

**HESPERIA RECREATION AND PARK DISTRICT**  
**2023 SPRING KIDS KAMP REGISTRATION INFORMATION PACKET**

**REGISTRATION:** Spring Kids Kamp will be held **March 27 – 31, 2023, 6:00 a.m. to 6:00 p.m.** at the Lime Street Park Community Center, 16292 Lime Street, Hesperia, CA 92345. Enrollment is open to children ages 5 through 14.

All registration and payments are accepted online at [www.HesperiaParks.com](http://www.HesperiaParks.com). To register, visit [www.HesperiaParks.com](http://www.HesperiaParks.com), click “Register Online!” and search “Kids Kamp.” Locate “2023 Spring Kids Kamp Registration Information Packet” and click “Add to Cart.” Complete the registration packet and hit “Submit.” You will receive an email asking for payment once your child’s registration packet has been approved. By completing the registration process you are agreeing to all terms and conditions of the Hesperia Recreation and Park District and the Kids Kamp program. All online financial transactions will be charged a processing fee of approximately 6.46%.

**PROGRAM FEES:**

- Weekly Registration: \$132.00 (on or before March 23, 2023)
- Daily Registration: \$35.00 (on or before March 23, 2023)

Spaces are limited and participants will be taken on a first come basis.

**EMERGENCY DATA FORM (EDF):** The EDF requires the names and active phone numbers of at least three (3) people designated to pick up your child in the event of an emergency. No one under the age of 18 years of age will be permitted to pick up your child, regardless of relationship, unless special permission has been granted by the District Office. In the event of an emergency, every effort will be made to contact a responsible party using the information provided on the EDF.

**PROGRAM CHECK-IN/OUT:** Check-in will be held at the Lime Street Park Program Center. It is the parent/guardian’s responsibility to ensure the person(s) signing their child in and out of the program is at least eighteen (18) years of age. Only those listed on the Emergency Data Form (EDF) will be allowed to check out a child from the program. A valid government issued identification card is required at check-out. If you or those authorized cannot pick up your child, please update your EDF with staff as soon as possible.

In an emergency, if anyone other than those listed on the EDF is to pick up your child, the District Office must be notified. Any changes to the EDF may only be made by the parent/guardian who registered the child and completed the EDF. Your child will not be released unless this procedure is followed.

**MEALS/SNACKS:** It is the parent/guardian’s responsibility to provide a lunch, two snacks, and plenty of water. A refrigerator or microwave are not available for use. It is highly recommended that you mark your child’s name in permanent ink on any items they bring to the program.

**ILLNESS AND MEDICATION:** We are concerned about our participants’ health and safety. We ask to be informed if your child has been exposed to an infectious disease. Children with an infectious disease must be on antibiotic treatment for 24 hours before returning to the program. We also ask that your child be kept out of the program if he/she has had a fever within the past 24 hours. Please be sure to inform the staff of any medical problems that might affect other participants or if your child is on any medication. Our staff **is not authorized** to administer any medications to participants. If prescription medication is needed on a daily basis, please be sure to inform the District Office staff prior to registering for the program.

**DISCIPLINE:** If a child and/or parent/guardian violates the District's Code of Conduct, program rules, and/or becomes disruptive to the overall enjoyment and effectiveness of the program, your child may be asked to leave the program for a time to be determined based on the offense. In the event your child is suspended from the program, it is asked that they be picked up timely to avoid further disruption to the program and/or associated late fees. If your child deliberately runs away from the program and/or attempts to hide from staff, they will be suspended through the end of the program term. Staff will make a reasonable attempt to get your child to return to the program; however, if your child refuses, the local law enforcement agency and parent/guardian will be contacted.

**PROGRAM RULES:**

1. I will be kind to other participants.
2. I will follow the instructions of all recreation staff.
3. I will show respect for others at all times.
4. I will not use profanity and/or make racial slurs of any kind.
5. I will follow all safety rules.
6. I will never leave the area without permission from an instructor/leader.
7. I will always cleanup after myself and help with project cleanup.
8. I will not make physical contact with other participants.

**CHILDREN WITH SPECIAL NEEDS:** It is the intention of Hesperia Recreation and Park District to comply with the Americans with Disabilities Act (ADA). If, as an attendee or a participant of this program, you will need special assistance beyond what is normally provided, the District will make reasonable accommodations. Please contact the District Office at least 48 hours prior to enrollment to inform us of your particular needs and to determine if reasonable accommodation is feasible. Please advise us at that time if you will need accommodations on a regular basis.

**PERSONAL PROPERTY:** The District does not allow participants to bring personal items to the program other than those required for the program. **The District is NOT responsible for any lost, stolen, or damaged property brought to the program.**

**SUN SAFETY:** Your child will be spending a lot of time outdoors; it is recommended that you apply sunscreen on your child(ren) before dropping them off at the program. Participants may bring and apply sunscreen themselves; however, staff is not permitted to assist with the application of sunscreen.

**PROGRAM REFUNDS:** There will be no refunds after the program has started unless the program is not held due to lack of enrollment or is cancelled by the District. All requests for refunds must be made in writing. A refund service charge of \$5.00 will be deducted from each refund. Programs cancelled by the District are not subject to the \$5.00 service charge. Transfer to another week of the same program will be allowed only if the District is notified prior to the first day of the program. A \$5.00 service fee will be charged for a transfer. Program fees are not prorated for participants who start after the first day of the program or miss a class for any reason. Refunds will be processed in accordance with the policy established for the payment procedure of the District.

**LATE FEE PICK UP:** A late fee of \$5.00 will be charged per child for every fifteen (15) minutes or fraction thereof beginning at 6:00 p.m. should your child not be picked up timely. Late fees will be based on the District's posted clock. Should you be one (1) hour late, and whether or not we are able to make contact with anyone on your child's EDF, the local law enforcement agency will be contacted to assume custodial care of your child. Excessive or reoccurring late pickups may result in your child being removed from the program. All late fees must be paid online before your child can return to the program.

**Program Events, Dates, and Fees are subject to change.**