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Initials _____

Hesperia Recreation and Park District
P.O. Box 401055 - Hesperia, CA 92340
Ph: 760-244-5488
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www.HesperiaParks.com

**APPLICATION FOR
PARK ADOPTIONS of HESPERIA PARKS**

Individual Information

Applicant Name (Last, First): _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____ Email Address: _____

Email address: _____

*Organizational Information
(if applicable)*

Organization Name: _____

Business License #: _____ Tax ID: _____

Type of Organization: _____

Adoption Information

Park Name: _____ Area: _____

Date Range: _____ To: _____

Adoption Type: _____ Existing Volunteer: _____

Work Desc.: _____

(Please attach any additional information and/or photos if necessary)

I declare, under penalty of perjury, that I am an authorized representative of the organization listed on this application and that the information I supplied here is true and correct.

Signature: _____

Date: _____

APPLICATION TERMS & CONDITIONS

Eligibility Requirements

1. Individuals, businesses, agencies, or organizations may participate.
 - a. Program participants must be sixteen (16) years or older.
 - b. The adopter's primary and alternate contacts must be twenty-one (21) years or older.
2. The primary contact for student organizations must be a faculty member of the organization's school.
3. If an Applicant is not eligible for participation, the District will send a denial letter to the Applicant explaining the reasons the Applicant is not eligible within thirty (30) calendar days of receipt of the completed Program Application.
4. The District may deny the application for the following reasons:
 - a. The project creates a hazard to the safety of the District's employees or the public.
 - b. The project violates the law.
 - c. The project is contrary to District policy or Municipal Code.
5. Park adoptions are regulated solely by the Hesperia Recreation and Park District. All participants must sign a waiver.

Waiting List

1. When a site with a waiting list becomes available, a review is completed by the site Supervisor.
2. If the site is classified as adoptable, the District will contact the first Applicant to determine if the Applicant is still interested.
 - a. If the Applicant is no longer interested, they are removed from the waiting list.
 - b. If efforts to reach the Applicant are unsuccessful, they will be removed from the waiting list.

Appeals process

1. A denied Applicant may submit a written appeal to the District within ten (10) calendar days of receipt of the denial letter.
2. The appeal must provide proof that the eligibility criteria in question have been met.
3. The District Manager will respond in writing with a decision to either confirm or reverse the denial within thirty (30) calendar days of receipt of the appeal.
4. If the Applicant's application is approved, the District Manager will forward the application to the site Supervisor who will coordinate any required site review.
5. If the application is approved, the Applicant is notified and provided with a list of necessary steps to follow up on.
6. If a requested site is already adopted, or is under construction, the Applicant will be notified and placed on a waiting list.
7. If a requested site is classified as not adoptable, the Applicant will be notified and no further action will be taken.

Recognition

1. The District will recognize park adoptions by providing a standardized sign at or near the site location.
2. Organizational logos are permitted and must be submitted to the District.
3. A sign may not be altered or decorated.
4. The District will remove recognition signs from sites that are no longer active.
5. Sign locations are determined by the District.
6. The District will also recognize park adoptions by providing periodic recognition on the District's website and social media.