

**HESPERIA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
Wednesday, November 9, 2016 - 7:00 P.M.  
Lime Street Park Community Center, 16292 Lime Street, Hesperia, CA 92345**

**AGENDA**

**CALL TO ORDER**

- a. Roll Call
- b. Approval of Agenda

**FLAG SALUTE**

**PROCLAMATIONS AND PRESENTATIONS**

Hesperia Days  
Desert Rocks Film and Music Event  
Health and Safety Fair

**MESSAGE TO THE PUBLIC/PUBLIC COMMENT**

Welcome to this Board of Directors Meeting. The Board encourages public participation. If you desire to address the Board on any District related matter or item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the General Manager. When called upon, please come forward and state your name and address before addressing the Board. Please limit your comments to 5 minutes per speaker.

Please note that if you address the Board on items NOT on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

**CONSENT ITEMS**

The following items are expected to be routine and non-controversial, and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

- A. Approval of Minutes of Regular Meeting, October 18, 2016
- B. Approval or Denial of Claims
- C. Authorization to Advertise for Bids: None

**PULLED CONSENT ITEMS**

**DISCUSSION/ACTION ITEMS**

- D. Approval of HARD Foundation Board Member Appointment Process.

- E. Approval of Resolution No. 16-11-01, adopting a revised records retention policy and schedule for the management and destruction of the records in the District's possession.
- F. Approval of Board Policy Manual Revision.
- G. Approval of Volunteer Handbook Revision.
- H. Year End Review Presentation.
- I. General Manager's Performance Evaluation Process Overview.

**CORRESPONDENCE/WRITTEN COMMUNICATION**

**GENERAL MANAGER/STAFF REPORTS** - The General Manager will report on the following topics, report on committees, or other activities.

- a. Recreation Programs
- b. Lake
- c. Golf Course
- d. Parks Division
- e. Park Ranger
- f. Marketing
- g. General Manager Summary Report of Items of Interest
- h. Monthly Budget Report

**BOARD MEMBER REPORTS**

Standing Committees:
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- Recreation Foundation – Swanson/Gonzalez
- Tri-Agency – Hamilton/Chandler
- Safety and Security – Chandler/Swanson **(no meeting held)**
- Personnel – Limbaugh/Hamilton **(no meeting held)**
- Finance – Limbaugh/Hamilton **(no meeting held)**

Ad Hoc Committees:
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- Policy Manual Ad Hoc – Chandler/Hamilton **(no meeting held)**

**BOARD MEMBER COMMENTS**

**CLOSED SESSION ITEMS**

None

## **ANNOUNCEMENTS**

The next Regular Board Meeting is scheduled for Wednesday, December 14, 2016 at 7:00 p.m. and will be held in the Lime Street Community Center at 16292 Lime Street, Hesperia, CA 92345.

## **ADJOURNMENT**

It is the intent of the Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Hesperia Recreation and Park District will attempt to accommodate you in every reasonable manner. Please contact the Administrative Manager (760) 244-5488, at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Board Meeting documents can be reviewed by the public at the District Offices, 16292 Lime Street, Hesperia, CA - Monday through Friday 8:30 a.m. to 5:00 p.m.