CALL TO ORDER
The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to
order by President Chandler at 7:00 p.m., at Lime Street Park Community Center, located at
16292 Lime Street, Hesperia, CA 92345.

ROLL CALL
ATTENDANCE
BOARD PRESENT: Limbaugh, Gonzalez, Chandler, Hamilton, Swanson
BOARD ABSENT: None
STAFF PRESENT: Woods, Abreo, Cook, Thomas, Hauser

APPROVAL OF AGENDA
It was moved by Director Hamilton, seconded by Director Swanson, and carried unanimously
to approve the amended agenda in which the item “Process To Fill a Board Vacancy” was
added to the General Manager Summary Report of Items of Interest by the following roll call
vote:

AYES: Gonzalez, Chandler, Hamilton, Swanson, Limbaugh
NOES: None
ABSENT: None
ABSTAIN: None

FLAG SALUTE
The Flag Salute was led by Director Swanson.

PROCLAMATIONS AND PRESENTATIONS
• Ms. Hauser recognized the following sponsors of this year’s Hesperia Days 5k
  Run/Walk/Skate: APEX Rentals, not present; Johnson Construction, not present;
  Stripes R Us, not present; St Joseph St Mary’s Health, not present; Advance Disposal,
  not present; Hesperia Walmart, not present; Jack in the Box, not present; and all three
  Main Street Del Taco stores, not present.
• Ms. Hauser recognized the following for their volunteer services at this year’s Hesperia
  Days 5K Run/Walk/Skate: Hesperia High School Peer Counseling and CSF groups,
  accepted by Brad Streyhle and Samuel Vargas.
• Mr. Thomas recognized the following for their volunteer services at this year’s Hesperia
  Days: COPs and EOPs; the Fire Explorers Post 152, not present; Reserve Deputies Greg
  Lugo and Chris Stangle, not present.
• Ms. Hauser recapped the Health and Safety fair and recognized Rachel Molina, Dan
  Sousa, Karen Hunt, and Kelly Anderson for their partnership and participation.
• Ms. Hauser recapped the Desert Rocks Film and Music Event and recognized Phyllis
  Overall for her partnership and participation.

MESSAGE TO THE PUBLIC/PUBLIC COMMENT
Message to the Public/Public Comment was read.

Thurston Smith congratulated Director Chandler for being elected to the Park District Board, congratulated Director Swanson for being elected to the Hesperia City Council, and thanked Director Gonzalez for his service to the Park District. He recapped the Victor Valley Bicycle Tour and presented the Board with a plaque to thank them for their participation.

Meeting recessed from Open Session at 7:20 p.m.
Meeting reconvened into Open Session at 7:27 p.m.

CONSENT ITEMS
A. Approval of Minutes of Regular Meeting, October 18, 2016
B. Approval or Denial of Claims
C. Authorization to Advertise for Bids: None

MOTION: It was moved by Director Hamilton, seconded by Director Limbaugh, and carried unanimously to approve Consent Items A through C by the following roll call vote:

AYES: Hamilton, Swanson, Limbaugh, Gonzalez, Chandler
NOES: None
ABSENT: None
ABSTAIN: None

PULLED CONSENT ITEMS
None

DISCUSSION/ACTION ITEMS

D. Approval of HARD Foundation Board Member Appointment Process

MOTION: It was moved by Director Hamilton, seconded by Director Limbaugh, and carried unanimously to approve the HARD Foundation Board Member Appointment Process by the following roll call vote:

AYES: Swanson, Limbaugh, Gonzalez, Chandler, Hamilton
NOES: None
ABSENT: None
ABSTAIN: None

E. Approval of Resolution No. 16-11-01, adopting a revised records retention policy and schedule for the management and destruction of the records in the District’s possession

MOTION: It was moved by Director Swanson, seconded by Director Hamilton, and carried unanimously to approve Resolution No. 16-11-01, adopting a revised
records retention policy and schedule for the management and destruction of the records in the District’s possession by the following roll call vote:

**AYES:** Limbaugh, Gonzalez, Chandler, Hamilton, Swanson  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**F. Approval of Board Policy Manual Revision**

**MOTION:** It was moved by Director Limbaugh, seconded by Director Hamilton, and carried unanimously to approve the Board Policy Manual Revision by the following roll call vote:

**AYES:** Gonzalez, Chandler, Hamilton, Swanson, Limbaugh  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**G. Approval of Volunteer Handbook Revision**

**MOTION:** It was moved by Director Hamilton, seconded by Director Gonzalez, and carried unanimously to approve the Volunteer Handbook Revision by the following roll call vote:

**AYES:** Chandler, Hamilton, Swanson, Limbaugh, Gonzalez  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**H. Year End Review Presentation**

**I. General Manager’s Performance Evaluation Process Overview**

**CORRESPONDENCE/Written Communication**

- Thank you card from Hesperia Chamber and Kiwanis for supporting this year’s Hesperia Days Parade.
- Email message from patron complementing Ms. Betty from ASAP.
- Hesperia Lake catfish article.
- Robert Lovingood’s Tweet regarding Mojave River Junction Opening.
- CSDA Article regarding Happy Healthy Superheroes.
- Daily Press article regarding the Desert Rocks Film and Music Event.
- Hesperia Star article regarding the Health and Safety Fair.
- Daily Press article regarding Victor Valley Bicycle Tour.
- Daily Press article regarding Hot Rod Halloween Fall Festival.
- Hesperia Star and Daily Press articles regarding Pokepalooza 2.
- Daily Press article regarding Hesperia’s State of the City.
GENERAL MANAGER/STAFF REPORTS
a. Recreation Programs
b. Lake
c. Golf Course
d. Parks Division
e. Park Ranger
f. Marketing
g. General Manager Summary Report of Items of Interest
   Woods highlighted: Summary of Procedures for Board Vacancy memo from legal
   counsel, Maple Park will be closed January 1st through September to establish the
turf, Chamber Christmas Mixer is December 9th at Foremost at 5:30pm., Staff
Gathering is on December 18th, and the Board reorganization is next month.
h. Monthly Budget Report

BOARD MEMBER REPORTS

<table>
<thead>
<tr>
<th>Standing Committees:</th>
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<tbody>
<tr>
<td>Recreation Foundation – Swanson/Gonzalez</td>
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<tr>
<td>Minutes provided in Board Packet.</td>
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<tr>
<td>Tri-Agency – Hamilton/Chandler</td>
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<tr>
<td>Minutes provided in Board Packet.</td>
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<tr>
<td>Safety and Security – Chandler/Swanson</td>
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<tr>
<td>No meeting held.</td>
</tr>
<tr>
<td>Personnel Committee – Limbaugh/Hamilton</td>
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<tr>
<td>No meeting held.</td>
</tr>
<tr>
<td>Finance Committee – Limbaugh/Hamilton</td>
</tr>
<tr>
<td>No meeting held.</td>
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</tbody>
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BOARD MEMBER COMMENTS
- Limbaugh announced that the CARPD meeting is in Anaheim. He also commented that he will miss Swanson and Gonzalez.
- Gonzalez congratulated Chandler and Swanson and thanked Woods for all of his help.
- Swanson congratulated Chandler and thanked the Board for their professionalism and friendship. She expressed that it was a pleasure to serve on the Board.
- Chandler commented that this is the best board he has ever served with. He stated the board needs to continue to maintain integrity and follow the agenda each month.

ANNOUNCEMENTS
The next Regular Board Meeting is scheduled for Wednesday, November 9, 2016 at 7:00 p.m.
and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

ADJOURNMENT
The meeting was adjourned by declaration by President Chandler at 8:52 p.m.
Respectfully submitted,

Lindsay Woods, General Manager

Shiella Abreo, Administrative Manager