVFG, who's one of our new sponsors and is working with us on water projects, and we're getting tons of free advertisement. I don't know if any of you listen to the daily ads we have on there, but it's 103.1, if you haven't, and they run all day long. Charlie had another commitment tonight, so he couldn't be here. They brought in his body double -- (indicating life-sized cardboard Frankenstein) --

(Laughter.)

MR. WEBB: -- but -- he's not quite as tall as Charlie, but Charlie's back here. So Steve Elliot, another DJ from there, couldn't be here either, so I'm going to give their certificates to their GM. Now I'd like to call up a crew that worked the Hot Rod Halloween with us and worked to make it successful. And I'm going to call up three individuals to start with. Victoria Mena --

MS. MENA: Mena.

MR. WEBB: I knew I'd get it wrong. Joseph Sofera. Bring that with you. Open it up. Go ahead, pull yours, sir, out. And James Calabrese.

(Applause.)

MR. WEBB: They were out there with us in the evening, the whole evening. They helped put together -- they trucked all the stuff in for us, set up the systems. Steve and Charlie helped with it --

(Board members shook hands and thanked honorees.)

MR. WEBB: Okay. Now we want to get a quick picture with the three of you with the directors. Stand over here because we'll do another group in a minute. I forgot about Charlie. I'm so sorry. Can we put this over there (indicating life-sized cardboard Frankenstein)? That's about his height now.

(Laughter.)

DIRECTOR LIMBAUGH: Thank you very much, you guys.

MR. WEBB: Okay. If you three could come over here. Next up -- we're getting into the planning and brains of the operation over there. And the first one I'd like to introduce you to is Dawn McGrosso. Dawn is in the Operations Department at KVFG, and she went out and took care of getting sponsors and vendors and all kinds of things that evening.

(Board members shook hands and thanked Ms. McGrosso.)

MR. WEBB: She is the proverbial work horse, but after Hot Rod Halloween -- I forgot the picture I was going to bring -- Dawn has been reclassified to the proverbial work pumpkin. She had a pumpkin this wide on the whole evening. It was outstanding. So, Dawn, if you want to stay up there for a minute. The next person I'd like to ask come up is the general manager from KVFG Route 103 here in Hesperia, Mr. Vince Sapina.

(Applause.)

MR. WEBB: It was pretty much Vince and Dawn's idea to pull this thing off. And they came to us and said, "Can we work with you?" And we did it in like 60 days or less. And for that kind of planning, I thought it was an extremely great event. I don't remember if any of you were there, but it was a ball, let me tell you. And like I said, I know next year's going to be even more spectacular. Vince, to show our appreciation, we also have a certificate I'll be

giving you to CBS Radio KVFG The Route 103, and that way you can hang yours in the office and put this one in the lobby. So if you three want to come back up -- you three -- there you go -- I'd like to get a shot with all of you together, if you don't mind.

MS. MC GROSSO: Don, can I say something?

MR. WEBB: Yes, you may.

MS. MC GROSSO: I just wanted to say one thing. Vickie is the one that got the majority of the vendors. She's the one that got the cake people. She's the one who put most of this together in a very short time. And I think we should all give her a round of applause.

(Applause.)

MR. SAPINA: And obviously, this radio station, we are Hesperia's station -- both stations, KVFG The Route 103, along with KRAK 910 Sports Radio, are committed to serving the city of Hesperia and the localities here in Victor Valley, and look forward to working with Hesperia Recreation and Park District through 2013. We have planned many events and many partnerships over the next few months. And again, we look forward to working with you all and thank you again for allowing us this opportunity. Thank you.

MR. WEBB: Thank you, Vince.

(Applause.)

(Board members shook hands and thanked honorees.)

MR. WEBB: Okay. I also had set for tonight for some certificates for the 2012 Safety Fair, and I don't -- I know a couple of them called me late this afternoon from the Sheriff's Department saying they had something come up. And Susan Rose, who's the public information officer over there, and Sergeant Ken Lutz, who works a lot of the activities with us, we were going to present them with certificates. I'm sure you remember both of them from previous engagements another great working relationship that we've developed over the years. We also have certificates for San Bernardino County Fire, and we have Dan Filter here tonight who's going to accept on behalf of the Fire Department. So Dan's going to get his picture taken with you by himself. And then we also have certificates for Georgia Graham and Brigit Bennington, but unfortunately, they weren't able to attend either. Dan thanks for working with us as always. We do appreciate it. If you would take that up there.

(Board members shook hands and thanked honorees.)

MR. WEBB: I'm sure you can see we have a lot of working relationships with a lot of organizations and agencies. We all try to work together to bring off successful events for the people of Hesperia, and this is just a few of the many that we get to work with every year. And I thank them for all their hard work, time, and labor. I could not do it by myself, even with the rest of our crew. We all work with them, and we have a great relationship. So thank you.

(Applause.)

MR. WOODS: Mr. Limbaugh you're next with that presentation.

DIRECTOR LIMBAUGH: Well, from time to time, the Park District gets to give some of their own favorite people awards. And you've known him probably for a long time if you lived in Hesperia because he's not only served the Park well, but he also did a fine tenure on the School Board. And that's -- he's always been a part of our community as long as I've been here. So enough said. Jack, thank you for your service with the Park, and it's been a pleasure working with you here.

MR. HAMILTON: Thank you.

DIRECTOR LIMBAUGH: It's been a pleasure working with you here. And Jack -- Jack actually took Richard Lupton's place; correct?

MS. THOMAS: No, Smitty's.

DIRECTOR LIMBAUGH: Smitty's place. Smitty got elected to City Council. So we appreciate your time and effort here, and hope you stay involved with everything else you do in our community.

MR. HAMILTON: Thank you.

(Applause.)

(Board members shook hands and thanked Mr. Hamilton.)

DIRECTOR LIMBAUGH: Presented to the Board Member Jack Hamilton in recognition of his dedicated service and leadership, 2007-2012."

(Pictures were taken.)

MR. WOODS: If we can get one more photo with his lovely wife Linda.

(Pictures were taken.)

MR. HAMILTON: That's great. Thank you.

MR. WOODS: And tonight we have several employees that are here with us to be recognized for putting in five years of service with the District. We have Hal Kindsvater, Kyle Parker, Larry Cline, John Paul Clark, Timothy Glass, and Dennis Clark. I'm going to call Park Supervisor Brad Cook up to recognize the employees that serve in his division.

MR. COOK: Good evening, Board. I'd like to recognize the following people for their five years of service. We have Dennis Clark. Come on up, Dennis, John Paul Clark, Larry Cline, and Hal Kindsvater.

MR. COOK: Thank you for all your hard work.

(Board members shook hands and thanked honorees.)

MR. WOODS: All these individuals serve in the Parks Division.

DIRECTOR LIMBAUGH: For those of you who don't know, we have a lot of employees that have long tenures at this facility, and last year we instituted a program to recognize our employees. And it's amazing how many people over the years stay with the Park because of the place we are to work at. I mean, it's not very glamorous and we don't always get the headlines, but you put smiles on people's faces and people seem to like working here. We have several people that will eventually get their 25-year service award, and we have a whole bunch from 15 to 20. So we think that's real important to recognize their longevity here at the Park, and we appreciate it tenfold. Okay. So thank you again.

(Pictures were taken.)

MR. WOODS: We have one other staff member that's been with us five years, and it's my pleasure to introduce to the Board Mr. Tim Glass, one of our recreation supervisors.

DIRECTOR LIMBAUGH: He's only been here five years? I thought it was 50.

(Board members shook hands and thanked Mr. Glass.)

(Pictures were taken.)

DIRECTOR LIMBAUGH: Right now the Board is going to take a five-minute recess while we reshuffle for the next part of the meeting. By the way, we have two of our Foundation members here tonight. Stand up, Jeanne and Charlene.

(Applause.)

DIRECTOR SWANSON: And just like the people that work with and for us, I think it just shows how wonderful Hesperia is that we have such wonderful people with us, our Foundation, the people with whom we work, and the people whom I get to spend time with.  
DIRECTOR LIMBAUGH: Thanks again. So if you choose to leave, so be it. But you're welcome to stay.

Meeting Recessed at 7:20 p.m.  
Meeting Reconvened at 7:25 p.m.

**MOTION:** It was moved by Director Swanson, seconded by Director Cowan and carried unanimously to move Discussion/ Action Item E Administer Oath of Office to new Park Ranger before Staff Reports.

**E. Administer Oath of Office to New Park Ranger.**

DIRECTOR LIMBAUGH: So we will move the administration of the oath of office of the new park ranger to this moment right now. And here to do that is our Chief Park Ranger Jack Thomas, and he will introduce our new ranger and conduct the swearing in.

MR. THOMAS: I'd like to welcome our newest ranger. Everado Moreno comes to us from the Indian Police down at San Manuel, so I've known him for quite a few years. All right. Raise your right hand and repeat after me.

(Oath of Office is given to Mr. Moreno.)

MR. THOMAS: In the military, we draw blood when we do this, but new shirt, so we won't do that, congratulations.

MR. MORENO: All right. Thank you.

(Board members shook hands and congratulated Mr. Moreno.)

(Pictures were taken.)

DIRECTOR LIMBAUGH: Thanks for coming.

DIRECTOR SWANSON: Thank you for coming.

**STAFF REPORTS**

**Recreation Programs**

MR. WOODS: On the recreation update for November, you can see that page 1, our winter basketball started for ages 5 to 17. That will conclude on March 23rd. And I believe we have slightly over 500 youths that are participating in that program at a variety of our facilities throughout the community. On page 3, the Fall Kids Kamp, as you can see, the numbers were up. And we've been working with the Boys & Girls Club -- that's a new partnership -- and things seem to be going well. And it's been received well in the community.

DIRECTOR LIMBAUGH: Is that a volunteer organization?

MR. WOODS: It's a non-profit organization that has paid staff.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: On page 4, the new publications have hit and they are available. And we've sent the postcards out to the community. And our website's been updated with that information.

DIRECTOR LIMBAUGH: I went to the website a few days ago, and compared to what we had five years ago, it's awesome. It clicks really fast, there's no hold-ups, you can get the menus -- the pull-down menus are easily understandable, and it's easy to find stuff. It's very professional and colorful.

MR. WOODS: Great. I will pass that along. Plenty of green and purple.

DIRECTOR LIMBAUGH: Yes. Maybe less on the purple.

### **Golf Course**

MR. WOODS: Okay duly noted. Moving to the golf course report, page 1, the rounds played for the month of November were 2,524 rounds, which was up 686 from the previous year, but it was down about 639 from the previous month as the weather is turning. Our New Year's golf promotion for January is after 10:00 a.m., \$20 on the weekends and \$13 for the week days. And we have a 5 after 2:00; \$5 green fee, \$5 cart fee, and pitchers of beer and soda as well.

### **Parks Division**

MR. WOODS: Moving on to the maintenance report, on page 1, you would see under Lime Street, the staff has done some work on refinishing the floors. It's that time of year when we have some breaks, when facilities are down and staff come in and during some of those times and refinish floors. We refinished the floor here at Lime Street in the Programs Center, and also the Epicenter at Hercules Center, in preparation for the youth basketball program. Staff installed the door sweeps down there at the John Swisher Community Center, which I think some of you -- we had discussed some of the frog issues that we had during heavy rains on the building.

DIRECTOR SWANSON: Frog deterrent zones.

MR. WOODS: Yes, deterrent areas, now they know where they're supposed to be.

DIRECTOR GREGG: Why don't we -- do we not have the Rick Novack Center on here? Does that fall under Palm?

MR. WOODS: Yes, that's Palm.

DIRECTOR GREGG: Okay.

### **Park Ranger**

MR. WOODS: All right. Moving on with the ranger report, as you can see, we had 21 preventable contacts of which 15 of those were after-hours contacts in the parks, and -- which comprises 71 percent. No serious incidents. We did have a couple of problem-related incidents, which we had three, and the rangers handled those professionally and tactfully, and no further action was needed to be taken on those. Any question on the ranger report?

DIRECTOR LIMBAUGH: Okay. Anybody have any other comments on staff reports?

DIRECTOR COWAN: I have a question actually.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR COWAN: How many hours do the rangers -- do we know how many hours the rangers were actually on?

MR. WOODS: Rangers log their hours, but we have not reported that.

DIRECTOR COWAN: Is that something we could put in?

MR. WOODS: If that's something the Board would like to see, the ranger hours on the ranger report, I can pass that along to Jack, and he would put that information on.

DIRECTOR GREGG: Maybe a good idea to add the hours to that just simply for -- to make it seem -- strike that. We know that they're working a lot of hours. That's not in dispute. But I'm just saying is we probably should tag their hours along with the report to show that it's a definite needed area of a department.

DIRECTOR LIMBAUGH: Is it a pretty easy thing to do?

MR. WOODS: Yeah. So total hours of the month somewhere on the report?

DIRECTOR LIMBAUGH: Jack pretty much works --

MS. THOMAS: 40 hours. They all fill out time sheets, so all it takes is add up the hours.

DIRECTOR LIMBAUGH: Is that computerized?

MS. THOMAS: No.

MR. WOODS: But Jack has it. He does the scheduling, so he can create that information. So total hours for the month?

DIRECTOR COWAN: That's what I would like to see, yes.

DIRECTOR LIMBAUGH: You don't care if it's Jack or --

DIRECTOR COWAN: Oh, no. I just want to see total hours.

MS. THOMAS: Not chief ranger and then park ranger --

DIRECTOR LIMBAUGH: I think you'll see the seasonal change too, because in the summer months they work a lot more.

DIRECTOR GREGG: That's going to be combined for the whole department?

DIRECTOR COWAN: That's what I would like to see.

DIRECTOR GREGG: Combined for the whole department, chief ranger and sworn rangers.

So I guess while we're here, I asked simply about the Rick Novack Center. Can we not add on the maintenance report all of our facilities? Is that too much to include? I mean, if there's not going to be anything to report, there's nothing to report. But if there are some items that have been addressed without being taken care of, we'd be able to see that in this report.

MR. WOODS: Is there a facility that's off --

DIRECTOR GREGG: Well, like, you know, Palm Park, Rick Novack is what I'm asking about.

MR. WOODS: So do you want Palm/Rick Novack Center?

DIRECTOR GREGG: I'd like to see -- I mean, add the Rick Novack Center, but all the other facilities that are -- that the Park District covers. It's too vague --

DIRECTOR LIMBAUGH: They're here. Which ones?

DIRECTOR GREGG: Well, Rick Novack's not here.

DIRECTOR LIMBAUGH: Well, no, they said they --

DIRECTOR GREGG: Well, I'm asking if there's any other facilities --

DIRECTOR LIMBAUGH: So they would put Palm Park/Rick Novack Center.

DIRECTOR GREGG: Okay.

DIRECTOR LIMBAUGH: But Park Center, Percy Bakker Center, Civic Park, they're all here.

DIRECTOR GREGG: And then we're going to have to add --

DIRECTOR LIMBAUGH: Are there any others that are not listed?

MR. WOODS: I'll review the list --

DIRECTOR GREGG: You're adding BMX on there. You're gonna be --

MS. THOMAS: That would be under Live Oak Park though.

DIRECTOR GREGG: Okay. Live Oak/BMX, because it's actually two separate facilities kind of. It's on the same location, but we're going to be coming in to some times where there's

going to be a lot of activity happening on the BMX side and maybe not on the Live Oak side. So if it could just be listed so that all the facilities are on there.

MS. THOMAS: And you're talking about the maintenance report, or are you talking about Jack's report?

DIRECTOR LIMBAUGH: No, maintenance.

MR. WOODS: Maintenance.

DIRECTOR LIMBAUGH: So if the facility is multifaceted with things that it's known for --

MR. WOODS: Right. I'll just bullet the items and then tab over. Good deal. Not a problem.

DIRECTOR GREGG: Because, I mean, this report -- your maintenance report and ranger report is something I really look into in depth whenever I get my board packet to see that we're actually doing something in those divisions. So that's -- I'd like that information to be visible, if it's approved by the Board or acceptable to the Board, however you want to put it. Just so that it's all there, any information that's available for those facilities.

MR. WOODS: Okay.

DIRECTOR LIMBAUGH: Jack keeps track of all of his police reports too; right? Doesn't he?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: So if you wanted to go back in five years and figure out 21 incidences, 13 incidences, 45 incidences -- we could do that, huh?

MR. WOODS: We would probably generate this off of this report.

DIRECTOR LIMBAUGH: Is it on the computer?

MR. WOODS: No.

DIRECTOR LIMBAUGH: Then it's hard.

MS. THOMAS: I mean, when it was done, it could be entered --

DIRECTOR LIMBAUGH: Yeah, should have Jack have a little book and every month he writes down how many incidences, because some months there's over 40, and some months there's under 20.

MR. WOODS: Well, we typically see a spike during the spring/summer, drops off in the fall, bottom out in the winter, and then it will pick back up again.

DIRECTOR LIMBAUGH: But I agree with Kelly. They are fairly informational because they're very specific about activity.

MR. WOODS: And the maintenance report is not designed to show every detail that the staff does. It's out of the norm type of things or seasonal highlighted items.

DIRECTOR GREGG: Sure. Like I was just shocked that I actually missed that our staff spent over 500 hours installing lights for the tree lighting. I just seen that right now, so but --

MR. WOODS: It's a very labor-intensive event. Any other questions on the staff reports?

DIRECTOR COWAN: And the Harrison Exhibit is not on there either, is it?

DIRECTOR LIMBAUGH: It used to be. Actually, it's listed in the categories of the -- on the table, how many people show up.

DIRECTOR COWAN: Okay. But it's not listed as far as maintenance, so that's one that's not listed. There's got to be more.

MR. WOODS: I will double-check that against our list of facilities.

## DISCUSSION/ACTION ITEMS

### F. Approve change to signers of Hesperia Recreation and Park District and Hesperia Area Recreation District Foundation Bank Accounts.

DIRECTOR LIMBAUGH: Okay. Moving on. We did the oath, so now we're to approve change to signers of Hesperia Recreation and Park District and Hesperia Area Recreation District Foundation bank accounts. As you'll see in the expanded agenda, after Mr. Hamilton was no longer on District, we need to revise who's authorized to sign. And in our bylaws -- or our program for our district, the signers are the general manager, the administrative operations manager, the president of the Park Board, and the president of the HARD Foundation Board are -- have been authorized previously to sign it. So if you want to discuss that, we can talk about that.

DIRECTOR GREGG: Do we -- do we have a policy on this? The policy is that it should be the president, the general manager, the administrative operations manager and --

MS. THOMAS: There is no written policy. That is past practice.

DIRECTOR GREGG: Okay. Do we need to look at possibly setting a policy that the current sitting board president would be the signer? Because I wonder why Jack Hamilton is still on as a signer when he's no longer a director. But he wasn't even the president last year. So why was Jack Hamilton still a signer?

DIRECTOR LIMBAUGH: Because I'm not here to sign.

MS. THOMAS: Well, the past practice has always been when that -- an account is changed or something happens, an event happens, the president at that time becomes the signer, but it's not changed every year.

DIRECTOR GREGG: Okay.

MS. THOMAS: That's what the Board's preference has been in the past. You need to know that to become the signer of the bank accounts, all four of the signers must go to the bank at the same time to give the information, and it's sometimes cumbersome for the Board to do that. So they have just kept it as whoever the signer is until that person is gone. That's the past practice to my understanding. I didn't make it up. I just am telling you.

DIRECTOR GREGG: No, I understand that. And that's what I'm looking at. Whenever I seen that, I'm thinking that we should probably look at that a little more in depth and maybe either have the sitting president be your signer, and that, if the wording was proper through legal, that the president sitting at the time should be your signer for those -- for those operations. So -- instead of having another board member being --

DIRECTOR LIMBAUGH: We can find out. There's a lot of other districts that probably have a policy on this issue.

MS. THOMAS: It would be the Board's --

DIRECTOR LIMBAUGH: And my guess is the only one that would be the oddball would be the Foundation, and I don't know if the Board would have a problem with having the Foundation president still be able to sign checks or not. That would be the only odd one for checks for the District. For checks for the Foundation -- for checks for the Foundation, that's probably okay. But for checks for the District, that would be an oddity to have an outside entity of a non-elected sign for public funds, but they can sign for the Foundation.

MS. THOMAS: The Foundation, that's totally separate. That's why I have broken it down the way it is.

DIRECTOR LIMBAUGH: And since we are a special district, we can pretty much stay within some limits of that, so --

MS. THOMAS: Right. It's up to the Board to make that decision.

DIRECTOR LIMBAUGH: I'm kind of leaning towards what Kelly is saying, that that's not a bad thing to have in your operating policy under board response -- I forget what section it is in that thing. It talks about the agendas and what the president can and can't do. I think that would be an appropriate line in there about that, who on our Board signs.

DIRECTOR SWANSON: That it would automatically change every year?

DIRECTOR LIMBAUGH: Well, no. The Board president is authorized to sign on behalf of the District bank accounts.

MS. THOMAS: But every year we would have to --

DIRECTOR SWANSON: Go back in, take every signer --

MS. THOMAS: Have it on the agenda, have the minutes --

DIRECTOR LIMBAUGH: That's fine.

MS. THOMAS: And then all four people would have to go to the bank at the same time.

DIRECTOR GREGG: Well, yeah. You're talking about a once-a-year event.

MS. THOMAS: But there's more than one bank.

DIRECTOR SWANSON: Like in Mike's case, it would not have been expedient for him to be on there.

MR. WOODS: And we can try it. If the Board doesn't like it, we'll come back with a policy and the Board can adopt that. But this month we need to look at establishing it so we can get it changed now --

DIRECTOR LIMBAUGH: I think that for the future, we need to establish a policy about -- so it's not -- tradition, it's more of a policy.

MS. THOMAS: Right. And in my tenure in this position, I don't know that we've had a Board member sign a check in a long time. Normally we have to for the Foundation because it's a two-signer check.

DIRECTOR LIMBAUGH: But -- but, you know, the Foundation has their own money.

MS. THOMAS: Right, but you have to approve it for them too.

DIRECTOR LIMBAUGH: Right.

DIRECTOR GREGG: Now, just talking about that -- and you said the Foundation has their own money, but a lot of our money runs through the Foundation like the golf course. So there -- you have to keep that in mind, too. If the Foundation was only responsible for the Foundation's money alone, that would be fine.

MS. THOMAS: They are.

DIRECTOR GREGG: So no general fund money goes through the Foundation?

MS. THOMAS: All the money that's paid in goes to the Foundation -- some money from the Foundation is transferred into the general fund to replace like payroll or something like that, but it's not general fund money. It's reimbursing the general fund.

DIRECTOR GREGG: Okay. So the money coming in just, say, for the golf course, does that not run through the Foundation?

MS. THOMAS: That goes into the Foundation.

DIRECTOR GREGG: Okay. So shouldn't that be in the general fund portion of it?

MS. THOMAS: Why?

DIRECTOR GREGG: I'm asking you why.

MS. THOMAS: I don't know why it would because the Foundation is -- one of the reasons the Foundation was put into place was because --

DIRECTOR LIMBAUGH: Program arm of the District.

MS. THOMAS: -- program arm of the District that takes care of all the recreation, sports, that kind of thing. And payment from the County of San Bernardino can take up to six weeks.

DIRECTOR GREGG: Okay. I understand that.

DIRECTOR LIMBAUGH: They're a middle man.

DIRECTOR GREGG: What I'm saying is -- is that -- yeah, well, there again, like Mike just said, yes, they may just be a middle man, but I mean, we're talking still large sums of money. It's not a matter of -- I'm just again curious about the fact that, you know, the Board president of the regular Board -- elected official of this Board should be, again, in charge of signing for both the Foundation and this -- and our --

MS. THOMAS: That's why there are signers on the Foundation Board too. If you want only the Park Board president to sign, if Lindsay or I are not available and we need a two-signature check --

DIRECTOR LIMBAUGH: That doesn't happen very often because I've never signed.

DIRECTOR GREGG: But we don't have any policy. It's just kind of been willy-nilly and it's kind of been a tradition.

DIRECTOR LIMBAUGH: We need a policy.

DIRECTOR GREGG: We're policy setters. We're not tradition setters.

DIRECTOR CHANDLER: Something we might want to consider, we're having a workshop coming up soon. Something that probably ought to be discussed is, in case something ever happens to people -- let's just say you and -- yourself and Lindsay both were involved in signing checks, payroll, and that kind of thing, if you were not available, what would happen? Who signs the checks?

MS. THOMAS: The other signers, the Foundation signer or the Board signer. And all of you every year sign the form with the County.

DIRECTOR CHANDLER: That's right.

MS. THOMAS: So that if Lindsay and I were not available and payment vouchers needed to be sent down to the County, any of the Board could sign for that. Or any payroll issues, the Board could sign for that. That's only one signature, but all five of you every year sign those forms telling the County that you are authorized to sign those documents.

DIRECTOR CHANDLER: Right. Okay. Well, that's just an area that probably ought to be spelled out a little bit. I --

DIRECTOR LIMBAUGH: Okay. I don't know if you want do it at the workshop.

MS. THOMAS: I don't think there's going to be time at the workshop to add anything else. If you would like us to write something up and bring it back --

DIRECTOR LIMBAUGH: I think what we want to do is we want the motion to say something to the effect that, okay, we approve the signers, but we also want a policy packet so it becomes more of the standard of the District.

MS. THOMAS: Okay.

DIRECTOR LIMBAUGH: I think that would be palatable to this Board. Rebekah.

DIRECTOR SWANSON: We're already looking at our policy manual anyway to update it. This may be one of those things that we can look at.

MS. THOMAS: Well, I was going to have the policy manual ready for you by the workshop. So if you want to do that, it will wait. We'll have to bring it back in February. You'll have to approve it, and then we'll do it. So it will delay you getting the policy manual, but --

DIRECTOR SWANSON: That's fine.

DIRECTOR LIMBAUGH: That's good.

**MOTION:** It was moved by Director Gregg, seconded by Director Chandler and carried unanimously to approve the traditional signers of the bank accounts (see below) and directed staff to bring back to the Board a policy for adoption regarding the signors of District and Foundation bank accounts.

For the following District Checking Accounts - the signers will be Lindsay Woods, Rachel, Thomas, and the president of the HRPD Board:

Union Bank	Operating Account	3560043436
Union Bank	Rental Account	5851001809

For the following Foundation Accounts - the signers will be Lindsay Woods, Rachel Thomas, the president of the HRPD Board, and the president of the HARD Foundation Board:

Desert Community Bank	Checking Account	500436501
Desert Community Bank	Savings Account	580113311
Bank of America	CD Account	472201653
Bank of America	Savings Account	472709937
Union Bank	Savings Account	3560401735
Chase	Savings Account	000008768567784
Wells Fargo Bank	Savings Account	6808092803
Wells Fargo Bank	Savings Account	1000936090222

#### **G. Outgoing Board Member Procedure.**

DIRECTOR LIMBAUGH: Outgoing board member policy. We have no policy again.

MR. WOODS: Well, this would be more of a procedure. If the Board wants to call it a policy, it can. But we did not have a formal procedure that recognized Board members that departed from the Board. The only time that we've done it in the past is when there had been a long term of service, 15, 20 years on the Board; then a presentation might have been made. Other agencies in town do this no matter who it is, so I just want to -- because it's a Board-related item, I want to bring it back to you so that staff knows how to act appropriately when we do have a Board member that rotates out.

DIRECTOR COWAN: So do we set procedure, or do we set policy?

DIRECTOR LIMBAUGH: Both. We can do both.

DIRECTOR COWAN: So both. So what would the term procedure be versus policy?

MR. WOODS: You would direct staff to create a procedure that would address this item.

MS. THOMAS: 1, 2, 3, 4.

MR. WOODS: That way it's just put into place. If you want it to be a formal matter of policy, which takes a little bit more effort to have revised, then you can have it as a policy. I was just keeping it loose as a procedure that staff has direction on how you would like to proceed with it, not setting a formal policy.

DIRECTOR COWAN: Okay.

**MOTION:** It was moved by Director Swanson, seconded by Director Gregg and carried unanimously to direct staff to come up with a procedure that honors our outgoing Board members for their service.

#### **H. Harassment Training for Board Members.**

DIRECTOR LIMBAUGH: Item H, "Harassment Training For Board Members." And this is just a heads-up that we have to do this.

MS. THOMAS: When the Board was revising the policy manual, you asked that Assembly Bill 1825, which is required for employees to do, that the Board also take that training, which is just like the ethics training. It's a two-hour training every two years.

DIRECTOR LIMBAUGH: Okay. There's no urgency for any compliance with this?

MS. THOMAS: No, there is no compliance other than complying with your own policy that the Board set.

DIRECTOR LIMBAUGH: Okay. Does -- I mean -- the Board's pleasure -- are you guys all still interested in doing this?

DIRECTOR SWANSON: Yes.

DIRECTOR COWAN: I wasn't here when this was voted on, but I do think it's important. We should be held accountable just like our employees.

DIRECTOR LIMBAUGH: Okay. So that's a yes. Bob, are you still going for this?

DIRECTOR CHANDLER: I think it's something we should take.

DIRECTOR LIMBAUGH: All right set it up then. You don't need a motion from us?

MS. THOMAS: No, just the direction to do that. We have a couple of different options that I will email as far as how you can take the training. CSDA actually is having a webinar next week, the 17th that we could schedule for you that would cost \$69 a person. The online training is free. Or if you would like to go to a class or something, we would have to find a class and pay for that.

DIRECTOR GREGG: So the online course is free?

MS. THOMAS: Yes. It's through Target Safety. All you need is a computer and internet, and we can set you up. I'll send an email out asking you how you would like that to be handled, and then you can let us know and we'll get you set up.

DIRECTOR GREGG: Perfect. Sounds like a great way to save the District some money.

DIRECTOR LIMBAUGH: Does 1825 actually state what the requirements are as far as the training, or is it just strictly saying two hours?

MS. THOMAS: It's the two-hour harassment training.

DIRECTOR COWAN: No type of standard, nothing like that?

MS. THOMAS: It's just like the AB 1234. Both of the bills were passed, and then somebody had to build what the courses were and it was approved. So we go with the approved courses.

DIRECTOR LIMBAUGH: Okay. Good.

**I. Extension of Item 2 (a), USER'S RESPONSIBILITIES in BMX Exclusive Facility Use Agreement.**

DIRECTOR LIMBAUGH: Item I combines with your report, Lindsay, because you read Item I, and then by the time you get back to your report, you pretty much get a blow-by-blow definition of that. So do you need us -- did we set a date before?

MR. WOODS: Yes. His contract currently reads that he needs to be open and operational by February 2nd, 2013.

DIRECTOR SWANSON: Even if we extend that by 90 days, do you see that that would be a viable date either? Or can we extend again at a later time if that's what is needed?

MR. WOODS: He had requested 60 days, and it's a moving target. So I had requested to extend the additional 30 days, hopefully that doesn't happen, but my hope is that he will be done before the 90-day, which is May 4th. But if we run into some construction delay or weather-related problems. ABA/BMX has said that their track builder that they want to send out, the availability and the scheduling was the problem. At the time of the writing of this, it was 60 days. It may have moved up or back, but I still think the 90-day extension, that way we're not coming back if we run into a problem. I would hope to be done before May 4th.

DIRECTOR GREGG: Was that track builder coming back out on January 30th?

MR. WOODS: That has not been confirmed. Staff's been working back and forth with them and with Dan, but I have not seen anything in writing that confirms that date.

DIRECTOR GREGG: Okay.

MR. WOODS: So it could move forward, but at this point, we were told at the time of the writing of this that it was end of March.

DIRECTOR LIMBAUGH: Okay. Do I have a motion to extend the date?

MR. WOODS: Even if he comes out in the end of January and we run into any problem, February is right there.

DIRECTOR GREGG: Yeah. No, I understand. But it says extend them 60 days. Can we just not extend them 90 days like Rebekah just said?

MR. WOODS: Yeah, that's what I would like to do is extend it 90.

DIRECTOR GREGG: So instead of the 60-day here, 90?

MR. WOODS: Correct. My recommendation is 90 days --

DIRECTOR LIMBAUGH: If it finishes in May, that's good.

DIRECTOR SWANSON: Yes.

DIRECTOR GREGG: I think it will be open before then.

**MOTION:** It was moved by Director Gregg, seconded by Director Swanson and carried unanimously to extend Mr. Dalton for 90 days the track opening date from February 2, 2013 to May 4, 2013.

**SPECIAL REPORTS**

**General Manager**

DIRECTOR LIMBAUGH: Okay. General Manager's Report.

MR. WOODS: Well, we did our years-of-service recognition. This evening we still have a couple of staff members that we need to recognize for 25 years of service, and we're working

on that. Given some of the issues that one of the employees is currently dealing with in their personal life, we're kind of holding off for a while to take care of that. The policy manual we already discussed this evening. The Board of Directors workshop, which is on the 23rd, scheduled to start at 4:00 p.m., I have confirmed with both the legal counsel as well as the consultant that will be handling the workshop. We will be changing the layout of the agenda or the order of the items that are listed there, 1 through 4. The law review or overview will go No. 1, and that will be reflected on your agendas that -- that will be mailed out to you at a later time. BMX we've talked about. The Skate Plaza. I actually have a meeting scheduled for this Friday for the Pharmacy people to come in. They have a couple of items that they want to go over, and then we'll discuss possibly --

DIRECTOR LIMBAUGH: Skate Plaza had drawings too; correct?

MR. WOODS: That's correct. We showed you drawings last month, so I want to see where they're at. They're bringing in another person, so I want to talk to them, get some general direction, and we can make a --

DIRECTOR LIMBAUGH: If I had to press you for a time line for Skate Plaza, what would you tell me today different than what you've said before?

MR. WOODS: I would like to think of it as a springtime project, but there's a lot of moving parts and we're relying on local fundraising efforts to get this project up and operational. So we have not even received a confirmed amount of money that the owner of the board shop is willing to commit to the project. So that's one of the things I'm hoping to pull out of this next meeting and get some tighter direction going. I had anticipated --

DIRECTOR LIMBAUGH: I guess my question, Lindsay, is, okay, we've talked about the skateboard park -- I don't know -- for six years, and we've postponed, postponed, postponed, and we get this good deal now.

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: If it gets down to a matter of money, maybe it's time to make -- the Board to make a decision about coin rather than depending on a few donations.

MR. WOODS: If the Board wants --

DIRECTOR LIMBAUGH: I'm just saying that, you know, at some point in time -- because it's not -- we're not building a mega facility here. It's a chunk of change, but just to get something down where we can say, yeah, we made a skate park now. And we'll go from there.

DIRECTOR GREGG: Did we not authorize a dollar amount?

DIRECTOR LIMBAUGH: We budgeted an amount.

MS. THOMAS: You budgeted an amount, and then you authorized a much smaller amount than what was budgeted.

DIRECTOR GREGG: Do you recall what the two amounts were that was budgeted for that skate plaza?

DIRECTOR LIMBAUGH: We got the space, we've got interest -- waning a little bit, but we have interest. And if it needs to be -- the fuse lit by us, maybe we should look at some alternatives of what we can do to get it expedited.

DIRECTOR CHANDLER: We should encourage them to move along with the project. But you know, it's been a long project. A few more months isn't going to hurt anything.

MR. WOODS: \$100,000 was budgeted.

MS. THOMAS: You authorized 15.

DIRECTOR GREGG: We authorized 15 out of 100?

DIRECTOR LIMBAUGH: Wasn't the 100 for BMX and Skate Plaza?

MS. THOMAS: No, there is \$60,000 for BMX.

DIRECTOR GREGG: So 160 set aside for both projects?

MS. THOMAS: 160 set aside for both projects.

DIRECTOR CHANDLER: I think pretty much what the Board is looking for is just like an improvement or a movement on behalf of the people who are going to be working on BMX and the Skate -- just have some movement, show us what they're doing, so we know things are moving in the right direction.

DIRECTOR LIMBAUGH: Or that the group body is functioning the same. Because you keep dragging this out and eventually they start to faction off, and two of them opposing show up at our meeting and want to know why Bob didn't do what Larry said and Larry didn't do what Bob said. Then now we're caught in the middle because we didn't do anything.

DIRECTOR CHANDLER: I don't think we should become anxious about this at all. Just kind of show us -- have them show us what we're --

MR. WOODS: And that's what I'm hoping is after the meeting on Friday, I'll have better direction as to where they're are at this point, and then I can report back next month.

DIRECTOR LIMBAUGH: Great.

MR. WOODS: Send it out, get it done.

DIRECTOR LIMBAUGH: Great. Thanks.

MR. WOODS: Kids Kamp we talked about a little bit. Partnership is working well. The ASBCSD meeting we also spoke about. That is going to be at Mary Ann's Restaurant, and the speaker is to be determined. This was a last minute fill-in, us covering this event for ASBCSD, so we're still working on that. Met the park ranger. Lake Arrowhead Community Service, their general manager had left, and I had notified them back in August that the agreement to use that property to the south of Hesperia Lake for parking for special events was coming up as due to expire on December 31st. And their interim has been in contact with me, and we're -- you know, we'll get the details worked out prior --

DIRECTOR LIMBAUGH: How much land do they own?

MR. WOODS: I don't know that off the top of my head. We have 200 acres on the site. I would imagine it's pretty similar-sized property.

DIRECTOR LIMBAUGH: There used be a home out there, and they used to take the runoff -- the effluent from Lake Arrowhead and grow alfalfa there. And that all went to the wayside, okay? So the Lake Arrowhead Water District still owns that land; right? Do they ever want to get rid of it?

MR. WOODS: We've talked to them. The previous general manager had talked to them a number of times about that, and they had no desire to get rid of it.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: I think their plan is that that might become a development site or something in the future.

DIRECTOR LIMBAUGH: I doubt very seriously but we could buy it, and we could put wells in and sell the water.

DIRECTOR SWANSON: It's 100 acres. The house is a nine-bedroom house that was privately owned in the Arrowhead Water Reclamation District.

DIRECTOR LIMBAUGH: Leased it out to them?

DIRECTOR SWANSON: Yeah. And when the house -- it was up for sale to be moved -- and when it was demolished, they just shut down everything.

DIRECTOR LIMBAUGH: Because I'm pretty sure that Lake Arrowhead is stipulating party in the adjudication for pumping on that ground because they pumped more than 10 acre feet.

MR. WOODS: Okay. So we're working with them, and we're hoping that we will get -- right now the agreement is that we can utilize it. We have to request their permission for the use, we have to maintain the area that we're using, and we agree to pay -- I think its \$750 a day that we use it. We only use it one day a year, and that's on Saturday, Hesperia Days, because we can't allow people into the back with vehicles due to the fireworks show. So the interim has indicated that he possibly might be willing to get it to where there is no fee exchanged. It's basically, let's work out the maintenance of it and the insurance coverage, and we're good.

DIRECTOR LIMBAUGH: Oh, good. Excellent.

MR. WOODS: So that's the direction I'm hoping to get that.

DIRECTOR GREGG: Did we skip meetings with the City of Hesperia?

MS. THOMAS: He mentioned it. I think you guys were --

DIRECTOR GREGG: Can we recap --

MR. WOODS: Can we go back to it?

DIRECTOR GREGG: Sure.

MR. WOODS: Board member business cards. I need to order business cards, so if any of the Board members that have been on the Board previously need additional business cards, if you can let me know so that I can include it in the order when I order Director Cowan's, I would appreciate that.

DIRECTOR COWAN: What's -- what's the policy of what's actually on there?

MR. WOODS: The Board approved what was on the business cards. There is no policy.

DIRECTOR COWAN: All right. So what was approved?

MR. WOODS: It's got the name, the title, and the District contact information there.

MS. THOMAS: There you go.

DIRECTOR COWAN: There's no actual way for them to contact us directly?

DIRECTOR LIMBAUGH: No. You don't want that anyway.

DIRECTOR COWAN: Not even our District email?

MR. WOODS: What we've done in the past is, Board members have written cell phone numbers on their cards or written email addresses, if you so choose.

DIRECTOR LIMBAUGH: It can go in the --

MR. WOODS: Once you put that information on there, if you give that card to somebody that you don't necessarily want them contacting you or it gets on some type of mailing list at a conference, then you're going to be inundated. So the Board has always in the past, send it through, it gets filtered, things get passed on to the Board member themselves.

DIRECTOR COWAN: That would be okay if we used the District email because that account would be strictly District business. Then we wouldn't have to worry about being inundated with that kind of information.

MR. WOODS: That's up to the Board. If they want to so choose.

DIRECTOR SWANSON: I do not. I want it to be my choice.

DIRECTOR LIMBAUGH: Isn't the District's email address on there?

DIRECTOR SWANSON: No, there's not.

DIRECTOR GREGG: I agree with Rebekah in one sense. And I'm actually the one who brought this up originally last year when we talked about business cards. I'm all for having whatever information the Board member directly chooses to have on his card. One is, I don't like writing my cell phone number on the back of a card, but I see your point on that. But Mr. Cowan's point is that if -- now we all should have District emails anyway so that they're all locked down to privacy --

MR. WOODS: Not all of you have activated District emails. That's the directors' choice.

DIRECTOR GREGG: Okay. No. And I understand that. So if the individual Board members choose to have their District email on there, if they so choose to have a District email, then they should be able to put that on the cards. And I have to agree with Rebekah that she says she does not want her information on there. That's fine. That's Rebekah Swanson. That's not Director Cowan or Director Limbaugh or Director Chandler or Director Gregg. So I don't know -- there again, I'm still fresh on the policy setting and all that. And we brought this to you -- I brought this to you a year ago regarding this --

DIRECTOR LIMBAUGH: So it's pretty easy to add an email to the business card?

MR. WOODS: Yes, we can have them put it on there.

DIRECTOR LIMBAUGH: So just send us an email -- what email you want on your business card. You want your personal phone number on there, too? I don't care.

MS. THOMAS: You want me to send an email asking you what you want on your business cards, if you want new business cards?

DIRECTOR LIMBAUGH: Yeah. I've still got a huge box of them.

MR. WOODS: Good. Program evaluation reporting we discussed that last month. Next month you should see the change in the procedure on that reporting that you requested.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: Finance division, we had a couple of staff members notify us that they are making plans to retire this year. So we're going out with a finance position in the newspaper this weekend and another time, and we will begin the selection process and interviewing processes there. Going back to the meeting with the City of Hesperia, we still need to have the ad hoc committee that is going to discuss the Hesperia Golf and Country Club. And speaking with the Board president, he wanted to have that ad hoc committee meeting here to meet prior to scheduling any date with the City of Hesperia. He's indicated that that meeting will probably need to occur sometime in February, for us to get together, and then to set something up. So I will try to set something up late February with the City and their representation. The other ad hoc committee with the City is the Civic Plaza Repayment Committee. Again, we will need to meet prior to going over to the City and meeting with them so that we have a plan of how we're going to address that issue. And then on January 14th, which I think actually has been changed in a couple of days staff will be meeting with the City to review the Civic Market and Street Fair.

DIRECTOR GREGG: Okay. So can we go to the -- another ad hoc committee will be needed -- will need to meet for the City to discuss the park repayment. Last meeting there was some discussion about, well, the golf course and the repayment issue. And you're in talks with Mike Podegracz, so we're left in limbo. What's the status on the discussion with Mike Podegracz?

MR. WOODS: There's been no other conversation with Mike Podegracz about that, partly because the holidays hit.

DIRECTOR GREGG: Yeah.

MR. WOODS: And things became very busy. But I know the general direction that he's kind of thinking about. I need to meet with this ad hoc committee to formalize what our points are going to be so that we can meet with --

DIRECTOR LIMBAUGH: Okay. Here's what I think. This is my suggestion. And there's a couple things that we need to iron out as an organization with -- with both of these facilities, both of them being internal financial before we go to the City. So I'm going to make a suggestion that staff, sometime in February -- doesn't matter whether it's before or after the board meeting -- but sometime in February, the committee for both of these functions meet. And that means staff has to get their ducks in a row about the financials with these two issues, okay? We over the last year have been tracking the golf course, and we need to see those numbers at the committee level first. And then I'm going to suggest that at the March board meeting, we play that out in front of -- so everybody can see. And then we as a board determine an action of how we should pace ourselves with the City. I think that's -- and I don't want to go from the committee to the City and say, oh, the Park wants to do this. I think its better we all hear the scenario of how this all is going to roll out. So if we can get that done in February -- and a lot of it's about the money, and a lot of it will be about how you feel the City is going to be receptive to any type of proposal we might want to push forward to help us financially and don't burden the City any more than they're already burdened. But keep in my mind that their revenue stream is definitely rosier than ours. Anyway, the committees need to review those issues before we play them out before the Board, if we can. So that's -- we should try to do that that way. Is that okay with you guys?

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: Can we get that information together?

DIRECTOR GREGG: And is that not something we can do and bring that back to the Board meeting on the 13th? I mean, we have -- you have the whole entire month to have the committee meeting.

MS. THOMAS: You're talking about February?

DIRECTOR LIMBAUGH: Can we do that in February?

MS. THOMAS: Well, it would be a committee meeting before.

DIRECTOR GREGG: You have a whole month for the committee to meet from now until the next Board meeting, all the way up to the 12th for the committees to meet. I mean, to push this off to March -- this is pretty important business --

MS. THOMAS: That's up to the committee if you can come up with a date to meet.

DIRECTOR LIMBAUGH: One thing about the Civic Plaza, I don't know what's going to happen about that, but the worse thing is about the golf course and RDA. We still don't --

DIRECTOR GREGG: Right, but -- we're still going to be on the hook for the payment for the Hesperia Civic Plaza Park, but the golf course and --

DIRECTOR LIMBAUGH: Did we pay this year?

MR. WOODS: We haven't paid.

DIRECTOR GREGG: Well, either way, down the road, we're going to be on the hook to make a payment.

DIRECTOR LIMBAUGH: You're right. Is it possible to get that together, a committee meeting before the 13th?

MR. WOODS: If you two can give me some dates we can meet prior to --

DIRECTOR GREGG: You have three whole weeks right here. We're only here. So you have three whole weeks left in this month.

DIRECTOR LIMBAUGH: You have the numbers already together?

MR. WOODS: We've got a pretty good handle on them.

DIRECTOR LIMBAUGH: I'll mark this up and give you my days.

DIRECTOR COWAN: That should work.

DIRECTOR LIMBAUGH: And I'm always good in the afternoons. It's better for me.

DIRECTOR COWAN: That's good.

MS. THOMAS: And you two will get dates and then email me?

DIRECTOR GREGG: That's the golf course?

DIRECTOR LIMBAUGH: Yeah. Okay. Is that all about the meetings?

MR. WOODS: Yes, that concludes the general manager's report.

DIRECTOR LIMBAUGH: All right. We'll talk in a minute after this meeting about the committee, okay?

### **Board Member Reports**

#### **Standing Committees**

##### **Recreation Foundation - Swanson/Cowan**

No meeting held.

##### **Tri- Agency - Swanson/Cowan**

Meeting was cancelled.

##### **Safety and Security - Chandler/Gregg**

No meeting held.

##### **Personnel Committee - Limbaugh/Chandler**

No meeting held.

##### **Audit Committee - Limbaugh/Gregg**

No meeting held.

#### **Ad Hoc Committees**

##### **Golf Course Ad Hoc Committee - Limbaugh/Cowan**

No meeting held.

##### **Civic Plaza Ad Hoc Committee - Limbaugh/Gregg**

No meeting held.

##### **Monument Ad Hoc Committee - Chandler/Cowan**

DIRECTOR LIMBAUGH: You did have a meeting for the monument, ad hoc committee?

DIRECTOR COWAN: Yes, sir.

DIRECTOR LIMBAUGH: Okay. Bob, did you have anything to report on that?

DIRECTOR CHANDLER: Yeah, it was a good meeting, very informative. Mr. Drylie showed up, the district historian, and added to the meeting. We discussed everything from flag poles to monuments to memorial tree and flags, everything. I mean, we covered the whole gamut. And actually, it was nice to get input from everyone there. We're going to meet again next month, and we will discuss -- we all threw out a bunch of different things to look at. And next month, we're going to get together to prioritize all those things. And then from that meeting, we'll probably ask staff to look into different things that we have prioritized and see, you know how much things would cost to have them done. And then from that point, we'll have another -- make a presentation to the Board as to what we've come up with.

DIRECTOR LIMBAUGH: Good.

DIRECTOR CHANDLER: So that's the plan. But it was a good meeting.

**Skate Plaza and BMX Ad Hoc Committee - Chandler/Gregg**

No meeting held.

DIRECTOR LIMBAUGH: We've got the committee meetings set. For the golf course ad hoc, we want to meet the afternoon of the 22nd of January, and the 17th for the Civic Plaza ad hoc.

DIRECTOR LIMBAUGH: And could we cover the Street Fair at that one too? Oh, you're going to meet with the City.

MR. WOODS: I'm meeting with the City staff and I'll bring back a recommendation to the Board because that's a program.

MS. THOMAS: I'm sorry. What time both those meetings?

DIRECTOR LIMBAUGH: 2:00 o'clock on the 17th, and 3:00 o'clock on the 22nd.

**Other Related Business**

DIRECTOR LIMBAUGH: Okay. Other related business? Director Chandler, do you have anything else?

DIRECTOR CHANDLER: No, I don't.

DIRECTOR COWAN: I would like to bring the subject of District emails back to the table for us to discuss. I feel it's very important for us to be reachable via email, and that could also -- if we would be able to set a policy on that to require all Board members to use a District email, that would make it so that there's no Board members using an unauthorized type of email or run into any issue with that. I think just from now into the future it would help. So is that something we could add?

DIRECTOR SWANSON: You want to authorize which email I use?

DIRECTOR COWAN: Well, not just you.

DIRECTOR SWANSON: Is that what you're saying? You have to use email and it has to be one approved by this group?

DIRECTOR COWAN: I would like it to be required that we use a District email.

DIRECTOR SWANSON: You're required to use a District email for what?

DIRECTOR COWAN: For all District business. That way we have more transparency to the people of our district, and we're just using District accounts, District email for District business.

DIRECTOR SWANSON: I would like to have an option which email I use for which communication. I have no objection to having a District email. I do object to someone telling me how I may use it and what email that is I use.

DIRECTOR GREGG: Well, agencies create policy on using emails all the time, so we are responsible for the people of the City of Hesperia. And I think it's just something that Director Cowan is asking to bring back to the Board.

DIRECTOR SWANSON: I think he can speak for himself.

DIRECTOR COWAN: I would like to bring it to the Board for us to discuss, to bring it up again. I think it's an important subject, and I haven't been involved in any discussion prior to this regarding that. And I feel that we can remain accountable to the District.

DIRECTOR LIMBAUGH: Okay. I -- that's fine. We haven't really accessed the email a lot because I don't think anybody has District email on the Board.

MR. WOODS: Last month we made that option available, and we had two Board members Director Gregg and Cowan have -- establish their District emails. The others said that they preferred to continue to use what they're currently using.

DIRECTOR COWAN: I would just like to bring it for further discussions.

DIRECTOR LIMBAUGH: It's not a bad idea in the electronic age. It's always nice to review your email policy because it's becoming more prevalent in daily use. But yeah, I agree with Rebekah. I try to shy away from the District email because I don't want it on my computer. Okay. So we'll take a look. Anything else?

DIRECTOR COWAN: No, sir.

DIRECTOR LIMBAUGH: Rebekah?

DIRECTOR SWANSON: I have so many compliments on how wonderful the parks looked, how beautiful the lights were, and also that -- I hope people weren't too surprised that no one touched or tried to change our lights or make them anything less than beautiful. So I was very happy to be able to say that our city loves our lights and loves our parks, and they're safe places for our lights to be, so by extension, I'm sure there are safe places for our kids and our families to be. So I was really glad to see that and hear those compliments to our staff. That always makes me happy.

MR. WOODS: Thank you.

DIRECTOR LIMBAUGH: Anything else, Rebekah?

DIRECTOR SWANSON: No.

DIRECTOR LIMBAUGH: Kelly?

DIRECTOR GREGG: One thing is, I'd like to -- I sent like an email regarding all -- all committees, that if there's a standing committee or ad hoc committee, they should attempt to meet at the beginning of the year to lay out future plans for the year of what that committee's going to do, whether they only meet quarterly or if they meet monthly, barring Tri-Agency, obviously, that meets monthly, Foundation that meets monthly. But as far as Skate Plaza, BMX, Safety and -- Safety, do they meet once a month or quarterly?

MR. WOODS: Quarterly or as needed.

DIRECTOR GREGG: Okay. So there again, as maybe a time of the freshness of the year, to have all of those committees meet and see what their road map is going to be for the rest of the year. So I discussed that item, I believe, with yourself and Mr. Limbaugh, so I'd like that to be addressed in some fashion.

MR. WOODS: So do you want to set a policy, or do you want me to deal with the chair?

DIRECTOR GREGG: I don't think we necessarily need to set a policy on it. But I think at the beginning of the year, the chair or the even the co-chair, they need to get together to go over the foundation of what they're going to be looking at for the year.

DIRECTOR LIMBAUGH: Well, for the standing committees, that would be appropriate. Ad hoc committees, they're, by virtue of their name, ad hoc; so they're needed when necessary. And so I would rely on you to work with the -- for you to work with the people on the ad hoc committees. When you feel it's necessary to have a committee meeting, you have one. And right now, our ad hoc committees are necessary to have meetings because we just organized that. The other ones, I have no problem with establishing -- you know, you get together once and you say, you know, what are the things we're going to talk about, other than we go to the Foundation Board meeting or whatever, you know. And maybe it's not necessary -- like for

our committee on audit, which is a standing committee. We know we don't have to meet until the auditors are selected like that, so --

DIRECTOR GREGG: But we --

DIRECTOR LIMBAUGH: If we have a -- some kind of schedule that shows that, you know, this is when we have to start thinking about having that meeting, or on a regular basis. We show that. So if we meet once a month, it's not too advantageous to try to schedule too far in advance because certain things come up. And we're all busy people, and unfortunately, the conflicts can create -- more committee meetings can create more conflict than they prevent. So I would hope that Lindsay would work with the chairs. And any chair on the committee, if they feel it's necessary to have a committee meeting either before or after a Board meeting -- or just call it on their own. Me, as president, I don't have to call those committee meetings. The chair can actually call Lindsay and say, I would like to have a committee meeting of so-and-so committee, and then you have a meeting.

DIRECTOR GREGG: I just think that the freshness of the beginning of the year, that all committees that don't meet monthly should meet to lay out the road map of where we're --

DIRECTOR LIMBAUGH: To see if there are any issues ahead.

DIRECTOR GREGG: Absolutely.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: Well, I'll get those schedules. I'll deal with the chairperson of each --

DIRECTOR LIMBAUGH: Get together with the chairs of the committees and find out when they can get together with their co-chair and have a meeting.

DIRECTOR GREGG: And then a couple more things. I just want to make sure that we have caretaker properties on the agenda for February. I thought we talked about that the caretaker facilities, and then some sort of -- I think we need to seriously look at savings throughout the District. I don't know how we need to go about that, but we need to look at ways that this District can start putting some more change in the bank. The health care and -- we talked about this last year -- the benefit packages, the medical costs -- and we need to look at those seriously. I mean, there's cities going bankrupt. There's police being cut. There's lots of activity going on in California that money is just getting wasted away. And I think for us to be fiscally responsible for the people that put us in this position or the people that voted us in this position that we need to make sure that we're not spending any more money than we absolutely have to. So it's going to be -- I'm going to bring this topic up at every single meeting until we do something about wasted funding, wasted money. So however we need to do that. That's it.

DIRECTOR LIMBAUGH: The two people that are retiring in finance, is it their time to leave?

MS. THOMAS: Most of the finance office is my age.

DIRECTOR LIMBAUGH: Shiella's got -- you're under her belt then -- I mean, she's off probation, so -- but she worked out so you're not caught shorthanded there.

MS. THOMAS: Yes, she's wonderful.

DIRECTOR LIMBAUGH: Are you going to promote somebody into the financial position?

MS. THOMAS: Well, anybody can apply. And they will have to test.

DIRECTOR LIMBAUGH: What is the salary ranges for those positions?

MS. THOMAS: This one, I believe it starts at the high end of 11, up to 14 to 15, the salary.

DIRECTOR LIMBAUGH: An hour?

MS. THOMAS: An hour.

DIRECTOR LIMBAUGH: Saw an ad in the paper for a financial; the salary was 35,000 to 55,000.

MS. THOMAS: Yeah, we're not at that point.

DIRECTOR LIMBAUGH: A lower level than what we've got. And the benefits are twice as good as what we've got. I thought that was very serious.

MS. THOMAS: And that is one thing, Mr. Gregg, because all of the employees that are in there now are at E Step. We're going to be moving down and starting at A Step with these positions and restructuring, so it's going to help.

DIRECTOR GREGG: Every little bit's going to help. I'm just saying that we need to --

DIRECTOR LIMBAUGH: By the way, almost everybody that commented on the lights never said anything about the lights at Civic Plaza. They all said the lights in the city were great. They looked better this year than ever. That's a real social comment. I'm saying everybody that told me about the lights, oh, they look so good. I thought that was kind of funny. Anyway, there's where we can save some money, by not doing the Civic Plaza lights. And it was nice to have the five-year service award for those people. I know most of those people -- I don't know them personally, but I know who they are, and it's amazing how many good employees we really do have at the District.

DIRECTOR SWANSON: Yes, absolutely.

DIRECTOR LIMBAUGH: Great concept about the service awards. Should have had it years ago. So anyway, that's all I have. So I guess we're adjourned. Thank you for coming tonight. Thank you for coming. And oh, by the way, school board member Eric Swanson is in the crowd.

## ADJOURNMENT

The meeting was adjourned by declaration by President Limbaugh at 8:45 p.m.

Respectfully submitted,

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Lindsay Woods, General Manager

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Rachel Thomas, Admin. Op. Mgr.