

HESPERIA RECREATION AND PARK DISTRICT

PART TIME MAINTENANCE WORKER I

Position Description

Definition

Under immediate supervision, performs semi-skilled and skilled labor in an assigned park area, including general maintenance of parks and landscape; performs a variety of technical tasks as assigned.

This class is distinguished from the next higher class of Park Maintenance Worker II in that the work assigned requires less skill, is largely repetitive, and more easily learned. Specific knowledge of building trades practice is not required at this level. May remain permanently assigned to this class due to the nature of the work and the skill level necessary to perform such work.

Essential Functions

1. Maintain parks, parkways, golf course, athletic fields, and trails including mowing and pruning.
2. Utilize proper safety precautions related to all work performed.
3. Clean and maintain restrooms and maintain a clean appearance around landscaped buildings and parking areas.
4. Make routine and emergency repairs and adjustments to park buildings and facilities.
5. Do touch up painting.
6. May assist in large complex projects involving the services of journeyman tradesmen.
7. May operate light trucks or other equipment to pick up/deliver equipment and supplies.
8. As required, performs custodial and grounds keeping work.
9. Inform supervisor of issues, updates, and other pertinent information in a timely manner.

Marginal Functions

1. Will perform additional tasks as required and needed.

While performing any of the above duties, must be aware that he/she is acting as a representative and must be public relations conscious.

This position is a part time position up to 19 hours a week.

- Hours vary with scheduled or unscheduled events.
- A variety of days and times will be required.
- Must be able to work evening hours, weekends, and holidays.

Minimum Qualifications

Knowledge of: Methods and practices used in maintaining landscaped areas.

Ability to: Use hand and power tools in performing gardening work; ability to read and follow written instructions. Must be able to work with other employees and maintain cooperative working relationships. Perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.

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Education and Experience: High School graduate or equivalent. Experience in ground maintenance is preferred.

Working Conditions

Environmental Conditions: Field environment, travel from site to site; exposure to potentially hazardous chemicals, heat, cold and inclement weather conditions; work around slippery or uneven surfaces, and around heavy construction equipment; exposure to smoke, wind, dust, pollen and stinging insects.

Physical Conditions: Essential and marginal functions may require maintaining physical condition necessary for heavy lifting, bending, stooping, kneeling and crawling; working at heights; standing or walking for prolonged periods of time; use of hands to finger, handle or feel objects, operating motorized vehicles and equipment, chain saws, rakes, and shovels.

Examination

All applicants will be screened and only those candidates who best match the needs of the District will be invited to compete further in the examination process.

Must possess a valid California Driver License, and produce a DMV printout of driving record upon request. Take and pass a medical exam if requested. Undergo and clear fingerprinting and a background check as a prerequisite of employment.

Final Filing Date

The position is open until filled. All applicants are required to complete a District application form and submit it to the Hesperia Recreation and Park District, 16292 Lime Street, Hesperia, CA, or mail to P.O. Box 401055, Hesperia, CA 92340.

Prior to employment, the successful candidate shall be required to present documentation establishing identity and employment eligibility in accordance with the U.S. Citizenship and Immigration Services.

Hourly Rate: \$12.31 per hour.

Revised: 5-13-19

Hesperia Recreation and Park District is an Equal Opportunity Employer.