

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING**

**December 14, 2011**

**FLAG SALUTE**

Director Limbaugh led the Pledge of Allegiance

**CALL TO ORDER**

The Hesperia Recreation and Park District Board of Directors Regular Meeting was called to order by President Hamilton at 7:00 p.m., at Lime Street Park Community Center, located at 16292 Lime Street, Hesperia.

**ATTENDANCE**

**BOARD PRESENT:** Chandler, Limbaugh, Hamilton, Swanson, Gregg  
**BOARD ABSENT:** None  
**STAFF PRESENT:** Woods, R. Thomas, Hamm

**COMMUNICATIONS**

**WRITTEN COMMUNICATION**

1. Association of the San Bernardino County Special Districts meeting notice for December 12, 2011.
2. Memo from CARPD Nominations Committee seeking candidates for two (2) vacant CARPD Board of Directors positions.
3. CSDA e-News, "Hesperia BMX Park Could Open Next Year", 12/6/11.
4. Newspaper article, November 8, 2011, Hesperia Star, "Veterans Day commemoration at Hesperia Lake".
5. Newspaper article, November 15, 2011, Hesperia Star, "Honoring Veterans".
6. Newspaper article, November 15, 2011, Hesperia Star, "More than rope to keep that flag up that pole".
7. Newspaper article, November 29, 2011, Hesperia Star, "Santa, shots, special surprise slated for Christmas tree lighting".
8. Newspaper article, December 2, 2011, Daily Press, "BMX, skate parks top priority".
9. Newspaper article, December 2, 2011, Daily Press, "Magic of the Holiday Tree".
10. Newspaper article, December 3, 2011, Daily Press, "Labor of Love".
11. Newspaper article, December 6, 2011, Hesperia Star, "All along the cedar trail".
12. Newspaper article, December 6, 2011, Hesperia Star, "Light 'er up".
13. Youth Flag Football Evaluations.
14. RSP Basketball Evaluations.

MR. WOODS: Under your "Written" tab, you can see that we have quite a bit of written correspondence. We've received a lot of positive recognition for the Veterans Day and Tree Lighting Ceremonies, and other things we're involved with in the community. And really, that's all that I wish to highlight at this time.

DIRECTOR HAMILTON: Okay.

DIRECTOR HAMILTON: Any questions or comments for Mr. Woods?

## ORAL COMMUNICATION

None

**Motion:** It was moved by Director Swanson, seconded by Director Gregg and carried unanimously to add to the Agenda Item J. Threat of Litigation (Closed Session, Government Code Section 54956.9(b)) One (1) Case, after Board Reports.

## CONSENT ITEMS

DIRECTOR LIMBAUGH: I have a question just on Item E. Those 2012 facility user agreements, those are not all the agreements, they're most of them?

MR. WOODS: That is the majority. We have a few that are still out. We're waiting for information back.

DIRECTOR LIMBAUGH: Well, I didn't see any of them that had an agreement with Maple Park.

MS. THOMAS: AYSO

DIRECTOR LIMBAUGH: I didn't see that in there. I saw CYSA, but not AYSO. Maybe I missed it. I guess because we specifically named them -- if we specifically named the parks, if they want to use another park, are they allowed to do that if they ask the District?

MR. WOODS: Based on scheduling and availability.

DIRECTOR LIMBAUGH: Okay.

MS. THOMAS: They're in there after football.

DIRECTOR LIMBAUGH: Okay.

**MOTION:** It was moved by Director Swanson, seconded by Director Gregg and carried unanimously to approve Consent Items A through D:

- A. Approved Minutes for the Regular Meeting, November 9, 2011.  
Approved Minutes for the Board Workshop, November 30, 2011.
- B. Approved Claims for Payment.
- C. Accepted written staff reports
- D. Authorization to advertise for bids: None
- E. Approved 2012 Facility User Agreements.

## PROCLAMATIONS AND PRESENTATIONS

DIRECTOR HAMILTON: Moving on to Proclamations and Presentations. Mr. Woods?

MR. WOODS: Tonight it is our privilege to recognize some of the people that helped us with Hesperia Days. We did the vast majority of them last month. We had a few people that were not able to make it to our meeting last month that will be here tonight for Hesperia Days. And then the majority of the people here tonight will be for their participation in our annual Veterans Day event. And to do that this evening will be Steve Hamm.

MR. HAMM: Good evening. If you would like to come forward to help with the thank-yous and the certificates of appreciation. Okay. We'll be starting with Hesperia Days because a few of them could not make it last month. First I have Dylan Woods and Gage Murphy, if they could come up. They go to Hesperia Christian High School, and they were the mascot and the escort. Dylan's a little bit too big for the mascot outfit, so Gage did the mascot and Dylan was the escort for it. And they also helped with the barbecue for the volunteers and the people that helped us out down at the lake.

(Pictures are taken.)

MR. HAMM: Next we have Brian Boal. Brian's been gracious enough to make it possible for the Board to ride in luxury for Hesperia Days. He owns the wagon that we have in Hesperia Days for the parade.

(Pictures are taken.)

MR. HAMM: And Denny Bright. Denny drives the tractor that pulls the wagon. This was his second year driving the tractor, and it was a beautiful blue -- what was that, 1939?

MR. BOAL: It was 1912.

(Pictures are taken.)

MR. HAMM: Okay. We'll move to Veterans Day. We'll start with Hesperia Garden Club. If Terri Blomker could come up. She is the president. Thank you for making it so beautiful. She planted all the colorful flowers underneath the flag pole.

MS. BLOMKER: Not by myself.

MR. HAMM: There were a number of them. And I think you said Dan was here?

MS. BLOMKER: Yeah, Dan's here, back there somewhere.

MR. HAMM: Go ahead and come up, Dan.

MR. DAN: I wasn't there to put flowers in.

MS. BLOMKER: You were there for support -- yes, he was.

MR. HAMM: They also bought pastries for everyone there as well.

(Pictures are taken.)

MR. HAMM: Terri's staying up there because she was also with the Girl Scouts. She's also their fearless leader. They helped us out as well. So here to represent the Girl Scouts are Sarah Guidry and Allison Anderson. They helped us hand out the programs, helped us with waters, helped with pastries -- what else did you guys do?

MS. BLOMKER: Sarah got to help Bob with the doves.

MR. HAMM: So they were just all around helping everyone.

(Pictures are taken.)

DIRECTOR SWANSON: Good job.

MR. HAMM: All right. Next is the Sultana ROTC, and they're led by Sergeant Dave Thomas. They helped present the colors and did a very nice flag folding ceremony for us as well. Arlene's going to help everything out here.

MS. PEDREGON: Dylan Pulos...(applause)...Ashley Heitzman...(applause)...Taylor Gawryluk...(applause)... Bryan Spaeth...(applause)...Jesse Ellefson...(applause)... the commander, Nick Barnes...(applause)...Arlene Pedregon...(applause.)

(Pictures are taken.)

DIRECTOR HAMILTON: Thank you for all your help.

MR. HAMM: Next we have the Sultana Women's Choir and Natasha Wright is here. Natasha sang the national anthem for us.

DIRECTOR SWANSON: Thank you. You know, we're watching for you right here because when you get famous, we want to sell this on EBay.

MRS. WRIGHT: I have copyrights on it.

(Laughter.)

MR. HAMM: Natasha, who else came with the group? Okay. And there were four ladies who did sing. Aleah Rodriguez. Yes. They did the group songs, and it was "America the Beautiful," and "My Country Tis of Thee."

(Pictures are taken.)

MR. WOODS: I would like to point out that these students did such a great job that the superintendent of the Hesperia Unified School District took time out of his evening to come and be a part of this recognition and for both ROTC and the Choir.

(Applause.)

MR. HAMM: Okay. We had two speakers. We had Todd Anton. If you don't know, Todd's a local teacher/author and historian, and he also spoke last year at our Veterans Day with the Moving Wall. And it was kind of nice when he was speaking that the sun came out this year.

MR. ANTON: Worked out good.

(Pictures are taken.)

MR. HAMM: Our other speaker was Brad Mitzenfelt, First District Supervisor. Brad is a veteran of 10 years of active and reserve military service, including participation as a U.S. Marine in Operations Desert Storm and Desert Shield in Kuwait and Saudi Arabia. Thank you for doing that for us.

(Pictures are taken.)

MR. MITZENFELT: Not to be outdone, I brought one for you, just recognizing the District for putting on these events, in particular the Veterans Day event, which I was honored to participate in. I really appreciate these programs that you do. They're really important to the community, and so I just brought a small token of appreciation for you as well.

DIRECTOR SWANSON: Our pleasure.

DIRECTOR HAMILTON: Thank you.

(Applause.)

(Pictures are taken.)

MR. HAMM: And AMVETS POST 2007 helped us out again this year, so Chaplain Page Stieringer is here.

DIRECTOR GREGG: Thank you. Appreciate it.

DIRECTOR SWANSON: Thank you for coming again. MR. HAMM: He had the opening and closing prayers for us.

(Pictures are taken.)

MR. HAMM: The trumpet player Damon could not make it. And he did a wonderful job playing the trumpet over the lake. I put the pictures up. He had a very good set-up with

Hesperia Star. And it was kind of interesting the picture of him playing with a fisherman in the background standing at attention. I thought that was very touching. And then also, thank you, Bob, for the dove release. And that happened during "Taps" as well. And last but not least is Larry Thompson, our emcee.

(Applause.)

MR. HAMM: Larry helped us out a lot last year with the Moving Wall. He put in lots of time and effort on that. And this year -- he's a very busy person -- he also went to the Victor Valley parade before our event.

(Pictures are taken.)

MR. HAMM: Great. Thank you, Larry.

DIRECTOR SWANSON: Thank you, Larry. Thank you so much for coming and all you give to our community.

DIRECTOR LIMBAUGH: Thank you very much. And have a wonderful Christmas season.

Meeting Recessed at 7:22 p.m.

Meeting Reconvened at 7:28 p.m.

## **STAFF REPORTS**

### **Recreation Programs**

MR. WOODS: Looking at the Recreation Report, just wanted to point out that we have 50 teams participating in our softball programs. That's somewhere between 650 and 700 people that participate in those softball programs. That is a lot of people out there playing softball. On page 3 of the Recreation Report, you can see that our numbers of students enrolled in the after-school activities program is up 62 students and we've now hit the 900 mark.

DIRECTOR SWANSON: Good.

MR. WOODS: We are getting closer and closer to the 10 percent of the school population, that's been a target that we've been trying to attain for a long time.

DIRECTOR SWANSON: Well, will that be affected when Hollyvale pulls out and goes to other recreation program?

MR. WOODS: They won't be on our rolls anymore.

DIRECTOR SWANSON: How many kids are in the Hollyvale program that we'll lose?

MR. WOODS: I think Hollyvale's got two sites, so that would probably be 50, 60 kids.

DIRECTOR HAMILTON: I'm missing something. I didn't know that was happening.

MR. WOODS: Hollyvale, because it was in the Golden Triangle, they're non-residents.

They've been pushing back and forth on the residency fees. The principal out there, I guess, has persuaded the school district to allow them to use the same company that the City of Victorville or the School District in Victorville is using, which is a -- I guess it's a business that comes up and runs the program. They don't want to run their own program, so they hired somebody. So they're going to try that there and see if it meets their needs a little bit better.

At one time, the School District -- if you remember when we were busting at the seams -- they were bussing Hesperia kids over to that campus. So we had worked out and made some arrangements with them to add that as one of our sites because it's really not within our sphere of influence.

DIRECTOR HAMILTON: Right.

MR. WOODS: Now that the majority of them are Victorville residents.

DIRECTOR HAMILTON: Well, that is all Victorville. I mean, they're actually in the city of Victorville. Now, at one time we had -- it was before I was around. Maybe Bob or Mike can remember. But there was some land over there that --

MS. THOMAS: 10 acres the Park District purchased. And when the City took the golden Triangle over, we had to give it to them. There was no money exchanged.

DIRECTOR HAMILTON: We just gave it to them outright?

MS. THOMAS: Although it took the City 8 to 12 years to get it put in their name. There were some issues there. They failed to follow through right away like they were supposed to. The District got no money for that, and even though the District purchased that land.

MR. WOODS: Page 4, Special Events, just to bring it to your attention that we had our all-district staff meeting that's here at Lime Street Park on last Friday. And it was a good event, and staff had a good time. I appreciate the board members that were able to make it out to and support us in that. Under Facebook, you can see that our number of Facebook fans is growing. We're up another 22. So almost to the 800 mark there. And again, there are some interesting stats on who's using Facebook and what the demographics are. So we're going to keep promoting that and get more and more friends and fans as things go on.

### **Golf Course**

MR. WOODS: Moving on to the Golf Course Report, the grounds play for the month of October was 2,614, which was down from the previous month, which weather plays a large factor in that. Our range use was at 461. We had nine tournaments of various shapes and sizes, the largest being 120 players. I believe the smaller was 16 players. We're currently -- our golf promotions are outlined there. Our current golf promotions are 18 holes of golf, small bucket of range balls after 11:00 a.m., \$12 if you're walking, \$22 if you're sharing the ride and \$27 if you're by yourself. This month kids play free. So with every paid adult, a child can play golf for free. And we also have an email special that just went out today that is \$20 shotgun, starts the 25th through the, like, 6th, I think, of January.

MS. THOMAS: The Twelve Days of Christmas.

MR. WOODS: The Twelve Days of Christmas Special. And for \$20, you get your green fees, your cart, and some type of bonus. It could be a drink or breakfast burrito. The staff has that prepared every day. And that is in direct competition with the internet specials or email specials that Ashwood Golf Course is providing right now. And we emailed those specials out to over 1,200 people.

DIRECTOR HAMILTON: Define "kids play free."

MR. WOODS: I think its 14 years of age and under.

DIRECTOR HAMILTON: Like junior high age.

MR. WOODS: You can see on the maintenance section for the 2 golf course, under "Course Maintenance," the very last bold item, month of October, 36.72 acre feet of water. Staff will now be including that in the report, and there will be a year-to-date number as well. Again, the Mojave Water Agency, their water calendar starts in October, so this is the first month of this water calendar year.

DIRECTOR SWANSON: Are we seeing the weddings because it's slow, or are we adding more now that we have a longer-term contract and we can guarantee the brides that --

MR. WOODS: We haven't -- I wouldn't say that we've seen a pick-up in that. We kind of have a niche market for weddings there just because the facility is kind of limited on how many people we can accommodate. So it's mostly smaller weddings that we would see. This time of year we have mostly Christmas parties.

DIRECTOR HAMILTON: What would you say would be a reasonable size wedding for the clubhouse to use that?

MR. WOODS: You really wouldn't want -- if I was doing it, I would say 80 people would be all that I would try put in there. If you spill into the bar, you could maybe get another 15, 20 people. We had some recently that were 108, but you're wall to wall, and it's somewhat uncomfortable because you're really close.

DIRECTOR SWANSON: Especially if the weather is not nice outside.

DIRECTOR HAMILTON: When somebody calls and asks, do you guys recommend any particular catering service?

MR. WOODS: The golf course, they have to use our food service.

DIRECTOR HAMILTON: That's good to know. I just sent someone over there for a wedding in February. Their wedding party is supposed to be close to 75 --

DIRECTOR SWANSON: Oh, that would be perfect.

MR. WOODS: And if you're out and about and you're looking for something to eat, we're running a 2.99 soup special this month at the golf course. The Kiwanis Club had their Christmas party there last night. The food was good, and everybody had a good time. What day were we there?

MS. THOMAS: Yesterday.

MR. WOODS: You wouldn't believe the people that were in the restaurant. There was a party in the restaurant and then some walk-ins. And the bar was pretty full too.

DIRECTOR SWANSON: Good. Good.

MR. WOODS: But it was nice because Dave Holman, who had actually run for our Board in the past, he was there with the party and actually posted some nice comments about the facility on Facebook for us today. We are always appreciative of that. So if you see him around town, you can say thanks for giving us the shout on Facebook.

### **Parks Division**

MR. WOODS: Moving on to the Maintenance Report, on page 2 under "Miscellaneous," staff did their aeration and fertilization of the turf at the parks to prep for the winter season, keep our grass healthy, and then they checked and cleaned all of our roof drains in preparation for the weather that we received. And one of our staff was actually able to obtain their Aquatic Facility Operator Course Certification, which we have to have a couple of those on staff for the proper operation of the pool because there's some chemical balancing and understanding pressures and things like that. That makes it easy that when we have a problem, we have an on-site specialist that can deal with those issues.

DIRECTOR SWANSON: And I'm always interested in the safety videos, the names of the videos. I just think how do they make those interesting, and who actually knows? It's just very specialized field.

## **Park Ranger**

MR. WOODS: Moving on to the Park Ranger Report, really when you look at it, it's mostly Jack's asking people to leave the facility after hours. The parks are a popular place and people want to use them all the time. It appears that after hours is when he's having a lot of contact with people.

DIRECTOR SWANSON: Well, it's preventative. I like how there's a separation between preventative -- those things are done, it's over, moving on -- and relatively few problem-related contacts, probably based on the fact that he has relationships with the families in the area and he can resolve those issues without it becoming a problem.

MR. WOODS: Any questions on any of the reports?

DIRECTOR SWANSON: That's good. We're safe.

MR. WOODS: All right. Thank you.

DIRECTOR HAMILTON: Thank you, Mr. Woods.

## **DISCUSSION/ACTION ITEMS**

### **F. Election of Board Officers**

**MOTION:** It was moved by Director Chandler, seconded by Director Swanson and carried unanimously to elect Director Limbaugh President.

**MOTION:** It was moved by Director Swanson, seconded by Director Limbaugh and carried unanimously to elect Director Chandler Vice President.

**MOTION:** It was moved by Director Limbaugh, seconded by Director Gregg and carried unanimously to appoint the General Manager, Lindsay Woods as Board Secretary.

New President, Director Limbaugh took over the meeting.

DIRECTOR SWANSON: Thank you for being such a wonderful president.

DIRECTOR HAMILTON: Thank you. Thank you very much.

DIRECTOR LIMBAUGH: As the incoming president, as always, it's been wonderful working with you. Whether sitting on the Board or meeting you in the supermarket, it's always nice to be in your presence and in appreciation for your service, another piece of memorabilia for his wall at home. I think I'm speaking for all the members of the Hesperia Park Board that it's been an honor to have you as our president for the past year. And so with our thanks and appreciation for your service and dedication for the 2011 year as serving as president, we all thank you.

DIRECTOR HAMILTON: Thank you, Mike. Really appreciate it.

(Plaque is presented.)

(Pictures are taken.)

### **G. Board Committees**

DIRECTOR LIMBAUGH: As you know, it is the president's pleasure to select the committees, and I'm probably as open as anybody on who wants to serve on the committees. Right now you see in the board packet we have four standing committees. And unless somebody has an

aspiration to be added or wants to be removed, I would leave these until such time, maybe after the first of the year, if schedules don't allow you attend certain committees that these would stand. And I would recommend that the chairs and vice-chairs remain as the same. We can talk about it at our January meeting. So if somebody wants to change a committee, be on a committee, or like that, if you just let me know, I think we can make that happen, discuss that. Because I don't think it's necessary that the president go to Tri-Agency I think all board members should either go to or serve on that committee one time during their tenure. So anyway, we'll leave those as they are. And if we see fit to change them over the course of the next couple of months, we'll do that.

President Limbaugh reappointed the 2011 Standing Committees and Chairs to the 2012 Standing Committees and Chairs:

Personnel Committee	Chair - Hamilton Vice Chair - Limbaugh
Tri-Agency Committee	Chair - Swanson Vice Chair - Chandler
Recreation Foundation Committee	Chair - Chandler Vice Chair - Gregg
Safety and Security Committee	Chair - Chandler Vice Chair - Hamilton

**H. Discussion of Process or Appointment of HARD Foundation Board.**

DIRECTOR LIMBAUGH: "Discussion of Process or Appointment of the HARD Foundation." I know a lot about this since we did it many times. Unless the board members want to bring into discussion some other way of selecting the HARD Foundation board members, we've always entertained that the HARD board member in good standing who wants to return as a HARD board member in good standing -- and you know, they haven't committed a felony or done anything adverse with park activities -- they're more than welcome to come back. Because I think I speak for many of you, again, that the people on the HARD Foundation are definitely dedicated, they're outstanding, they work hard, and they're just wonderful people.

DIRECTOR SWANSON: I agree.

DIRECTOR LIMBAUGH: In saying that, do we need to make a motion on this?

MS. THOMAS: Yes.

DIRECTOR LIMBAUGH: Or should we wait until we contact them and get their letters next meeting and maybe we can reappoint them? Right?

MS. THOMAS: Right. I can send them a letter like I did two years ago saying -- asking them to submit their letter of intent, and then you can reappoint them.

DIRECTOR CHANDLER: Okay. Why don't we do that in case there's somebody who doesn't necessarily want to serve or -- you know, or like Percy, you know, who have been there forever --

DIRECTOR HAMILTON: Mike, are they all on the same two-year cycle?

MS. THOMAS: Yes.

DIRECTOR HAMILTON: So there was none that came in mid-term?

MS. THOMAS: No, this board has been on it at least twice. I think this is the end of Charlene's second term and Griz's third term, and Carol, Jeanne, and Percy -- it's been many, many years.

DIRECTOR HAMILTON: Mike, do you want other suggestions to -- I don't have anybody in mind in particular, but I'm just wondering how many do we have on there now, Mike?

MS. THOMAS: There are five.

DIRECTOR HAMILTON: Is it that the bylaws say --

MS. THOMAS: The policy right now is if you don't do this, is to go through the process where we advertise in the newspaper and --

DIRECTOR HAMILTON: Does it state how many minimum, Rachel? Like a minimum of three, five, seven, nine?

MS. THOMAS: Oh, five.

DIRECTOR HAMILTON: Okay. Let me give you -- can I give you a scenario? Let's say, you know, someone we all know Charlene, but maybe she doesn't feel like she can physically or something, what would we do? Because we would no longer have five.

DIRECTOR LIMBAUGH: What we would do is -- obviously, people akin to the Park would know about that she's not returning to the Board. But according to what we decided several years ago when Griz got on, is we would place a public notice in the newspaper. Just a little ad. Not in the classifieds. Just a little box ad that says we're accepting nominations, so we can post it outside our facilities. And usually, we get half a dozen applicants. And then the Board would select one. So it's worked pretty good.

DIRECTOR HAMILTON: No, I'm totally -- I'm not complaining about it. I'm just trying to be proactive in my mind. I'm thinking at what point would we want to add a sixth just so that we would always have five?

DIRECTOR SWANSON: Like an alternate?

MS. THOMAS: Oh, no. I don't know that the bylaws would allow that.

DIRECTOR HAMILTON: Oh, you mean it's specifically five? It doesn't say a minimum of five?

MS. THOMAS: Correct. No.

DIRECTOR LIMBAUGH: Like our board is made up of five members.

DIRECTOR HAMILTON: Oh, I thought it was a minimum of five.

MS. THOMAS: No.

DIRECTOR LIMBAUGH: But he does bring up a good point in case one would happen to leave. I guess we would just replace them.

DIRECTOR HAMILTON: We'd do it at that point.

MS. THOMAS: We'd just advertise.

DIRECTOR HAMILTON: Do it at that point and go through the process.

MS. THOMAS: Unless you changed the policy.

DIRECTOR LIMBAUGH: So I think on this HARD Foundation, if there's no other discussion, we'll just direct staff to contact the Board and have them put it in writing that they either want to serve or they would like to step down and be replaced.

MS. THOMAS: Okay.

## I. Discussion of Board Related Items on District Website and Board Business Cards.

DIRECTOR LIMBAUGH: "Discussion of Board Related Items on District Website and Board Business Cards." Director Woods?

MR. WOODS: All right. We've had some discussion in the past about the information regarding the Board that is displayed on the District's website. So tonight we want to look at some options as far as the information related to our board members. Do we want to have photos? Do we want to put bios? What if any contact information do we want to put on? And we're also going to talk about information that we need to -- possibly need to post on the website as well. Assembly Bill 1344 was passed and effective January 1st. We will be posting our agendas onto our website. This is a new regulation. Now we're going to look at our website.

DIRECTOR LIMBAUGH: Question: On the agendas, do you have the full text or just the bulletized items?

MR. WOODS: We post the same agenda that we have.

MS. THOMAS: Not the expanded, just the first two pages.

DIRECTOR LIMBAUGH: So the outline?

MS. THOMAS: Correct.

MR. WOODS: This is the District's website right now. If you look at the "District Info." Page you will see that it has District information and it already needs to be updated. It has our current board members, and it also has when our board meetings are and the location. And then it goes into more historical information. And that is the information that we have regarding the board and the board meeting on our website at this point. Now, I want to take you through and show you some similar agencies' websites. So next we'll take a look at Valley-Wide Recreation and Park District, which is located down around Hemet.

DIRECTOR LIMBAUGH: Ours looks nicer, yes.

MR. WOODS: Here you can see that they have their board members listed. They also have their foundation members listed. And then their administration. And then it goes down to clubs and organizations that are affiliated with their agency. And then it gets into when they're going to have their -- actually, they don't even have their board meetings posted there.

MS. THOMAS: No, they do.

DIRECTOR SWANSON: They have a lot of members on their foundation -- oh, friends.

MR. WOODS: Here we go. "Agenda Meeting/Minutes" is where their board information is located. Again, just showing you something different.

DIRECTOR LIMBAUGH: Click on that, Lindsay, and see what they have for that. Do they just list the dates? Then you have to click on the --

MR. WOODS: Yeah, they actually click on it, and it brings it up. It's a document.

MS. THOMAS: So you can see the December agenda is out, but the minutes aren't out yet.

DIRECTOR CHANDLER: So they were posting that before the new law?

MR. WOODS: Some agencies are. Some haven't been. And remember, Valley-Wide is really unique because they service a number of different cities. So they -- their board are more like from districts. They're elected in districts or zones, then brought in.

DIRECTOR SWANSON: Oh, they divide it all up.

DIRECTOR LIMBAUGH: How easy is it to scan the minutes --

MS. THOMAS: Oh, we can scan, no problem.

DIRECTOR LIMBAUGH: It comes out as a PDF file then?

MS. THOMAS: Yes, we can do that as a PDF. It's just getting it on our website.

DIRECTOR LIMBAUGH: So it's not difficult?

MR. WOODS: It just takes up more space on the website.

DIRECTOR LIMBAUGH: But it doesn't cost any more money, right?

MR. WOODS: Well, it costs the time for him to insert the information.

MS. THOMAS: We pay him by his time.

DIRECTOR LIMBAUGH: We pay him per page? By hour?

MR. WOODS: We pay him per hour, an hourly rate. Next we have Hayward. Here is their photo of the Board. You can't see it real well, but they chose to do a group shot. Their board members are listed, and they also have email addresses.

DIRECTOR LIMBAUGH: Notice all the addresses are of the Park District. It's not their personal emails.

MR. WOODS: And then they have their board meeting information, public comments, some of those things that are important for the public to know when they visit us at the board meeting.

DIRECTOR CHANDLER: How familiar are you with the way that would work? In other words, they have email addresses to the Park District. So how do they respond to that? Do they have offices there? Do they have an office, or what do they have?

MS. THOMAS: They would have to get onto the site wherever their email is going, like the Park District's site. Like your personal email, Yahoo! or Gmail, you have to go to that site first.

MR. WOODS: Next we have Desert Rec & Park, they are basically the Coachella Valley area. Theirs is a little different. They have their board members' photos, their names --

MS. THOMAS: And again, it encompasses more than one city.

MR. WOODS: Right. And finally, we have Rancho Simi.

DIRECTOR SWANSON: I don't think that they get much snow in Simi Valley, I think. They have snow on their website because it's winter and the sky's kind of greenish.

MR. WOODS: They have their board of directors' photos up at the top. And then you can click on their name, and then it will take you down and show you their larger photo and a small bio on the board member. So as far as website information, that's what I have to show you. I don't know if you want to discuss this and then move on to the business card, or if you wanted me to go ahead and move to the business card and discuss it as a package.

DIRECTOR GREGG: Can you go back to ours, Lindsay?

MR. WOODS: Yeah. What would you like to see here?

DIRECTOR GREGG: I'm just seeing if it pops up at the top, "Parks Make Life Better."

MR. WOODS: Oh, did you want me to go back to the main page?

DIRECTOR GREGG: I was just seeing if it pops up at the top. I was looking for that. I was thinking -- do we not have that on our page yet.

MR. WOODS: Right. When you bring it up, you see it pops in up at the top. And again, that's animated to draw attention to that. What is that? What's going on? So that people look at it. Do you want to go back to "District Information."

DIRECTOR GREGG: No, just -- that was what I was looking for specifically.

MR. WOODS: You know, when I started looking at the other agencies, some of them have a lot more resources than we have. And I wasn't overly impressed with their websites. I think

our website visually is attractive. I think it's easy to navigate. Staff is continually working to make it more user-friendly. One of the things we're looking at doing right now is changing the number of tabs on the left-hand side to try to break -- to make it smaller selections, so that when you're on one page, you see all the selections. So you might click on "Sports," and then that takes you -- you have to click on "Youth" or "Adult Sports," just because some of the things down at the bottom people don't see. So if it's not displayed when it first comes up on your screen, they're not going to look.

DIRECTOR SWANSON: So you could put "Youth," "Senior," "Aquatics," "Classes," "Youth," "Adults," all in one theme -- yeah, I agree --

MR. WOODS: We are going to be making some functional changes to that. But again, here tonight, we're specifically talking about what the Board would like to see as far as board-related. Do you want your photos? Do you want a bio? Do you want phone numbers? Do you want emails? What do you want? One of the things that I think is important to think about is any contact information that we put on the website gives people easy access to you, but we -- you have to be very careful on what information people are giving to you because they might circumvent the procedure or they should be really working through staff and not directly to a board member, if you don't have a lot of time as it is to be checking emails or reading emails, I don't know how much activity you would get. It varies. When I talked to other general managers, some get a lot of traffic; some board members don't get anything. So it really just depends on our agency's business and how popular you are, I guess, in the community.

DIRECTOR GREGG: While you're right there, I brought this subject of the website up because I wanted to see if we could get more user-friendly with the public in the agendas and the board meetings. And so now that that new law is coming effective, we're going to be updating that no matter what?

MR. WOODS: Yes. All right. Moving along, let's look at your business cards. So this is what your business cards look like now. Very simple District logo, name, and that you're a director, and that it has the District contact information.

DIRECTOR LIMBAUGH: Just get rid of the FAX and put the email.

DIRECTOR SWANSON: You could add the email on that same line.

MR. WOODS: When you say, "email," you want specifically MLimbaugh --

DIRECTOR LIMBAUGH: We have a general email for the District, right?

MR. WOODS: I don't think we do. We have an admin account that's --

DIRECTOR LIMBAUGH: On the "Contact Us," what does it say? On your web page, where it says, "Contact Us," who do you contact?

MR. WOODS: I believe its info@hesperiaparks.com.

DIRECTOR LIMBAUGH: That's what I would recommend. I don't particularly know why there's any reason each individual director needs their own individual email. If I want to give my email to somebody, I'll give them my personal email.

MR. WOODS: And then that would go to that. And then we have a staff person that views that, and then it gets distributed to where it's important. So if it's about facility rentals, it goes to the person in charge of facilities. If it's about aquatics, it goes to the person in charge of aquatics.

DIRECTOR LIMBAUGH: Yeah. I think anybody that is given this card -- that's what we're talking about is the business card -- if I give my card to Joe, and Joe says, "How do I get in

touch with you?" Dials the phone number. "Well, Limbaugh isn't here right now. Send him an email." Then they'll send an info email. Boom. I get it that way then. So -- because it's run through the District then and not personal. I think from my perspective, if a director wants to engage a constituent directly, do so as directly as you can through your own email. Send me something in writing. Don't even bother with the District. That's your prerogative to do that.

MR. WOODS: Right.

DIRECTOR LIMBAUGH: And if you want to write it on your own card, go ahead. I mean, because you give these out. You don't just, "Everybody take my business card." How many have you given out over the years, Bob? Twenty?

DIRECTOR CHANDLER: Yeah. The only problem I see -- you know, we have interacting emails in some way -- is if you have the same person contacting each one of us, kind of moving us against one another or giving us conflicting information, maybe that would be -- that would cause dissension or whatever. I mean, it just -- I don't know. I don't see any problem with the way it is now because everything that is directed is directed towards the District. If there's any question that has to be answered, he's the man who should be answering. Our job is policy.

DIRECTOR SWANSON: Yep.

DIRECTOR CHANDLER: I think what you said earlier makes a lot of sense to me is that if somebody has a problem, you just answer them. And if you don't have the answer, you contact Lindsay.

DIRECTOR SWANSON: Uh-huh.

DIRECTOR CHANDLER: So I don't think there's a problem.

DIRECTOR LIMBAUGH: But see, nobody uses the FAX anymore that I know of. So we would replace the FAX with the District's email.

DIRECTOR CHANDLER: That makes sense.

DIRECTOR LIMBAUGH: So if someone wanted to send a fax, they would type something out in an email rather than calling the general number and saying, "I want to talk to Director Hamilton." "Okay, well, the next time Jack is here is at 7:00 o'clock for the monthly meeting." Jack can call him back.

DIRECTOR CHANDLER: I don't have any problem with the way it is now.

DIRECTOR LIMBAUGH: So it would be just a general contact.

MR. WOODS: And when you go to conferences and conventions, if you could black that line out so the salespeople sending us five copies of the same information -- I'm just kidding. But that is one of the side effects of putting that on there. They don't send faxes anymore. It's too troublesome.

DIRECTOR LIMBAUGH: Just like us in the real world. We get all that spam or junk mail. Anybody else have anything about the business cards they'd like to bring up?

DIRECTOR HAMILTON: I think, for me, I'm comfortable with what we have, other than what you suggested. If I had engaged a constituent or someone from the community and I want them to call me, I wouldn't feel bad writing my home number and letting them -- I could write them on the back or something. I do like cards that are not glossy though.

DIRECTOR LIMBAUGH: So it takes the pen better.

DIRECTOR HAMILTON: Yeah. If you get a glossy card, the numbers just don't -- and I like the ones we have. I can write in pencil or ink and it stays on there and just hand it to them. Because I've done that probably half a dozen times.

MR. WOODS: When we originally ordered these with the new logo two years ago, one of the things that we did to get a price break is we ordered bulk cards. So if we do order the board members new cards, we will be ordering them from a different supplier because we still have a few thousand of these cards left. One thing that I think that we should probably add to the cards -- all the cards -- when it's time to update -- is possibly the "Parks Make Life Better" logo, but definitely our website

DIRECTOR LIMBAUGH: That's better. Put the website instead of the FAX. Then if they want to contact us, they can go to "Contact Us." Yeah, I forgot about that.

DIRECTOR SWANSON: Oh, the web page. What do you think?

DIRECTOR LIMBAUGH: That way, instead of the phone number, the www-dot-Hesperia-dot-whatever it is.

DIRECTOR SWANSON: Yeah, I agree with that.

DIRECTOR LIMBAUGH: Yeah, yeah.

DIRECTOR SWANSON: We want people to look at our website because a lot of those questions could probably be answered, you know.

DIRECTOR LIMBAUGH: That's perfect. That's perfect. And that's less direct.

DIRECTOR SWANSON: I would prefer that too. And then if they still wanted to email, they can.

DIRECTOR GREGG: And maybe like a "Parks Make Life Better" stamp right above "Hesperia."

MR. WOODS: I would probably minimize the logo just a little bit and make the "Parks Make Life Better" up in a corner or down in the corner. A graphic artist would have to lay it out to make sure it looked balanced for us so -- and they do that at no charge in your card design. But we won't be doing it on the staff. So it would be for any update or replacement cards for board members that we would be adding that information.

DIRECTOR LIMBAUGH: Yeah, I got thousands. Should keep the thousands and just keep it like this until you run out. Didn't you give us like a couple hundred?

MS. THOMAS: 250 is the smallest amount we can get.

DIRECTOR LIMBAUGH: Right now they're blank except that "Jack Hamilton, Director"?

MR. WOODS: Correct. Any staff, whatever, they're all printed on the same card right now.

DIRECTOR LIMBAUGH: Now, what is your time that you think you're going to run out? A couple years?

MR. WOODS: I don't know. We have a couple of thousand left.

DIRECTOR HAMILTON: That will probably last us about a hundred years.

DIRECTOR SWANSON: How often do they change those logos, the "Parks Make Life Better"? Is that every couple of years or every year or --

DIRECTOR LIMBAUGH: That's the first change I've heard that they've ever made. Or added something.

MR. WOODS: Before the "Parks Make Life Better," we had -- the slogan was "We Create Community Through People, Parks and Programs."

DIRECTOR SWANSON: That's a lot to fit in on a card.

MR. WOODS: Right. So now the branding is "Parks Make Life Better," and I think CPRS is going to stick with that for probably five years.

DIRECTOR SWANSON: Okay. Okay.

MR. WOODS: And we're in our second year of that. Director Hamilton just handed me his business card.

DIRECTOR HAMILTON: I like the box.

MR. WOODS: And a lot of places -- do you remember what these are called? There's a technical name.

DIRECTOR HAMILTON: Yeah, but I don't remember the -- I just call them the box.

MR. WOODS: They're these boxes with the -- yeah, you take a picture of it --

DIRECTOR SWANSON: Oh, the scanning thing, the quick scan? What's it called?

MR. WOODS: And it takes you to the website.

DIRECTOR SWANSON: Oh, Jack, you're so sophisticated.

MR. WOODS: My thought is, number one, they're not very attractive, and that's probably why Jack had them put it on the back of the card.

(Laughter.)

MR. WOODS: People look at them, what is this? It's some kind of hieroglyphic. If we were to put additional information on the back --

DIRECTOR SWANSON: QR?

MR. WOODS: Yeah, that's what it is. QR something. If we were to put additional information on the back of the business cards, facility locations or parks -- I don't know what we would put on there. I don't know that I would think that this would be attractive to put on the front of a card. But it basically takes you to the website. So it's for the techies to be able to walk up -- you see them in newspapers -- and take a picture --

MS. THOMAS: Yeah, they're everywhere.

DIRECTOR HAMILTON: I think it's just taking a picture -- a lot of people use that. Again, when you look at our web users, you've got 799 people and they're all in that 25 to 44 demographic --

MR. WOODS: Right.

DIRECTOR HAMILTON: -- it would seem to me that it's not that big of a deal. But if you're going to do something, I think it would be something to consider is putting that on there. Because more and more people are going to that stuff.

MS. THOMAS: The younger people are the ones that have the children that are using the programs.

MR. WOODS: So then we would almost be talking about designing the backside of the card as well. And some agencies put their mission statement or their core values or something like that on the back of the card. And then that way, it is something tangible that people can know what Hesperia Park and Rec is about because I read the mission statement.

DIRECTOR HAMILTON: I just think that's another thing to consider. Why don't we put that on there? We'll put our mission statement on the back with the box and --

MR. WOODS: Right. If you want to pass that around. The two items that you have before you are the website. What would you as directors like to see regarding yourselves on the website? Do you want a group photo? Do you want individual photos? Do you want bios? It sounds like I'm hearing that really not any -- you aren't necessarily interested in having too much contact information on there that they would contact general Park contact numbers or email addresses. Do you want to put bios up? Do you want to have head shots? Do you want have the group shot? What would you like?

DIRECTOR CHANDLER: I'd like it to remain the same, the way it is now.

MR. WOODS: Okay.

DIRECTOR LIMBAUGH: That's fine by me.

DIRECTOR GREGG: The only thing I'd like to add to that then is to have the meetings and agendas posted, but they're going to be posted anyway.

MR. WOODS: Well, the agendas are required, but the minutes are not.

MS. THOMAS: But the meetings are already on there. It says the second Wednesday of every month.

DIRECTOR GREGG: Minutes. Excuse me. Minutes.

MS. THOMAS: Did you say minutes or meetings?

DIRECTOR GREGG: Meeting minutes.

MS. THOMAS: Minutes.

DIRECTOR HAMILTON: So what Kelly wants is like that one district had, the agenda and the minutes, agenda and the minutes.

MS. THOMAS: And the minutes wouldn't go up until after the following meeting when you approved the minutes.

DIRECTOR GREGG: Correct.

DIRECTOR HAMILTON: I think it would be good and healthy and transparent to put the minutes on there even if it's not required.

DIRECTOR SWANSON: That was your logo that started playing on my phone.

DIRECTOR HAMILTON: Was it?

DIRECTOR SWANSON: Yeah. It plays Tom's welcome message.

DIRECTOR HAMILTON: Good.

MR. WOODS: So minutes, how long would we have them displayed for? Would they stay up for a year, and then when the next calendar year comes away, they roll off?

DIRECTOR LIMBAUGH: One comes on, one goes off. One comes on, one goes off.

MR. WOODS: Just making sure we're all on the same page.

DIRECTOR SWANSON: Not go back.

DIRECTOR LIMBAUGH: No. Why would you archive more than a year? I mean, they have the minutes.

DIRECTOR SWANSON: I know. I mean from now. Do you want to start now and then go forward from here?

DIRECTOR LIMBAUGH: No. I would say from the time we start you put the next -- the first month you put the agenda. The next month we're going to approve the minutes --

DIRECTOR SWANSON: That would be January.

DIRECTOR LIMBAUGH: Both minutes go in.

DIRECTOR SWANSON: We start with January.

DIRECTOR LIMBAUGH: And you could put December's agenda and minutes, once we approve them, after the January meeting. So you have three things that go on the first web page for minutes and agendas. Next month, February and January come up. Next month, March and February -- dun, dun, dun, dun, dun -- until you get to December next year, and December's minutes and meetings go off.

DIRECTOR GREGG: Can you just flip back -- not too much more -- but back to where it shows our meeting time?

MS. THOMAS: Our website.

MR. WOODS: And that's our standard statements and our publication. It says that they're held on the second Wednesday of the month.

DIRECTOR LIMBAUGH: When we fill out the agendas page, we could actually make 12 blanks. And in the coming year, you could put January --

MS. THOMAS: Right, January 12th.

DIRECTOR LIMBAUGH: They can put the dates of the future meetings. Even though there's no minutes and agendas until we get a full year's worth. So it'll always show those dates. You just have to remember to change them every year.

MR. WOODS: And if we had any changes to our meetings, we'd have to make sure that that got updated.

MS. THOMAS: Right, because special little meetings that are called, you know, have to be up. That's part of the assembly bill. They would have to be up within 24 hours before the meetings.

DIRECTOR LIMBAUGH: Does anybody print this calendar or something like this? I know the School District has a calendar for their whole year on their web page. The City has a calendar of their web page.

MR. WOODS: We are currently working on a save-the-date calendar that would highlight Hesperia Days, Farmers Market, Movies in the Park --

DIRECTOR LIMBAUGH: Which you could add board meetings to, right?

MR. WOODS: We could put a section on there when the board meets, information -- when the board meetings are held and their location.

DIRECTOR GREGG: Could you not just add -- is it going to be blocked like this calendar?

MR. WOODS: No, it'll be a little bit more attractive, user-friendly, where a mom might put it on the refrigerator and say, hey, what's going on in -- next month? Are there any registrations that I need to be aware of? Are there any community activities that are going on?

DIRECTOR SWANSON: That would be nice.

DIRECTOR LIMBAUGH: It comes out on those little cards?

MR. WOODS: Well, this would be the full 8 and a half by 11.

DIRECTOR LIMBAUGH: So they would print it out?

MR. WOODS: Right. So it could go on their refrigerator.

DIRECTOR LIMBAUGH: Yeah. So you could add the board meetings to that page. Yeah. That would be good. Anything else about the Board's info?

MS. THOMAS: No picture? Nobody wants a picture?

MR. WOODS: So there's the information. So do we want to have a photo of the individuals or none?

DIRECTOR CHANDLER: No.

DIRECTOR SWANSON: No pictures.

MR. WOODS: No photos. Bios?

DIRECTOR LIMBAUGH: No.

MR. WOODS: None? Contact information.

DIRECTOR LIMBAUGH: No.

MR. WOODS: And then we're going to put the agendas -- and it sounds like we want to have the minutes up, and those will be up for one year at a time. This will be our first year, 2012, and we'll build it as we go and then cycle through it in 2013.

DIRECTOR LIMBAUGH: I think you know what to do with on the business cards.

MR. WOODS: Okay. You're all in agreement?

DIRECTOR GREGG: So you're going to eliminate the FAX and put the website in there?

MR. WOODS: Yes, the next time we order cards. The last item that's somewhat related is we've been talking about name badges.

DIRECTOR LIMBAUGH: Is this in addition to the agenda tonight?

MR. WOODS: No, it's kind of business cards.

DIRECTOR SWANSON: Do they come in pink?

MR. WOODS: So not all the Foundation members have name tags.

DIRECTOR LIMBAUGH: Those are cool. Those are better since you don't have to poke a hole.

DIRECTOR SWANSON: Yeah.

MR. WOODS: So if the Board has a preference -- I'm showing you what the Foundation's would look like with the Foundation logo and what the District's would look like. If you have a preference on color, please let me know because I'd be happy to make sure that we get either silver or brass or rust.

DIRECTOR HAMILTON: Lindsay, are those like magnetized?

MR. WOODS: The backs are not on these, but we would get them with magnets, if you want or we can get them with a straight pin if you wanted it with a straight pin.

DIRECTOR SWANSON: Magnets, please.

MR. WOODS: I tried to make them look a little bit visually different so that when somebody was talking to a HARD Foundation member, it wouldn't look exactly like a Board member so there was no confusion on that. Because a lot of people in the community don't understand what this Foundation Board does. We flip-flopped the logos, change the font size a little bit.

DIRECTOR SWANSON: Yes, I like that.

MR. WOODS: So if you have any preference on which you would like out of these two colors.

DIRECTOR SWANSON: Gold.

MR. WOODS: Gold? Gold? Gold?

(Board members nod.)

MS. THOMAS: Everybody gold.

MR. WOODS: Okay. Then we're going to go with this for you. And this is what the Foundation's will look like.

DIRECTOR CHANDLER: Sounds good.

DIRECTOR LIMBAUGH: Okay. Anybody else have anything to add to the website, cards, or placards?

## **SPECIAL REPORTS**

### **General Manager**

MR. WOODS: If you look at my general manager's report, Rachel will have your first look for the policy manual revision and update next month. The City had gone in and made repairs to the golf course where the erosion was down by -- on the way to Hole 10. We haven't had any significant weather to see if what they've done is going to hold, but they've put in some type of retaining wall and they've replaced the cart path. So that's good for us because our carts are getting less abuse going down through the ravine that they have been. And then Power Play Center Roofing, the roof company was out there. They were hoping to be done on December

5th. Weather turned. And they got the first couple of coats on. They have a couple of more coats to go. So just depends on the weather. It could be before Christmas, or it might be right after the first of the year. But we only have one area with a slight leak after they put the first couple of coats on so we're happy with that. Any questions on my general manager's report?

DIRECTOR LIMBAUGH: One question I have is, why Podegracz gave us all these back-ups. That was their bid, right? They sent us their bid with the alternative?

MR. WOODS: The first page --

DIRECTOR LIMBAUGH: The first page is what they actually paid them.

MR. WOODS: That's what the City provided with the letter.

DIRECTOR LIMBAUGH: Which is the 4.2 million, right?

MR. WOODS: The additional -- the additional information was information I dug up regarding --

DIRECTOR LIMBAUGH: That was the bid?

MR. WOODS: -- all of the original -- this wasn't a bid. This was a statement of probable cost that's provided by Nuvis. Just to give you a perspective of --

DIRECTOR LIMBAUGH: They thought it was going to cost 5.1 million.

MR. WOODS: That was totally built out. The amphitheater building built, the restaurant building built, every -- total built-out park.

DIRECTOR LIMBAUGH: So how much out of their estimate compares to the 4.2 million?

MR. WOODS: It's pretty close when you take out the amphitheater and the restroom building.

DIRECTOR LIMBAUGH: So the 3.676 versus the 3.5 million?

MR. WOODS: Right.

DIRECTOR LIMBAUGH: That's pretty close. That's not bad. So we knew ahead of time what we were looking at cost-wise, and we only paid them 178,000 up to this date?

MS. THOMAS: Correct.

DIRECTOR LIMBAUGH: Okay. And they paid the balance to Nuvis then?

MS. THOMAS: Yes. We split the Nuvis. That's what the 178 was.

DIRECTOR LIMBAUGH: Okay.

MR. WOODS: If you remember in previous conversations, there was the 4-point-whatever -- \$4.2 million number, and there was a \$2.2 million number. The meetings that I was at, it was -- 2.2 was the number that was originally proposed. Going back and getting this information, then I see the number was much higher. But that was after Cal and I were asked not to -- well, we weren't asked -- we were not invited back to the planning meetings anymore.

DIRECTOR SWANSON: Then they increased the costs because they pushed --

MR. WOODS: I don't see that --

DIRECTOR SWANSON: -- the ending time forward?

MR. WOODS: There's a little bit of that, yeah.

DIRECTOR SWANSON: Wasn't that part of the --

DIRECTOR LIMBAUGH: Are you saying they originally told us it would only cost 2.2 million?

MR. WOODS: The original meeting I was at with Cal, the number was 2.2 million.

DIRECTOR LIMBAUGH: We don't have any documents about that, do we?

MR. WOODS: And again, it was a planning meeting. They had a rough plan drawn of the park, how much is it. That's where the handshake agreement came in. Let's split it. Well, it

grew from there, and the lesson learned on that is, have your agreements done and dollar amounts done in advance.

MS. THOMAS: First.

DIRECTOR GREGG: Any documentation showing from the time of any extra expenditures that they did to get that project completed?

MR. WOODS: This is all they've provided to us.

DIRECTOR GREGG: This is it?

MS. THOMAS: Not that.

DIRECTOR GREGG: This is all the documentation from the Park itself?

MS. THOMAS: That's what we have. This first page is what they provided to us, what the Board asked Lindsay to get.

MR. WOODS: They were not giving us proof of their payments, their final bid documents. I have never seen any of that. So I provided the probable cost just as FYI so you can see where things were at the beginning and where they ended up with the pay-out.

DIRECTOR GREGG: I'm shocked to see some of these prices they paid for some of this stuff.

MS. THOMAS: Well, no, that doesn't mean they paid for that. This is just the architect's estimate -- nothing was paid at this point. They all sat around and said, let's put this in, let's do this, let's do that, and he wrote it up that's what it will cost.

DIRECTOR SWANSON: I see bocce ball, shuffle board, and chess tables, but I don't see the horseshoe system that was proposed by one of the council members.

MR. WOODS: It was after the park was built. The Board asked me to request the information from Mr. Podegracz, which I did. He did respond. He gave us a breakdown of the financials. I don't know if you want to do anything with it. We have an agreement. We have an agreement to pay them back.

DIRECTOR HAMILTON: What's the agreement again, Lindsay?

MR. WOODS: 200,000 per year until the total --

MS. THOMAS: Until the last 190,000 is left.

DIRECTOR HAMILTON: So it's like 10 years or 9 years?

MR. WOODS: Yeah.

DIRECTOR LIMBAUGH: Okay. We're probably going to pay the 200,000 this year from what I understand. I think from here on out, it'll come back to the Board in our budget, and we'll discuss it then what type of actions we may need to take. By then, Director Woods may have some alternatives with this venture with the City. But the bottom line is, we always assumed the developers' fees would be coming along every so often.

DIRECTOR SWANSON: Right. Correct.

DIRECTOR LIMBAUGH: So we would be able to liquidate this thing with the money we'd get from developers' fees. And as you know, we haven't got anywhere close to \$200,000 in developers' fees this year. Doesn't look like we're going to get any developers' fees next year.

DIRECTOR SWANSON: No.

DIRECTOR LIMBAUGH: But who knows? But I think the City may help us a little knowing that that was our intent and we should probably get that done before people start leaving the Park. In other words, if Podegracz retires next year, his successor might not know the all the history about that from a personal standpoint from his involvement with feeling sorry for us because we didn't get any developers' fees. So whatever we do, we should probably move within the next two years to make sure that that gets -- if we want to change it.

DIRECTOR HAMILTON: Are you saying that you want some kind of a document where that is --

DIRECTOR LIMBAUGH: We would restructure how we pay them back.

DIRECTOR HAMILTON: What we've already agreed would be 200,000 payout, right?

DIRECTOR LIMBAUGH: Yeah. Right. They always talked about a 10-year payout.

DIRECTOR HAMILTON: You're saying that you want that memorialized somewhere?

DIRECTOR LIMBAUGH: It is memorialized right now.

DIRECTOR HAMILTON: I mean, what do we need more than that?

MS. THOMAS: The Board asked last meeting for Lindsay to send a letter asking to meet with them to restructure while we renegotiate. I think that's what Mike's talking about.

DIRECTOR LIMBAUGH: Yeah, because of the additional income from developers' fees that we would anticipate, if we don't get that --

DIRECTOR HAMILTON: That may be what Mike is saying that --

DIRECTOR LIMBAUGH: We have enough money to continue to pay it for a number of years. But if we can tie it to something else, it doesn't stretch our reserve to the point that it starts to deplete without ever getting replaced --

DIRECTOR SWANSON: And we lose our capital.

DIRECTOR LIMBAUGH: -- the City may be benevolent to our cause about that, with the current players of the City. If that all changes and their staff changes and the elected change, they may say, we want our money now. You know. And that means we're going to go beyond the 10-year payment --

MR. WOODS: They have worked with us because that's why Maple Park was built. They were asking for the money a couple of years ago, and Cal said, "Do you want Maple Park built, or do you want your money?" And they came back and said, "Build Maple Park." So they gave an extended -- well, we didn't have an agreement, but the deal was they would hold off to try to collect until after the park was built.

DIRECTOR LIMBAUGH: And for instance, let's say this scenario happens. This Board takes some actions to build some things next year -- this next coming year -- and we looked at our finances. Well, you know, if we have to pay that 200,000 to the City, we really can't afford it. Let's ask them to pay only 50,000 this year, but we're going give them these facilities for our town. Would they live with that? They might say yes. Then again, they might say no. But it doesn't hurt to ask. You know, we have the debt. I don't think that's going to go away. We know we have to pay them back. They know we have to pay them back. It's just a matter of, are they hurting so bad that they need our 200,000 every year for 10 years that would stop us from building, some type of facility, or overhauling something that we need to do. And like Lindsay said they agreed, once Maple Park was done, then you need to seriously look at paying us back. And I think Cal told them in writing that we had paid them back \$200,000 in the next coming year. I think he told him that in writing somehow. Did he send them a letter saying that or some email?

MR. WOODS: I know there were discussions. Just like Mike has told me, he's willing to -- if we're in a similar situation, faced with the situation like Maple Park, whether it's Skate Plaza or another facility, they're willing to negotiate with us to do what's in the best interest of the community.

DIRECTOR LIMBAUGH: So we'll be talking about the Civic Plaza for a number of years. Stay tuned.

Anything else on your report, Lindsay?

MR. WOODS: No, unless there's any questions.

### **Board Member Reports**

#### **Recreation Foundation - Chandler/Gregg**

DIRECTOR CHANDLER: I have nothing to add to the report.

DIRECTOR LIMBAUGH: Kelly?

DIRECTOR GREGG: Nothing to add.

#### **Tri- Agency - Chandler/Swanson**

DIRECTOR SWANSON: Everything's kind of slowed down because of the holidays, but the City discussed the movement of all of the dirt out to the Rancho area. And the Rancho project is going on pace. They put a culvert in Antelope Wash, and that's due to be finished soon. And then they will finish up the -- I don't know -- it's a funny sort of name. Yeah, I don't remember what it's called. Shoo-fly.

DIRECTOR LIMBAUGH: Shoo-fly.

DIRECTOR SWANSON: Shoo-fly, yeah. All those things are going on. They discussed the difficulty that they had with the County putting the shots into the Christmas tree lighting and how they are going to do that a little bit differently than they did it this year and put in their own volunteers to give out the shots, which might be, interestingly enough, veterinarians who would be approved to give shots to people. So I thought that was kind of interesting. The School District talked about being closed for the holidays starting on Friday, but some of their offices being open, but not -- school won't be in session again until the 9<sup>th</sup> of January.

MS. THOMAS: And the City is closing.

DIRECTOR HAMILTON: The City is closing?

MS. THOMAS: Through January 2nd.

DIRECTOR HAMILTON: Is that like furlough days?

DIRECTOR SWANSON: They didn't say that, but essential services like water and things, there should be someone on-call.

MS. THOMAS: Yes, the Council is the one that made the decision.

DIRECTOR SWANSON: They didn't say furlough days though. They didn't say furlough. They just said closed, so I don't know.

DIRECTOR LIMBAUGH: They're only closed for a week.

#### **Safety and Security - Chandler/Hamilton**

No meeting held.

#### **Personnel Committee - Hamilton/Limbaugh**

DIRECTOR HAMILTON: Mike and I met with Rachel and Lindsay. Part of our general manager's contract requires that we have an evaluation, and in closed session, we will talk more about that.

#### **Golf Course Ad Hoc Committee - Hamilton/Limbaugh**

No meeting held.

#### **Skate Plaza and BMX Ad Hoc Committee - Chandler/Hamilton**

No meeting held.

#### **Other Related Business**

DIRECTOR LIMBAUGH: Any other related business? I thank you for making me your president again at this Board, and I look forward to working with everybody for another great year here at the Park District. And everybody have a wonderful holiday.

Meeting Recessed 8:35 p.m.  
Meeting Opened into Closed Session 8:40 p.m.  
Meeting Reconvened from Closed Session 9:05 p.m.

**J. Threat of Litigation (Closed Session, Government Code Section 54956.9(b)) One (1) Case.**

No action taken.

**ADJOURNMENT**

The meeting was adjourned by declaration by President Limbaugh at 9:06 p.m.

Respectfully submitted,

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Lindsay Woods, General Manager

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Rachel Thomas, Admin. Op. Mgr.