

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
PERSONNEL COMMITTEE MEETING
Thursday, May 24, 2022 - 5:30 p.m.
Lime Street Park Community Center, 16292 Lime Street, Hesperia, CA 92345**

MINUTES

CALL TO ORDER

Meeting was called to order at 5:30 p.m. by Vice President Irish.

A. Attendance

Board Committee Members: Irish, Gregg

District Staff: Chavez, Campbell, Darling, Swims, Garcia

Guests: None

MESSAGE TO THE PUBLIC/PUBLIC COMMENT

- No public comment made.

DISCUSSION/ACTION ITEMS

B. Review Organization Chart

- The Committee suggested updating position titles to better show what the position actually entails. They suggested the department heads work on their job descriptions to better illustrate the duties that are performed.
- The Committee requested the current organizational chart with names to adjust with their vision and review with incoming leadership.

C. Review Job Descriptions, Salary Schedule, and Workers Compensation

- This item was addressed under Item B.

D. Review Positions for Fiscal Year 2022/2023 Budget

- The Committee reviewed possible updates to positions for the upcoming budget including: COLA increase and position reclassifications, additions, and omissions.

E. Employee Health Insurance Plan Opt Out Incentive Program

- Director Gregg requested to bring an Opt Out Incentive Program back to the Board for consideration and possible approval to be implemented.

ADJOURNMENT

Meeting was adjourned by Vice President Irish at 7:21 p.m.