

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
November 20, 2019**

**CALL TO ORDER**

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Chandler at 6:03 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia, CA 92345.

**ROLL CALL**

**ATTENDANCE**

<b>BOARD PRESENT:</b>	Chandler, Gregg, Gonzalez, Irish
<b>BOARD ABSENT:</b>	None
<b>STAFF PRESENT:</b>	Etchepare, Wyzlic, Tighe, Hauser
<b>OTHER:</b>	Greg Davidson, NBS

**APPROVAL OF AGENDA**

It was moved by Director Gregg and seconded by Director Gonzalez to approve the Agenda. The motion passed by the following roll call vote:

<b>AYES:</b>	Gregg, Gonzalez, Irish, Chandler
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**FLAG SALUTE**

The Flag Salute was led by Director Irish.

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

Message to the Public/Public Comment was read.

**PROCLAMATIONS AND PRESENTATIONS**

- Ms. Hauser presented the Board with a certificate recognizing the District for winning 3<sup>rd</sup> place in their division in the 2019 Hesperia Days Parade.
- Ms. Hauser recognized Wordsmith Productions, accepted by Davita James, CEO, for their hard work organizing the 2019 High Desert Book Festival.
- Ms. Hauser recognized Martin Gonzalez for producing and directing Shakespeare in the Park 2019, *Twelfth Night*, and his dedication to cultural arts in the community.

Meeting Recessed from Open Session at 6:08

Meeting Reconvened into Open Session at 6:09

**CONSENT ITEMS**

- Approval of Minutes of Special Meeting, October 11, 2019**
- Approval of Minutes of Special Meeting, November 11, 2019**
- Approval or Denial of Claims**
- Authorization to Advertise for Bids: None**

**MOTION:** It was moved by Director Gonzalez and seconded by Director Irish to approve the Consent Items A, C, and D. The motion passed by the following roll call vote:

**AYES:** Irish, Chandler, Gregg, Gonzalez  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **PULLED CONSENT ITEMS**

##### **Item B. Approval of Minutes of Special Meeting, November 4, 2019**

Director Gregg requested an update to the Minutes of the November 4, 2019, Special Board Meeting.

**MOTION:** It was moved by Director Gregg and seconded by Director Irish to approve the Minutes of Special Meeting, November 4, 2019, as amended, updating the Reportable Action from Closed Session Item D., Conference with Legal Counsel – Anticipated Litigation – One Case (Closed Session, Government Code Section 54956.9 (d) (2)) – Potential Litigation – One Case, to say, “**MOTION:** It was moved by Director Gregg and seconded by Director Irish to approve to allocate an additional \$25,000 to broaden the scope of services with EXTTI, Inc.” The motion passed by the following roll call vote:

**AYES:** Irish, Chandler, Gregg, Gonzalez  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

#### **DISCUSSION/ACTION ITEMS**

##### **E. PUBLIC HEARING – Establishment of Hesperia Recreation and Park District Community Facilities District No. 2019-1 (Maintenance Services)**

Public Hearing opened at 6:13

Greg Davidson, NBS, presented background information on Community Facilities Districts to the Board.

##### **Public Comments:**

- Sophie Steeno, representing the property owner of Community Facilities District No. 2019-1, addressed the Board on her concerns including landscape pricing, CFD contracts, fees, and maintenance.

Public Hearing closed at 6:40

**E-1) Approval of Resolution No. 19-11-01, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Approving the Formation of**

**Community Facilities District. Hesperia Recreation and Park District Community Facilities District No. 2019-1 (Maintenance Services)**

**MOTION:** It was moved by Director Chandler to approve Resolution No. 19-11-01, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Approving the Formation of Community Facilities District. Hesperia Recreation and Park District Community Facilities District No. 2019-1 (Maintenance Services). Motion was not seconded. Motion died.

Proceedings stopped at this point and will be continued at the December Board of Directors regular meeting.

**E-2) Approval of Resolution No. 19-11-02, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Approving the Calling of Special Landowner Election for Community Facilities District. Hesperia Recreation and Park District Community Facilities District No. 2019-1 (Maintenance Services)**

**E-3) Approval of Resolution No. 19-11-03, a Resolution of the Board of Directors of the Hesperia Recreation and Park District, California, Declaring Results of Special Landowner Election and Directing Recording of Notice of Special Tax Lien. Hesperia Recreation and Park District Community Facilities District No. 2019-1 (Maintenance Services)**

**E-4) Introduce, Waiving Reading in Full, and Schedule of Second Reading and Consideration of Adoption of Ordinance No. 19-01, an Ordinance of the Board of Directors of the Hesperia Recreation and Park District, California, Levying Special Tax within Hesperia Recreation and Park District Community Facilities District No. 2019-1 (Maintenance Services)**

**F. Approval of Signers of District Commercial Properties Bank Account**

Desert Community Bank Checking Account \*\*\*\*\*6825  
Authorized Signers Marshawn Etchepare, Interim General Manager  
DeAnna Tighe, Finance Manager

**MOTION:** It was moved by Director Gregg and seconded by Director Irish to approve the signers of the District Commercial Properties Bank Account. The motion passed by the following roll call vote:

**AYES:** Chandler, Gregg, Gonzalez, Irish  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**G. Approval of High Desert Pirate Renaissance Faire Agreement**

**MOTION:** It was moved by Director Gregg and seconded by Director Chandler to approve the High Desert Pirate Renaissance Faire Agreement. The motion passed by the following roll call vote:

**AYES:** Gregg, Gonzalez, Irish  
**NOES:** Chandler  
**ABSENT:** None  
**ABSTAIN:** None

**H. Discussion Regarding Utilizing an Additional Grant Writer Along with the City of Hesperia and Hesperia Unified School District to Provide Supplemental Grant Writing Services**

**MOTION:** No motion was made. Discussion Item.

**I. Approval of Appointment Process to Address Vacant Board of Directors Position**

**MOTION:** It was moved by Director Gregg and seconded by Director Gonzalez to approve the appointment process to address vacant Board of Directors position. The motion passed by the following roll call vote:

**AYES:** Irish, Chandler, Gregg, Gonzalez  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**CORRESPONDENCE/WRITTEN COMMUNICATION**

- No comments

**GENERAL MANAGER/STAFF REPORTS**

- Recreation Programs
- Lake
- Golf Course
- Parks Division
- Park Ranger
- Marketing
- Interim General Manager Summary Report of Items of Interest
- Monthly Budget Report

- Director Gregg thanked staff on the smooth transition of the Golf Course to the City.
- Ms. Etchepare commented that the Golf Course financial report will continue to be presented to the Board until the golf cart lease payments are taken over by the City.
- Director Gregg gave a positive report on the Ranger Program and thanked them for their hard work in the community.
- Director Gonzalez also thanked the Ranger Program for the work they do.

- From the Interim General Manager Report, Ms. Etchepare highlighted the HARD Foundation Committee meeting scheduled for November 28 was cancelled due to a lack of quorum.

## **PROCLAMATIONS AND PRESENTATIONS**

- Thurstson “Smitty” Smith arrived and presented the Board with a plaque of appreciation on behalf of the Victor Valley Bicycle Tour for the District’s contribution to the 2019 event.

## **BOARD MEMBER REPORTS**

### **Standing Committees:**

#### **Recreation Foundation - Chandler/Gonzalez**

Director Gonzalez reported on the October 24 meeting.

#### **Tri-Agency - Chandler/Gregg**

Director Chandler and Director Gregg reported on the October 23 meeting.

#### **Safety and Security - Chandler/Irish**

No meeting held.

#### **Personnel Committee - Irish/Gonzalez**

No meeting held.

#### **Finance Committee - Gregg/Chandler**

No meeting held.

## **BOARD MEMBER COMMENTS**

- Director Gonzalez thanked staff on their hard work and everything they do.
- Director Irish requested a discussion item be added to the December Agenda regarding distributing the Board packets and Agendas digitally.
- Director Gregg commented that the Veterans Day Ceremony was very well put together and an overall great event and that Sr. Staff Assistant, Christy Harris, did a great job in putting in on. He mentioned that Tri-Agency meeting went well and shared his appreciation for the work that all District staff is doing during this time of transition.
- Director Chandler commented that the Veterans Day event was flawless.
- Director Gonzalez highlighted the Pancake Breakfast on November 23.

Meeting Recessed from Open Session at 7:18

Meeting Reconvened into Closed Session at 7:27

## **CLOSED SESSION ITEMS**

- J. Conference with Legal Counsel - Anticipated Litigation Against the District - One Case (Closed Session, Government Code Section 54956.9 (d) (2))**
- K. Conference with Legal Counsel - Anticipated Litigation by the District - One Case (Closed Session, Government Code Section 54956.9 (d) (4))**

Meeting Recessed from Closed Session at 8:12

Meeting Reconvened into Open Session at 8:12

**REPORT ON CLOSED SESSION ITEMS**

**REPORTABLE ACTION:** Nothing to report.

**ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for Wednesday, December 11, 2019, at 6:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.


**ADJOURNMENT**

The meeting was adjourned by declaration by President Chandler at 8:12 p.m.

Respectfully submitted,



Marshawn Etchepare  
Interim General Manager



Miranda Wyzlic  
Deputy Secretary/Clerk of the Board