

**HESPERIA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS REGULAR MEETING**

April 11, 2012

FLAG SALUTE

Director Swanson led the Pledge of Allegiance

CALL TO ORDER

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Limbaugh at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

ATTENDANCE

BOARD PRESENT: Gregg, Chandler, Limbaugh, Hamilton, Swanson
BOARD ABSENT: None
STAFF PRESENT: Woods, Thomas

COMMUNICATIONS

WRITTEN COMMUNICATION

1. Association of the San Bernardino County Special Districts meeting notice for April 16, 2012.
2. Letter from the State of California Department of Parks and Recreation regarding Round Two of the Prop 84 Statewide Park Program.
3. Newspaper article, March 30, 2012, Daily Press, "Flash mob surprises 'Coach'".
4. Newspaper article, April 3, 2012, Hesperia Star, "Summer concert series to offer something for everyone".
5. Newspaper article April 3, 2012, Daily Press, "Three local men compete in district Golden Gloves".

ORAL COMMUNICATION

DIRECTOR LIMBAUGH: Communications. The written ones are in your packet. I think you just got handed this thing about the railroad spur on the 19th. Are there any oral communications or additional ones, Lindsay?

MR. WOODS: No, there are none.

CONSENT ITEMS

MOTION: It was moved by Director Hamilton, seconded by Director Chandler and carried unanimously to approve Consent Items A through D:

- A. Approved Minutes for the Regular Meeting, March 14, 2012.
- B. Approved Claims for Payment.
- C. Accepted written staff reports
- D. Authorization to advertise for bids: None

PROCLAMATIONS AND PRESENTATIONS

None

STAFF REPORTS

Recreation Programs

MR. WOODS: On page 1 of the recreation report you can see that the numbers for the teen center are increasing. Staff is trying to come up with different programs that are attractive to teenagers to give them opportunity to hang out at the facility as opposed to being out roaming around. And then on page 3, just to reiterate under the special events, we did participate in the bridal expo at the San Bernardino County Fair Grounds on January 28th, we had one booth, and that was to promote facility rentals in preparation for the upcoming bridal season and also for quinceñeras. And that's all I had to highlight on the recreation report, unless there was a specific question.

Golf Course

MR. WOODS: Hearing none, I will move on to the golf report. Rounds played for the month of February were 2,076. Range use was down a little bit. They were --

DIRECTOR LIMBAUGH: Are those -- excuse me -- are those down numbers from last month?

MR. WOODS: From last month.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: You can see how the numbers are fluctuating a little bit. We did have to shut the course down on four dates due to inclement weather, so staff have those standards, and when the weather gets bad, they go ahead and shut things and send staff home, so that we can save on our personnel costs. We had three tournaments. The promotion for this month is we have a twofer program. Monday through Thursday after 10:00 a.m. it's two green fees and a cart for \$30. Or you can walk the course after 2:00 p.m. for \$5, or we will honor our competitors' coupons. And Brandon will be doing a ball hunt instead of an Easter egg hunt. He'll be putting out different decorated golf balls on the course, similar to what we did last month with the shamrock, and they'll be different incentives for people to locate those and bring those back into the pro shop. Course maintenance. Weed abatement. Dealing with tree issues. We have had a couple of issues with the pump going down, and it seems like every time the pump goes down, we'll get it fired back up, it causes us to have a mainline break

somewhere, just because of the pressure that we have to deal with, which Brad noted probably had some effect on our water usage for this month.

DIRECTOR CHANDLER: Is that pump something that we're going to have to replace?

MR. WOODS: We're working with the City of Hesperia. It's their pump. We're trying to troubleshoot it, and they've been working on it, but I think they're eventually going to have to replace it.

DIRECTOR HAMILTON: Lindsay, just a real quick one, who has coupons? We need to redeem any, but I mean, what other golf courses offer coupons?

MR. WOODS: Coupons are specials. They might be an e-mail coupon or an e-mail special that goes out because if you remember, we're going back and forth with Ashwood. They would wait for us to put ours out, and then they would undercut us, so hey, let's just say we'll honor their coupon and try to get people over there.

DIRECTOR HAMILTON: I didn't even know they did coupons.

MR. WOODS: Golf is very cutthroat right now because the courses are trying to get all the golfers they can get to come over and play.

DIRECTOR HAMILTON: Sure.

MR. WOODS: And that's the reason that our prices are so inexpensive to play golf. You go down into the valley and \$30 for two people to play golf is a bargain.

DIRECTOR CHANDLER: Just out of curiosity, Lindsay, on the rounds played in reference to the golf operations, how does that compare to last year at this time? Do you happen to know that?

MR. WOODS: I don't know that off the top of my head.

DIRECTOR CHANDLER: Okay.

DIRECTOR LIMBAUGH: That might be a good --

MR. WOODS: But I will check for you and get that information back to you.

DIRECTOR LIMBAUGH: That might be a good interesting thing for us to see, if you could do that if that's an easy look-up, when you're preparing this sheet for next time. So like, for May next year. May this year -- what was it last year?

MR. WOODS: Okay.

DIRECTOR LIMBAUGH: That would be a good.

MR. WOODS: Now you would like to see the numbers now based on the month prior and also the previous year?

DIRECTOR LIMBAUGH: Just for that one category.

MR. WOODS: Okay. Just that one.

MS. THOMAS: Just rounds played?

DIRECTOR LIMBAUGH: Rounds played.

MR. WOODS: Any other questions about the golf report or comments?

Parks Division

MR. WOODS: Moving on to maintenance, page 1. One of the problems that we were having here at Lime Street was the people didn't know where the restrooms were at when they were in the park, so staff put up a couple of restroom directional signs out in the park to help people locate the restrooms. In preparation for presentation for the bat and ball season, we added field mix to several of the infields and the ball fields. Hesperia Lake -- we did some improvements and repairs -- on the nature walking area that's out in the back near the

equestrian area. Maple Park -- there was an area that got planted -- Brad refers to it as a cactus. I don't believe it was a cactus, but it was some type of thorny bush, and it was causing some problems with soccer balls, so staff removed that and replanted with a more appropriate plant material for that setting. It wasn't a very big area. They added clay to the field that - Timberlane Park also getting ready for the Little League season, and that's all that I have to highlight on that report. Any questions or comments?

DIRECTOR GREGG: Just one comment about how the parks are actually looking. They're looking - the green grass is looking really good. Again, the maintenance people are doing a great job at keeping things up out there. I visited about 10 or 12 facilities this month.

MR. WOODS: I'll pass that along.

Park Ranger

MR. WOODS: And ranger reports - pretty standard. We have a lot of people who want to use our parks after hours, so Jack does a good job, and we sometimes have some people that want to have some creative activities in the restrooms, but he's been on top of those things and that's all I have.

DIRECTOR CHANDLER: Just as a reminder Jack and I will be attending a safety meeting toward the end of the month.

MS. THOMAS: The 26th. 4 o'clock.

MR. WOODS: And that will be here at Lime Street. And just make sure that you're looking. We have a lot of activities getting ready to fire up. So if you can pull your calendars out, this Saturday we have the kids' fishing clinic down at Hesperia Lake, and that will begin at 7:30 to noon, and the Hesperia Kiwanis Club will be assisting us with volunteers for that event. Saturday. I notified you all that Ernie Gibeau passed away and that his memorial service is on Saturday at 11 o'clock at the Church of the Nazarene, in Hesperia. It's on Maple Avenue. Then we have the volunteer network dinner on the 18th, which is next Wednesday evening. That's a program that the city has put together, and I'll talk about that more on my general manager's report. Next weekend -- we have the Cars and Cure event, health fair, car show, and the No Drugs America. So it will be a very busy day, and we're also doing opening day for our baseball program. Our baseball -- not Little League -- our Babe Ruth program will be having their opening day. Then we have the safety committee meeting that Rachel mentioned, and then on the following Saturday, the 28th, we will be having our Senior Resources Fair at the Percy Bakker Center, so we're going into our busy season, so keep your calendars handy if you want to attend any of these events so that you can keep everything straight.

DIRECTOR HAMILTON: Lindsay, remind me what's the Senior Resource Fair? What is that again?

MR. WOODS: The Senior Resource Fair is an event that we're hosting that highlights senior service providers and their services.

DIRECTOR HAMILTON: Could be anything like health care, insurance?

MR. WOODS: It could be health care, insurance; it could be exercise classes, meals-on-wheels program it will be beneficial to the seniors, this is the first time we've done it. That concludes my report unless there are any other questions. Thank you.

DISCUSSION/ACTION ITEMS

E. **Accept Hesperia Recreation and Park District Auditor's Report Fiscal Year Ended June 30, 2011.**

DIRECTOR LIMBAUGH: Since the beginning of the year -these folks have been working on the audit, and we had a committee meeting, and we talked about it, and last we've had our committee to review the report itself and their letters of comment on to the board. Hopefully, you all read the letters. I know Kelly and I discussed them at length with the auditors and senior staff. And it's for the period ending June 30th, 2011. So pretty much after we're right done with this one, they'll get -- soon to be started on the next one. I think at this time I'd like to talk about what we talked about at the committee, where we ratcheted down.

MS. THOMAS: Did you want them to do an introductory first?

DIRECTOR LIMBAUGH: I don't know. Did we talk about having them give a short presentation on the --

DIRECTOR GREGG: Five minutes or something.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: And tonight from Eadie and Payne, we have David Thayer and Eden Casareno. They did a very thorough audit for us. The audit that they've given us -- they do have a few items that they would like to see us address. Rachel and I have been working with them, as has audit committee, after we get this audit in a few months, they'll begin working on our next audit, which doesn't give us a lot of opportunity to make changes between the two audits, but we found them very professional and easy to work with and look forward to working with them. Tonight, we have -- David Thayer who is going to give his overview of the audit. David.

MR. THAYER: One of the things I'd like to do about is what's actually in the document that you have, some of the things that we think are important that I want to draw your attention to. In the financial statements -- if you look on the table of contents, you see it's divided into five sections. It begins with the independent auditors report. That's our opinion on the financial statements and all the content that are -- that's in the report, and it's an unqualified opinion, which means we didn't take any exceptions to what we see in your financial statements as the so-called clean opinion; okay? There's a management discussion and analysis, and that's your management's commentary on the financial results, comparing it with the June 30th, 2011, year, and the June 30th, 2010, year. All of the amounts that they show in that commentary agree with the basic financial statements; okay? The third part is the basic financial statements. I'll talk about those in detail in a moment. Then the footnotes are a fourth part. They talk about and give you additional information and more detail on the amounts that are shown in the financial statements. The last part of some supplemental schedules that are required for you to have in your report by generally accepted government accounting standards; okay? If we look at the basic financial statements, starting on page number 12 of the statement of net assets, the statement of net assets it's as if you were a regular business a full accrual that manager was recorded in here. You have your capital assets; all of your debts are shown in the statement of net assets, so it was as if you were reviewing a business on a full accrual. One thing that you'll notice in this, if you compare this to last year's, is that your net assets decreased by about 2.8 million. The main reason for that is the 2 million that you had to record currently for the cost of improving the city park, your share of that -- even though

you're going to pay it over the next several years on a full accrual, you have to record that and include that in your costs and show that in your statement of net assets of liability, and that's been done. There were also 800,000 of additional costs, all part of your budget. So they're all within your budget that you approved, and that's recorded in here. On page 13 is your statement of activities. There again, this is full accrual. And you can see that it shows your sources of revenues and your expenses. Your property taxes increased slightly over last year -- about 24,000. Again, your general government costs increased, as we discussed. On page 14 is your governmental funds. This is what you're mostly used to. This is when you actually spend something that's recorded as an expense. So if you buy a fixed asset, that's recorded as an expense on these financial statements -- on the governmental financial statements. Government accounting standards requires you to have both full accrual and governmental. Down at the bottom of page 14, you'll see that there's some items -- two items -- the capital assets, which aren't reported on this financial statement and the long term liabilities which aren't reported on this one -- so it reconciles the two fund balances between the governmental and the full accrual. A different item on this you'll see is the special revenue funds -- your Assessment District Number 2. That had been included in the past in your general fund. It really is not a part of your general fund. It's separate assessment district. Each of the zones you have in that district has its own tax increment, and it needs to be recorded as a special revenue fund, separately from your general fund. So we pull that out, and that's why you have the supplemental information in this report because it shows the combining statement to combine all of those special districts into this one item. We think that's a proper accounting. On page 15 is your expenditures, and you'll notice in your expenditures, you have things that you wouldn't see in your -- in your accrual statements. That's capital outlay and debt service. And a government shows whatever it expends, whether you buy a fixed asset or not or pay a debt or not as a cost. In the full accrual or the net asset statement, if you buy a fixed asset, that's part of your fixed assets, and you depreciate it, and so there are some differences. And on page 16, that shows how you reconcile the governmental funds to the change in that net assets for your government activities. So they're -- the two are reconciled between each other. And again, this is something that's required by GASB -- Governmental Accounting Standard Board. There is a couple of footnotes I want to call your attention to on page 25. That's your capital assets, and it shows what you have, shows the depreciation you have for this year, transfers you made out of your construction progress to capital assets, and it shows those things that are not shown in your governmental in detail. The next footnote I want you to look at is on page 26. It's your long-term debt. That describes all of that debt that you have that's payable over the next few accounting periods. You have the intergovernmental fund payable. That's for the park that you have. You have some compensated absents that are payable. They get paid when the employee takes a compensated absence. You have post-employment benefits payable. We'll talk more about that in a moment. And you have some notes payable and a lease payable; okay? And on page 27, it shows when these things are payable, over what period, and the interest rates, explains more about the debt. On page 28 it talks about your retirement plan. This is the one thing that's very important in governments is your retirement plan and your post-retirement benefits, and we'll talk about that in a second, but it explains what your annual pension cost is. The good thing is, it's -- you've whatever your cost is, you pay it currently. You're not carrying any balance over or amortizing any balance. It's paid currently. Whatever they tell you to pay; it's been paid; all right? On page 31 -- it begins at the

bottom of page 31 and continues on to page 32. That's your post-employment benefits that you've agreed to pay employees, and that consists of health coverage, and it -- those two -- and the footnote talks about what it is you cover, and it talks about what your obligation is estimated at the end of the year. It will be \$494,000 for that year. On page 33 in the middle of the page, it talks about what your unfunded actuarial liability is. That means all the people that are eligible for this benefit, should they take that benefit and however long the actuary estimates that they'll live and use the benefit, your unfunded liability right now because -- and most governments do not fund these -- is 2,067,000. So over the years, that's going to be your obligation. One of the things that the Governmental Accounting Standards Board is looking at is requiring you to record this entire liability in your financial statements. They do not require that yet. They're also looking at making you record in your financial statements your entire pension liability, funded and unfunded. So that would mean, based on all the people that you have, what you expect them to earn over their careers, and what that might mean in the way of a pension. You would have to actuarially estimate that and put that on your financial statements as well. Those are two very large liabilities that could be in your financial statements because right now a lot of governments don't know how much liability is estimated in their pensions, and they're thinking about making you put that, so we'll keep you informed about that if that happens. But right now that hasn't happened. Since we didn't cover too much about the financial statement, these are the things I wanted to direct your attention to and be sure that you get a chance to read those parts of them. Did you want to talk about anything else?

DIRECTOR LIMBAUGH: Well, I think that items from your letter -- we talked in depth at the committee. By the way, the committee recommends that we bring it to the board and accept it. They're -- being that it's come in so late in this year, and there are some actions that they're going to initiate, but we probably won't have a full accountability for implementing the accountability that we feel needs to be improved that the auditors mentioned. And staff also feels that these need to -- but it may take one more cycle of audit to make sure that they're all working. And particularly in places where we have cash coming in and out, i.e., the golf course and the lake. That has to improve a little bit there. But I think one thing about the -- and correct me if I'm wrong, Kelly -- was about the turnaround from when we get things in to when we get to the bank.

DIRECTOR GREGG: Right, uh-huh.

DIRECTOR LIMBAUGH: That needs to be a lot better so it doesn't look like, you know, pass -- and I think they're going to work at trying to do that. Also with the --

DIRECTOR SWANSON: That's covered in the letter?

DIRECTOR LIMBAUGH: -- advent of hiring an additional trainee will give some improvement to the bottom row for a while for the actual day-to-day activities because they're not going to be management. They're going to be learning as they go. So I think that's going to come as a needed help to our accountability from a financial standpoint, and I know we've been talking about it for a number of years bringing something being new to the accounting group, so I think that's going to be good, and we're planning to do that next month from what Lindsay said in his report that we might hire somebody.

MS. THOMAS: We sent out 22 letters today inviting 22 people to test next week.

DIRECTOR LIMBAUGH: Okay. But the main thing that the committee found was the audit didn't have anything that was a show-stopper, and that we just need to make sure that we're

following all the government rules as they change, and that we aren't opening ourselves up to any problems with the money -- that it changes at the cash places. So it -- I think -- and I think Kelly also thought -- that they did a pretty thorough job in picking at the places where we needed to improve our operation a little bit better from a financial perspective and stay within the parameters of how we operate.

DIRECTOR GREGG: I'd actually like to commend the auditors for the great job that they did in presenting their information to us at the audit committee and explaining in depth and extending some training -- some training activities that Eden had brought forth to management, and I think management accepted them. And like I said, just a great job of putting the audit together as way more in-depth than Rams was last year; we appreciate that.

MR. THAYER: Well, for the benefit of the board members that weren't there, we did visit all of your locations where you take in funds, and we did study how you -- how those transactions occur and how you report back. And those are the suggestions we're making -- how to monitor that. You can't be foolproof a hundred percent of the time, but you need to give yourself the opportunity that if there is an error made, that you're able to catch it. And that's what we're looking for to help you design that type of system and have enough checks and balances along the way to ensure the proper recording in your books. And that's what we're going to help you with, and we think that that's a wise idea to hire an additional person to give you that monitoring that you need, and we'll help your folks improve their monitoring skills as well. But when we look at those different locations, if we see weaknesses, we adjust our auditing steps to compensate for that, so if we think we need to look at more transactions and do more testing, we do that. So that's part of how you set your audit up. So hopefully, as time goes by, you'll improve. It can't all be done in one fell swoop. It will take improvement, and we'll work with your staff, monitor that, and report back to you -- to the board of how that's going.

DIRECTOR LIMBAUGH: Any other questions? Thank you for your presentation.

MR. THAYER: Thank you very much.

DIRECTOR HAMILTON: And this might not even be a fair one to even ask you guys as auditors, but you know, even on page 33, Dave, you made a comment regarding our liability, unfunded actuarial liability. What are other organizations doing? Are they setting up some kind of an accounting system to begin to prepare for that as that is a liability for the future?

MR. THAYER: I've not seen anybody try to fund they're OPEB obligations. They pay them out-of-pocket as they go.

DIRECTOR HAMILTON: As they go.

MR. THAYER: What I was talking about is that they might make you record that on your books as a liability to give people -- readers, you know a better picture of all your liabilities.

DIRECTOR HAMILTON: No, I do think that's a healthy thing for a transparency purpose, with what our governmental agencies are facing, you know, across the board, not, you know, state, local, all Fed, everybody.

MR. THAYER: Well, the first step was to make you put in the books and to hire an actuary to actually study it and give you a report that says how much it is.

DIRECTOR HAMILTON: So the -- well, I know that on another board that I served on, we projected out, like, health-care costs for a certain amount of time from the time a person retired at 55 -- let's say at 65, if that was our obligation, we were funding that at a percent of about

half. The other half was being funded out of the general fund as an ongoing cost. Would it be your recommendation that some governmental agencies begin to do that?

MR. THAYER: That's going to be difficult because of current demands of funds.

DIRECTOR HAMILTON: Sure.

MR. THAYER: And funds are short.

DIRECTOR HAMILTON: Uh-huh.

MR. THAYER: So you've got other obligations you're trying to meet. What I think the problem is, is promising too much for people who are too young.

DIRECTOR HAMILTON: Yes.

MR. THAYER: And we have already a massive unfunded system called Medicare that may or may not be sustainable. But to try to bridge that gap from 55 to 65 is a big thing to do.

DIRECTOR HAMILTON: Sure.

MR. THAYER: So I would be hesitant to promise that to too many people. Now, I don't want to torpedo anybody that might be looking at that right now.

DIRECTOR HAMILTON: We're all aware of the situation. I'm just curious if anybody had any creative ways to begin to cover themselves.

MR. THAYER: If they do, Mr. Hamilton, I haven't seen them or heard of them at any of the conferences I've been to.

DIRECTOR HAMILTON: I was just curious about that.

MR. THAYER: I'd like to hear some, but I haven't yet.

DIRECTOR HAMILTON: Okay.

MR. THAYER: Well, I -- don't hesitate to contact me or e-mail me. Rachel has my contact information. It's on the letterhead that the opinion has. It has my phone number on it in Redlands. I'd be happy to address anything that you think of during the year or -- or after you have had a chance to read the report. Don't hesitate to contact me. I work for you, so I don't mind that.

MS. THOMAS: And I don't know if the audit committee is going to want to meet with them before the next audit or what your pleasure is with that.

MR. THAYER: We would like that. Yeah, we would very much like that. It's required; we need to do that.

DIRECTOR HAMILTON: And that related to one of the recommendations that the district should designate a group composed of board members and members of management, possibly the finance committee to develop a comprehensive plan to address the internal control deficiencies noted by the auditors. If necessary, the district should seek assistance from accountants or other professionals with experience in accounting and financial reporting of special districts, particularly park and recreational districts. So I mean, my question would be, Is that something our audit committee is going to do and function that way?

DIRECTOR LIMBAUGH: I would think so, yeah.

DIRECTOR HAMILTON: Yeah, it sounds great to me. Thank you, David.

MR. THAYER: Okay. Thank you.

DIRECTOR SWANSON: Thank you for your report.

DIRECTOR HAMILTON: Can I ask another question?

DIRECTOR LIMBAUGH: Okay.

DIRECTOR HAMILTON: At different times we have a debate over do we actually accept the audit, or do we approve the audit? I know that sounds kind of like a dumb question to you, but I've been on -- I've heard both sides of that.

MS. THOMAS: Can they accept it for filing or approve it?

MR. THAYER: Well, actually, I don't know if you can approve it. I think what you do is accept it.

DIRECTOR CHANDLER: It should be accepted, not approved.

DIRECTOR LIMBAUGH: Look forward to working with you this year.

DIRECTOR HAMILTON: Good job. Well done.

DIRECTOR SWANSON: I am very pleased at thoroughness. I like the idea that you went to each of our venues and checked out for yourself.

MOTION: It was moved by Director Swanson, seconded by Director Gregg and carried unanimously to accept and file the HRPD Auditor's Report Fiscal Year Ended June 30, 2011.

F. Approve Budget Time Line for Fiscal Year 2012/2013.

DIRECTOR LIMBAUGH: Any discussion? Any questions about the timing of the timeline? Why do we have to adopt this anyway? Is this a government rule?

MS. THOMAS: No. It's something that Cal and Beverly started.

DIRECTOR LIMBAUGH: Well, I mean it lays out what you're going to do. There's no requirement to do it, is there?

MS. THOMAS: No. It's just for your information.

DIRECTOR LIMBAUGH: In the past it was a requirement to do it?

DIRECTOR CHANDLER: That's a good question. We don't need to do that.

DIRECTOR LIMBAUGH: I mean, couldn't you just put this in a written thing that the budget timeline for this year is this, so we don't have to approve it or adopt it?

MS. THOMAS: You could.

DIRECTOR LIMBAUGH: And if anybody had questions, well, why are you giving this to next year's budget, not until the year is over? I mean, that would be a legitimate question; right? Or that --

MR. WOODS: If that's what the board would like, we can make it that we just include it in my general manager's report.

DIRECTOR LIMBAUGH: Well, maybe next year you ought to think about doing that.

MR. WOODS: Okay.

DIRECTOR LIMBAUGH: Because I don't think we gave you direction to do this before.

MOTION: It was moved by Director Hamilton, seconded by Director Chandler, and carried unanimously to approve the Budget Time Line for Fiscal Year 2012/2013.

G. Special District Selection Election for the Regular LAFCO Member.

DIRECTOR SWANSON: My motivation in wanting to join LAFCO is that I believe we need a High Desert presence that not only comes from a Park District perspective, but also from a Hesperia perspective because LAFCO -- what LAFCO does impacts us greatly because of a lot

of the -- our proximity to some of the other agencies, and I want to keep us in there, and I want to keep a hand in it and always want to promote our city and our organization.

DIRECTOR CHANDLER: You will make a great representative.

DIRECTOR SWANSON: Thank you, Bob. That means a lot to me.

MOTION: It was moved by Director Hamilton, seconded by Director Chandler and carried unanimously to vote for Director Rebekah Swanson for the Special District Selection Election for the Regular LAFCO Member by the following roll call vote:

Ayes: Gregg, Chandler, Limbaugh, Hamilton, Swanson

Noes: None

Absent: None

Abstain: None

DIRECTOR LIMBAUGH: So there you go. Now, how does this go from here?

MS. THOMAS: We send it to LAFCO. You're going to sign the ballot tonight so I can type in the information. It goes down, and I believe it is open until April 20th. Once all of the ballots are in, they'll let us know the results.

DIRECTOR LIMBAUGH: Are there other park and rec districts that are in our LAFCO area? There's got to be at least one. Coachella?

MS. THOMAS: No. Coachella is not in San Bernardino.

DIRECTOR LIMBAUGH: Big Bear or --

MR. WOODS: They're a dependent.

MS. THOMAS: Beaumont, Cherry Valley.

MR. WOODS: Jurupa.

DIRECTOR LIMBAUGH: I would say if you haven't, do immediately send a special letter to them directly.

DIRECTOR HAMILTON: You might get a vote out of it.

H. Approve Proclamation 12-4-1 recognizing April 21, 2012 as "No Drugs America Day".

PROCLAMATION 12-4-1

A PROCLAMATION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, RECOGNIZING APRIL 21, 2012 AS "NO DRUGS AMERICA DAY"

MOTION: It was moved by Director Chandler, seconded by Director Hamilton and carried unanimously to approve Proclamation 12-4-1 by the following roll call vote:

Ayes: Gregg, Chandler, Limbaugh, Hamilton, Swanson

Noes: None

Absent: None

Abstain: None

I. Approve Proclamation 12-4-2 recognizing April 21, 2012 as "Relay for Life Day".

PROCLAMATION 12-4-2

A PROCLAMATION OF THE BOARD OF DIRECTORS OF THE HESPERIA RECREATION AND PARK DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, RECOGNIZING APRIL 21, 2012 AS "RELAY FOR LIFE DAY"

MOTION: It was moved by Director Swanson, seconded by Director Hamilton and carried unanimously to approve Proclamation 12-4-2 by the following roll call vote:

Ayes: Gregg, Chandler, Limbaugh, Hamilton, Swanson

Noes: None

Absent: None

Abstain: None

DIRECTOR SWANSON: Besides from our veterans support programs, I think this is right up there with that supporting the survivors in our area as well as people who are still struggling with cancer.

J. Discussion of First Draft of Policy Manual Revision; Part II, Section 8, A through J.

DIRECTOR LIMBAUGH: Okay. Now, the next -- part two. Although it says "pat" two.

MS. THOMAS: I know. I'm sorry.

DIRECTOR LIMBAUGH: Anyway, I have a few written comments. If anybody else has written comments that they'd like to discuss with the group here -- Kelly, you've got something you want to say about this, or do you want me to go first? I don't care.

DIRECTOR GREGG: Well --

DIRECTOR LIMBAUGH: I'll go first. I actually called Rachel and asked her about this because they crossed out all the stuff about rates in here.

DIRECTOR SWANSON: On page 20?

DIRECTOR LIMBAUGH: In this part of the policy, and so I think in another section of our operating policy, they're going to add the part about the rates or not put it in. It will be someplace else.

DIRECTOR SWANSON: Seventeen on page 20?

DIRECTOR LIMBAUGH: Well, it seemed like part of this policy was about rental rates for facilities, but they crossed them all off.

MS. THOMAS: Because of the new rates that you --

DIRECTOR LIMBAUGH: I know. I know. So my question was --

DIRECTOR SWANSON: To replace this?

DIRECTOR LIMBAUGH: I didn't see them integrated into this part of the policy, and maybe we need to decide whether we want it in this policy or someplace else.

DIRECTOR SWANSON: Because --

MS. THOMAS: Or as an appendix.

DIRECTOR LIMBAUGH: An appendix, yeah. That was my overall question.

(Discussion held off the record.)

DIRECTOR LIMBAUGH: I wrote in comment on all our copies about Item 5 and 6 or Item 5 needs to be discussed about certificate of insurance. Twenty -- page 20. And then the last question I had was on page 25, Item 8. The district does not allow class action suits for refunds.

MR. WOODS: That's in --

DIRECTOR LIMBAUGH: Now, the district could be sued for anything, even a class action lawsuit. We don't have the purview to say we allow or not allow, do we?

MR. WOODS: According to the attorney and the JPA --

DIRECTOR LIMBAUGH: We have to put that in there?

MR. WOODS: -- for insurance we need to put it in there.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: It gives us a more defensible position.

(Discussion held off the record.)

DIRECTOR LIMBAUGH: That's all I had. And I'll give you this.

MS. THOMAS: Did you want to discuss number 5 first?

DIRECTOR LIMBAUGH: Kelly, you have any other comments you'd like to bring up?

DIRECTOR GREGG: Yeah, Number six.

MS. THOMAS: Number six on page --

DIRECTOR SWANSON: Twenty?

DIRECTOR GREGG: Twenty. Sorry.

MS. THOMAS: Thank you.

DIRECTOR GREGG: We have a district-approved security list that we provide, or do we go to outside sources for that, or are we providing park ranger services?

MS. THOMAS: Park Rangers.

DIRECTOR GREGG: Would that not take them off of their main duties?

MR. WOODS: They're not stationed there the entire event. They're there at the beginning of the event. They're basically being paid to be available. So if there's a problem, they come back. But on their normal patrols, they swing through several times a night. That's our current ranger structure and fee for that.

DIRECTOR SWANSON: Would that be our full-time people that we pay? How many full-time park rangers do we have?

MS. THOMAS: We have three paid park rangers.

DIRECTOR SWANSON: Okay. So that -- they may not be on at the same night or --

MS. THOMAS: Not all three at one time, no.

DIRECTOR SWANSON: Not all three. There's, like, two on generally or --

MR. WOODS: It's just depends on the time of year or what's going on with the schedules.

DIRECTOR SWANSON: Because I was thinking if one of them -- because we have more than one car; correct?

MS. THOMAS: Correct.

MR. WOODS: Like, during the summer, Jack will be --

DIRECTOR SWANSON: So it's like one person --

MR. WOODS: Jack will be out on patrol on one side of town.

DIRECTOR SWANSON: Yeah.

MR. WOODS: Mario will be on the other side of town.

DIRECTOR SWANSON: Right.

MR. WOODS: Jack may hit the movies in the park, and Mario is taking care of rentals.

DIRECTOR SWANSON: Okay.

MR. WOODS: And then they switch halfway through, so they have a routine.

DIRECTOR GREGG: Do we charge the client a fee for security?

MR. WOODS: Yes.

DIRECTOR GREGG: And we're not providing that the whole entire time?

MR. WOODS: It is -- correct. It is spelled out in the rental application.

DIRECTOR GREGG: I think that we need to look at all the other cities and park districts -- park recreation conglomerates are requiring private security for that. I think we need to take a look at that. If we're going to charge an amount for park rangers, then we need to provide a park ranger full day time. Number 5 on 21. Who -- when was the standard of 75 percent set for Item Number 5 to 75 percent or more of the participants who are -- how do we enforce that?

MR. WOODS: It was before either one of us were around.

MS. THOMAS: The board set it.

MR. WOODS: And there's nothing that we see in any of the past documents that show when that was implemented.

DIRECTOR GREGG: And how do we enforce that?

MR. WOODS: How do you enforce it? We would spot-check. If we had a need to verify the residency, we could say, "Give us your membership/participant list with their residency.

DIRECTOR LIMBAUGH: Or at the time of the person requesting to use the facility that was asking for a fee says, "How come I can't pay the resident fee?" You have a discussion that says, "Well, you can. You've got to have 75 percent of people or more at your event coming from Hesperia." And they say, "Yes." I mean, you would take them at their word; right? If they're from Hesperia, but if somebody from Victorville shows up and says, "Oh, I'm having a party here for all my neighbors, none of whom live in your park district, but we want to use your facility, can we pay the resident's fee?" And whether 75 percent is the right number or not, I don't know. If you guys feel that it's representative of what the residents of this -- our district pay to have the facilities at their disposal. I mean, you know, what would you change it to? 51? So they don't know how that came about?

MR. WOODS: No.

DIRECTOR GREGG: I was just curious where they came up with 75 --

DIRECTOR LIMBAUGH: I don't -- I'm not either.

DIRECTOR GREGG: -- and how they enforced it.

DIRECTOR LIMBAUGH: How much difference is usually the resident's fee versus nonresident's fee off the top of your head? For an example, if I wanted to rent Percy Bakker for an hour or two hours?

DIRECTOR SWANSON: Can't rent it for an hour. It's a minimum.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: Nonresident's rates are adding 15 percent to the hourly rate.

DIRECTOR LIMBAUGH: Oh, okay. That's not too bad.

MR. WOODS: So Percy Bakker is anywhere from \$55 to \$90 dollars an hour, depending on which room you get, so it would be an additional 15 percent, whatever you chose.

DIRECTOR LIMBAUGH: Any others? Kelly?

DIRECTOR CHANDLER: I think the temperament or the tenor of the board changes within time periods. That's why I think that was an issue at the time. That was a certain percentage of people had to be from within the district. I remember that around certain times when the board had to make decisions -- those things were important for various reasons. But I also remember that it was a similar thing of importance, Lindsay, was when you had the timeline for these things to be done that was important; that was an issue. So I think it's just -- had to do with the temperament of the board or the -- you know, how the board felt about things at the time. Is that -- you know, it could be a flexible thing. Right now it's not really that major -- a major issue, a point of contention, but boards are different, and during those time periods those were issues. So . . .

MR. WOODS: If you looked at Item 6 on that same page in the middle where -- private resident group 75 percent or more, if there was a sports team that formed up that only had 50 percent of residents, that that group could displace actual other residents that want to use facilities or outdoor facilities. So I think the reason that it was probably set high was, we don't want to condone activities to where outsiders are displacing our residents.

MS. THOMAS: With people that are paying.

DIRECTOR CHANDLER: That's always been an issue.

MR. WOODS: So the other thing that I would say is, do we always check it? Do we take people at their word? Yes. If we begin to have a problem, this gives us the authority to go back in and check it and know where the mark is.

DIRECTOR LIMBAUGH: Anything else, Kelly?

DIRECTOR GREGG: No, that's it.

DIRECTOR LIMBAUGH: Bob?

DIRECTOR CHANDLER: I don't have anything else.

DIRECTOR LIMBAUGH: Mr. Jack? Do you want to go back to the auto report?

(Discussion held off the record.)

DIRECTOR SWANSON: Just on 19 -- "whether" implies "or not." So I -- just picky. "Whether" implies "or not."

MS. THOMAS: Where are you? What number?

DIRECTOR HAMILTON: Where are you --

DIRECTOR SWANSON: -- "whether -- I'm sorry. Bottom of page 19, Letter C.

MS. THOMAS: Where it says --

DIRECTOR SWANSON: Whether there's a staff member on duty is the same thing as saying whether or not there's a staff member on duty.

MS. THOMAS: Okay.

DIRECTOR SWANSON: So, not a big deal. And I had a question about -- on page 24, Item 4, Subset A, "Street direction signs will meet state requirements mounted on typical steel poles. What about our city requirements?

MR. WOODS: I believe the state supersedes or trumps the city, and the last time I had a conversation with the city, they wanted us to meet the state's guidelines.

DIRECTOR SWANSON: Good. All right.

DIRECTOR LIMBAUGH: That doesn't mean, though, that if we come up with a sign, they won't comment on it.

DIRECTOR SWANSON: Yeah.

DIRECTOR LIMBAUGH: And somebody is going to pull a rabbit out of the hat and say, "You can't do that." That doesn't mean that. So basically, if we want to do a sign, before we have it made, make sure everybody who could possibly give a thumb down is shown what we're going to do. That's probably the best way to get the sign up, without having a problem. And you know, you know, how many people work for --

DIRECTOR SWANSON: Are you serious?

DIRECTOR LIMBAUGH: I don't know.

(Discussion held off the record.)

DIRECTOR LIMBAUGH: Okay. Anything else that --

DIRECTOR SWANSON: That was my only --

DIRECTOR LIMBAUGH: All right. So let's go to the insurance clause that we want to discuss.

MR. WOODS: Number -- can we go to page 20, Item Number 5?

DIRECTOR SWANSON: Yes.

DIRECTOR GREGG: Back into --

MR. WOODS: Yeah.

DIRECTOR LIMBAUGH: A certificate of insurance is required when alcohol is served or amplified music is used and may be required for other event activities or uses.

MR. WOODS: At one time the district was enforcing this. I can't remember the last time. I don't -- I think I might have been a recreation Supervisor 1 at the time. The people were able to get certificates of insurance from their homeowners insurance. Because homeowner insurances were getting so many claims because of things, they stopped doing that, and then it became cost-prohibitive for people to be able to actually get a certificate of insurance. They would have to go buy another policy somewhere. So at some point we stopped dealing with this because it was pricing us out of the rental market -- they were going other places. So I believe that's when that paid -- that ties over on page 21 with Item D, 1 and 2, where it's talking about our indoor and outdoor facility fee deposits. Those were at one time 100 and 250 for 1-A and 1-B for indoor. They're now 200 and 500. And the outdoor facility was 150 and now is 200 and 500 as well.

DIRECTOR SWANSON: So that will be changed on the next --

MR. WOODS: I believe the rationale for that was -- because when people buy the insurance policy, they're expending that money; they don't get it back.

DIRECTOR LIMBAUGH: So that's a change in this policy.

MR. WOODS: Yes.

DIRECTOR LIMBAUGH: In this you gave us?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: So we wouldn't know that.

MR. WOODS: Right. So that's why I'm taking the time to explain it because I caught it. If we do a higher deposit, then the deposit, as long as they behave themselves, they'll get it back.

DIRECTOR SWANSON: Right.

MR. WOODS: So there's more of a carrot for them to do what they're supposed to do, it's been very few instances where we've had to go after someone's entire deposit.

DIRECTOR LIMBAUGH: What would a certificate of insurance cover us for? Just damages? Or does it indemnify --

MR. WOODS: Yeah, additional insured, it provides us with additional insurance, but it doesn't indemnify us against the actions of the partygoers.

DIRECTOR LIMBAUGH: And which we don't have if they -- but if they're in our facility as a park-sanctioned function --

MR. WOODS: On their rental agreement, they're signing their indemnification that they're responsible for their people, but they could claim, "Hey, they weren't my people," or, "We don't know who they were that came in." So it could provide us with -- but we've never really had an issue with it.

DIRECTOR LIMBAUGH: How does CAPRI say we are covered in this instance? I mean, if somebody gets hurt at one of our facilities, they're going to sue us; right?

MR. WOODS: Right. Well, we would subrogate against the renter and say, "It was your party, it was your event, you're responsible for all those people, and we're going to counter.

DIRECTOR LIMBAUGH: I guess this policy has to be compatible with whatever our insurer is saying we have to have. And as long as that happens.

MR. WOODS: CAPRI now has another service that people can buy the additional insurance, which they used to do through us. They could buy it through us, through CAPRI, and they would issue the certificate of insurance. They now have another company that that's available to them, but I can't give you a price because it just depends on what the event is going to be -- how many people are there, alcohol, and other factors.

DIRECTOR LIMBAUGH: But this could happen in an hour -- that could happen in an hour; right?

MR. WOODS: Correct.

DIRECTOR LIMBAUGH: Somebody could get online, e-mail, blah, blah, blah.

MR. WOODS: It would take probably 24, 48 -- by the time we submit it for them to process it and kick it back, it's going to take 24, 48 hours because the company is, I think, in the Midwest.

DIRECTOR LIMBAUGH: Okay. So if we did require something like that you would have to give people advance notice that don't book two days in advance.

MS. THOMAS: It would be when they first start their rental because they don't book for the next week.

DIRECTOR LIMBAUGH: Wouldn't be like I need it tomorrow?

MR. WOODS: So it would be an additional fee that we would require that they would have to pay.

DIRECTOR LIMBAUGH: So you think if we're going to take this out?

MR. WOODS: I think -- my recommendation would be that we would remove it -- Item 5 because it is cost-prohibitive.

DIRECTOR LIMBAUGH: Well, when you give us the final one, we can show that as a change in --

MR. WOODS: The other item that -- on page 20 -- that I'd like to discuss is amplified music. Amplified music has been defined in the agency as any -- any sound that is amplified. So if you have a --

DIRECTOR SWANSON: A boom box.

MR. WOODS: -- an alarm clock with a cassette player on it or a CD player, that's amplified because it's amplifying the music. We do have quite a few people that have rentals, and they'll have a wedding reception or an outside wedding, and they just want to have a boom box and light background music. I think we need to define anything larger than a boom box would be amplified music. You know, when you're bringing in DJs and full sound systems, then that would be amplified music, but anything less than a boom box would not be considered --

DIRECTOR LIMBAUGH: So what you're saying is --

DIRECTOR SWANSON: Like by decibel levels or --

DIRECTOR LIMBAUGH: -- the use of amplified music must receive approval through the district.

MR. WOODS: Right.

DIRECTOR LIMBAUGH: Must be approved by the district prior to being played or used.

MR. WOODS: But we would --

DIRECTOR LIMBAUGH: Just say something like that.

MR. WOODS: -- define it.

DIRECTOR LIMBAUGH: No.

DIRECTOR CHANDLER: Well, that's a personal judgment. "Anything we deem excessive."

DIRECTOR LIMBAUGH: Well, no, but I mean --

DIRECTOR CHANDLER: Like the ranger -- like --

DIRECTOR LIMBAUGH: -- if the guys says, "I'm going to have a full-on rock concert out there." "Well, no, where's your permit?"

MR. WOODS: And we do have an amplified music permit, so if you're fine with me making those decisions --

DIRECTOR LIMBAUGH: But I'm just --

MR. WOODS: -- I'm fine making it.

DIRECTOR LIMBAUGH: You want to cover yourself so that everybody is treated the same; right? So they have to tell you if they're going to use amplified music. Yes or no? If they are, then it's subject to the district's approval.

MS. THOMAS: Right.

MR. WOODS: But if they are not -- if it's not big enough, then we wouldn't charge them the fee -- the additional fees or whatever may be in place -- the higher deposits or the requirement for security. If you're getting married outside, and you had a boom box, right now that would require that security has to stop by, and you're paying the additional fees because of the amplified music.

DIRECTOR SWANSON: I see.

MR. WOODS: Amplified music and/or alcohol are the things that cause you to have to have the security.

DIRECTOR SWANSON: Okay.

DIRECTOR LIMBAUGH: Just music by itself?

DIRECTOR SWANSON: Yes. It's amplified.

DIRECTOR HAMILTON: It would seem like that would work, Lindsay, if you just had exclusion, amplified music, excluding boom boxes or cassettes or something like that.

MR. WOODS: And I would be fine with that as well.

DIRECTOR CHANDLER: Yeah. I mean, I would write, like, the exclusions.

MR. WOODS: That's what I was hoping, we would --

DIRECTOR LIMBAUGH: All right change it --

MR. WOODS: Exclude.

DIRECTOR SWANSON: Yes. I agree with that.

DIRECTOR HAMILTON: Lindsay, just a real quick one -- and I'm sorry I didn't ask it earlier -- under that same section in D, just give me an example of Number 4 -- "If a fee is charged or

donation is collected, the facility rental fee is doubled." Like, what would that be? Who or what organization are you talking about there?

MR. WOODS: Well, it could be somebody does a dance.

DIRECTOR HAMILTON: And they charge a --

MR. WOODS: And they're charging a door fee to get in it. It could be that somebody operates a business and wants to sell Tupperware and advertises it to the community that they're doing a big Tupperware event.

DIRECTOR HAMILTON: Yeah, gotcha.

MR. WOODS: So -- okay.

DIRECTOR HAMILTON: I was focusing more on the donation. That's why I was thinking if it was kind of a nonprofit group that was trying to raise money for something. That didn't seem like we would want to charge them twice as much.

MR. WOODS: A lot of people get around calling it a fee by saying it's a donation.

DIRECTOR HAMILTON: Yeah.

MR. WOODS: So I believe that's why that is specified.

DIRECTOR HAMILTON: Worded that way.

DIRECTOR LIMBAUGH: Okay. We're going to take a five-minute break.

Meeting Recessed at 8:07 p.m.

Meeting Reconvened at 7:13 p.m.

DIRECTOR LIMBAUGH: We're back in session. Anymore on the operating policy, Part 2?

MR. WOODS: I don't have anything else.

MS. THOMAS: The blue page is going to be added. It's not a revision, and it was suggested by the auditors, and it makes sense. So did anybody have any questions on this? This will go into Part 1 that we've already looked at. It will just be in Section 3.

DIRECTOR LIMBAUGH: On the next packet if you give us this, please say this is all new.

MS. THOMAS: Okay. I did tell you when I passed them out but I will do that.

DIRECTOR LIMBAUGH: Yeah, I know you did. But I forgot when I read it. It looked good, though. Nobody made any comments on that blue page.

MS. THOMAS: No. Okay. Then I will include it.

DIRECTOR LIMBAUGH: Yeah, it looked okay.

MS. THOMAS: Okay.

DIRECTOR LIMBAUGH: We didn't even have it before; that's pretty good.

DIRECTOR HAMILTON: Do you need a motion on any of this at all, Rachel?

MS. THOMAS: No.

DIRECTOR LIMBAUGH: No, because it will approve it once it gets adopted.

SPECIAL REPORTS

General Manager

DIRECTOR LIMBAUGH: Okay. Special reports. Monthly budget report. Monthly financial report and your interest. Director Woods?

MR. WOODS: Well, you have your golf course report in there on the finances. Were there any questions about that? Otherwise I'm going to jump to my General Manager's report.

DIRECTOR SWANSON: You said that there was some interest shown by outside vendors to run the restaurant portion of the country club.

MR. WOODS: As soon as we announced in the paper that we scaled back or shut down the main food service at the golf course, I had a couple of people come forward. I've talked to the city about putting out an RFP to see if there's anyone interested in coming in and doing the full service restaurant at the venue. We still have limited food service at the golf course.

DIRECTOR SWANSON: Sandwiches and chips and whatnot?

MR. WOODS: We're going to continue to have that, so it's kind of a stopgap until we decide what we're going to do, so I hope to have something ready to put out to see what's out there and who's interested and what they're willing to do.

DIRECTOR SWANSON: Sure. Okay.

DIRECTOR GREGG: What was the \$40 banquet facility rentals? What was that from?

MS. THOMAS: That was a deposit, some kind of a payment for one of the rentals because we do have rentals, or we did have rentals. I don't think we've gotten any right now.

MR. WOODS: Moving on. My report -- fiscal assistant position. Rachel reported on it early. We've got 22 letters out for the fiscal assistant position. And when is the test date?

MS. THOMAS: Tuesday, the 17th.

DIRECTOR LIMBAUGH: Did you get a lot of different, you know, cross-section?

MS. THOMAS: Yes, we did. We got about 40 -- there were some people that didn't have any experience or schooling. Most of the people have degrees and have accounting background.

DIRECTOR LIMBAUGH: Oh, that's impressive.

MS. THOMAS: So we'll see how they do on the test.

(Discussion held off the record.)

MR. WOODS: What I was just giving you was the information regarding our publication. We mailed out our postcards throughout the community and letting people know.

DIRECTOR LIMBAUGH: Did you take this thing last year?

MR. WOODS: Did we what?

DIRECTOR LIMBAUGH: Is this a picture from our fair last year?

MR. WOODS: Brandon took the photos. I don't know if it was last or the year --

DIRECTOR LIMBAUGH: But it's from our fair?

MR. WOODS: Yes. So some of the things that I wanted to highlight in the publication is it's a bright, colorful document. We've expanded the course offerings, descriptions. They'll help people understand what they've signed up for. We've added more photos to make it brighter, and we also, on page 6, added a "how to read the class listings" so that people could better understand that. This is probably our most popular publication because it has our aquatics information on the inside, which is beginning. And then we went back and -- is there a typo?

DIRECTOR LIMBAUGH: No. Sorry.

MS. THOMAS: He's still making fun of the senior thing.

MR. WOODS: Oh, okay. And then on the back has a listing of our facilities with a legend of the various things that you can find at those facilities. If somebody was unfamiliar with what we have here to offer in Hesperia, Cars and Cure Event, Civic Market, the Pal Golf Tournament is cosponsored tournament. It's both ours and Pals, if you know somebody that might be interested in playing, or if you want to help that day and come down we're more than willing to let you give us a hand doing something. We learned that there's, what, 29 more days of school until school is out for the summer, so there's lot of parents looking for creative

things for their children to do. The big change to these two programs -- outdoor adventure camp and Kids Kamp is we've expanded the age from 5 to 12 to 5 to 14. We had some parents contact and say, "I need something for my 13- and 14-year-olds to do, so we're going to see how that goes this year.

MS. THOMAS: And their kids have been in our program.

MR. WOODS: Growing up through it. And then we've got our Senior Research Fair flyer, so if you're going somewhere, and you have those in your car, meet somebody, feel free to pass them out or put them up on a bulletin board at your school or your place of employment.

MS. THOMAS: Yes.

MR. WOODS: We would appreciate it. Any assistance with marketing that you have.

DIRECTOR SWANSON: Are these already up at the library where they have, like, that community outreach bullet board?

MR. WOODS: I believe so. We have posters for some of these things, staff goes around and puts things up. And as soon as you put some of these things up, they're gone, so when I go to different places, I try to always throw more out on the counters. Staff attended the --

DIRECTOR CHANDLER: When do kids go back to school?

DIRECTOR SWANSON: August 13.

MR. WOODS: Is that a definite?

DIRECTOR SWANSON: Yes, it's calendared.

DIRECTOR HAMILTON: Did you get a new calendar?

DIRECTOR SWANSON: No, but it's been approved.

MR. WOODS: August 13. When did that get approved, do you know?

DIRECTOR SWANSON: Well, it was on the agenda maybe I shouldn't say it was approved. It was on the agenda, but I'm not sure. I will --

DIRECTOR HAMILTON: To be approved.

MR. WOODS: Because Staff thought --

DIRECTOR SWANSON: It could be to be approved because there was some --

MR. WOODS: Something about maybe starting a week later.

DIRECTOR SWANSON: Well, there was something about the day -- also the buy -- not buy back days -- pre-service days. There was -- there was some -- there was something that we were requesting that the finances be relooked at so we could add the buy back days back in. But it was on the agenda. I cannot say it was approved. Perhaps they just discussed it.

MR. WOODS: We were trying to get that information from the school district -- but it hadn't been finalized -- so that we could advertise when the ending date of these programs were.

That's why I was inquiring. Staff participated in the annual CPRS conference. That was Long Beach -- 21st, 22nd, 23rd of March. Attendance was down, and there wasn't a lot going on in the trade show. The Hesperia volunteer network -- I mentioned earlier. The city had approached us. That's that online volunteer services that the city has. Since April is National Volunteers Month, they want to recognize some of their volunteers, so they approached us about partnering to recognize our volunteers and their volunteers, so they'll be recognizing some of their city volunteers that are in their CERT programs and other programs. They've also invited some of the other agencies and participating groups that pull volunteers from the volunteer network to participate that evening, so that's next Wednesday. Basically, we're providing a couple of staff, and we're opening the facility up. The city is paying for the dinner and the awards and will be putting on the majority of the program. Mr. Chandler will be

offering the invocation that night. They have about 125 people RSVPing for the event, so it would be a good opportunity for us to recognize our volunteers and also see some volunteers in the community that are doing other things not associated with us. BMX tracks -- still a holding pattern. Again the employee years of service -- that we're going to recognize the employees that have five years at the May 25th staff meeting, which will be here at 8:30 at Lime Street in the morning. The Prop 84 grant -- it was in your written correspondence. \$1.3 billion requested. Only had a \$184 million to give out so it's kind of bittersweet --

DIRECTOR HAMILTON: Do you know if anybody got any of that, Lindsay?

MR. WOODS: I haven't seen the list. The state started doing things different than they normally had before. They were not as forthcoming -- it wasn't as easy to get information from them -- if you made the cut, hadn't made the cut, wherein years past they were a little bit more up-front. And our project officer kept changing. The equestrian council -- I met with Bob and Mary. They were waiting until the 9th to find out if they were able to become a part of the High Desert Community Foundation group, which is an umbrella 501(c)(3) organization here in the Victor Valley. And Bob sent me an e-mail yesterday that said that they were voted in, that they could be a part of that group. So he's now working on the insurance. And once we have that, I believe that I have the co-sponsorship agreement worked out with them that will put us back into good graces with each other.

DIRECTOR SWANSON: Good.

DIRECTOR CHANDLER: How many equestrian groups do we have that utilize the park?

MR. WOODS: Well, we have the Hesperia Wranglers. And then if you're talking about trail riders, there's ETI; Corral 103, and High Desert Trail Riders, and then there's ECH.

DIRECTOR CHANDLER: Do we have our -- at some point, they're probably going to be -- all of them will be receiving this information as far as the new rates and things like that; right?

MS. THOMAS: Yes.

DIRECTOR CHANDLER: Okay. So that -- as soon as you work this thing out with the equestrian council, you will formalize a letter and advise all of those groups of the changes?

MR. WOODS: Yes.

DIRECTOR CHANDLER: Okay.

MR. WOODS: As you can see there was a letter behind my report from CAPRI that talked about -- last month we spent a lot of time talking about high-risk activities, low-risk activities.

DIRECTOR SWANSON: More than motorcycles.

MR. WOODS: It was a pretty interesting letter, but it just helps us keep things in perspective. Rebekah and Tim Glass and one of our other staffer members went down to a CPRS event down at the Cove, a water park in Jurupa for a volunteer recognition dinner. We recognized one of our volunteer coaches. His name is Manny Flores. We'll also be recognizing him at the dinner on the 18th.

DIRECTOR SWANSON: Talk about a Taj Mahal place. He's been a volunteer for how many years? He's probably coaching the kids of kids he coached.

MR. WOODS: We will probably have those volunteers that were recognized at the next board meeting, just in case. If you weren't able to see them, you could meet them, and we can talk a little bit about their accomplishments and how they assist us in the agency. Some of you are familiar with Marty and Chris Melendez -- Chris Melendez is an employee. His father passed away earlier this week. And was there someone else? I don't think so. I think that was it.

That's all that I have. Any questions?

DIRECTOR LIMBAUGH: Okay.

DIRECTOR HAMILTON: Lindsay, when someone like that passes away like Chris's father, do we send flowers on behalf of the --

MS. THOMAS: We send a card.

DIRECTOR HAMILTON: We send a card. So we do have some acknowledgment on some level?

MS. THOMAS: Yes

MR. WOODS: That's all I have.

Board Member Reports

Recreation Foundation - Chandler/Gregg

DIRECTOR CHANDLER: What's in the Board packet is what you see and what occurred.

Tri- Agency - Chandler/Swanson

DIRECTOR LIMBAUGH: Okay. Tri-Agency. Rebekah?

DIRECTOR SWANSON: We met today. The city talked about the renter interchange. Mike said it could be starting in 2013, pending a couple of -- a couple of construction questions. And the -- let's see -- the oversight committee is meeting the first Thursday in May. That's the committee that is taking over the RDA that's kind of designed to answer some of those questions. When California shut down the RDA, I don't think anybody was prepared for that, so they formed a committee to see what the circumstances were and what's going to happen to those assets. Walmart -- looks like they might be opening before Thanksgiving and there's going to be -- they talked about the Joanne's opening. Let's see. The volunteer appreciation dinner, and 29 more days of school. They also discussed that -- the school district discussed the junior high gym, which is already -- it's still ahead of schedule, and the bathrooms that are being installed at Hesperia High. And that's my report.

Safety and Security - Chandler/Hamilton

No meeting held.

Personnel Committee - Hamilton/Limbaugh

DIRECTOR LIMBAUGH: Personnel committee -- we did have a meeting. And --

MS. THOMAS: The minutes are in the tab.

DIRECTOR LIMBAUGH: The meetings are on the tab at the very back. We talked about --

DIRECTOR SWANSON: And I wish they would get these to us a little more timely.

DIRECTOR LIMBAUGH: Mainly talked about the general manager's contract -- what we foresaw happening there, and we talked about the new applicants for the --

DIRECTOR SWANSON: What else?

DIRECTOR LIMBAUGH: -- what else did we talk about?

DIRECTOR HAMILTON: Those two things.

DIRECTOR LIMBAUGH: Those two things, yeah.

Golf Course Ad Hoc Committee - Hamilton/Limbaugh

No meeting held.

Skate Plaza and BMX Ad Hoc Committee - Chandler/Hamilton

No meeting held.

Audit Ad Hoc Committee - Limbaugh/Gregg

DIRECTOR LIMBAUGH: Audit ad hoc -- we did have a meeting and we talked about that at the audit. That was a very good meeting, by the way. The auditors did a great job. Both Kelly

and I thought they did a great job. And staff was going to do some of the things they say which is even better because in years past, the auditors said do stuff, and they didn't do stuff, so it's nice that they're going to do that.

Other Related Business

DIRECTOR LIMBAUGH: Any other related business? Kelly? You've got anything tonight? Bob?

DIRECTOR CHANDLER: Yeah.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR CHANDLER: As a matter of fact, the opening ceremonies for the National Little League -- Kelly and I were there along with --

MS. THOMAS: National or American?

DIRECTOR GREGG: American.

MS. THOMAS: American.

DIRECTOR CHANDLER: Oh, American. Excuse me. Anyway, Kelly gave a speech, which was very good, I thought, very informative, and did a really good job with that. That's it.

DIRECTOR LIMBAUGH: Okay.

DIRECTOR CHANDLER: Jack?

DIRECTOR HAMILTON: No.

DIRECTOR LIMBAUGH: Rebekah?

DIRECTOR SWANSON: Nothing.

DIRECTOR LIMBAUGH: I have just one thing. I had to go to Sacramento last week on Wednesday, the 3rd? No, that would be Tuesday.

MS. THOMAS: Yes, Tuesday.

DIRECTOR LIMBAUGH: They're thinking about contracting with CAPRI to be CRPD, so it would be one organization. And actually, the Pat Cabulagan is going to be giving the presentation to the CARPD board at the conference in May, so we'll see what happens about that. We had two proposals to -- Henry wants to retire. Henry is older than dirt; he doesn't look old, but believe me, he --

DIRECTOR SWANSON: He's always so cheerful.

DIRECTOR LIMBAUGH: -- so -- but he's a very important person, being the past state -- what do you call him -- state director of parks. And so but could but Cabulagan and his organization -- they've been in parks since their creation because they're usually -- if you don't know that about CAPRI if you haven't -- don't remember. CAPRI was formed as a JPA for parks, specifically for the insurance and indemnification. There used to be another group called PARDEC that actually folded in. Anyway, the proposal that they gave was well within our budget, and they thought that, in the mix, they would probably bring on a part-time park-general-manager-type person to handle the specifics about the park, but that they would eventually handle all of their own. And you know, CAPRI is just not Cabulagan, but they've also got Bob Miller who wrote that letter the safety issue and Bee Bee --

MS. THOMAS: Pinzano?

DIRECTOR LIMBAUGH: Bee Bee -- something. Yeah. And they also have an attorney. So I mean, they have a good aggregate of people that I think would serve parks good. So that was the main thing about CAPRI. There's really no legislation that's happening anywhere in the state that impacts us severely, although there's lots of stuff about, like, Rebekah -- California Forward. And you know, they did have -- the one congressman asked that the -- LAFCO to

come up with a report about special districts that wasn't very nice about special districts that, you know, "We're really not bad, but we need to be watched really close." Like that. You know, state government -- they're doing great. County -- they're falling -- anyway, so that's all I had about CARPD. And seeing that, thank you for coming tonight, and a --
DIRECTOR HAMILTON: Don't we have a closed session?

Meeting Recessed at 8:32 p.m.

Meeting Reconvened to Closed Session at 8:38 p.m.

Meeting Reconvened from Closed Session at 8:41 p.m.

K. Conference with Real Property Negotiators (Closed Session, Government Code Section 54956.8) One (1) Property:

- **Property APN: 0415-171-10**
- **Agency Negotiator: Lindsay Woods**
- **Negotiating Party: Gary Dieshem**
- **Under Negotiation: Price and Terms**

No action taken.

ADJOURNMENT

The meeting was adjourned by declaration by President Limbaugh at 8:42.m.

Respectfully submitted,

Lindsay Woods, General Manager

Rachel Thomas, Admin. Op. Mgr.