

**HESPERIA RECREATION AND PARK DISTRICT
PART TIME MAINTENANCE WORKER I**

Position Description

Definition

Under immediate supervision, performs general maintenance in assigned park areas, including general maintenance of parks, parkways, athletic fields, trails, park buildings, and related facilities; performs a variety of tasks as assigned.

Specific knowledge of grounds keeping and building trades practice is not required at this level. May remain permanently assigned to this class due to the nature of the work and the skill level necessary to perform such work. This class is distinguished from the next higher class within Park Maintenance in that the work assigned is largely repetitive, requires less skill, and more easily learned.

Essential Functions

1. Maintain parks, parkways, athletic fields, and trails including mowing and pruning.
2. Utilize proper safety precautions related to all work performed.
3. Clean and maintain restrooms and maintain a clean appearance around landscaped buildings and parking areas.
4. Make routine repairs and adjustments to park buildings and facilities as assigned.
5. Do touch up painting.
6. May assist in large park projects involving the services of journeymen tradesmen under the supervision of a Park Maintenance Worker II.
7. May pick up/deliver equipment and supplies.
8. Perform custodial and grounds keeping work.
9. Inform supervisor of issues, updates, and other pertinent information in a timely manner.

Marginal Functions

1. Will perform additional tasks as required and needed.

While performing any of the above duties, must be aware that he/she is acting as a representative and must be public relations conscious.

This position is a part time position up to 19 hours a week.

- Hours vary with scheduled or unscheduled events.
- A variety of days and times will be required.
- Must be able to work evening hours, weekends, and holidays.

Minimum Qualifications

Must possess a valid California Driver License.

Ability to: Use hand and power tools in performing ground maintenance; ability to read and follow written instructions. Must be able to work with other employees and maintain cooperative working relationships. Perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.

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Education and Experience: High School graduate or equivalent. Experience in ground maintenance is preferred.

Working Conditions

Environmental Conditions: Field environment, travel from site to site; exposure to potentially hazardous chemicals, heat, cold, and inclement weather conditions; work around slippery or uneven surfaces, and around heavy construction equipment; exposure to smoke, wind, dust, pollen, and stinging insects.

Physical Conditions: Essential and marginal functions may require maintaining physical condition necessary for heavy lifting, bending, stooping, kneeling and crawling; working at heights; standing or walking for prolonged periods of time; use of hands to finger, handle, or feel objects, operating motorized vehicles and equipment, chain saws, rakes, and shovels.

Examination

All applicants will be screened and only those candidates who best match the needs of the District will be invited to compete further in the examination process.

Must possess a valid California Driver License, and produce a DMV printout of driving record upon request. Take and pass a medical exam if requested. Undergo and clear fingerprinting and a background check as a prerequisite of employment.

Final Filing Date

Position open until filled. All applicants are required to complete a District Application form that can be found at the District Office or hesperiaparks.com and submit it in one of the following ways: email it to jobs@hesperiaparks.com; in person at Hesperia Recreation and Park District, 16292 Lime Street, Hesperia, CA; or mail to P.O. Box 401055, Hesperia, CA 92340.

Prior to employment, the successful candidate shall be required to present documentation establishing identity and employment eligibility in accordance with the U.S. Citizenship and Immigration Services.

Hourly Rate: \$14.25 per hour.

Revised: 10/16/2020

Hesperia Recreation and Park District is an Equal Opportunity Employer.