

HESPERIA RECREATION AND PARK DISTRICT

PART TIME SEASONAL WATER SAFETY INSTRUCTOR

Position Description

Definition

Under direction, the Part Time Seasonal Water Safety Instructor shall perform a wide variety of duties involving aquatics programs, facilities, events, activities, and other related duties with the District.

Essential Functions

1. Acts as assigned to instruct swim lessons and assure safety.
2. Assists in the monitoring and supervising of participants and programs.
3. Assist in the training of and overseeing volunteers.
4. Assists in the planning and organizing required to conduct assigned duties and programs.
5. Will keep required reports and records.
6. Enforces all District policies, rules, and regulations.

Marginal Functions

1. Will perform additional tasks as required and needed.

While performing any of the above duties, must be aware that he/she is acting as a representative and must be public relations conscious.

This position is a part time seasonal position up to 29 hours a week.

Minimum Qualifications

Experience/Education:

1. Must be at least 16 years of age.
2. American Red Cross Water Safety Instructor Certificate.
3. Experience in aquatic programs is desirable.

Ability to: Work with people of all ages and abilities; deal with the public in a polite and courteous manner; maintain cooperative working relationships with employees, supervisors, and the public.

Knowledge of: Working with children and parents, public relations.

**Hesperia Recreation and Park District
Part Time Seasonal Water Safety Instructor
Position Description**

Working Conditions

Environmental Conditions: Indoor and outdoor environment, exposure to possible inclement weather conditions; exposure to potentially hazardous chemicals, various colognes/perfumes, dust, fumes from printing cartridges; exposure to noise/vibrations from office machines, wind, pollen, and stinging insects; possible work around slippery and uneven surfaces.

Physical Conditions: Essential and marginal functions may require maintaining physical condition necessary for bending, stooping, pushing, pulling, climbing, kneeling, lifting; upper and lower body flexibility; standing or walking for prolonged periods of time; use of hands to finger, handle or feel objects, write necessary reports, operate office machinery, handle money; move rapidly to keep up with participants; hearing; clear speech; close and distance vision; and mentally alert at all times. Must be able to perform various swimming strokes and pass regularly scheduled, timed skills assessments.

Examinations

All applicants will be screened and only those candidates who best match the needs of the District will be invited to compete further in the examination process.

Take and pass both written and in-water examinations. Take and pass a medical exam if requested. Undergo and clear fingerprinting and a background check as a prerequisite of employment.

Final Filing Date

The position is open until filled. All applicants are required to complete a District application form and submit it to the Hesperia Recreation and Park District, 16292 Lime Street, Hesperia, CA, or mail to P.O. Box 401055, Hesperia, CA 92340.

Prior to employment, the successful candidate shall be required to present documentation establishing identity and employment eligibility in accordance with the U.S. Citizenship and Immigration Services.

Hourly Rate: \$12.25 per hour.

Hesperia Recreation and Park District is an Equal Opportunity Employer.

Revised: 2-13-19