

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

May 20, 2015

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Hamilton at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

ROLL CALL

ATTENDANCE

BOARD PRESENT: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
BOARD ABSENT: None
STAFF PRESENT: Woods, Miller, Abreo, Hamm, Glass, Thomas

APPROVAL OF AGENDA

It was moved by Director Limbaugh, seconded by Director Swanson, and carried unanimously to approve the Agenda by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

FLAG SALUTE

The Flag Salute was led by Director Gonzalez.

PROCLAMATIONS AND PRESENTATIONS

Mr. Hamm recapped the Kids Fishing Clinic event and presented certificates to the following volunteers: Jia Cia and Robby Woods; Cris, Juan and John Orozco of Relay for Life; Jimmy Conaway and Marcos and Bobby Alcantar of Moone Worms; Mike Harridge of Hesperia Kiwanis; Mike Lampignano and John Connally of We Really Care; and Linda Masquefa and Sandra Mahaffey of Hesperia Elks Lodge #2646.

Mr. Glass recapped the District's Baseball Opening Day and presented a certificate to volunteer Mike Harridge of Hesperia Kiwanis.

Mr. Woods presented Mr. Glass with the CARPD award for Outstanding Innovative Program, which the District won at this year's CARPD conference for our 5K Run/Walk/Skate. Mr. Woods congratulated Mr. Glass and thanked him for all his hard work.

The Board thanked all the volunteers for all that they do for the District to benefit the community.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

Message to the Public/Public Comment was read. There were no public comments.

CONSENT ITEMS

The following items are expected to be routine and non-controversial, and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

- A. Approval of Minutes of Regular Meeting, April 8, 2015.
- B. Approval or Denial of Claims.
- C. Authorization to Advertise for Bids: Bid #2015-5-1 Hesperia Days Fireworks Show, September 19, 2015
- D. Reject the Claim for Personal Injuries.

MOTION: It was moved by Director Gonzalez, seconded by Director Swanson, and carried unanimously to approve Consent Items A through D by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

PULLED CONSENT ITEMS

None

Meeting Recessed from Open Session at 7:20 p.m.
Meeting Reconvened into Closed Session at 7:22 p.m.

CLOSED SESSION ITEMS

- E. Public Employment – Recreation Supervisor III (Closed Session, Government Code Section 54957)
- F. Conference with Legal Counsel – Anticipated Litigation – 2 Cases (Closed Session, Government Code Section 54956.9 (d) (2))
- G. Conference with Real Property Negotiators (Closed Session, Government Code Section 54956.8)
 - APN #: 0399-011-46-0000
 - Agency Negotiator: Lindsay Woods
 - Negotiating Party: Mike Podegracz
 - Under Negotiation: Price and Terms
- H. Conference with Labor Negotiators (Closed Session, Government Code Section 54957.6)
 - Agency Representative: Director Hamilton
 - Unrepresented Employee: Lindsay Woods

Meeting Recessed from Closed Session at 7:51 p.m.

Meeting Reconvened into Open Session at 7:54 p.m.

REPORT FROM CLOSED SESSION ITEMS

MOTION: It was moved by Director Chandler, seconded by Director Gonzalez, and carried unanimously to approve the amendment to extend the General Manager’s contract for an additional year by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler

NOES: None

ABSENT: None

ABSTAIN: None

No other action taken.

DISCUSSION/ACTION ITEMS

- I. Review of Fiscal Year 2015/2016 Preliminary Draft Budget.

Ms. Abreo highlighted pertinent areas of the preliminary draft budget.

Mr. Woods and the Board commented that Ms. Abreo had done a wonderful job on the budget and they are very appreciative.

Board reviewed Fiscal Year 2015/2016 Preliminary Draft Budget and it will be filed.

- J. Resolution No. 15-05-01, declaring intent for the annual levy and collection of assessments for AD #1.

RESOLUTION NO. 15-05-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, DECLARING ITS INTENTION FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 1, FOR FISCAL YEAR 2015/2016

MOTION: It was moved by Director Swanson, seconded by Director Gonzalez, and carried unanimously to approve Resolution No. 15-05-01 declaring intent for the annual levy and collection of assessments for landscape and lighting assessment district no. 1, for fiscal year 2015/2016, by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

- K. Resolution No. 15-05-02, declaring intent for the annual levy and collection of assessments for AD #2, all zones.

RESOLUTION NO. 15-05-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, DECLARING ITS INTENTION FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 2, INCLUDING ALL ZONES, FOR FISCAL YEAR 2015/2016

MOTION: It was moved by Director Swanson, seconded by Director Limbaugh, and carried unanimously to approve Resolution No. 15-05-02 declaring intent for the annual levy and collection of assessments for landscape and lighting assessment district no. 2, including all zones, for fiscal year 2015/2016, by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

- L. Resolution No. 15-05-03, approval of the Engineer's Report regarding the levy and collection of assessments for AD #1.

RESOLUTION NO. 15-05-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, FOR APPROVAL OF THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 1, FOR FISCAL YEAR 2015/2016

MOTION: It was moved by Director Chandler, seconded by Director Limbaugh, and carried unanimously to approve Resolution No. 15-05-03 approving the engineer's report regarding the proposed levy and collection of assessments for the landscape and lighting assessment district no. 1, for fiscal year 2015/2016, by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

M. Resolution No. 15-05-04, approval of the Engineer's Report regarding the levy and collection of assessments for AD #2, All Zones.

RESOLUTION NO. 15-05-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, CALIFORNIA, FOR APPROVAL OF THE ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR THE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 2, INCLUDING ALL ZONES, FOR FISCAL YEAR 2015/2016

MOTION: It was moved by Director Swanson, seconded by Director Limbaugh, and carried unanimously to approve Resolution No. 15-05-04 approving the engineer's report regarding the proposed levy and collection of assessments for the landscape and lighting assessment district no. 2, including all zones, for fiscal year 2015/2016, by the following roll call vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

N. Approve Professional Service Agreement with Sunkay Associates.

MOTION: It was moved by Director Limbaugh, seconded by Director Swanson, and carried unanimously to approve the professional service agreement with Sunkay Associates by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

- O. Authorize General Manager to negotiate and execute a contract between the County of San Bernardino Sheriff's Department (SBSD) and Hesperia Recreation and Park District for exchange of services and facilities.

MOTION: It was moved by Director Limbaugh, seconded by Director Gonzalez, and carried unanimously to authorize the General Manager to negotiate and execute a contract between the County of San Bernardino Sheriff's Department (SBSD) and Hesperia Recreation and Park District for exchange of services and facilities by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

- P. Authorize Pay Differential.

MOTION: It was moved by Director Swanson, seconded by Director Gonzalez, and carried unanimously to authorize the pay differential by the following vote:

AYES: Gonzalez, Limbaugh, Hamilton, Swanson, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

CORRESPONDENCE/WRITTEN COMMUNICATION

Mr. Woods highlighted the following: Kids Kamp and ASAP postcards; invitation to a VIP reception for the fair; swim lesson and pool rental flyers; BMX state qualifier race; coffee with Assemblyman Obernolte at the Percy Bakker Center on May 29, 2015 at 9:00 a.m.; Movies in the Park; and Chamber golf tournament.

Correspondence in Board Packet:

1. Ribbon cutting invitation for Hesperia Speedwash on May 21, 2015.
2. Thank you letter from Les Simmons thanking staff for the great job on the Kids Fishing Clinic at the Lake.
3. LAFCO Notice of Hearing on May 20, 2015.
4. Thank you email from Chris Palmer, CSDA Public Affairs Field Coordinator, thanking the District for the submission of the SB29 opposition letter.
5. Newspaper article, Daily Press, April 1, 2015, "Brown orders mandatory water restrictions."

6. Newspaper article, Western Outdoor News, April 24, 2015, "Hesperia Lake stands as a top producer of trophy fish on a year-round basis."
7. Newspaper article, Daily Press, May 1, 2015, "Wild West Night set May 9 at Bakker Center."
8. Newspaper article, Daily Press, May 6, 2015, "Water suppliers scrambling to meet state targets."
9. Newspaper article, Hesperia Star, May 9, 2015, "Lime Street Park pool to reopen May 23."
10. Youth Winter Basketball Evaluations.

GENERAL MANAGER/STAFF REPORTS

- a. Recreation Programs
 - New addition to report: volunteer hours logged.
- b. Hesperia Lake
- c. Golf Course
 - The General Manager has requested authorization to exceed the \$100,000 cap because of a couple of projects at the course.
 - Up 100 rounds of golf from last year and up 317 up from previous month.
 - Mr. Woods has received a lot of positive comments from the community regarding the course.
 - Chamber Tournament will be a full tournament. This will be one of the first times the Golf Course has had a full tournament since the District took over operations.
 - Tree removal with Pilot Rock and the Golf Course building scheduled to be painted.
- d. Parks Division
- e. Park Ranger
 - Rangers completed firearms qualifications and other trainings.
- f. General Manager Summary Report of Items of Interest
 - Hesperia Lake Well project is underway. They should be done in early June.
 - Mr. Woods thanked Director Limbaugh for going out to the Baseball Opening Day Ceremonies and representing the District.
 - Mr. Woods recapped CSDA Legislative Days, which he and Mrs. Swanson attended.
 - Mr. Woods met with City Staff and Steve McCormick of Agora Planning + Design to discuss HRPD comments regarding the Tapestry Specific Plan and Draft EIR documents. Copies of the comments were provided in the board packet.
 - Mr. Woods presented a financial overview of the Hesperia Lake Operations.

Meeting Recessed at 9:02 p.m.

Meeting Reconvened at 9:08 p.m.

- f. General Manager Summary Report of Items of Interest continued
 - Mr. Woods highlighted the Volunteer Recognition Dinner and our Volunteer of the Year Ed Rue.
 - Mr. Woods is working on the personnel manual and hopes to have it to the Board at the next meeting. He met with the Personnel Committee on April 29, 2015.

- Mr. Woods highlighted the After School Activities Program report that was prepared by Mr. Hamm and provided in the Board packet.
- Mr. Woods recapped the Crisis Communications and Media Response Training, which he and Kristen Varney attended.
- District will be working with the San Bernardino County office of Children and Family Services to hold a community services fair at the Epicentre on June 20, 2015.
- Mr. Woods highlighted the recent watering restrictions due to the drought and presented the signs that will be placed at our facilities and parks.
- Mr. Woods presented the PowerPoint that he presented at a recent Chamber Coffee.
- Mr. Woods showed the current and a proposed organizational chart. Mr. Limbaugh asked that a copy be provided to the Board.

g. Monthly Budget Report

BOARD MEMBER REPORTS

Standing Committees:

Recreation Foundation – Chandler/Gonzalez

Minutes provided in Board Packet.

Tri-Agency – Swanson/Hamilton

Director Swanson reported on the Tri-Agency meeting held May 13, 2015.

Safety and Security – Chandler/Swanson

No meeting held.

Personnel Committee – Limbaugh/Hamilton

Minutes provided in Board Packet. The committee was positive in regard to the changes presented at the Personnel Committee meeting.

Audit Committee – Limbaugh/Hamilton

No meeting held.

BOARD MEMBER COMMENTS

Mr. Chandler thanked Mr. Woods and Mrs. Swanson for attending the CSDA Legislative Days and said that he couldn't think of any better representatives to attend the conference. He thanked staff for a job well done on the budget and the Board packet. He commented that Bike Safety is an important issue and is glad we are working with the City and HUSD. Mr. Chandler thanked Mr. Hamm for attending the last Foundation meeting and noted that he did a great job.

Mr. Gonzalez echoed Mr. Chandler's comments and thanked the staff for a job well done. Mr. Gonzalez discussed Tapestry in regard to equestrian trails.

Mr. Limbaugh recapped the CARPD conference, which he and Mr. Woods attended. Mr. Limbaugh discussed the park bond slated for the 2016 ballot.

ANNOUNCEMENTS

The next Regular Board Meeting is scheduled for June 10, 2015 at 7:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT

The meeting was adjourned by declaration by President Hamilton at 10:08 p.m.

Respectfully submitted,

Lindsay Woods, General Manager

Willow Miller, Business Manager